

Stoneham Board of Selectmen – Minutes of Meeting of April 14, 2015

Chairman Thomas Boussy called the meeting to order at 7:00 p.m. Also present were Selectwoman Caroline Colarusso, Selectwoman Ann Marie O'Neill, Selectman Frank Vallarelli, Town Administrator David Ragucci and Town Counsel William H. Solomon. Selectmen John DePinto was not present.

Pledge of Allegiance

Chairman Boussy would like to congratulate the newest member to the Board Caroline Colarusso. Chairman Boussy would like to thank the voters of Stoneham for placing their trust in him for another term on the Board of Selectmen. Chairman Boussy would also like to recognize Bob Sweeney who served on the Board for 15 years. That is a long time to be on the Board and a tremendous amount of work. Chairman Boussy would like to personally thank him for his service and all he has done and let him know it is appreciated. Selectman Vallarelli states they should look into a chair and gavel for Bob Sweeney.

Reorganization

Selectman Vallarelli nominated Selectmen Boussy for Chairman, seconded by Selectwoman Colarusso. A roll call vote was taken.

Voting in Favor

Selectwoman Colarusso

Selectwoman O'Neill

Selectman Vallarelli

Chairman Boussy

Motion passed 4-0.

Selectwoman Colarusso nominated Ann Marie O'Neill as Vice Chairman, seconded by Selectman Vallarelli. Motion was **unanimously voted (4-0)**.

Update from Senator Jason Lewis and Representative Michael Day (Time 4:10-49:00 on Stoneham TV On Demand)

Representative Michael Day was present to give an update on what is going on in the State House. Representative Day's contact information is: Office 448, phone number 617-722-2582, email michael.day@mahouse.gov, office hours every second Tuesday of the month 2 hours at the Senior Center and 2 hours at the Library. He states that he has been assigned to 4 committees: Joint Committee on Education, Post Audit and Oversight, Judiciary Committee and Mental Health and Substance Abuse Committee. Representative Day states they have House 1 budget there is a shortfall. He states there will be decisions that will need to be made and will start tomorrow in order to pass a balanced budget. He discussed increases in Chapter 70 and Chapter 90. Senator Lewis states that Representative Day is a great partner. He states that this is a partnership between local and state government and would like to see that as close as it can be. Senator Lewis spoke on the Budget, Schools, Tri Community Bikeway Greenway, Emergency Issues, Strategic Action Plan and Chapter 70 & 90. Chairman Boussy would like to recognize the new Town Planner Erin Wortman who was in the room. Selectman Vallarelli would like to acknowledge that the governor has paid a lot of attention to the needs of cities and towns. He states this is the most he has seen in years in increases. Selectwoman O'Neill would like to mention with Eversource they will be having a public open house in Stoneham on April 28th. You can also attend other public open houses in Woburn on the 27th, Winchester on the 29th and Wakefield on April 30th. Chairman Boussy addressed Steven Street leaf disposal and wondered if they could help with maybe composting at the Fells. Representative Day states he talked with Mr. Ragucci and they will be exploring and expanding upon this. Chairman Boussy also brought up the lights around Town. Senator Lewis states that we may want to look into Green Community. Selectwoman O'Neill states they should look at having a public discussion on the pros and cons of CPA, Green Community and Complete Streets. Selectwoman O'Neill asks how we can get the state to clean up the portion of Rt. 28 that is their responsibility. Senator Lewis states to put in writing a letter to him and Representative Day stating exactly what they are looking for. Selectwoman O'Neill would like to know how to incorporate the Fells and the Zoo into our community since they are such assets to our community. Chairman Boussy asks if there is literature on these areas that we can access. Senator Lewis and Representative Day both agree and state that connecting with Friends of Fells for advertisement. Selectwoman Colarusso would like to reiterate what Selectman Vallarelli stated regarding the Governor. She thanked him for the relief he has given to cities and towns. Selectwoman Colarusso states that the Weiss Farm needs legislative intervention. Selectwoman Colarusso appeals to the legislature tonight on behalf of all the voters she has spoken too to ask them to help us by introducing modifications to the law pertaining to 40B. Selectwoman Colarusso states she will be available to help. Chairman Boussy would like to say Thank You to them for coming in.

Chairman Boussy would like to let everyone know that there will be a Town Meeting 101 on Tuesday, April 21, 2015 at 7:00 p.m. at the Stoneham Theatre. He states that all the Boards and Committee have been invited and encouraged to attend for a Meet & Greet that will start at 8:00 p.m. He would like to extend the invitation to Senator Lewis and Representative Day.

