

Project Minutes

Project: Stoneham High School Feasibility Study Project No.: 20033
 Prepared by: Joel Seeley Meeting Date: 9/13/2021
 Re: School Building Committee Meeting Time: 7:00pm
 Location: Central Middle School Library and Remote Participation Meeting No: 32
 Distribution: Attendees (MF)

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	Marie Christie	Co-Chair, School Building Committee	Voting Member
✓	David Bois	Co-Chair, School Building Committee; Community Member with Architecture Experience	Voting Member
✓	Nicole Nial	School Committee Member	Voting Member
Attended Remote	Raymie Parker	Select Board Member	Voting Member
✓	Douglas Gove	Community Member with Engineering Experience	Voting Member
✓	Stephen O'Neill	Community Member with Engineering Experience	Voting Member
✓	Josephine Thomson	Community Member	Voting Member
✓	Jeanne Craigie	Town Moderator	Voting Member
✓	Lisa Gallagher	Community Member, School Secretary, Past member of Middle School Building Committee	Voting Member
✓	Sharon Iovanni	Community Member	Voting Member
✓	Cory Mashburn	Community Member, Finance and Advisory Board	Voting Member
✓	Paul Ryder	Community Member with Construction Experience	Voting Member
✓	David Pignone	Select Board Member, Athletic Director, Member knowledgeable in educational mission and function of facility	Voting Member
✓	Kevin Yianacopolus	Local Official responsible for Building Maintenance	Voting Member
✓	Dennis Sheehan	Town Administrator / MCPPO Certified	Non-Voting Member
✓	John Macero	Superintendent of Schools, Secretary of School Building Committee	Non-Voting Member
✓	Bryan Lombardi	Stoneham High School Principal	Non-Voting Member
✓	Brian McNeil	Town Facilities Director	Non-Voting Member
	April Lanni	Town Procurement Officer / MCPPO Certified	Non-Voting Member
	Brooke Trivas	Perkins and Will	
Attended Remote	Patrick Cunningham	Perkins and Will	
✓	Kristy Lyons	Consigli Construction	
	Todd McCabe	Consigli Construction	
	Robert Smith	SMMA	
✓	Joel Seeley	SMMA	

Item #	Action	Discussion
32.1	Record	Call to Order, 7:00 PM, meeting opened.
32.2	Record	This meeting will be a hybrid meeting held both via video conference and in person and a recording of such will be posted on the Town's website.
32.3	Record	A motion was made by S. Iovanni and seconded by L. Gallagher to approve the 8/23/21 School Building Committee meeting minutes. No discussion, motion passed unanimous, one abstention.
32.4	Record	J. Seeley reviewed the Budget Status Report, dated 8/31/21, attached.
32.5	Record	J. Seeley reviewed Warrant No. 16, attached. A motion was made by J. Craigie and seconded by C. Mashburn to approve Warrant No. 16. No discussion, motion passed unanimous.
32.6	T. McCabe	T. McCabe to confirm when the final entry/exit driveway configuration will be constructed and if the access from Boxwood Road would remain during construction. <i>(from prior meeting)</i>
32.7	C. Serino	C. Serino will create two short videos using current footage on the Pre-K program and the Energy performance. <i>(from prior meeting)</i>
32.8	Committee S. Iovanni	J. Seeley reviewed the Calendar of Events, updated 9/10/21, and the Back-to-School Nights SSBC Sign-up Sheet attached. Committee Discussion: <ol style="list-style-type: none"> 1. Committee members to let the PR Subcommittee know of any events they will attend. 2. Committee members to provide any additional Events to the PR Subcommittee to add to the Calendar. 3. S. Iovanni to coordinate with D. Pignone on table and seating arrangements for the Friday night Football games.
32.9	Record	J. Seeley reviewed the Town Day SSBC Sign-up sheet and Questions Cards for Town Day, attached. Committee Discussion: <ol style="list-style-type: none"> 1. J. Macero reviewed the six Chromebooks with the two project videos loaded. 2. S. Iovanni thanked Consigli for providing the Questions Cards printing, crayons, markers, hand sanitizers and name tags.
32.10	J. Seeley	J. Seeley reviewed the Community Forum No. 9 Flyer, attached, scheduled for 9/20/21 at 6:00pm in-person and on-line at the Middle School Library, followed by the Tri-Board Meeting at 7:00pm.

Item #	Action	Discussion
		Committee Discussion: <ol style="list-style-type: none">1. J. Seeley to email the Tri-Board members the Community Forum No. 9 Flyer.
32.11	PR Subcommittee	Subcommittee Updates Public Relations Subcommittee <ol style="list-style-type: none">1. J. Seeley reviewed the 9/1/21 PR Subcommittee Meeting minutes, attached.2. S. Iovanni reviewed the Upcoming Meeting and Events Slide for StonehamTV, attached.3. S. Iovanni reviewed the CDC Fall Community Meeting Flyer, attached. The Town Meeting PowerPoint will be presented as a dry run.4. S. Iovanni indicated the Town Meeting Packet is underway.5. S. Iovanni reviewed the Town Day and MSBA Approval Press Releases, attached. Green Building Initiatives <ol style="list-style-type: none">1. J. Seeley reviewed the 8/23/21 Green Building Initiatives Meeting minutes, attached.
32.12	J. Seeley	Committee Questions <ol style="list-style-type: none">1. R. Parker asked if the Total Project Budget, dated 8/2/21, from MSBA can be shared. <i>J. Seeley indicated yes and will forward a copy to R. Parker.</i>

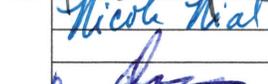
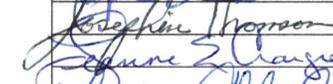
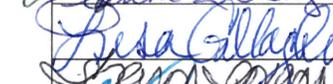
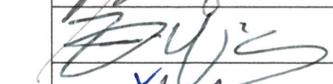
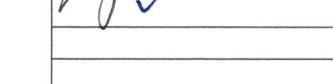
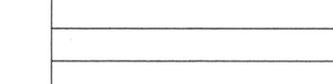
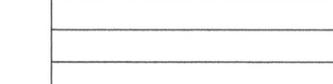
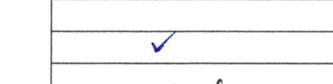
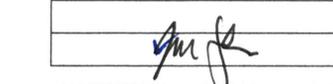
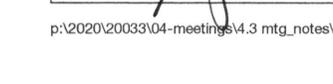
Item #	Action	Discussion
32.13	Record	<p>Old or New Business</p> <ol style="list-style-type: none"> 1. J. Macero indicated MSBA has asked him and Perkins&Will to be on a roundtable panel discussing the project's approach to ZNE in late November/early December. 2. J. Craigie provided an overview of Town Meeting: three Articles, 1) Town Capital Article, 2) High School project, and 3) Northeast Metro Tech project. Masks will be required to be worn and babysitting will not be provided per Board of Health. HS Article requires 2/3 vote. 3. D. Sheehan indicated the Select Board will be meeting with Northeast Metro Tech at their 9/14/21 meeting to discuss their project and preliminarily it appears to not require a Ballot Vote as the tax impact can be accommodated within the Town's proposition 2 ½ limit. 4. R. Parker indicated the Transportation Committee will be meeting on 10/7/21 at 8:00am and the traffic related to the high school project will be discussed. <i>J. Macero to attend the meeting.</i> 5. J. Seeley reviewed the MSBA Board of Directors Approval Letter, dated 8/25/21 attached.
32.14	Record	Public Comment – none
32.15	Record	Next SSBC Meeting: September 27, 2021 at 7:00 pm.
32.16	Record	A Motion was made by S. Iovanni and seconded by C. Mashburn to adjourn the meeting. No discussion, motion passed unanimous.

