

## Town of Stoneham Capital Committee Minutes

Wednesday September 9, 2020 4:00 pm

Attendance: Tom Barry, Chair, Heidi Bilbo, Select Board, Jamie Wallace, School Committee, Cory Mashburn, Finance and Advisory Board, Ryan Brown, John Macero, School Superintendent, Dave Castellarian, Town Accountant, Dennis Sheehan, Town Administrator

1. Tom Barry opened the meeting held on the gotomeeing platform and noted that Secretary Kara Johnston was unable to attend. Dennis Sheehan volunteered to take minutes in her place.
2. Approve meeting minutes of May 5, 2020

The committee reviewed the minutes previously distributed by Mrs. Johnston (attached). Mrs. Bilbo made a motion to approve the minutes, seconded by Jamie Wallace, unanimous.

3. Elect new chair

Mr. Barry noted that he added this agenda item for the Committee to consider whether any member wished to be Chair. He felt that this item should be discussed due to the length of time he had been Chair and wanted to review the matter with the group. All members noted their desire for Mr. Barry to remain Chair and that they felt that he brought a great deal of knowledge and respect in the community. The group also discussed whether there was a need for a Vice Chair which Mr. Brown volunteered for. Mr. Sheehan made a motion that Mr. Barry remain this was seconded by Mr. Macero, unanimous. Mrs. Bilbo made a motion that Mr. Brown be made Vice Chair which was seconded by Mr. Mashburn, unanimous.

4. COVID Update

Mr. Sheehan and Mr. Macero provided an update on the COVID situation in town, as well as projects undertaken. Mr. Macero discussed the remote learning process and how decisions are being made. Mr. Sheehan, Mr. Castellarin and Mr. Macero discussed the use of the CARES act funds, its limitations and that they are set to expire on December 31, 2020.

5. Budget Process, available funding

Mr. Sheehan presented a series of tables (attached) which outlined the list of projects that were approved by the Capital Committee at its February 4<sup>th</sup>, 2020 meeting (pre COVID), the revised list of projects that were approved by the Capital Committee and Town Meeting, and the remaining, uncompleted projects, and a recommended list for the group's consideration. Mr. Castellarin reported that he was anticipating the certified free cash number to be approximately \$4,000,000 which was amongst the highest amount the past few years. The group discussed the merits of the list and process which focused on attempts to pursue projects that were previously recommended but not funded at the spring town meeting. Mr. Mashburn made the motion that

the following projects be recommended for fall town meeting:

OCTOBER 5, 2020 STM CAPITAL REQUESTS			
Department	Amount	FY21 Funded Projects	Funding Source
Public Property Maintenance	\$ 100,000.00	Town Wide Improvements	Free Cash
Public Property Maintenance	\$ 200,000.00	Town Wide Roof Replace/Repair	Free Cash
Public Property Maintenance	\$ 36,000.00	Ford Transit Van	Free Cash
Police	\$ 35,000.00	Unmarked Police Vehicle	Free Cash
Department of Public Works	\$ 225,000.00	Front End Loader	Free Cash
Department of Public Works	\$ 150,000.00	Streets & Sidewalks Capital Plan	Free Cash
Council on Aging	\$ 68,000.00	COA Van	Free Cash
<b>Total</b>	<b>814,000.00</b>	<b>General Fund Funding</b>	

Mr. Macero seconded the motion, unanimous.

6. Prepare for Town Meeting:

Mr. Sheehan reported that he has been in conversations with the Town moderator and he was anticipating the meeting format to be the same as the Spring Town meeting.

7. Next Meetings: TBD.

Mr. Sheehan made a motion to adjourn, seconded by Mrs. Wallace, unanimous.

