

Project Minutes

Project: New Stoneham High School
 Prepared by: Sarah Traniello
 Re: School Building Committee Meeting
 Location: Remote Participation
 Distribution: Attendees (MF)

Project No.: 20033
 Meeting Date: 8/26/2024
 Time: 7:00pm
 Meeting No: 88

Attendees:

PRESENT	NAME	AFFILIATION	MEMBER
Remote	Marie Christie	Co-Chair, School Building Committee	Voting
Remote	David Bois	Co-Chair, School Building Committee; Community Member with Architecture Experience	Voting
Remote	Nicole Nial	School Committee Member	Voting
Remote	Raymie Parker	Select Board Member	Voting
Remote	Douglas Gove	Community Member with Engineering Experience	Voting
Remote	Stephen O'Neill	Vice-Chair, Community Member with Engineering Experience	Voting
Remote	Josephine Thomson	Community Member	Voting
Remote	Jeanne Craigie	Town Moderator	Voting
Remote	Lisa Gallagher	Community Member; School Secretary; Past member, Middle School Building Committee	Voting
Remote	Sharon Iovanni	Community Member	Voting
Remote	Cory Mashburn	Community Member, Finance and Advisory Board	Voting
		Community Member with Construction Experience	Voting
Remote	David Pignone	Select Board, Athletic Director, Member knowledgeable in educational mission & function of facility	Voting
✓	Kevin Yianacopolus	Local Official responsible for Building Maintenance	Voting
Remote	Dennis Sheehan	Town Administrator	Non-Voting
	Leia DiLorenzo-Secor	Town Budget Director	Non-Voting
Remote	David Ljungberg	Superintendent of Schools, Secretary of School Building Committee	Non-Voting
Remote	Kathryn Castonguay	Assistant Superintendent of Schools	Non-Voting
	Bryan Lombardi	Stoneham High School Principal	Non-Voting
Remote	Brian McNeil	Town Facilities Director	Non-Voting
Remote	April Lanni	Town Procurement Officer / MCPPO Certified	Non-Voting
Remote	Brooke Trivas	Perkins&Will	
	Stephen Messinger	Perkins&Will	
	Adam Liu	Perkins&Will	
Remote	Brad Pineau	Perkins&Will	
Remote	Lizzy Dame	Perkins&Will	
	Andrea White	Perkins&Will	
	Douglas Faria	EDvance Technology Design	
	Andrew MacNeil	Consigli Construction	
Remote	Todd McCabe	Consigli Construction	
Remote	Matthew Consigli	Consigli Construction	
Remote	Robert Smith	SMMA	
	John Cutler	SMMA	
Remote	Sarah Traniello	SMMA	
Remote	Julie Leduc	SMMA	
Remote	Melanie Fiore	Stoneham School Committee	
Remote	Jaime Wallace	Stoneham School Committee	
Remote	Megan Samborski	Stoneham School Committee	
Remote	John Macero	Former Superintendent of Schools	
Remote	Susan Palmacci	Remote Participant	
Remote	Julia Santos	Remote Participant	

PRESENT	NAME	AFFILIATION	MEMBER
Remote	Anthony Picariello	Remote Participant	
Remote	Meg Hamp	Remote Participant	
Remote	RB; DP;JC;Caller 01; Caller 02	Unknown/Unidentified Remote Participants Signed on with initials only	

Item #	Action	Discussion
88.1	Record	<p>Call to Order</p> <p>7:00 PM, Co-Chair M. Christie called the meeting to order. This meeting will be held via video conference and in person and will be posted on the Town's website.</p>

88.3	Record	<p>Construction Update</p> <ul style="list-style-type: none"> J. Leduc provides an update of the morning of August 26, 2024. The polished concrete floors have been finished in Spartan Place so all of the teams of Consigli, Perkins&Will and SMMA arrived onsite early and banded together to move the FFE of tables, chairs and soft seating into Spartan Place so that the teachers could be welcomed in at 8am. The high school faculty and staff and the PreK staff came down and some general announcements were made about the building to get them oriented and familiar. Overall the day was very successful as everyone was so excited to be in the building. No first day is perfect but it was advised to not let perfect get in the way of great. There were a couple of adjustments of getting chairs and tweaks along the course of the day as teachers and staff got acclimated with the whole team there assisting the staff and faculty all day while onsite. B. McNeil's team was onsite the entire day making sure all of the rest rooms were taken care of and assisting with any trash disposal that needed to be done or assisting of teaching staff and administrative staff that needed assistance in getting specific items, move boxes, unpack belongings. D. Pignone, D. Ljungberg and B. McNeil were all onsite and probably can echo J. Leduc's sentiments of it being a great day for opening the school to staff and teachers. T. McCabe is going to discuss the construction progress to get the students into the school. T. McCabe provided the following schedule to the SBC for their reference of the ongoing activities that will be completed as targeted for completion in anticipation of obtaining the Certificate of Occupancy for the New Stoneham High School from the Building Inspector. It is the plan of Consigli to add the Loading Dock to the Certificate of Occupancy. The following schedule will be attached also to the minutes for reference in the scale that may be more legible.
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STONEHAM HIGH SCHOOL - PATHWAY TO A/B/C TCO