Attachments: Agenda, Budget Status Report, Warrant No. 16, Calendar of Events, Town Day SSBC Sign-up sheet and Questions Cards, Community Forum No. 9 Flyer, 9/1/21 PR Subcommittee Meeting minutes, Upcoming Meeting and Events Slide for StonehamTV, CDC Fall Community Meeting Flyer, Town Day and MSBA Approval Press Releases, 8/23/21 Green Building Initiatives Meeting minutes, MSBA Board of Directors Approval Letter

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project:	Stoneham High School Feasibility Study	Project No.:	20033.00
Prepared by:	Joel Seeley	Meeting Date:	9/13/2021
Re:	School Building Committee Meeting	Time:	7:00pm
Location:	Central Middle School Library and Remote Locations	Meeting No:	32
Distribution:	Attendees, (MF)		

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
	Marie Christie	mariechristie@comcast.net	Co-Chair, Past Member of the School Committee/Middle School Building Committee
	David Bois	bois@arrowstreet.com	Co-Chair, Community Member with Architecture Experience
	Nicole Nial	nicole.nial@stonehamschools.org	School Committee Member
	Raymie Parker	rparker@stoneham-ma.gov	Select Board Member
	Douglas Gove	goved11@gmail.com	Community Member with Engineer Experience
	Stephen O'Neill	soneill@hayner-swanson.com	Community Member with Engineer Experience
	Josephine Thomson	jthomson315@yahoo.com	Community Member, Middle School Faculty
	Jeanne Craigie	jcraigie@stoneham-ma.gov	Town Moderator
	Lisa Gallagher	lgallagher@stonehamschools.org	Community Member, School Secretary, Past member of Middle School Building Committee
	Sharon Iovanni	sharon.iovanni@stonehambank.com	Community Member
	Cory Mashburn	cory.mashburn910@gmail.com	Community Member, Finance and Advisory Board
	Paul Ryder	pryder@Cambridgema.gov	Community Member with Construction Experience
	David Pignone	dpignone@stonehamschools.org	Athletic Director, Member knowledgeable in educational mission and function of facility
	Kevin Yianacopolus	kyianacopolus@stonehamschools.org	Local Official responsible for Building Maintenance
	Dennis Sheehan	dsheehan@stoneham-ma.gov	Town Administrator / MCPPO Certified
	John Macero	jmacero@stonehamschools.org	Superintendent of Schools, Secretary of School Building Committee
	Bryan Lombardi	blombardi@stonehamschools.org	Stoneham High School Principal
	Brian McNeil	bmcneil@stonehamschools.org	Facilities Director
	April Lanni	alanni@stoneham-ma.gov	Town Procurement Officer / MCPPO Certified
	Brooke Trivas	brooke.trivas@perkinswill.com	Perkins and Will
	Patrick Cunningham	patrick.cunningham@perkinswill.com	Perkins and Will
	Todd McCabe	tmccabe@consigli.com	Consigli
	Timothy Ericson	tericson@consigli.com	Consigli
	Steve Banak	sbanak@consigli.com	Consigli
	Kristy Lyons	klyons@consigli.com	Consigli
	Robert Smith	rsmith@smma.com	SMMA
	Joel Seeley	jseeley@smma.com	SMMA

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Agenda

Project:	Stoneham High School Feasibility Study	Project No.:	20033
Re:	School Building Committee Meeting	Meeting Date:	9/13/2021
Prepared by:	Joel Seeley	Meeting Time:	7:00 PM
Location:	Central Middle School Library & Remote Participation	Meeting No.	32
Distribution:	Attendees (MF)		

1. Call to Order
2. Approval of Minutes
3. Approval of Invoices and Commitments
4. Schedule and Budget Update
5. Review Calendar of Events
6. Prepare for Town Day
7. Prepare for Community Forum No. 9 and Tri-Board Meeting No. 5
8. Subcommittee Updates
9. New or Old Business
10. Committee Questions
11. Public Comments
12. Next Meeting: September 27, 2021
13. Adjourn

Join Go-To-Meeting:

<https://global.gotomeeting.com/join/612891101>

Dial-in: +1 (872) 240-3412 Access Code: 612-891-101

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**Stoneham High School Feasibility Study
Stoneham, Massachusetts**

8/31/2021

FEASIBILITY STUDY BUDGET STATUS REPORT

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Comtd to Date	Budget Balance	Actual Spent to Date	% Spent to Date	Projected Expenditure/ Commitments	Balance to Spend
FEASIBILITY STUDY AGREEMENT											
0001-0000	OPM Feasibility Study/Schematic Design	\$ 187,500.00	\$ (82,500.00)	\$ 105,000.00	\$ 105,000.00	100%	\$ -	\$ 98,000.00	93%	\$ 7,000.00	\$ 7,000.00
0002-0000	A/E Feasibility Study/Schematic Design	\$ 465,000.00	\$ (45,000.00)	\$ 420,000.00	\$ 420,000.00	100%	\$ -	\$ 385,000.00	92%	\$ 35,000.00	\$ 35,000.00
0003-0000	Environmental & Site	\$ 60,000.00	\$ 114,193.14	\$ 174,193.14	\$ 174,193.14	100%	\$ -	\$ 64,666.14	37%	\$ 109,527.00	\$ 109,527.00
0004-0000	Other	\$ 37,500.00	\$ 13,306.86	\$ 50,806.86	\$ 41,462.36	82%	\$ 9,344.50	\$ 27,581.34	67%	\$ 13,881.02	\$ 23,225.52
	SUBTOTAL	\$ 750,000.00		\$ 750,000.00	\$ 740,655.50		\$ 9,344.50	\$ 575,247.48	78%	\$ 165,408.02	\$ 174,752.52

