

Project Minutes

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Remote Locations
 Distribution: Attendees (MF)

Project No.: 20033
 Meeting Date: 6/22/2020
 Time: 7:00pm
 Meeting No: 3

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	Marie Christie	Co-Chair, School Building Committee Member	Voting Member
✓	David Bois	Co-Chair, School Building Committee; Community Member with Architecture Experience	Voting Member
✓	Nicole Nial	School Committee Chair	Voting Member
✓	Raymie Parker	Select Board Member	Voting Member
✓	Albert Talarico	Community Member with Building Commissioner Experience	Voting Member
✓	Douglas Gove	Community Member with Engineering Experience	Voting Member
✓	Stephen O'Neill	Community Member with Engineering Experience	Voting Member
✓	Josephine Thomson	Community Member	Voting Member
✓	Jeanne Craigie	Town Moderator	Voting Member
✓	Lisa Gallagher	Community Member, School Secretary, Past member of Middle School Building Committee	Voting Member
✓	Sharon Iovanni	Community Member	Voting Member
✓	Cory Mashburn	Community Member, Finance and Advisory Board	Voting Member
	Paul Ryder	Community Member with Construction Experience	Voting Member
✓	David Pignone	Athletic Director, Member knowledgeable in educational mission and function of facility	Voting Member
✓	Dennis Sheehan	Town Administrator / MCPPO Certified	Non-Voting Member
✓	John Macero	Superintendent of Schools, Secretary of School Building Committee	Non-Voting Member
✓	Bryan Lombardi	Stoneham High School Principal	Non-Voting Member
	Kevin Yianacopolus	Local Official responsible for Building Maintenance	Non-Voting Member
✓	Brian McNeil	Facilities Director	Non-Voting Member
	Lauren Celi	Local Budget Official	Non-Voting Member
✓	Robert Brown	Perkins and Will	
✓	Brooke Trivas	Perkins and Will	
✓	Elizabeth Dame	Perkins and Will	
✓	Patrick Cunningham	Perkins and Will	
✓	Leo Liu	Perkins and Will	
✓	Patrick Jones	Perkins and Will	
✓	Joel Seeley	SMMA	

Item #	Action	Discussion
3.1	Record	Call to Order, 7:00 PM, meeting opened by roll call.
3.2	Record	In accordance with the executive order issued by the Governor on March 10, 2020, this meeting will be held via video conference and a recording of such will be posted on the Town's website.
3.3	Record	A motion was made by R. Parker and seconded by J. Craigie to approve the 5/4/20 School Building Committee meeting minutes. No discussion, motion passed unanimous by roll call vote.
3.4	Record	J. Seeley reviewed the MSBA DSP Designer Ranking and Scoresheet, dated 6/17/20, attached. D. Bois provided an overview of the 6/16/20 DSP meeting and introduced R. Brown and B. Trivas of Perkins and Will, the selected Designer for the project.
3.5	Record	R. Brown and B. Trivas introduced their team and presented an excerpt of the 6/16/20 Perkins and Will DSP Interview Presentation, attached.
3.6	J. Seeley B. Trivas	J. Seeley reviewed the Perkins and Will Fee Proposal, dated 6/19/20, attached. A motion was made by J. Craigie and seconded by J. Thomson to approve the Perkins and Will Fee Proposal. No discussion, motion passed unanimous by roll call vote. J. Seeley and B. Trivas to compile the MSBA Standard Contract for Designer Services and submit to D. Sheehan for execution.
3.7	Record	B. Trivas reviewed the Questionnaire on Project Goals, attached, and led a discussion with the Committee. The goals are recorded in the attached 6/22/20 meeting minutes from Perkins and Will.
3.8	J. Seeley	J. Seeley reviewed the Project Schedule and Committee Meetings and Agenda Schedule for the PDP Phase, both attached. J. Seeley will send calendar invites for the Committee meetings.
3.9	B. Trivas	B. Trivas provided an overview of the educational visioning workshops to be held the weeks of 7/20/20 and 7/27/20. The workshops will generally be a 1 ½ hour remote meeting each day, for a total of 7 - 8 meetings, across the two weeks. B. Trivas will provide an agenda for review.
3.10	J. Seeley D. Sheehan	D. Sheehan and J. Seeley to further research the Unicorn Golf Course site with respect to federal or state development restrictions and/or recorded constructability issues. <i>(Item from prior meeting)</i>
3.11	J. Macero	J. Macero to send out a listing of the members of the High School Vision Committee to the Committee. <i>(Item from prior meeting)</i>
3.12	S. Iovanni J. Seeley	Subcommittee Updates Public Relations Subcommittee