TIF Process Discussion/Town Planner (Time 49:00-69:10 on Stoneham TV On Demand)

Town Planner Erin Wortman gave a brief presentation on the new program. Mrs. Workman's suggestions on the Town's TIF process are (1) Interested developer sends a Letter of Intent to the Board of Selectmen (thinking we should probably create a name for this not to confuse the Conservation LOI process – additionally, maybe I could create a letter template as well as list of necessary information required for potential developer? Necessary information includes: project address, proposed improvements, proposed project investment and name of parties involved) (2) BOS defers LOI to Committee for review (3) Committee (consisting of Town Administrator, State Senior Business Manager, Town Planner, Assessor) meets with interested developer to go over proposed funding (at least two meetings) Options meeting – We will all sit down and have a conversation about what options are available to the developer and this particular property (for instance – if a building has been vacant for more than two years then there's an additional funding option) Committee will bring information from town (like current property values, parcel information, etc.) to this meeting Proposal meeting – To go over proposal and options requested (this will include percent requested, number of years, etc.) Committee will meet and create a finding. A post-finding meeting with interested developer could be necessary but otherwise, report could be forwarded to BOS for review/approval. (4) Committee's findings send to BOS for approval pending any additional required permitting (5) BOS approves, denies or sends proposal back to Committee. Selectwoman Colarusso states she needs more information and she would like to hear more tangible examples before

voting on this matter. Selectwoman O'Neill made a motion to table this item until April 28, 2015, seconded by Selectman Vallarelli and **unanimously voted (4-0)**.

Stoneham Ford Discussion on Rezoning/Atty Houghton (Time 69:10-103:34 on Stoneham TV On Demand)

Attorney Charles Houghton gave an explanation of the 771 square foot rezoning article on the May 4, 2015 Town Meeting. He states there is no construction or changes to the land. This article is fixing an old problem and more of a legality pertaining to the owners of 9 & 11 Albion Avenue. Attorney Houghton explains that there will be a Planning Board hearing on April 29, 2015 regarding this article if anyone is interested in attending they are welcome.

Liquor Licensing Authority

Selectman Vallarelli moved to go into Liquor Licensing Authority and return as the Board of Selectman, seconded by Selectwoman O'Neill.

Voting in Favor:

Selectwoman Colarusso
Selectwoman O'Neill
Selectman Vallarelli
Chairman Boussy

Motion was unanimously voted (4-0).

Meeting recessed at 8:50 p.m. to go into Liquor Licensing Authority.

Meeting reconvened at 8:56 p.m.

Appoint to Board of Registrars (Time 106:34-107:57 on Stoneham TV On Demand)

Selectman Vallarelli made a motion to nominate Paul Means to the Board of Registrars, seconded by Selectwoman O'Neill. A roll call vote was taken.

Voting in Favor:

Selectwoman Colarusso
Selectwoman O'Neill
Selectman Vallarelli
Chairman Boussy

Motion was unanimously voted (4-0).

Approve Minutes (Time 108:00-108:20 on Stoneham TV On Demand)

Selectman Vallarelli made motion to approve minutes of March 24, 2015, seconded by Selectwoman O'Neill. **Voted (3-1-0)**.
Selectwoman Colarusso abstained.

Annual Appointments (Time 108:20-118:30 on Stoneham TV On Demand)

Appoint Members to Committees

Board of Appeals

One appointment for a three-year terms effective until 4/30/18

Selectman Vallarelli moved to reappoint Robert Saltzman to a (1) one three-year term. Motion was seconded by Selectwoman O'Neill and unanimously voted (4-0).

Conservation Commission

Two appointments for three-year terms effective until 4/30/18

One Associate Member appointment for one year terms effective until 4/30/16

Selectman Vallarelli moved to reappoint Dominic Cimina and Rachel Rennard to the three-year terms. Motion was seconded by Selectwoman O'Neill and unanimously voted (4-0).

Selectman DePinto moved to reappoint Herlinda Charpentier Saitz to the one-year term. Motion was seconded by Selectwoman Colarusso and unanimously voted (4-0).

Council on Aging

Two appointments for three-year terms effective until 4/30/18

Selectwoman O'Neill moved to reappoint Rebecca Buttiglieri Coluntino and appoint Maureen Buckley to the three-year terms. Motion was seconded by Selectwoman Colarusso and unanimously voted (4-0).

Historical Commission

Two appointments for three-year terms effective until 4/30/18

Selectwoman O'Neill moved to reappoint Marcia Wengen and appoint Margaret Zoladkowski to three-year terms, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Water and Sewer Review Board

One appointment for three-year term effective until 4/30/18

Selectwoman O'Neill moved to appoint Patricia Walsh to a three-year term, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Open Space and Recreation Committee

One appointment for three-year terms effective until 4/30/2018

Selectwoman O'Neill moved to reappoint Dennis Visconti to a three-year term, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Farmers Market Committee

Two appointments for one-year terms effective until 4/30/16

Selectwoman O'Neill moved to reappoint Kristy Sinagra and appoint Tammy Fallon to one-year terms, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Approve Payment of See Click Fix (Time on Stoneham TV On Demand (Time 118:30-121:09 on Stoneham TV On Demand))

Selectwoman O'Neill made a motion to approve payment to See Click Fix from RCN account, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Pre Town Meeting Discussion/Boussy (Time 121:10-125:30 on Stoneham TV On Demand)

Chairman Boussy would like to let everyone know that there will be a Town Meeting 101 on Tuesday, April 21, 2015 at 7:00 p.m. at the Stoneham Theatre. He states that all the Boards and Committee have been invited and encouraged to attend for a Meet & Greet that will start at 8:00 p.m.