**** Committed from Other**

	Amount	
Stoneham Independent	\$ 230.81	Advertisement in Stoneham Independent for Designer Procurement
Andrew T. Johnson / SMMA	\$ 383.27	Designer Proposal Production for Designer Procurement
MassSave ZNE Expert ESA	\$ 7,500.00	Cost Share for Thornton Tomasetti
Stoneham Independent	\$ 198.28	Advertisement in Stoneham Independent for CM-R Procurement - RFQ
Consigli Construction Co.	\$ 25,000.00	Cost Estimating by CM-R
Chris Serino	\$ 1,850.00	Project Promotion Video
Boyds Direct	\$ 2,000.00	Project Boards & Informational Flyers
Perkins & Will	\$ 3,800.00	Exterior Flythrough Video Production
Boyds Direct	\$ 500.00	Informational Flyers
	\$ 41,462.36	

Warrant No. 16

Project: Stoneham High School, Stoneham, Massachusetts
 Prepared by: Joel G. Seeley, AIA

Project No.: 20033
 Date: 9/13/2021

School Building Committee for the Stoneham High School hereby authorizes to draw against funds for the obligations incurred for value received in services and for materials shown below:

<u>Vendor</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>ProPay Code</u>	<u>Balance After Invoice</u>
Chris Serino	001	09/01/2021	\$ 1,850.00	0004-0000	\$ 0.00
Boyd's Direct	26149	08/30/2021	\$ 400.00	0004-0000	\$ 0.00
Perkins & Will	0185539 AM10	09/09/2021	\$ 3,800.00	0004-0000	\$ 0.00
Perkins & Will	0185539	09/09/2021	\$ 35,000.00	0002-0000	\$ 0.00
SMMA	55484	09/10/2021	\$ 7,000.00	0001-0000	\$ 0.00
Total			\$ 48,050.00		

 Marie Christie

 David Bois

 Nicole Nial

 Raymie Parker

 Kevin Yianacopolus

 Douglas Gove

 Stephen O'Neill

 Josephine Thomson

 Jeanne Craigie

 Lisa Gallagher

 Sharon Iovanni

 Cory Mashburn

 Paul Ryder

 David Pignone

Approved on _____



Graphic Design • Corporate Printing • Direct Mail • Advertising Specialties

100 Maple Street • Stoneham, MA • 02180 • 781.438.4003

Invoice 26149

Date: 8/30/2021

**April Lanni
Town of Stoneham
35 Central Street
Stoneham MA 02180**

SHIP TO:

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep	
486	April Lanni				Dave Gardner	Dave	
Quantity	Description	Unit Price	Price				
1,000	New High School Informational Flyer <hr/> New High School Informational Flyer 11 x 17 24# White 11 x 8.5 Front: Color Back: Color	400.00/M	400.00				
Terms	Subtotal	Shipping	Postage	Tax	Total	Paid	BALANCE
Due Upon Receipt	400.00	0.00	0.00	0.00	400.00	0.00	400.00

Thank you for your order. Please pay from this invoice.

Boyd's Direct • 100B Maple Street • Stoneham MA 02180 • 781-438-4003

(print# 2)

SHS Video Invoice
September 1, 2021
Invoice number: 001

During School Hours

Pending Mr. Macero's approval: Filming required during the school day could be considered my contractual "teaching time." no additional cost.

- Set-up and breakdown of Interviews (Students/Teachers/Admin)
- Filming in the classroom during teaching and learning
- Filming SHS building hyper-lapse
- In the fall of 2021, film an interview talking about the cost implication to the town and edit that portion into the original video

Summer & Non-School Time Hours

- B-roll of the high school (inside & outside)
- Community shots around town
- Drone shots (shs property & various shots)
- Interview with architect
- Organizing & editing footage
- Finalizing and producing deliverable (7-10 minute film) & a re-edit in the fall just to incorporate the cost implications to the town.

Anticipated time spent in the summer:

- 8 hours of filming b-roll (1 day)
- 4 hours for architect interview & reviewing renderings (½ day)
- 25 hours for editing process
 - 37 hours total

Total Cost: 37 hours x \$50 per hour = **\$1,850**

~Chris Serino
44 Main St. apt. 307
Stoneham MA. 02180

Perkins&Will

Invoice

September 9, 2021

Project No: 153010.000

Invoice No: 0185539

Dennis Sheehan
 Town of Stoneham
 Town Hall
 35 Central St
 Stoneham, MA 02180

Stoneham High School - FS-SD

Professional Services: through August 27, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Phase	175,000.00	100.00	175,000.00	175,000.00	0.00
Schematic Design	245,000.00	100.00	245,000.00	210,000.00	35,000.00
Amendment #1	0.00	0.00	0.00	0.00	0.00
Survey/Wetlands-Nitsch	27,500.00	100.00	27,500.00	27,500.00	0.00
Phase 1 ESA	2,970.00	0.00	0.00	0.00	0.00
Geotechnical Services-Lahlaf	16,417.50	100.00	16,417.50	16,417.50	0.00
Hazardous Materials-UEC	4,950.00	100.00	4,950.00	4,950.00	0.00
Amendment #2	0.00	0.00	0.00	0.00	0.00
Traffic Analysis-Nelson Nygaard	18,150.00	0.00	0.00	0.00	0.00
Amendment #3	0.00	0.00	0.00	0.00	0.00
Hydrant Flow Testing-AE	1,760.00	100.00	1,760.00	1,760.00	0.00
Amendment #4	0.00	0.00	0.00	0.00	0.00
Traffic Analysis-Nelson Nygaard	-18,150.00	0.00	0.00	0.00	0.00
Amendment #5	0.00	0.00	0.00	0.00	0.00
Traffic Analysis-Nelson Nygaard	4,166.14	100.00	4,166.14	4,166.14	0.00
Amendment #6	0.00	0.00	0.00	0.00	0.00
Traffic Analysis - Vanasse	13,970.00	70.6693	9,872.50	9,872.50	0.00
Amendment #10	0.00	0.00	0.00	0.00	0.00
Walk Through	3,800.00	100.00	3,800.00	0.00	3,800.00

REMIT PAYMENTS TO Perkins&Will, Inc.
 PO Box 71181
 Chicago, IL 60694-1181

WIRE/ACH TO BMO Harris Bank
 ABA# 071000288, Acct# 3769601
 SWIFT HATRUS44

TERMS Net 30 Days

Project	153010.000	Stoneham High School - FS/SD			Invoice	0185539
Total Fee	495,533.64	488,466.14	449,666.14	38,800.00		
		Total Fee				38,800.00
			Total this Invoice			\$38,800.00

REMIT PAYMENTS TO Perkins&Will, Inc.
 PO Box 71181
 Chicago, IL 60694-1181

WIRE/ACH TO BMO Harris Bank
 ABA# 071000288, Acct# 3769601
 SWIFT HATRUS44

TERMS Net 30 Days



Mr. Dennis Sheehan
Town Administrator
Town of Stoneham
35 Central St
Stoneham, MA 02180