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8/11/2024	8/12/2024	8/13/2024	8/14/2024	8/15/2024	8/16/2024	8/17/2024
8/18/2024	8/19/2024	8/20/2024	8/21/2024	8/22/2024	8/23/2024	8/24/2024
	TURF FIELD OPEN FOR ALL ATHLETES		LIMITED TCO - ADMIN/ATHLETICS		AMENDS TCO - TEACHERS/STAFF	
8/25/2024	8/26/2024	8/27/2024	8/28/2024	8/29/2024	8/30/2024	8/31/2024
	TEACHER 1st DAY	TEACHER MOVE-IN	TEACHER FLEX DAY	TEACHER FLEX DAY	DISTRICT DAY OFF	
	Loading Dock Final Prep Security Programming	Glass Loading Dock Paving Security Programming Paging and Clocks Building D Scope Focus	Glass Field Temp Power Security Testing Paging and Clocks Building D Scope Focus	Security Training for Admin Security Testing Paging and Clocks Building D Scope Focus Gym F&PA Testing	Board of Health Final Inspection Track Paving Paging and Clocks Front Plaza Concrete Building D Scope Focus	Track Paving Painting Final Cleaning
		SUBMIT PAPERWORK FOR LOADING DOCK BETWEEN TCO	Fire Alarm/Gym Integration	SUBMIT PAPERWORK/REVIEW FOR TCO	Final TCO ABC w/ CONDITIONS	
9/1/2024	9/2/2024	9/3/2024	9/4/2024	9/5/2024	9/6/2024	9/7/2024
	LABOR DAY HOLIDAY	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus
9/8/2024	9/9/2024	9/10/2024	9/11/2024	9/12/2024	9/13/2024	9/14/2024
	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	Building D Scope Focus Existing Building Demolition

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		<ul style="list-style-type: none"> There has been a lot of talk about the issues with the Kitchen as there are some design issues, code requirement issues, wiring inspector requests that need to be satisfied/resolved over the course of the last week. A good amount of this work was done over the weekend. Mid-day on August 27th there will be shunt trip testing performed. This is a device that will shut down equipment in an emergency situation and it is a form of life safety. All of that shunt trip work was completed and a pre-test is being performed at 11am with Consigli's subcontractors and an email and a couple of phone calls have been made to Stoneham Fire Department so personnel can be onsite for witnessing this testing tomorrow afternoon. Once that is accomplished, this testing would be added to the Certificate of Occupancy Amendment. By end of day, August 27, Consigli is working to have an Amended TCO for Occupancy for loading dock and equipment usage in the Kitchen. There are additional construction activities happening onsite for the remainder of the week including glasswork that is happening in the lower level of the building. There are activities around the school clocks that needs to happen and it is contingent on having working internet in the building. All work to happen on August 27 and 28 to help fulfill the TCO Amended that do not include the IPPR/Black Box Theatre, Media Bridge and the Community Terrace areas. Board of Health has passed an initial inspection but there will be a Final Inspection once all systems are up and running and the drygoods will be set up within the school space. There is a focus on Building D as the work is being performed in the Auditorium space and this will continue all week. This weekend is Labor Day weekend and it is thought that labor resources will be difficult to get in but Consigli has committed the fine finish contractors to this weekend i.e. thin track line painting and that is scheduled to happen on Friday and Saturday. There will be a big push for a final cleaning on the building.
88.12	Record	<p>Committee Questions</p> <ul style="list-style-type: none"> R. Parker advised that the documentation to get submitted to obtain the TCO is being submitted on Thursday before the Labor Day weekend and school is scheduled to open on Tuesday, September 4, 2024. The School Committee has taken a hammering on this issue and it seems to be calling it a little close should the approvals not come through timely as needed. Trying to be positive but a little nervous if departments do not sign off on the TCO. <i>Gymnasium is one of the items that has PA system needs to be synching together with all of the systems within the Fire Alarm systems, etc. in order to be approved for the Certificate of Occupancy so that the Fire Department tests and signs off as needed.</i> J. Craigie advised that calling it close with the night before the holiday weekend is too close for comfort for many of those anticipating this building opening on Tuesday, September 4 for the Stoneham students and staff as anticipated. Town staff that are licensed to approve these spaces are not going to approve these systems and areas on their licenses because it is their livelihood if the building is not ready so the building needs to be ready when you bring it to them to be approved. Right now, Stoneham parents are trying to figure out daycare situations for their PreK students if the school doesn't open on time. D. Bois advised that lighting is easy and proposed getting the TCO without the PA so then it is known that the TCO is at least viable and then get a second bite at the apple for the PA integration. D. Bois advocated prioritizing getting the TCO to eliminate the uncertainty of not getting the TCO on Thursday before the long weekend before school is due to open on Tuesday. <i>T. McCabe advised that it does make sense and it will be reviewed with the subcontractor on August 27th.</i> S. Iovanni addressed M. Christie that the Town Hall closes at noon on Friday and if the paperwork gets to the Town Hall late on Thursday to the Building Inspector, the project runs the risk of not getting the TCO and then the school will not be able to open as planned for Tuesday, September 4 as planned. What about inspections in the servery area and in the cooking classroom? <i>T. McCabe advised that they will pass for the TCO but will not pass for the purpose of cooking yet because they need to have the inspection of the shunt trip breaker inspection for the work that was performed this past weekend to make sure that the staff is able to cook in the kitchen. These will be retested on August 27th.</i> N. Nial advised that the School Committee is planning to hold an emergency meeting for Wednesday evening. <i>J. Leduc advised that the 2 gentlemen from the Fire Department were out of the office today that were going to be performing the inspection for the work that was performed over the weekend to get us closer to getting the TCO and getting the school opened on time. J. Leduc advised that she has</i>

