



**Town of Stoneham**  
Department of Public Works  
**Job Description**

Position Title:	<b>Motor Equipment Repairman</b>
Supervision:	Reports to Master Mechanic/Foreman
Scheduled Hours:	40 hours per week
Union Affiliation:	Stoneham Public Works Laborers Union, AFSCME Council 93, AFL-CIO
Grade:	44

**General Statement of Duties:**

Skilled maintenance and repair work on automotive and certain electrical and mechanical equipment; all other related work as required.

**Supervision:**

Works under the general supervision of the Master Mechanic or Public Works Foreman.  
Exercises a considerable degree of independent judgment in repair methods and replacement of parts.

**Job Environment:**

Work is performed under typical DPW garage and yard conditions.

Operates various repair equipment, including hand tools and power tools: moves heavy and light motor vehicles when needed.

Has contacts beyond the Public Works Department.

**Essential Functions:**

- Carries out and performs preventive maintenance for all vehicles and mechanical equipment, either personally, or through outside vendors.
- Operates a variety of diagnostic instruments and a variety of hand, electric and air-driven tools.
- Tests, services and repairs vehicles and mechanical equipment.
- Inspects, adjusts and replaces necessary units and related parts in the performance of repair and maintenance work.
- Repairs brake, engine, electrical, fuel, hydraulic, transmission, ignition, air, exhaust, axle assemblies and related systems. Cuts and welds metal and performs body repair, touch up and related work.
- Changes and repairs tires and tubes.
- Evaluates status of mechanical equipment and vehicles and performs or schedules needed repairs.
- Conducts various analyses and inspections of vehicles and mechanical systems to determine the most cost-effective means of maintenance repair or replacement.
- Purchases equipment, parts and supplies used for vehicle and mechanical system maintenance.
- Provides emergency field assistance to disabled equipment as needed and appropriate.
- Maintains records and other specialized maintenance records of equipment and mechanical equipment.
- May be required to assume the responsibilities of the Master Mechanic in his absence.
- Other duties as required or assigned.
- Performs all duties of a laborer and Motor Equipment Maintenance man.

**Recommended Minimum Qualifications:**

**Education and Experience:**

High school diploma or equivalency; training in mechanic and automotive repair work at the journeyman level; three years' experience in maintenance and repair of varied equipment such as is characteristic of municipal operations; or any equivalent combination of education and experience.

**Knowledge, Ability and Skill:**

- Thorough knowledge of the tools, techniques, equipment and procedures used in motor equipment repair and maintenance. Knowledge of repair methods for heavy, diesel and electrical equipment. Knowledge of hydraulic systems.
- Ability to operate drill press, grinder, torches, saws and a variety of other hand tools. Skill in welding desirable.

**The Following Licenses and/or Certificates are required:**

- Massachusetts Commercial Driver's License Class B with air brake endorsement.

**Physical Requirements:**

- Frequent moderate to strenuous physical effort required to perform function under shop condition.
- Frequently required to stoop, bend, squat and kneel. Frequently required to lift heavy objects.
- Eyesight and hearing at or correctable to "normal ranges."
- Ability to distinguish colors.

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***This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer as the needs of the employer and requirements of the job change.***