

Stoneham Finance & Advisory Board Meeting  
Monday, September 27, 2021 - 7:00 pm  
Town Hall Meeting Room

Attendees:

Tim Waitkevitch, Chair  
Cory Mashburn, Vice Chair  
Andrew Harmon, Secretary

Youlia Bowerman      Jen Gray  
Ed Hurley              Sachin Joshi  
Mike Memmolo        Wendy Smith  
Dave Tamarro

*Absent:* Julieanne Bovat

Guests:

None

Agenda:

1. Meeting Minutes - Vote Required
2. Special Town Meeting Warrant Descriptions - Vote Required
3. FY23 Budget Calendar and Department Check-Ins
4. Updates
  - a. Capital
  - b. School Building Committee
  - c. Water and Sewer
  - d. Subcommittees
5. Other Business - Non Deliberative
6. Adjournment - Vote Required

Minutes:

The Finance & Advisory Board Chair called the meeting to order at 7:00pm. Mr. Waitkevitch opened the meeting with Agenda Item #1. Mr. Harmon indicated that there were no minutes ready for review.

Board Chair then moved discussion to Agenda Item #2. The Board then collaborated on descriptions to be used for the October Town Meeting.

Board Chair then moved discussion to Agenda Item #3. Mr. Waitkevitch explained the upcoming meeting calendar for the Board. In November, he noted a Tri-Board meeting to review the Town's 5 year forecast. The proposed FY23 budgets will be due to the Town in mid to late November. He asked the Board which departments that he would like to see at upcoming Tri-Board and Bi-Board meetings. Ms. Smith indicated that departments with new heads should be considered (Council on Aging, Recreation and Health). Mr. Mashburn agreed. Mr. Hurley added a desire to see the Library come before the Boards. Ms. Bowerman expressed a need for discussion about new development and revenue in Town. Mr. Harmon suggested that this might be better placed at a Finance Board meeting where the Town Administrator and Town Accountant could participate.

Mr. Waitkevitch asked what the Finance Board would like to do about inviting departments before only the Finance Board for discussions. He also asked about the frequency of meetings after the Thanksgiving holiday. Ms. Smith suggested that the Board could meet twice a week to discuss budgets with various departments. This was well received by the Board but Mr Harmon asked what the global number of departments would be in setting this schedule. Mr. Waitkevitch indicated that there were (depending on grouping of categories) 25 to 30 departments. With some consolidation, it would be possible to narrow the list to 15 departments.

Mr. Waitkevitch proposed a window for the scheduled meetings from after Thanksgiving through December 19th. The Board Chair then moved discussion to Agenda Item #4. Mr. Mashburn indicated that no new updates were available for the Capital or School Building Committees. Ms. Smith indicated that there was a scheduled meeting with the Town Administrator this coming Wednesday about the future of the Water & Sewer Review Board. Ms. Smith floated the possibility of the Finance Board eventually taking over some of the Review Board's responsibilities if it is eventually dissolved.

Mr. Harmon then introduced a motion to adjourn. Mr. Mashburn seconded; all in favor.