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		<p><i>been texting with them all day coordinating the inspections to assure you that this is planned to happen as soon as they are back in their office to perform the inspection. It is not a matter of SMMA and Consigli not trying to get the inspection performed but it is about getting the stars aligned so that schedules sync and the inspections can be made. J. Leduc also advised that it is also coordinating with ISD to come over and do the inspections as well. They will be in the building tomorrow at 11am and then doing training with the school as well with evacuation training starting at 2pm.</i></p> <ul style="list-style-type: none"><i>D. Sheehan asked, perhaps it is a presentation glitch, but why it states on the schedule that the Fire Alarm Integration starts on Wednesday and not on Tuesday? T. McCabe advised that there are 3 subs involved under Wayne J. Griffin Electric, ProAV, NSG and they will all be working on this together on August 27th.</i><i>D. Ljungberg advised that the wifi is working internet wise and J. Bowen the network administrator is still working with Ockers to problem solve the wifi access which is an issue that has been cropping up. It is assumed that these systems are all hardwired but it may be related to these systems that are being discussed. T. McCabe advised that it is the hardwired internet that was needed and is not accessible.</i><i>R. Parker confirmed that the life safety is all working as needed but the wifi and the PA system in the gymnasium is not working currently. T. McCabe advised that life safety is up and running in the building but Communications is not up and running in the building and that is going to come down to the communications between the office and the classroom with the paging system and that work is happening over the course of the next 3 days.</i><ul style="list-style-type: none"><i>N. Nial asked if there is a chance that it will only take 2 days? T. McCabe advised, possibly. It is proposed to be about a day and a half of work plus sound based testing.</i><i>D. Pignone asked about the gymnasium holding up the TCO and whether it was the PA system or the whole package? T. McCabe advised that it is a big piece of it is that the TCO has a limit of 200 personnel in the building. As the building functions on an average day the areas of the loading dock and the gymnasium and the kitchen are 3 critical areas that one just doesn't holistically hold the students from being in the school but all 3 do. The communication piece is not specifically holding up the TCO</i><i>M. Christie asks that this schedule be sent out to the SBC for their reference and use as it as barely legible through the remote connection and it will be helpful for all to reference as needed.</i><i>J. Leduc advised that she received a text message from the ISD that a Certificate of Occupancy could be obtained for the Gymnasium for the District not to use the PA system. D. Bois asked T. McCabe if it would be possible for the Gymnasium to be included as part of the TCO with the Loading Dock and the Kitchen. T. McCabe responded possibly with that new plan. T. McCabe advised he would need to speak with the NSG subcontractor about excluding the PA system from the TCO and then it is a quick programming issue with the lighting and it seems like that can be supported. Consigli will need to speak with the subcontractors but it does seem possible. D. Bois advised that it would bring a good many more people comfort as this week continues on to finish out.</i><i>S. Iovanni asked if the building inspector will be reviewing the new application/amendment or going through and reviewing what has been changed since her last inspection? T. McCabe advised that the building inspector has done a little bit of both in the past as she has looked at the areas that are looking to be signed off and the building inspector has spent a significant amount of time within the building over the course of the last week and a half. It is unknown what the building inspector will do but she will be looking at the areas that are being requested for occupancy for within the building. It is not expected to be as exhaustive as it has been in the past as she has been within the building often within recent weeks but she will be looking at specific rooms versus building. The Building Inspector needs to feel comfortable with her signatures and approvals.</i><i>S. Iovanni asked D. Sheehan if the Town Hall is working on Friday morning. D. Sheehan advised that it is anticipated that staff will be working on Friday morning until noon. D. Sheehan asked what is driving the Board of Health's inspection on Friday morning instead of on Wednesday? R. Smith advised that the Board of Health wanted to have the training with the kitchen staff, confirm that the kitchen equipment is in proper working order after the inspections have been passed and the equipment is tested for working properly and the freezer and refrigeration units are working and functioning as they should be. D. Sheehan advised that if it seems the Board of Health inspection is one that the TCO is</i>

