

Stoneham Finance & Advisory Board Meeting  
Tuesday, December 7, 2021 - 7:00 pm  
Stoneham Town Hall Meeting Room/Members Attending Remotely

Attendees:

Tim Waitkevitch, Chair  
Cory Mashburn, Vice Chair  
Andrew Harmon, Secretary

Julieanne Bovat	Youlia Bowerman
Jen Gray	Sachin Joshi
Mike Memmolo	Wendy Smith

*Absent:* Ed Hurley, Dave Tammaro

Guests:

None

Agenda:

1. Meeting Minutes - Vote Required
2. FY23 Budget Calendar and Department Check-Ins
3. Updates
  - a. Capital
  - b. School Building Committee
  - c. Water and Sewer
  - d. Subcommittees
4. Other Business - Non Deliberative
5. Adjournment - Vote Required

Minutes:

The Finance & Advisory Board Chair called the meeting to order at 7:00pm. A roll call vote was held with members noted above marked 'present'.

Mr. Waitkevitch opened the meeting with Agenda Item #1. Mr. Harmon indicated that there were minutes distributed for review from the September 2021 meeting. There were technical difficulties with the remote audio feed. Mr. Waitkevitch requested a recess to correct the situation at 2:40 into the meeting.

The meeting reconvened at 11:59. Mr. Memmolo introduced a motion to accept the minutes as written. Ms. Gray seconded; all in favor.

Board Chair then moved discussion to Agenda Item #2. Mr. Mashburn stressed the need during the budgeting process for the Town to be proactive and not reactive. He specifically mentioned the Board of Health. The Board agreed that the Public Health budget had important needs for this cycle. Including mosquito control and more food service inspections. Ms. Gray added that it might be useful for the Town or the Finance Board to adopt some type of best practice to track how many years a request is submitted by a department before it is fulfilled.

Ms. Smith mentioned that her subcommittee (covering Police and Fire) have asked the department heads to inform the Board about what requests do not get fulfilled in this cycle. Mr. Waitkevitch cautioned the group that formatting of these requests is important to avoid Open Meeting violation. Mr. Memmolo suggested that some of this work could be done in subcommittees with reports into the full Board.

The Board then engaged in a discussion about the Finance Board's role in being able to assist Town Meeting to understand what is and is not included in each year's budget.

Mr. Waitkevitch suggested that the Board reconvene in January to itemize a list of the most important 'asks' in the various departments' proposed budgets.

Board Chair then moved discussion to Agenda Item #3. Mr. Mashburn indicated that there were no current updates on the Capital Committee. He then relayed that the School Building Committee was reviewing various building designs. These include how the Pre-K space will look and practice space for Drama and Band. He also mentioned that the Committee is reviewing building materials to be used on the project.

Ms. Smith then provided the Board with an update from the Water & Sewer subcommittee. She indicated that she and Mr. Memmolo were reviewing old recordings of previous Water & Sewer Review Board meetings. Ms. Smith had also met with a former member of the Review Board. She indicated that the next steps would be another meeting between the Subcommittee, the Select Board and the Town Administrator to come up with recommendations on the future of the Review Board.

Board Chair then noted no updates for any Board subcommittees. He then moved discussion to Agenda Item #4. Mr. Waitkevitch noted no non-deliberative business. The Board scheduled the next meeting for January 11th.

Mr. Mashburn introduced a motion to adjourn. Mr. Joshi seconded; all in favor.