

Human Rights Commission
Meeting Minutes

August 26, 2021 – Remote Meeting – 6:30-7:30 pm

REMOTE PARTICIPATION MEETING

Conducted pursuant to the Executive Order dated March 12, 2020 suspending certain provisions of the Open Meeting Law, Gen.L.c.30A &20, et seq., and 940 CMR29.01, et seq.

In response to Governor Baker's declaration of a public health emergency and the related Emergency Executive Order dated March 12, 2020, the Human Rights Commission shall be meeting remotely until further notice. The audioconferencing application Go to Meeting will be used for this purpose. An online link and telephone access number will be provided on all meeting agendas and also on the Human Rights Commission website. This application will permit the public to access and participate in future Human Rights Commission meetings. Instructions for joining meetings in this manner will be provided on the Human Rights Commission website. . We extend our thanks for your understanding in this manner, which is intended to keep members of the Commission safe.

Chairman Kevin Merritt called the meeting to order, stating the declarations above and asking all members to identify themselves and their home address.

Online for the meeting were:

Pat Kilty
Donna Gaffey
Jane Francis
Lindsay Beal
Sheila Ryder

Motion to start the meeting was made by, Lindsay Beal. Second by Sheila Ryder.

After roll call vote meeting began at 6:30 pm.

First order of business was approval of meeting minutes for July, 2021 motion to approve with amendments made by Lindsay Beal, Sheila Ryder seconds. Roll call vote was held, with Kevin Merritt abstaining, minutes approved.

Subcommittee reports:

- **Community Outreach update (Jane & Pat)** Jane reported she had enlisted a friend to make a few signs for the table at Town Day, that the HRC could raffle off. Also discussed was making a flyer with mission statement and HRC resources listed on it. Jane volunteered to get the information formatted and Donna will print at Town Hall. Jane had also researched a company for giveaways at Town Day and will coordinate with Donna to purchase a moderate amount.
- **Event Planning update (Lindsay & Donna)** – Lindsay spoke about discussion of a Fall Event outside of being present at Farmers Market and Town Day. Revisited possibility of an event, such as a roundtable, in early November and asked how people felt about having the event be live. Lindsay updated the group regarding the Pride group meetings and the possibility of it being taken over by a nonprofit group,
- **Education subcommittee update (Sheila, Rob and Erin)** Sheila spoke on up stander training and reaching out to other groups such as Winchester, Woburn, or Stoneham SOAR students to as joint training opportunity, chance to advertise and support other groups. Stoneham Theater did the online training with Hollaback, anyone who wanted to be an usher had to take the training
- **Discussion** on details for Town Day and materials needed, tables and tent, checking with Chamber of Commerce on the size of the space site, also who is available to be at the table on Town Day. Sheila has created a flyer for the logo contest and was assisted with design by Erin Bradley's daughter, the flyer will be prominent on table at Town Day. A special email will be

provided for logo submissions. How the entries will be judged was discussed and how the physical submissions would be collected.

- Also discussed was in person meetings or remote, decided to keep with what we are doing until more comfortable.
- Next meeting scheduled for September 16th at 6:30.
- Motion to adjourn made by Donna, second by Sheila, roll call vote held and meeting was adjourned.