

Stoneham Police Department
REQUEST FOR POLICE REPORT

Date of Request: _____

Requested by: _____ Telephone: _____
PRINTED NAME

Type of Report Requested: MV crash report, Investigated Criminal/Incident Report

Report Number Requested: _____ Incident Date: _____

Location/Street: _____ Time: _____

Please note that the release of any record is subject to the provisions of the Commonwealth of Massachusetts Public Records Law.

Generally, criminal/incident reports are available within **10 days** and accident reports within **5 days** of the request. The copy of the requested report will be held in the Police Dispatch area for only one month after the request date.

Please contact Stoneham Police Dispatch at 781-438-1215 X 0 prior to coming to the police station to ensure the report is available.

There is a minimum fee of \$1.00 per report, payable in advance at time of request. If it is estimated the cost to furnish the request is \$10 or more, you will be notified

If you are the victim of a domestic violence event, please advise the person accepting this form as there is no charge for the report(s).

Your request for a police report has been denied for the following reason:

- Ongoing Criminal Case Exempt – Privacy Clause Investigation Material
 Cori/Secondary Dissemination