September 10, 2021
Project No: 20033.00
Invoice No: 0055484

Project 20033.00 Stoneham High School OPM Services
Professional Services from July 24, 2021 to September 3, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Feasibility Study	56,000.00	100.00	56,000.00	56,000.00	0.00
Schematic Design	49,000.00	100.00	49,000.00	42,000.00	7,000.00
Total Fee	105,000.00		105,000.00	98,000.00	7,000.00
		Total Fee			7,000.00
				Total this Invoice	\$7,000.00

Billings to Date

	Current	Prior	Total
Fee	7,000.00	98,000.00	105,000.00
Expense	0.00	614.08	614.08
Totals	7,000.00	98,614.08	105,614.08

Authorized By: Joel Seeley

**Stoneham High School Feasibility Study
Stoneham, Massachusetts**

8/31/2021

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Perkins & Will	\$ 3,800.00	Exterior Flythrough Video Production
Boyd's Direct	\$ 500.00	Informational Flyers
	\$ 41,462.36	

STONEHAM HIGH SCHOOL
CALENDAR OF EVENTS SCHEDULE

Event	Location	Date	Time	SSBC Action	Comments
Community Events					
Farmer's Market	Town Common	Thursday, July 1, 2021	2:30PM - 6:30PM	Flyer handout	
Concerts on the Common: Grand Theft Audio	Town Common	Thursday, July 1, 2021	7:00PM - 9:00PM	Flyer handout	
Farmer's Market	Town Common	Thursday, July 8, 2021	2:30PM - 6:30PM	Flyer handout	
Concerts on the Common: The Erlenmeyers	Town Common	Thursday, July 8, 2021	7:00PM - 9:00PM	Flyer handout	
Farmer's Market	Town Common	Thursday, July 15, 2021	2:30PM - 6:30PM	Flyer handout	
Concerts on the Common: The Stumps	Town Common	Thursday, July 15, 2021	7:00PM - 9:00PM	Flyer handout	
Farmer's Market	Town Common	Thursday, July 22, 2021	2:30PM - 6:30PM	Flyer handout	
Concerts on the Common: Steve Savio & Seabreeze	Town Common	Thursday, July 22, 2021	7:00PM - 9:00PM	SSBC Table, Start @ 6:00PM, Poster Board & Flyers	
Senior Center / Council on Aging	Senior Center	Thursday, July 29, 2021	11:00 AM	Powerpoint Presentation, Poster Board & Flyers	
Farmer's Market	Town Common	Thursday, July 29, 2021	2:30PM - 6:30PM	SSBC Table, Poster Board & Flyers	
Concerts on the Common: Joanie Ciatelli & Cool Fuel	Town Common	Thursday, July 29, 2021	7:00PM - 9:00PM	Flyer insert in program	
Farmer's Market	Town Common	Thursday, August 5, 2021	2:30PM - 6:30PM	Flyer handout	
Concerts on the Common: Munk Duane & Soul Jacker	Town Common	Thursday, August 5, 2021	7:00PM - 9:00PM	Flyer insert in program	
Farmer's Market	Town Common	Thursday, August 12, 2021	2:30PM - 6:30PM	Flyer handout	
SSBC Drop-In Nights	Town Hall	Wednesday, August 18, 2021	4:00PM - 6:00PM	SSBC Table, Poster Board & Flyers	
Farmer's Market	Town Common	Thursday, August 19, 2021	2:30PM - 6:30PM	Flyer handout	
Farmer's Market	Town Common	Thursday, August 26, 2021	2:30PM - 6:30PM	Flyer handout	
Farmer's Market	Town Common	Thursday, September 2, 2021	2:30PM - 6:30PM	Flyer handout	
Farmer's Market	Town Common	Thursday, September 9, 2021	2:30PM - 6:30PM	Flyer handout	
Farmer's Market	Town Common	Thursday, September 16, 2021	2:30PM - 6:30PM	Flyer handout	
Stoneham Town Day	Town Common	Saturday, September 18, 2021	11:00AM - 4:00PM	SSBC Table, Poster Board & Flyers	
Farmer's Market	Town Common	Thursday, September 23, 2021	2:30PM - 6:30PM	Flyer handout	
SSBC Drop-In Nights	Town Hall	Tuesday, September 28, 2021	6:30PM - 8:00PM	SSBC Table, Poster Board & Flyers	
Stoneham Community Development Corporation	Stoneham High School	Wednesday, September 29, 2021	7:00PM - 9:00PM	Powerpoint Presentation, Poster Board & Flyers	Tour Prior - 6:30-7:00PM
School Events					
Building Tour	Stoneham High School	Wednesday, July 21, 2021	10:00AM - 11:30PM	Poster Board & Flyers	
Building Tour	Stoneham High School	Tuesday, July 27, 2021	1:00PM - 2:30PM	Poster Board & Flyers	
Building Tour	Stoneham High School	Wednesday, August 18, 2021	7:00PM - 8:30PM	Poster Board & Flyers	
Kindergarten Playdate	South Elementary School	Monday, August 23, 2021	9:00AM - 10:00AM	Flyer handout	
Building Tour	Colonial Park Elementary	Thursday, August 26, 2021	1:00PM - 2:00PM	Poster Board & Flyers	
Kindergarten Playdate	Colonial Park Elementary	Tuesday, August 31, 2021	1:30PM - 3:00PM	Flyer handout	
Kindergarten Playdate	Robin Hood Elementary	Tuesday, August 31, 2021	2:00PM - 3:00PM	Flyer handout	