Item #	Action	Discussion
	J. Macero	<ol style="list-style-type: none">1. S. Iovanni reviewed a Draft Press Release on hiring Perkins and Will and the status of the project, attached. The committee requested the release include a comment on the record number of applications submitted, the depth of DSP deliberation on each, and the upcoming educational visioning workshops.2. Community outreach strategies, including surveys were discussed. J. Seeley and S. Iovanni to map out the outreach strategies. J. Macero to forward the 2019 Town Day survey.3. J. Craigie will mention the Feasibility Study is underway and is being overseen by the School Building Committee, at the 6/29/20 Town Meeting.
3.13	Record	Committee Questions – none
3.14	D. Sheehan B. Trivas J. Seeley	Old or New Business <ol style="list-style-type: none">1. D. Sheehan, B. Trivas and J. Seeley to determine which remote meeting software: GoToMeeting, GoogleMeet, Teams, or Zoom should be used for future Committee meetings.
3.15	Record	Next SBC Meeting: July 6, 2020 at 7:00 pm.
3.16	Record	A Motion was made by J. Craigie and seconded by S. Iovanni to adjourn the meeting. No discussion, motion passed unanimous by roll call vote.

Attachments: Agenda, MSBA DSP Designer Ranking and Scoresheet, Perkins and Will DSP Interview Presentation, Perkins and Will Fee Proposal, Questionnaire on Project Goals, Project Schedule, Committee Meetings and Agenda Schedule for the PDP Phase, Draft Press Release

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Remote Locations
 Distribution: Attendees, (MF)

Project No.: 20033.00
 Meeting Date: 6/22/2020
 Time: 7:00pm
 Meeting No: 3

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
Attended Remotely	Marie Christie	mariechristie@comcast.net	Co-Chair, Past Member of the School Committee/Middle School Building Committee
Attended Remotely	David Bois	bois@arrowstreet.com	Co-Chair, Community Member with Architecture Experience
Attended Remotely	Nicole Nial	nicole.nial@stonehamschools.org	School Committee Chair
Attended Remotely	Raymie Parker	rparker@stoneham-ma.gov	Select Board Member
Attended Remotely	Albert Talarico	albert.talarico@gmail.com	Community Member with Building Commissioner Experience
Attended Remotely	Douglas Gove	goved11@gmail.com	Community Member with Engineer Experience
Attended Remotely	Stephen O'Neill	soneill@hayner-swanson.com	Community Member with Engineer Experience
Attended Remotely	Josephine Thomson	Jjthomson315@yahoo.com	Community Member, Middle School Faculty
Attended Remotely	Jeanne Craigie	jcraigie@stoneham-ma.gov	Town Moderator
Attended Remotely	Lisa Gallagher	lgallagher@stonehamschools.org	Community Member, School Secretary, Past member of Middle School Building Committee
Attended Remotely	Sharon Iovanni	sharon.iovanni@stonehambank.com	Community Member
Attended Remotely	Cory Mashburn	cory.mashburn910@gmail.com	Community Member, Finance and Advisory Board
	Paul Ryder	pryder52@icloud.com	Community Member with Construction Experience
Attended Remotely	David Pignone	dpignone@stonehamschools.org	Athletic Director, Member knowledgeable in educational mission and function of facility
Attended Remotely	Dennis Sheehan	DSheehan@stoneham-ma.gov	Town Administrator / MCPPO Certified
Attended Remotely	John Macero	jmacero@stonehamschools.org	Superintendent of Schools, Secretary of School Building Committee
Attended Remotely	Bryan Lombardi	blombardi@stonehamschools.org	Stoneham High School Principal
	Kevin Yianacopolus	kyianacopolus@stonehamschools.org	Local Official responsible for Building Maintenance
Attended Remotely	Brian McNeil	bmcneil@stonehamschools.org	Facilities Director
Attended Remotely	Lauren Celi	lceli@stonehamschools.org	Local budget official
Attended Remotely	Robert Brown	robert.brown@perkinswill.com	Perkins and Will
Attended Remotely	Brooke Trivas	brooke.trivas@perkinswill.com	Designer, Perkins and Will