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		<p><i>going to be contingent on, then it should be moved up in time and priority so that it is done as early as possible. R. Smith will reach out to the Board of Health and ask them to move the inspection date up earlier. D. Sheehan advised that the Board of Health would be open to it. J. Leduc advised that C. Noble has been amazing as the Building Inspector and has been very helpful throughout this construction process.</i></p> <ul style="list-style-type: none">• When does the Cafeteria staff get to be in the Kitchen to familiarize themselves with the equipment and the building. <i>D. Ljungberg advised that they have training on Thursday and perhaps the Board of Health can come in and do the inspection on Thursday to get assurance that all is working properly.</i>• J. Leduc has been updating the School Committee and keeping them in the loop on the progress to make sure they are aware of the work that is going into the project to get the school opened on time for the students and staff.• R. Parker advised that there is a lot of work going into getting this school opened on time and all of us working together to meet the end goal for the students and staff with this beautiful school.
88.13	Record	Public Comment None
88.14	Record	Next SBC Meeting: Monday, September 16, 2024, at 7:00 pm
88.15	Record	J. Craigie motioned to adjourn the meeting at 4:42pm to Executive Session. R. Parker seconded the motion. The motion was carried unanimously.

Attachments: Agenda; Consigli Construction Update

The information herein reflects the understanding reached. Please contact the author within 48 hours of receipt if you have any questions or are not in agreement with these Project Minutes

SCHOOL - PATHWAY TO A/B/C TCO

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8/12/2024	8/13/2024	8/14/2024	8/15/2024	8/16/2024	8/17/2024
8/19/2024	8/20/2024	8/21/2024	8/22/2024	8/23/2024	8/24/2024
TURF FIELD OPEN FOR ALL ATHLETES		LIMITED TCO - ADMIN/ATHLETICS		AMENDED TCO - TEACHERS/STAFF	
8/26/2024	8/27/2024	8/28/2024	8/29/2024	8/30/2024	8/31/2024
TEACHER 1st DAY Loading Dock Final Prep Security Programming	TEACHER MOVE-IN Glass Loading Dock Paving Security Programming Paging and Clocks Building D Scope Focus	TEACHER FLEX DAY Glass Field Temp Power Security Testing Paging and Clocks Building D Scope Focus Fire Alarm/Gym Integration	TEACHER FLEX DAY Security Training for Admin Security Testing Paging and Clocks Building D Scope Focus Gym FA/PA Testing	DISTRICT DAY OFF Board of Health Final Insepection Track Painting Paging and Clocks Front Plaza Concrete Building D Scope Focus	Track Painting Painting Final Cleaning
9/2/2024	9/3/2024	9/4/2024	9/5/2024	9/6/2024	9/7/2024
LABOR DAY HOLIDAY	SUBMIT PAPERWORK FOR LOADING DOCK / KITCHEN TCO		SUBMIT PAPERWORK/REVIEW FOR TCO	Final TCO ABC w/ CONDITIONS	
	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus Existing Building Abatement	Building D Scope Focus
9/9/2024	9/10/2024	9/11/2024	9/12/2024	9/13/2024	9/14/2024
2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Phase 3 Field Construction Existing Building Demolition	2nd Shift P/L & Ceilings Building D Scope Focus Existing Building Demolition

Agenda

Project:	New Stoneham High School	Project No.:	20033
Re:	School Building Committee Meeting	Meeting Date:	8/26/2024
Prepared by:	Julie Leduc	Meeting Time:	7:00 PM
Meeting Location:	Remote Participation via Go-To-Meeting	Meeting No.:	88
Distribution:	Attendees (MF)		

1. Call to Order
2. Schedule Update
 - Construction Schedule Update
 - Construction Logistics Phasing Plan
3. Discussion/Correspondence/New Items
4. Committee Questions
5. Public Comments
6. Next Meeting: **September 16, 2024**
7. **Vote to Enter Executive Session and Not to Return to Open Session**

Join: <https://meet.goto.com/503262805>

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