Communications Discussion/Boussy (Time 125:44-144:57 on Stoneham TV On Demand)

Chairman Boussy explains that what he hears the most is the communication between the town and residents. He is trying to figure out how to get the next generation to become involved. He states maybe an intern to provide public relations to the community. The website company will be coming to the May 12, 2015 Selectmen's meeting to have a discussion on communication. Selectwoman O'Neill states she would like to see the sign across Main Street to notify residents of Town Meeting, Farmers Market or Voting Day. Selectwoman O'Neill would like to see every Board has a process documented. Selectwoman Colarusso states she feels the robo call helps notify residents. Tara Lawler asks if the meeting are on TV. Chairman Boussy states yes. Tara Lawler asks if the Billboard can be used for messages. Chairman Boussy states yes.

Stockwell Fund (Time 144:57-145:45 on Stoneham TV On Demand)

Selectman Vallarelli made a motion to approve the 1 Stockwell request, seconded by Selectwoman Colarusso and unanimously voted (4-0).

Setup Subcommittee for Eversouce Transmission Line (Time 145:46-148:19 on Stoneham TV On Demand)

Selectman Vallarelli made a motion to setup a Subcommittee including Caroline Colarusso, Thomas Boussy and Ann Marie O'Neill to discuss the Eversouce Transmission Line. Chairman Boussy states the first meeting is Friday April 17, 2015 at 2pm in the Conference Room on the second floor of the Town Hall.

Town Administrator (Time 148:20-163:12 on Stoneham TV On Demand)

Town Administrator Ragucci notifies the Board that the new sign on North Main Street has been installed. Northshore Magazine has not given a solid date yet of when they will be here to photograph the sign. Mr. Ragucci states they met with the State on the Bikepath ROW and easements. He states we are still in a holding pattern because the State has not finished the MEPA process. Mr. Ragucci states that at that meeting he found out he can use Chapter 90 money for the easements if there are payments required and any legal costs. Mr. Ragucci states that he would like to see businesses and residents contributing to the Beautification program that started last year. The Town Planner Erin Wortman will be the contact person for this program. Mr. Ragucci states that the DPW 2015 work program has been posted on the website which includes about 20 streets and this is the final year of the sidewalk program. Chairman Boussy asks why the streets lined up like they do on the sheet. Mr. Ragucci states he can look into this and find out why. Selectwoman Colarusso states she reached out to Mr. Grover regarding this list also. She states that this is a three year plan to replace the roads not potholes. She needs to meet with Mr. Grover again to clarify some facts. She states that she received a pothole list and wants to make sure the extra Chapter 90 money is used to fix the potholes. Selectwoman Colarusso explains that the three year plan is contracted out and the potholes are fixed by the DPW. Mr. Ragucci states he met with the secretary at the Department Housing and Development to discuss the 40B land area requirements. Selectwoman Colarusso would like to meet regarding section 8 and affordable housing were included in the number we have. Attorney Solomon states that they meet and discuss this. Mr. Ragucci states that there will be a meeting regarding regionalizing 911 Dispatch at 10am on Thursday at the Stoneham Police Department. Mr. Ragucci states that Unicorn opened on Friday and they made \$6,000.00 over the first weekend. He states that the Oaks will open May 1st and the YMCA will be running a Youth Golf League. Mr. Ragucci states that there was a leak detection report that is done annually and the results were out of 78 miles of water lines there are 2 hydrants leaking and 4 private service lines leaking. Selectwoman O'Neill would like to refer back to the project list from DPW and state there were no numbers next to them. She would like to know the costs and what budgets or where that money is coming from. Mr. Ragucci states he will look into this.

Miscellaneous Correspondence (Time 163:13-165:10 on Stoneham TV On Demand)

Chairman Boussy asks that the Hearing Room be cleaned up and Selectwoman Colarusso would also request the women's room on the second floor be cleaned. There was also a request that someone check the bulb out in the front walkway. Selectwoman O'Neill asked when Mr. Grover will be coming to discuss capital purchases. Mr. Ragucci states April 28, 2015.

Selectwoman Colarusso made the motion to adjourn at 10:10 p.m.

Respectfully submitted,
Erin Sinclair