Project: Stoneham High School Feasibility Study

Meeting Date: June 22, 2020

Meeting No.: 3

Page No: 2

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
Attended Remotely	Elizabeth Dame		Perkins and Will
Attended Remotely	Patrick Cunningham	patrick.cunningham@perkinswill.com	Perkins and Will
Attended Remotely	Leo Liu		Perkins and Will
Attended Remotely	Patrick Jones	patrick.jones@perkinswill.com	Perkins and Will
Attended Remotely	Joel Seeley	jseeley@smma.com	SMMA

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Agenda

Project: Stoneham High School Feasibility Study
Re: School Building Committee Meeting
Prepared by: Joel Seeley
Location: Remote Locations
Distribution: Attendees (MF)

Project No.: 20033
Meeting Date: 6/22/2020
Meeting Time: 7:00 PM

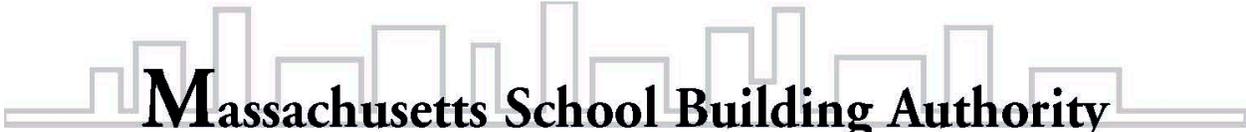
1. Call to Order
2. Approval of Minutes
3. Introduction of Architects
4. Approval of Architect's Proposal
5. Discussion of Project Goals
6. Discussion of Project Schedule
7. Subcommittee Updates
8. New or Old Business
9. Committee Questions
10. Public Comments
11. Next Meeting: July 6, 2020
12. Adjourn

Join with Google Meet

meet.google.com/wug-etbu-wqp

Join by phone

[+1 585-491-8472](tel:+15854918472) (PIN: 787220598)



Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

June 17, 2020

Mr. Dennis Sheehan
Town Administrator
Stoneham Town Hall
35 Central Street, Second Floor
Stoneham, MA 02180

RE: Designer Selection
Stoneham High School
MSBA ID: 201802840505

Dear Mr. Sheehan:

On Tuesday, June 16, 2020, the Massachusetts School Building Authority Designer Selection Panel ("DSP") interviewed the finalists for the above-referenced project. The following individuals represented the Town of Stoneham on the DSP:

- Dennis Sheehan, Stoneham Town Administrator
- John Macero, Superintendent, Stoneham Public Schools
- David Bois, Co-Chair, Stoneham School Building Committee

In accordance with the provisions of Massachusetts General Laws, Chapter 7C, Sections 44 through 58, and the MSBA Designer Selection Procedures, the DSP voted unanimously to rank the finalists, in order of qualifications, as follows for the subject project:

1. Perkins+Will
2. JCJ Architecture, PC
3. Perkins Eastman/DPC

The DSP determined that Perkins+Will possesses the requisite skills and experience for this project, particularly in light of their extensive experience in the design and construction of schools in Massachusetts.

The Town of Stoneham should now take the appropriate local steps necessary to award the contract for designer services to the first-ranked firm and authorize fee and contract negotiations. Please know that the Town of Stoneham must use the MSBA's standard contract for designer services, a copy of which can be downloaded from our website, MassSchoolBuildings.org.

Before beginning the contract and fee negotiations, however, and in order to remain eligible for the reimbursement of a portion of the designer services fee, please have your Owner's Project Manager contact the MSBA Project Manager for this project, Christina Forde, to discuss the

MSBA's guidelines. Upon completion of contract and fee negotiations with the first-ranked firm, please forward a copy of the fully executed contract to Kathryn DeCristofaro, Capital Program Manager, at the MSBA.

Sincerely,

A handwritten signature in blue ink, appearing to read "Karl Brown".

