

# Town of Stoneham



**Job Opportunity  
Arena Assistant  
Stoneham Classified Employees Association (SCEA) AFSCME  
Grade 34  
Salary Range; \$20.3496 hrly to \$24.1649 hrly  
Full Time- 40 hours**

The Town of Stoneham is seeking an individual to work under the supervision of the Arena Manager, the Arena Assistant is responsible for the coordination and safe and effective operation of the Arena facility, including ice maintenance and resurfacing. The Arena Assistant must be able to work evenings, weekends and holidays on a regular basis and during peak utilization periods as necessary.

Candidates should possess a valid Massachusetts Vehicle Operator's License.

### Pre-employment Requirements

The prospective employee must successfully complete a CORI (Criminal Offender Records Inquiry)/SORI and a physical examination, including a drug screening. The Town reserves the right to run additional CORI checks and background screening as allowed under Massachusetts General Law.

Interested qualified candidates should apply with the following materials:

- Cover letter (indicating position applied for).
- Resume.
- Three professional references.
- Employment applications are **required**, a copy is available on the website.

Town of Stoneham  
35 Central Street  
Stoneham, MA 02180  
Attention: Donna Gaffey, Human Resources

Applications may also be sent by email to: [dgaffey@stoneham-ma.gov](mailto:dgaffey@stoneham-ma.gov)

First review of applications September 30, 2022. Position open until filled.

**The Town of Stoneham is an Equal Opportunity/Affirmative Action Employer**