STONEHAM HIGH SCHOOL
CALENDAR OF EVENTS SCHEDULE

Event	Location	Date	Time	SSBC Action	Comments
South Elementary School PTO Meeting	Virtual	Wednesday, September 8, 2021	7:15PM	Presentation	
Back to School Picnic	Robin Hood Elementary School	Thursday, September 9, 2021	6:00PM - 7:30PM	Flyer handout	
Back to School Picnic	Colonial Park Elementary	Friday, September 10, 2021	5:00PM - 7:00PM	Flyer handout	
Back to School Picnic	South Elementary School	Friday, September 10, 2021	5:30PM - 7:00PM	Flyer handout	
Back to School Night	Robin Hood Elementary School	Tuesday, September 14, 2021	6:30PM - 7:30PM	Poster Board & Flyers	
Building Tour	Stoneham High School	Friday, September 17, 2021	5:00PM - 6:30PM	Poster Board & Flyers	Prior to Varsity Football Game
Back to School Night	Central Middle School	Tuesday, September 21, 2021	6:00PM - 8:30PM	Poster Board & Flyers	
Back to School Night	Colonial Park Elementary	Wednesday, September 22, 2021	6:30PM - 7:30PM	Poster Board & Flyers	SSBC Member to speak
Back to School Night	Stoneham High School	Wednesday, September 22, 2021	6:30PM - 8:00PM	Poster Board & Flyers	
Building Tour	Stoneham High School	Friday, September 24, 2021	5:00PM - 6:30PM	Poster Board & Flyers	Prior to Varsity Football Game
Building Tour	Stoneham High School	Wednesday, September 29, 2021	6:00PM - 7:00PM	Poster Board & Flyers	Prior to CDC Meeting Presentation
Building Tour	Stoneham High School	Friday, October 1, 2021	5:00PM - 6:30PM	Poster Board & Flyers	Prior to Varsity Football Game
Back to School Night	South Elementary School	Wednesday, October 6, 2021	6:00PM - 7:00PM	Poster Board & Flyers	
School Sports Events					
Swimming: Lexington @ Stoneham	Medford High School	Thursday, September 9, 2021	3:45PM	Flyer handout	
Boys V/JV Soccer: Lexington @ Stoneham	Stoneham High School	Friday, September 10, 2021	4:00PM	Flyer handout	
V/JV Field Hockey: Belmont @ Stoneham	Stoneham High School	Monday, September 13, 2021	4:00PM	Flyer handout	
V/VJ/FR Volleyball: Belmont @ Stoneham	Stoneham High School	Monday, September 13, 2021	5:30PM	Flyer handout	
Cross-Country: Reading @ Stoneham	Colonial Park Elementary	Tuesday, September 14, 2021	4:00PM	Flyer handout	
Girls V/JV Soccer: Belmont @ Stoneham	Stoneham High School	Tuesday, September 14, 2021	4:00PM	Flyer handout	
Boys V Football: St. Bernard's HS @ Stoneham	Stoneham High School	Friday, September 17, 2021	6:30PM	SSBC Table, Poster Board & Flyers	
Boys V/JV Soccer: Woburn @ Stoneham	Stoneham High School	Saturday, September 18, 2021	10:00AM	Flyer handout	
Girls V Field Hockey: Bedford @ Stoneham	Stoneham High School	Saturday, September 18, 2021	10:00AM	Flyer handout	
V/VJ/FR Volleyball: Burlington @ Stoneham	Stoneham High School	Tuesday, September 21, 2021	5:30PM	Flyer handout	
Swimming: Woburn @ Stoneham	Medford High School	Wednesday, September 22, 2021	3:45PM	Flyer handout	
Boys V/JV Soccer: Melrose @ Stoneham	Stoneham High School	Wednesday, September 22, 2021	4:00 PM	Flyer handout	

STONEHAM HIGH SCHOOL
CALENDAR OF EVENTS SCHEDULE

Event	Location	Date	Time	SSBC Action	Comments
V/JV Field Hockey: Burlington @ Stoneham	Stoneham High School	Thursday, September 23, 2021	4:00PM	Flyer handout	
Girls V/JV Soccer: Burlington @ Stoneham	Stoneham High School	Friday, September 24, 2021	4:00PM	Flyer handout	
Boys V Football: Dennis Yarmouth RHS @ Stoneham	Stoneham High School	Friday, September 24, 2021	6:30PM	SSBC Table, Poster Board & Flyers	
V/VJ/FR Volleyball: Wakefield @ Stoneham	Stoneham High School	Monday, September 27, 2021	5:30PM	Flyer handout	
Boys V/JV Soccer: Wilmington @ Stoneham	Stoneham High School	Tuesday, September 28, 2021	4:00PM	Flyer handout	
Swimming: Melrose @ Stoneham	Medford High School	Wednesday, September 29, 2021	3:45PM	Flyer handout	
V/JV Field Hockey: Wakefield @ Stoneham	Stoneham High School	Wednesday, September 29, 2021	V @ 4:00PM JV @ 5:15PM	Flyer handout	
Girls V/JV Soccer: Wakefield @ Stoneham	Stoneham High School	Thursday, September 30, 2021	4:00PM	Flyer handout	
Girls V Volleyball: Somerville @ Stoneham	Stoneham High School	Friday, October 1, 2021	5:30PM	Flyer handout	
Football: Wakefield @ Stoneham	Stoneham High School	Friday, October 1, 2021	6:30PM	SSBC Table, Poster Board & Flyers	
JV Football: Wakefield @ Stoneham	Stoneham High School	Saturday, October 2, 2021	10:00AM	Flyer handout	
Other					
Stone Zoo: T-Rex Adventure	Stone Zoo	April 16, 2021 - September 6, 2021	All Day	Flyer handout	
Stone Zoo: Flamingo	Stone Zoo	Saturday, July 31, 2021	6:00PM - 8:30 PM	Flyer handout	
Greater Boston Stage Company / Scarborough Fair: A Simon & Garfunkel Experience	395 Main Street, Stoneham	August 21-29, 2021	Misc Times	Flyer handout	
Stone Zoo: Ales & Tails	Stone Zoo	Saturday, August 21, 2021	5:00PM - 7:30 PM	Flyer handout	
Greater Boston Stage Company: 39 Steps	395 Main Street, Stoneham	September 23 - October 10, 2021	Misc Times	Flyer handout	

Town Day on Stoneham Town Common - September 18

TIME	NAME			
SET UP- 10:30	Nicole Nial- John Macero			
	Bryan Lombardi			
11:00	Nicole Nial- Raymie Parker			
	Bryan Lombardi			
11:30	Nicole Nial- Raymie Parker			
12:00	Nicole Nial			
	April Lanni			
12:30	Dennis Sheehan			
	April Lanni			
1:00	Dennis Sheehan			
1:30	Josephine Thomson			
	Sharon Iovanni			
2:00	Josephine Thomson			
	Sharon Iovanni			
2:30	Brian McNeil			
	Kevin Yianacopolus			
3:00	Brian McNeil			
	Kevin Yianacopolus			
3:30	Brian McNeil			
	Kevin Yianacopolus			
Clean Up- 4:00	Brian McNeil			
	Kevin Yianacopolus			



WHAT I LOOK FORWARD TO MOST IN THE NEW STONEHAM HIGH SCHOOL IS...

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY



WHAT MAKES STONEHAM HIGH SCHOOL UNIQUE?

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY



WHAT KIND OF CULTURE DO YOU WANT TO CREATE AT THE NEW S.H.S?

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY

WHAT WOULD INSPIRE FUTURE
STONEHAM HIGH SCHOOL STUDENTS?





DRAW A PICTURE OF YOU AND YOUR FRIENDS IN THE NEW STONEHAM HIGH SCHOOL!

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY

INCLUSIVE - CREATIVE - RESPECT - ACCEPTANCE - CONTRIBUTORS - STEWARDSHIP - RESPONSIBILITY



COLOR THE NEW STONEHAM HIGH SCHOOL!