Karl Brown, AIA
Design Director

cc: Legislative Delegation
Shelly A. MacNeill, Chair, Stoneham Select Board
Nicole Nial, Chair, Stoneham School Committee
John Macero, Superintendent, Stoneham Public Schools
David Bois, School Building Committee Co-Chair
Robert Brown, Perkins+Will
James E. LaPosta, JCJ Architecture, PC
Joseph Drown, Perkins Eastman/DPC
Joel G. Seeley, Owner's Project Manager, Symmes Maini & McKee Associates, Inc.
Christina Forde, MSBA Project Manager
File: 10.2 Letters (Region 3)

Designer Selection Panel Voting Sheet

Tuesday, June 16, 2020

District: **Stoneham**

School: **Stoneham High School**

Total Panel Votes

		HMFH Architects, Inc. DECLINED TO INTERVIEW	JCJ Architecture, PC	Perkins Eastman/DPC	Perkins+Will
Russell Bartash	MA Building Trades Council Designee				
Fenton Bradley AIA	MSBA Staff		3	1	2
Karl Brown AIA	MSBA Staff		2	1	3
David Eisen FAIA	BSA Designee		1	2	3
Bernard Feldstein AIA Emeritus	MSBA Designee, Chair		2	1	3
Christina Forde	MSBA Staff		2	1	3
Barbara Hansberry	MSBA Director of Stategic Planning		2	1	3
Richard Hanson	AGC-MA Designee				
Leo F Peters PE	MSBA Designee, Vice Chair		3	2	1
Rachel E. Shanley PE	MSBA Designee		2	1	3
Christine B Verbitzki AIA	Registered Architect		3	1	2
Kenneth Wertz	Public Member		1	2	3
David Bois	School Building Committee Co-Chair		1	2	3
John Macero	Superintendent		2	1	3
Dennis Sheehan	Town Administrator		1	2	3
TOTAL			25	18	35
			2nd	3rd	1st

Perkins&Will

6.19.2020

Mr. Dennis Sheehan, Town Administrator

Town of Stoneham
36 Central Street, Second Floor
Stoneham, Massachusetts 02180

Re: Stoneham High School

Dear Dennis,

We are thrilled to be selected for this important and inspiring High School Project for the Town of Stoneham. We hope our presentation to the DSP and Stoneham Representatives conveyed our passion for moving this project forward to reflect Stoneham's vision for the future.

COMPENSATION BASIC SERVICES

After speaking with Joel Seeley, OPM we understand the appropriated funds for Module 3 and Module 4 for the Stoneham High School Project. Below you will find a summary of how our Basic Service Fee is broken down.

Total Basic Fee: \$420,000*

Fee Includes*: Perkins and Will
Educational Planner
Civil Engineer
Landscape
Structural
Plumbing/Fire Protection
HVAC/ Electrical
Data/ Technology
Theater/ Library/ Media
Laboratory
Cost Estimating
Kitchen/ Food Service
Acoustics
Specifications
Audio Visual
FFE
Sustainability
Code
Security

6.19.2020
Stoneham High School

REIMBURSABLE EXPENSES for ENVIRONMENTAL TESTING:

We also understand that you have appropriated a budget for the Environmental Testing portion of the scope which is not included in our Basic Services. The below scope of work would be invoiced as a reimbursable expense with a 10% mark-up. The estimated budgets were provided by the OPM with the idea that budgets could be reallocated as required to work within the \$160,000 allowance. For your reference we have included below the current budgets provided to us by Joel Seeley, OPM. We agreed to work together to stay within the budget allocated by the Town of Stoneham.

Total Environmental Testing Fee*:	\$160,000
Fee Includes*:	
Traffic	\$ 30,000
Wetland Delineation	\$ 8,000
Survey	\$ 35,000
Phase 1 ESA	\$ 10,000
Geotechnical Analysis	\$ 35,000
Hydrant Testing	\$ 2,000
Hazardous Material Testing	\$ 15,000
Geothermal	\$ 20,000
Contingency	\$ 5,000

CONTRACT

We will proceed with executing the Standard MSBA Contract for Designer Services Base Contract for Design Bid Build or CM at Risk v. 02.25.11. The scope of work is noted in the RFS (Request for Design Services) from the Town of Stoneham, dated April 1, 2020 along with the addendums and associated attachments.

