

Stoneham Finance and Advisory Board (FAB)

Date:	September 5, 2023
Time:	7p
Location:	Stoneham Town Hall Banquet Hall
Present:	Mike Memmolo – Chair Jen Gray – Vice Chair Cory Mashburn – Secretary Andrew Harmon , Joe Joffe, John Lane, Wendy Smith
Absent:	Julianne Bovat , Ed Hurley , Sachin Joshi, Jeff Moyer
Guests:	None

	<p><u>AGENDA</u></p> <ol style="list-style-type: none"> 1. Meeting Minutes – Vote Required 2. Town Grant Report Card 3. FY24 Department follow-ups 4. Updates <ol style="list-style-type: none"> a. Capital b. School Building Committee c. Subcommittees d. Association of Town Finance Committees (ATFC) update 5. Other business – non-deliberative 6. Adjournment - Vote required
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1.	<p>Meeting Minutes – Vote Required</p> <p>Discussions about past minute meetings. The Board was presented with minutes from the August 1, 2023 meeting.</p>	<p>Mr. Harmon introduced a motion to accept the minutes as amended for the August 1, 2023 meeting minutes and waive the reading; Ms. Smith seconded; 7 in favor</p>
2.	<p>Town Grant Report Card</p>	<p>No votes needed</p>

	<p>The Board was looking at the link https://www.scituatema.gov/sites/g/files/vyhlif3781/f/pages/grant_report_card_jan - dec 2022.pdf to look at how is looked and talked about likes and dislikes.</p> <p><u>LIKES</u></p> <ul style="list-style-type: none"> • Simple excel format. • Can be edited easily. • Column that says what money they town will take in and how much the town will be sustaining over time. <p><u>DISLIKES</u></p> <ul style="list-style-type: none"> • Details missing on who was applying, how many times they applied, and who wrote the grant. <p><u>NEXT STEPS</u></p> <ul style="list-style-type: none"> • Mike will email TA and then come back to the Board with information on the next steps. 	
<p>3.</p>	<p>FY24 Department follow ups</p> <p>There were some discussions about liaisons having internal discussions between members about what would be asked and how they would reach out to department heads over the next fiscal year.</p> <p>Jon and Ed walked and talked with the DPW</p> <ul style="list-style-type: none"> • Environmental Concerns • Conditions of buildings • Lack of funds for repairs • Condition issues of building that need to be dealt with • Difficulty in hiring because of proper pay rates. <p>Jon stated that anyone in a decision-making capacity in the town needs to take a walk in the DPW buildings to understand the concerns.</p>	<p>No votes needed</p>
<p>4.</p>	<p>Updates</p> <ul style="list-style-type: none"> a. Capital b. School Building Committee c. Subcommittees d. Association of Town Finance Committees (ATFC) update 	<p>No votes needed</p>

	<ul style="list-style-type: none"> ➤ Mr. Mashburn stated that the capital committee did meet to make recommendations for capital expenses. They include money for the Street and Sidewalks, Robin Hood Chiller, Architect for the library roof, back up generator for the DPW, netting for the golf course, ➤ Mr. Mashburn stated that the School Building Project is still on budget. A lot of the members took a tour of the new high school. They are putting walls up, putting floors. The School Building Committee started a Branding committee to discuss what messages, logos, and colors are throughout the school. ➤ Mr. Harmon talked about new trainings and the ATFC annual meeting on November 4th. 	
5.	<p>Other business – non-deliberative</p> <ul style="list-style-type: none"> ➤ What are ways that the FAB can get information out to the public via social media such as a Town social media page. 	No votes needed
6.	Adjournment - Vote required	Mr. Mashburn then introduced a motion to adjourn; Mr. Harmon seconded; all in favor.