Stoneham High School Feasibility Study

Community Forum 09

Hosted by the Stoneham School Building Committee (SSBC)

 **Mon, Sept 20, 2021**  **6:00pm**  **Central Middle School Library & Online**

1/ QUICK RECAP

Catch up on what you might have missed

- Existing Conditions of the Facility
- Educational Needs and Vision
- MSBA Board of Directors Approval

2/ REVIEW PROJECT DESIGN

Learn about the features of the Project

- Site Planning
- Building Design
- Zero Net Energy Systems

3/ PROJECT CONSTRUCTION AND TIMELINE

Update on the Construction Schedule and Phasing

- Communication
- Jobsite Safety
- Planning and Logistics

4/ REVIEW PROJECT COST AND SCHEDULE

Review the project cost

- Project Costs
- Project Schedule and Process

5/ TOWN MEETING & BALLOT VOTE

- Oct 4, 2021 - Fall Town Meeting
- Nov 2, 2021 - Ballot Vote

Perkins&Will

Join us **In-Person or Online (link below) or Call +1 (872) 240-3412 (Access code 752-400-853)** for a presentation and discussion on the Stoneham High School Project

Join Online: <https://global.gotomeeting.com/join/752400853>

Watch on StonehamTV: www.stonehamtv.org/ondemand

email: SSBC@Stoneham-Ma.gov

website: Stoneham-Ma.Gov/hsbc



STONEHAM SCHOOL BUILDING COMMITTEE

Upcoming Meetings & Events

Saturday, September 18, 2021, 11 am to 4 pm

Find the SSB Committee at Stoneham Town Day & get answers to ???

Monday, September 20, 2021, 6:00 p.m.

Community Forum #9 – Stoneham Central Middle School

Monday, September 27, 2021, 7:00 p.m.

Committee Meeting – Stoneham Central Middle School Media Center

Details may be found on www.stoneham-ma.gov/hsbc

Or viewed on www.stonehamtv.org/ondemand



Central Middle School Tuesday September 21, 2021 from 6:00-8:30						
NAME:						
Lisa Gallagher						
Sharon Iovanni						
John Macero						
Marie Christie						
Robin Hood Elementary School Tuesday September 14, 2021 from 6:30-7:30						
NAME:						
Raymie Parker						
John Macero						
Marie Christie						
Nicole Nial						
Colonial Park Elementary School Wednesday September 22, 2021 6:30-7:30						
NAME:						
John Macero						
Josephine Thomson						
Nicole Nial						
Stoneham High School Wednesday September 22, 2021 6:30-8:00						
NAME:						
Marie Christie						
Kevin Yianacopolus						
South Elementary School Wednesday October 6, 2021 6:00-7:00						
NAME:						
Kevin Yianacopolus						
Brian Mcneil						
John Macero						
Marie Christie						
Nicole Nial						

Stoneham CDC's Fall Community Meeting

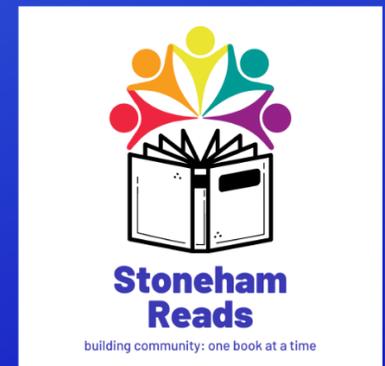
Wednesday, September 29, 7-8:30 pm
Stoneham High School

**Presentation of new Stoneham High School plans
by Stoneham School Building Committee &
Community Projects Update**

**Tours of the current High School available
between 6-7pm**

***To ensure everyone's safety, masks and social
distancing are required inside the building**

More info on www.stonehamcdc.org



FOR IMMEDIATE RELEASE

Contact: Sharon Iovanni

siovanni01@gmail.com

781-248-9754

Stoneham, MA - Stoneham Town Day is back and members of the Stoneham School Building Committee (SSBC) are excited to have space at this town-wide event on Saturday, September 18th on the Stoneham Town Common from 11 am to 4 pm.

With the most recent approval from the Massachusetts School Building Authority (MSBA), Committee, members are continuing their work of envisioning what Stoneham High School will look like in 2024 and reaching out to provide Stoneham residents with information about the project, which they will be asked to consider at October 4th Town meeting and again on November 2 at the polls. On August 25th, the MSBA Board of Directors voted to approve the new Stoneham High School project and an estimated grant of \$49.0 million to help fund the project. This approval brings Stoneham one step closer to replacing the existing high school with a brand-new facility equipped to support Stoneham's 21st century educational curriculum.

Residents are encouraged to visit our booth, see digital and hard copy renderings of the proposed building and grounds and learn about the many aspects - educational, arts, athletic, creative and life-long learning – that have been proposed to ensure the best possible campus to wholly educate future students and

Stoneham residents through the 21st century. We'll have some children and adults activities to enjoy and folks prepared to answer all your questions.

Want to see what a proposed new High School would look like? Using this link - <https://bit.ly/2Wby1Eb> to access a virtual fly through of the proposed building on Stoneham TV's website. You can also visit the current SHS building on specific dates. Please visit <https://www.stoneham-ma.gov/hsbc> for those dates.

Regular SSBC Meetings are held twice a month on Monday evenings beginning at 7:00 p.m. and are now in-person meetings at Stoneham Central Middle School. The School Building Committee meetings are open to all and the Committee welcomes and encourages your attendance and input. Details for attending meetings can be found at <https://www.stoneham-ma.gov/hsbc> .

SOCIALMEDIA/ONLINE POSTS

Stoneham Town Day is back and members of the Stoneham School Building Committee (SSBC) are excited to have space at this town-wide event on Saturday, September 18th on the Stoneham Town Common from 12 noon to 4 pm.

Residents are encouraged to visit our booth, see digital and hard copy renderings of the proposed building and grounds, participate in adult and kids activities and learn about the many aspects - educational, arts, athletic, creative and life-long learning – that have been proposed to ensure the best possible campus to wholly educate future students and Stoneham residents through the 21st century.

FOR IMMEDIATE RELEASE

Contact: Sharon Iovanni

siovanni01@gmail.com

781-248-9754

The Town of Stoneham Receives Vote of Approval from the Massachusetts School Building Authority

Stoneham, MA - The Stoneham School Building Committee is excited to announce that the Massachusetts School Building Authority (MSBA) Board of Directors, at the August 25, 2021, meeting, voted to approve the new Stoneham High School project and an estimated grant of \$49.0 million to help fund the project. This approval from the MSBA brings the town one step closer to replacing the existing high school with a brand-new facility equipped to support Stoneham's 21st century educational curriculum.

For the past two years, the town and MSBA have been working on a feasibility study to address the conditions of the High School. The study has concluded that the most cost-effective, sustainable and educationally-appropriate solution is a new Stoneham High School. The proposed new building will be sited on the current Franklin Street property in the southeast corner, on what is currently a practice field. The building design is comprised of two wings, connected by Spartan Place on the first floor and a media bridge on the second floor. The east side of the building will house the District Offices, the High School offices, the Pre-Kindergarten Program, academic classrooms on the second and third floors, a gymnasium with an elevated walking track, and the food service and cafeteria area with access to Spartan Plaza, an outdoor seating and potential classroom space. The west side of the building will be two stories with a state-of-the-art Auditorium with media spaces, music and choral class spaces and maker spaces.