THE FOLLOWING IS SCOPE NOT INCLUDED IN THE BASE FEE:

- Off Site Improvements beyond the immediate project boundaries
- Permitting outside the scope defined
- Existing Conditions Survey Outside the Project Limits
- Permitting and Legal Fees
- Printing Outside of what is required as per MSBA Contract
- Extended Time Frames
- Scope outside of the MSBA Contract Terms

SCHEDULE

We will work towards fall 2021 Town Vote along with deadlines and deliverables noted in the RFS.

We look forward to virtually meeting the Committee on Monday, June 22, 2020.

Sincerely, 

Perkins and Will
Robert Brown, Principal

Town Administrator
Mr. Dennis Sheehan

Cc: Brooke S. Trivas, Principal, K-12 Practice Leader

Perkins&Will

Memo

Date: 6.22.2020

To: Stoneham High School
Building Committee

From: Brooke Trivas

Re: Project Goals

Project Goals: Getting to know the Stoneham Committee and Community.

Help our team get to know you, understand what is meaningful, and learn more about the Stoneham community.

Provide your response to the following questions (storytelling in 30 seconds):

Tell us something about the Stoneham High School or Community only an insider knows?

What is your favorite place to go in the Stoneham?

What are the great things happening at the Stoneham High School that could use a better facility to support it?

What are the three most important things you hope to realize in this project?

Meeting Minutes

Date: 6.22.2020 **Authored By:** Perkins and Will

Meeting Details

Meeting Date: 6.22.2020

Project Name: Stoneham HS

Meeting Time: 7:00pm – 8:30 pm

Project Number: TBD

Meeting Location: Virtual – Google Meet

Attendees: PW: Brooke Trivas, Robert Brown, Patrick Cunningham, Patrick Jones, Lizzy Dame, Leo Liu

Stoneham Building Committee (refer to SMMA meeting minutes for attendees)

Next Meeting Date: 7.6.2020

Cc: Perkins and Will File

In order to learn about the Stoneham Community, the committees goals and values we asked the below 4 questions to promote conversation.

AGENDA ITEM 5: Project Goals Discussion Notes

Q1: Tell us something about the Stoneham HS and community that only an insider would know.

- Marie – Stoneham HS has a lot of long-standing traditions, the most important one being the Carnival ball (originally held in winter)
- Jeanne – We are a very traditional community, but now we need to be bold and have some progress. I love the sense of community in the HS; we are a small, intimate community. We are bold and don't give up easy.
- Josephine – Close-knit community; if there is something to celebrate, everyone rallies around each other. It's a community that supports each other through the good and the bad
- Raymie – Richard Fitzgibbons was the first casualty of the Vietnam War, and he was a Stoneham grad. His name is now on a memorial out in front of the school. There's a lot of history in this town, and everyone comes together in good and bad times.
- Lisa – Everyone on the committee is very involved in the community (has children here, volunteers, grew up here). We are a very tight knit community
-

Meeting Minutes

Stoneham HS

Meeting Date: 6.22.2020

Q2: What is your favorite place to go in Stoneham?

- Jeanne - Whip Hill and Spot Pond – great to relax there
- Lisa - Town Common – where a lot of people gather, from all different parts of the town. Summer concerts are also held here
- Raymie – I love Friday night football games, where the community comes out to support our athletes and cheerleaders
- Sharon – I love coming home to Stoneham. The creativity of our students is exceptional and the current spaces in our high school are simply not conducive to encouraging creativity.
- John Macero – I've been in Stoneham for 4 years. Downtown main street is very unique, appealing, and gives a real town feeling
- Steve O'Neill – I like to visit Cerrone Field or Broadway Fields where youth soccer and baseball games happen – If you go on Sunday morning, you can run into friends and fam, and find out what's going on in town

Q3: What are the great things happening at the Stoneham HS that could use a better facility to support it?

