



Application for Class II License (License for buying, selling or exchanging of secondhand motor vehicles)

Dear License Applicant:

Please review the following instructions and list of required documents to determine requirements for your application.

It is important to note that:

- Issuance of a new Class II license requires abutter notification. The applicant must contact the Assessors Office (781) 279-2640 to obtain the Abutters List. The applicant is responsible to submit certified mailing receipts to the Selectmen's Office.
- Abutter notification and a hearing are required when a Class II license transfers to a new location.
- Abutter notification and a hearing are **not** required when a transfer related to ownership of the license occurs and the location remains the same.
- The annual license fee is paid during annual license renewal during October. Therefore, if a transfer occurs (relating to either ownership or location) no additional license fee is required.
- A hearing with the Board of Selectmen is required for all Class II license transactions and will be scheduled by our office upon receipt of the completed application and required fees. Prior to the hearing other Town departments will review and comment on the application. We will try to inform you of any issues which are raised by Town departments a reasonable time prior to the hearing.
- Please contact our Building Inspector (781) 279-2670 as an approved development plan of the site is required prior to the time of the hearing.
- Prior to filling out this application, please review Mass General Law Chapter 140, Sections 57-69.

All documents may be accessed online. If you would a hard copy of any of these documents mailed to you, please contact our office at (781) 279-2680.

Thank you,
Board of Selectmen
Town of Stoneham