The current design also includes an amphitheater for outdoor school and community cultural events, community walking paths around the perimeter of the property, re-aligned athletic fields with turf or natural grass and tennis courts all of which will also be accessible to town leagues.

The total project cost is \$189.6 million and the MSBA will reimburse the Town approximately \$49.0 million. The estimated cost to Stoneham is \$140.6 million. The Town will be asked to approve the project funding at the Fall Town Meeting on October 4, 2021, and to approve a Debt exclusion vote on November 2, 2021.

Over the coming weeks, members of the SSBC will be available at various public meetings to share information about the proposed building and answer questions, including Back to School

nights, SHS Football games, the Stoneham CDC Quarterly meeting, as well as Town Day, September 18 and Community Forums on September 1st and 20th .

Want to see what a proposed new High School would look like? Using this link - <https://bit.ly/2Wby1Eb> - to take a virtual tour of the proposed building on Stoneham TV's website.

SHS Principal Bryan Lombardi will also be offering tours of the current high school in the coming weeks. No registration is required and tours will be held on the following dates: Fridays September 17, September 24 and October 1 promptly at 5:00 pm; and Wednesday, September 29 at 5:30 p.m.

For more detailed information about the project visit <https://www.stoneham-ma.gov/hsbc> .

Project Minutes

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: PR Subcommittee Meeting
 Location: Remote Locations
 Distribution: Attendees (MF)

Project No.: 20033
 Meeting Date: 9/1/2021
 Time: 3:00pm
 Meeting No: 21

Attendees:

PRESENT	NAME	AFFILIATION
✓	Sharon Iovanni	Chair PR Subcommittee, Community Member
	Marie Christie	Co-Chair School Building Committee
✓	Nicole Nial	School Committee Member
	Raymie Parker	Chair, Select Board
	Lisa Gallagher	Community Member, School Secretary, Past member of Middle School Building Committee
	David Bois	Co-Chair School Building Committee
	John Macero	Superintendent of Schools
	Bryan Lombardi	Principal
✓	Dennis Sheehan	Town Administrator
✓	Brooke Trivas	Perkins and Will
	Kristy Lyons	Consigli
✓	Todd McCabe	Consigli
✓	Tracey O'Connor	SMMA
✓	Joel Seeley	SMMA

Item #	Action	Discussion
21.1	J. Macero	<p>Subject-Based Videos <i>(from prior meeting)</i></p> <p>Subject-based videos, approximately 10 minutes long, with J. Macero as emcee, interviewing subject matter experts. Release to public in August.</p> <ol style="list-style-type: none"> J. Macero indicated he has been in contact with A. Brough Palmerino to retape B. Lombardi interview and tape other subject matter experts. M. Christie interview video can be shared in the coming weeks, J. Macero will follow-up with A. Brough Palmerino.
21.2	C. Serino	<p>Project-Based Video</p> <p>Project-based video, approximately 10 minutes long. Release to public by August 30.</p> <ol style="list-style-type: none"> C. Serino to provide a draft of the short videos for Pre-K and ZNE Energy.

Item #	Action	Discussion
21.3	J. Seeley	<p>Presentation to Capital Improvement Advisory Committee <i>(from prior meeting)</i></p> <p>J. Macero indicated the majority of the Capital Improvement Advisory Committee members are on boards and committees already presented to, hold on scheduling a presentation to the Capital Improvement Advisory Committee until September.</p>
21.4	S. Iovanni B. Trivas	<p>Town Day</p> <p>Town Day is scheduled for Saturday 9/18/21, between 11:00am and 4:00pm.</p> <ol style="list-style-type: none"> 1. B. Trivas reviewed draft Question Cards. Subcommittee provided feedback, B. Trivas to update. 2. S. Iovanni to draft Press Release to be issued 9/3/21. 3. Multiple laptops to be used to stream the (2) videos.
21.5	J. Macero	<p>Meetings with the Superintendent <i>(from prior meeting)</i></p> <p>J. Macero reviewed having a weekly set time for the community to meet with the Superintendent to discuss the project, more to be developed on this topic.</p> <ol style="list-style-type: none"> 1. Meetings will commence in October.
21.6	R. Parker	<p>SSBC Drop-In Nights <i>(from prior meeting)</i></p> <p>SSBC Drop-In Nights at the Town Hall, R. Parker, J. Macero, D. Sheehan and B. Lombardi to attend.</p> <ol style="list-style-type: none"> 1. Meeting No. 2 – 9/28/21 at 6:30-8:00pm.
21.7	J. Seeley N. Nial	<p>Back-To-School Nights</p> <p>In-Person Back to School nights to be attended by SSBC and have poster boards and handouts.</p> <ol style="list-style-type: none"> 1. J. Seeley to re-issue Google.Docs sign-up sheet for SSBC members. 2. N. Nial indicated Colonial Park would like to have a SSBC member speak on the project, N. Nial will ask B. Lombardi
21.8	S. Iovanni	<p>Stoneham Community Development Corporation (CDC) Presentation <i>(from prior meeting)</i></p> <p>S. Iovanni indicated the Stoneham Community Development Corporation (CDC) presentation will be 9/29/21 at 7:00pm at the High School.</p> <ol style="list-style-type: none"> 1. S. Iovanni indicated the presentation and Q&A should be 40-45 minutes total, and that the tour should be from 6:30 to 7:00pm.
21.9	J. Seeley	<p>Benefits of Project to Business Community SSBC Talking Point</p> <p>J. Seeley to issue with the SSBC Talking Points update.</p>

Item #	Action	Discussion
21.10	J. Seeley	Why did the Project Budget increase by over \$13 million SSBC Talking Point? J. Seeley to issue with the SSBC Talking Points update.
21.11	S. Iovanni	Time Capsule Article <i>(from prior meeting)</i> S. Iovanni indicated the Historical Society will be writing an article about time capsules and asking if the Community has any knowledge of a time capsule in the existing high school.
21.12	Record	Community Forum No. 8 Community Forum No. 8 to be In-Person in the high school auditorium on 9/1/21 at 5:00pm.
21.13	Record	Why We Need a New School Press Release S. Iovanni indicated we will hold on the press release.
21.14	Subcommittee	Community Feedback <i>(from prior meeting)</i> R. Parker indicated she has been hearing three questions from residents: <ol style="list-style-type: none"> 1. If a resident owns a house, how much will its value increase due to the new school? 2. What is the benefit to a resident to vote for the new school if they do not have children in the school system? 3. Why 3 Turf Fields? The Subcommittee to review for next meeting.
21.15	J. Seeley	Town Meeting Preparation <ol style="list-style-type: none"> 1. Town Meeting Booklet – D. Sheehan will forward samples for review. Need to provide any text, documents to D. Kilbride by 9/23/21. 2. Town Meeting Packet – J. Seeley to develop draft, 2 pages double sided, large font, QR Codes to Additional Documents on Project Website. Topics to be: how we got here, design, costs, schedule. Need to provide any text, documents to D. Kilbride by 9/23/21. 3. Town Meeting Presentation – J. Seeley to develop draft, high level, 10 minutes, D. Bois and J. Macero to present. Supporting documents for Q&A to be developed. 4. J. Seeley to schedule meeting with J. Craigie and the Chairs, J. Macero and D. Sheehan to review approach to Town Meeting.
21.16	J. Seeley	Approval of Minutes <ol style="list-style-type: none"> 1. J. Seeley to include approval of past minutes on the next meeting agenda.
21.17	Record	Next PR Subcommittee Meeting: 9/15/21 at 2:00pm.