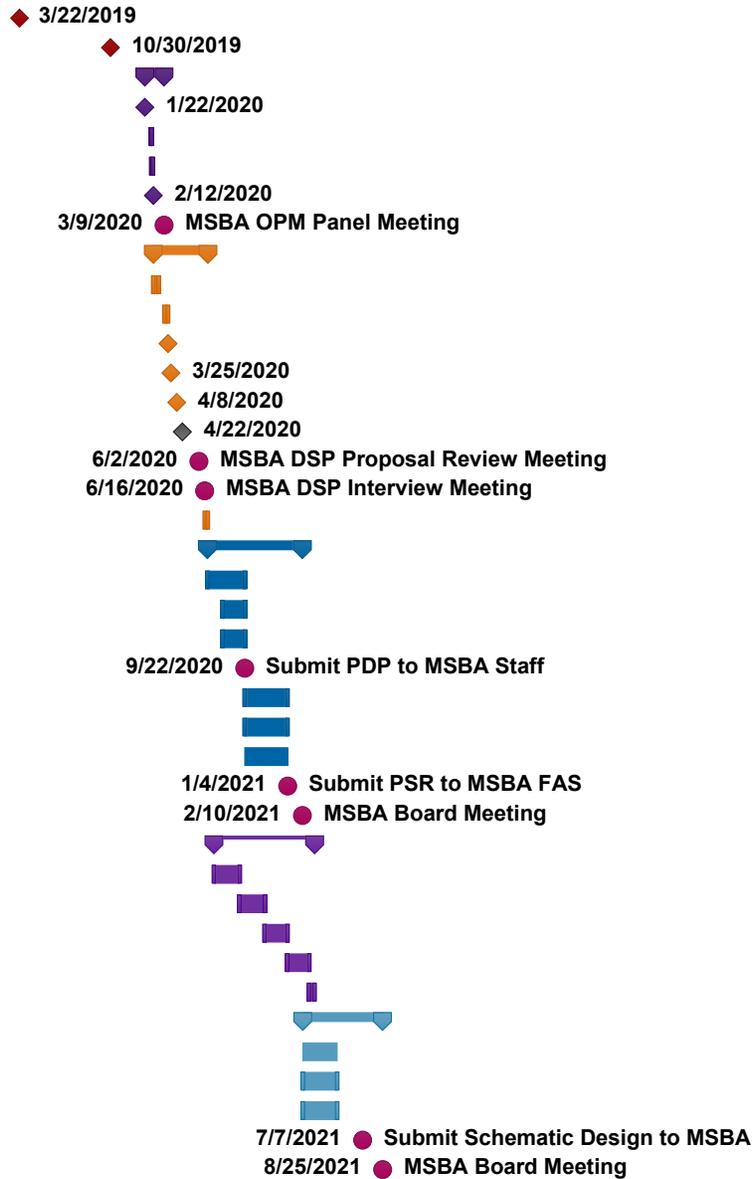
- Sharon – The place that needs the best support in my view is anything in the arts. The creativity of our students is exceptional
- Jeanne – We have a longstanding national history day started by our teachers, where students participate in national competitions where they research Stoneham and create a history museum that is student-run, almost 2 years old. There's WWI, WWII items, things that the students have found or the community has donated
- John – Stoneham is known for the annual history contests, but we don't have any place to display that work. Would also like to take advantage of outdoor classrooms.
- Bryan Lombardi – (HS Principal) – We need spaces that can be reconfigured for large and small groups for project-based learning. We don't have many spaces for that, we're very limited. Another thing is the creativity of our students – we need spaces for them to create, but also with the pandemic, how are we engaging the students with technology both at home and in the classrooms. We are limited in our labs. We want spaces that encourage a healthy lifestyle for non-athletes – where do you do yoga or dancing, not just a weight room? It's a small school – we need to have a space that continues that community experience while allowing the kids to engage in new ways. We've gotten so focused on college prep, many of us have lost sight of the spaces for learning that can be used for students who want to go right into the workforce.
- Raymie – I would love for the school to be a place where adults could continue using, like an adult educ class at night. It would be good to have a building open to more demographics of the community

Q4: What are the three most important things you hope to realize in this project?

- Corey Mashburn – How does the community want to see their school? What are their thoughts? Ask the current middle schoolers and elementary schoolers. This could be a community destination for sports and arts.
- Sharon – I hope we realize a project that will carry the children of the community for the next 50 years but also a building that is flexible enough to grow with (the times), our kids and our community.
- John Macero – I imagine the school as a safe zone, especially for students, where they can be who they are and be respected. I imagine a space where they feel safe and feel proud of.
- Albert Talarico – Versatility, (we have asked students for feedback in our past visioning sessions), stability, flexibility. Also hoping the project will be something the town will be proud of. I really enjoyed seeing your presentations about the opportunities of being on the edge of the Fells and maximizing light.
- Jeanne – I have little grandchildren, so I want a school that will grow into the future, that won't be stagnant. I want a school that will be that wow factor and also be able to grow and flex. But we also need to be on time and on budget. We were for the MS budget. These things are important to me as a citizen, and we need the wow and the ability to bring us forward into the future.

Stoneham High School
Feasibility Study
Preliminary Project Schedule

ID	Task Name	Duration	Start	Finish	2019	2020	2021	2022	2023	2024	2025
1	MSBA PREREQUISITES	158 days	3/22/2019	10/30/2019							
2	Statement of Interest (SOI) Submission	0 days	3/22/2019	3/22/2019							
3	MSBA Invite into Eligibility	0 days	10/30/2019	10/30/2019							
4	RETAIN OPM	33 days	1/22/2020	3/9/2020							
5	Submit OPM Proposals	0 days	1/22/2020	1/22/2020							
6	OPM Interview	2 days	2/6/2020	2/7/2020							
7	Negotiate OPM Contract	2 days	2/7/2020	2/10/2020							
8	Submit Documents to MSBA OPM Panel	0 days	2/12/2020	2/12/2020							
9	MSBA OPM Panel Meeting	0 days	3/9/2020	3/9/2020							
10	RETAIN DESIGNER	95 days	2/12/2020	6/23/2020							
11	Draft Designer RFS and Submit to MSBA	9 days	2/12/2020	2/24/2020							
12	MSBA Approve Draft RFS	7 days	3/10/2020	3/18/2020							
13	Submit to Central Register	0 days	3/19/2020	3/19/2020							
14	Notice in Central Register	0 days	3/25/2020	3/25/2020							
15	Briefing Session	0 days	4/8/2020	4/8/2020							
16	Submit Designer Proposals	0 days	4/22/2020	4/22/2020							
17	MSBA DSP Proposal Review Meeting	0 days	6/2/2020	6/2/2020							
18	MSBA DSP Interview Meeting	0 days	6/16/2020	6/16/2020							
19	Negotiate Designer Contract	5 days	6/17/2020	6/23/2020							
20	FEASIBILITY STUDY (FS)	166 days	6/23/2020	2/10/2021							
21	Develop Preliminary Design Program (PDP)	66 days	6/23/2020	9/22/2020							
22	Community Presentations	39 days	7/30/2020	9/22/2020							
23	Tri-Board Meetings	39 days	7/30/2020	9/22/2020							
24	Submit PDP to MSBA Staff	0 days	9/22/2020	9/22/2020							
25	Develop Preferred Schematic Report (PSR)	75 days	9/22/2020	1/4/2021							
26	Community Presentations	75 days	9/22/2020	1/4/2021							
27	Tri-Board Meetings	75 days	9/22/2020	1/4/2021							
28	Submit PSR to MSBA FAS	0 days	1/4/2021	1/4/2021							
29	MSBA Board Meeting	0 days	2/10/2021	2/10/2021							
30	CONSTRUCTION MANAGER (CM)	176 days	7/9/2020	3/11/2021							
31	Develop and Submit IG Application	45 days	7/9/2020	9/9/2020							
32	IG Application and Approval	45 days	9/9/2020	11/10/2020							
33	RFQ Process	40 days	11/10/2020	1/4/2021							
34	RFP Process	40 days	1/4/2021	2/26/2021							
35	Negotiate CM Contract	10 days	2/26/2021	3/11/2021							
36	SCHEMATIC DESIGN (SD)	139 days	2/11/2021	8/25/2021							
37	Develop Schematic Design	60 days	2/11/2021	5/5/2021							
38	Community Presentations	60 days	2/11/2021	5/5/2021							
39	Tri-Board Meetings	60 days	2/11/2021	5/5/2021							
40	Submit Schematic Design to MSBA	0 days	7/7/2021	7/7/2021							
41	MSBA Board Meeting	0 days	8/25/2021	8/25/2021							
42	LOCAL APPROPRIATION										
45	DESIGN AND CONSTRUCTION (TBD)										