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

1000 Massachusetts Avenue
Cambridge, MA 02138
617.547.5400

www.smma.com

Project Minutes

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: Green Building Initiatives Meeting
 Location: Remote Locations
 Distribution: Attendees (MF)

Project No.: 20033
 Meeting Date: 8/23/2021
 Time: 10:00am
 Meeting No: 15

Attendees:

PRESENT	NAME	AFFILIATION
	Marie Christie	Co-Chair, School Building Committee
	David Bois	Co-Chair, School Building Committee
✓	Raymie Parker	Chair, Select Board
	Dennis Sheehan	Town Administrator
✓	April Lanni	Town Procurement Officer / MCPPO Certified
✓	John Macero	Superintendent of Schools
✓	Brian McNeil	Facilities Director
✓	Erin Wortman	Director, Planning and Community Development
	Susan McPhee	Energy Conservation Coordinator
	David Mauer	School Committee
	Vamshi Gooje	Thornton Tomasetti
	Xiaoshu Du	Thornton Tomasetti
	Brooke Trivas	Perkins and Will
✓	Patrick Cunningham	Perkins and Will
✓	Steve Burke	Consigli
✓	Joel Seeley	SMMA

Item #	Action	Discussion
15.1	S. McPhee A. Lanni E. Wortman D. Sheehan	<p>Photovoltaic (PV) System</p> <ol style="list-style-type: none"> 1. A. Lanni reviewed the fee proposal from SEA to provide consulting services to draft the RFP, and solicit and assess the PV PPA Vender bids, attached and dated August 2021, in the amount of \$20,000. <ol style="list-style-type: none"> a. P. Cunningham and J. Seeley indicated the SEA listed scope of services was appropriate. b. E. Wortman will be listed as the Town contact. c. S. McPhee will apply for the DOER Meta grant, to be submitted by 9/24/21, which has a maximum grant amount of \$15,000.

Item #	Action	Discussion
		<ul style="list-style-type: none">d. A. Lanni will confirm with S. McPhee that SEA can be hired prior to submission of the grant application.e. Town Counsel is reviewing the terms and conditions, A. Lanni will follow-up.f. The group agreed that SEA should be retained as soon as possible, given their timeline to hire the PV PPA Vender.g. E. Wortman will confirm with D. Sheehan to hire SEA. <p>2. D. Sheehan will confirm with Town Counsel on the whether the School Committee or Select Board will sign the Letter of Support with the PV Vender for the SMART Program. <i>(from prior meeting)</i></p>
15.2	V. Gooje P. Cunningham	Energy Model <i>(from prior meeting)</i> <ul style="list-style-type: none">1. Areas to review during Design Development phase to reduce the EUI: 1) Plug Load Management, and 2) Fan Power.2. S. McPhee suggested other means to reduce the LPD: 1) provide task light for the teachers desk – <i>P. Cunningham will review with FFE</i>, 2) provide shades starting 18 inches down from the top of the window - <i>P. Cunningham will review</i>
15.3	R. Flynn	Full Load Electrical Capacity at Franklin Street <i>(from prior meeting)</i> <p>R. Flynn indicated the Load Letter has been sent to Eversource and BALA is waiting to hear back.</p>
15.4	Record	Next Green Building Initiatives Meeting: TBD

Attachments: SEA Fee Proposal

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes



Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

August 25, 2021

Mr. Dennis Sheehan
Stoneham Town Administrator
Stoneham Town Hall
35 Central Street, Second Floor
Stoneham, MA 02180

Re: Town of Stoneham, Stoneham High School

Dear Mr. Sheehan:

I am pleased to report that the Board of the Massachusetts School Building Authority (the "MSBA") has voted to approve the Stoneham High School Project in the Town of Stoneham (the "Town") to replace the existing Stoneham High School with a new grades 9-12 facility on the existing site.

The Board approved an Estimated Maximum Total Facilities Grant of \$47,700,057, which does not include any funds for Potentially Eligible Owner's or Construction Contingency Expenditures. In the event that the MSBA determines that any Owner's and/or Construction Contingency Expenditures are eligible for reimbursement, the Maximum Total Facilities Grant for the Stoneham High School Project may increase to as much as \$48,968,062. The final grant amount will be determined by the MSBA based on a review and audit of all Project costs incurred by the Town, in accordance with the MSBA's regulations, policies, and guidelines and the Project Funding Agreement. The final grant amount may be an amount less than \$47,700,057.

Pursuant to the MSBA's regulations, the Town has 120 days after the date of the MSBA's Board vote to acquire and certify local approval for an appropriation and all other necessary local votes or approvals showing acceptance of the cost, site, type, scope, and timeline for the Stoneham High School Project. After receipt of the certified votes demonstrating local approval, the MSBA and the Town will execute a Project Funding Agreement, which will set forth the terms and conditions pursuant to which the Town will receive its grant from the MSBA. Once the Project Funding Agreement has been executed by both parties, the Town will be eligible to submit requests for reimbursement for the Stoneham High School Project costs to the MSBA. The Project Scope and Budget Agreement signed by the Town and the MSBA will form the basis for the Project Funding Agreement.

We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board's approval of the Stoneham High School Project in the Town

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Stoneham High School Project Scope and Budget Board Action Letter

of Stoneham to replace the existing Stoneham High School with a new grades 9-12 facility on the existing site.

I look forward to continuing to work with you during the MSBA's grant program process. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



John K. McCarthy
Executive Director

Cc: Legislative Delegation
Heidi Bilbo, Chair, Stoneham Select Board
Nicole Nial, Chair, Stoneham School Committee
John Macero, Superintendent, Stoneham Public Schools
Joel G. Seeley, Owner's Project Manager, Symmes Maini & McKee Associates, Inc.
Robert Brown, Perkins+Will
Brooke Trivas, Perkins+Will
File: 10.2 Letters (Region 3)