**STONEHAM HIGH SCHOOL FEASIBILITY STUDY
SCHOOL BUILDING COMMITTEE**

MEETINGS SCHEDULE AND AGENDAS

June 10, 2020

DATE	AGENDA
Feasibility Study Phase (PDP)	
June 22, 2020	SCHOOL BUILDING COMMITTEE MEETING Introduction of Architects Approval of Architect's Proposal Discussion of Project Goals Discussion of Detailed Schedule
July 6, 2020	SCHOOL BUILDING COMMITTEE MEETING Discussion of Educational Programming Process Discussion of Existing Conditions Discussion of Alternative Sites
July 20, 2020	SCHOOL BUILDING COMMITTEE MEETING Existing Conditions Update Discussion of Sustainable Design
WEEK OF JULY 20, 2020	EDUCATIONAL VISIONING WORKSHOPS
WEEK OF JULY 27, 2020	EDUCATIONAL VISIONING WORKSHOPS
date	COMMUNITY FORUM NO. 1 - INTRODUCTIONS, STUDY SCHEDULE, EXISTING CONDITIONS
August 3, 2020	SCHOOL BUILDING COMMITTEE MEETING Educational Programming Update Existing Conditions Update Sustainable Design Update Discussion of Design Alternatives
date	COMMUNITY FORUM NO. 2 - EDUCATIONAL PROGRAM, DESIGN ALTERNATIVES
August 17, 2020	SCHOOL BUILDING COMMITTEE MEETING Design Alternatives and Phasing Update Sustainable Design Update Discussion of Cost Models Discussion of Construction Delivery Methods
August 31, 2020	SCHOOL BUILDING COMMITTEE MEETING Design Alternatives and Phasing Update Sustainable Design Update Cost Models Update
date	COMMUNITY FORUM NO. 3 - DESIGN ALTERNATIVES, COST MODELS
September 14, 2020	SCHOOL BUILDING COMMITTEE MEETING Review Refined Design Alternatives and Phasing Review Cost Models Vote to Submit PDP and Top 3 Alternatives
September 22, 2020	SUBMIT PDP PACKAGE TO MSBA
	ADDITIONAL MEETINGS TO BE SCHEDULED

Press Release

STONEHAM SCHOOL BUILDING COMMITTEE HIRES BOSTON-BASED PERKINS AND WILL

Stoneham, MA – The Stoneham School Building Committee (SSBC) is excited to announce that Perkins and Will, a global architecture and design firm with a local studio in downtown Boston, has been hired as the next step in the Stoneham High School project. Leaders in designing award winning, inspirational and forward-thinking school projects throughout the Commonwealth, Perkins and Will was one of three finalists selected from a field of fourteen (14) design firms which submitted proposals for the Stoneham High School Project.

The SSBC continues to work on developing options for Stoneham High School's future. Since the Town's approval of the Feasibility Study funding in May, 2019, the Committee has been working closely with the Massachusetts School Building Authority (MSBA), the state agency that oversees all school construction.

In December, 2019, the MSBA, which will provide Stoneham a grant of up to 52.06% of the Feasibility Study costs, invited Stoneham into the grant program to develop a cost effective, sustainable and educationally appropriate solution to the aging Stoneham High School.

In April 2020, the SSBC hired Symmes Maini & McKee Associates (SMMA) of Cambridge, MA to manage the Feasibility Study process, serving as the Owner's Project Manager. As work continues, the Committee, assisted by SMMA and Perkins and Will, will investigate renovation, renovation and addition, and new construction options.

The SSBC met recently in a video conference and received updates on the next steps, which include the commencement of the educational visioning process. Video of the meeting can be viewed at the Stoneham TV On Demand (<https://www.stonehamtv.org/ondemand> and search for School Building Committee Remote Meeting from Monday, June 22, 2020). The video can also be viewed here - <https://youtu.be/msdVAb8eT18>.

Please visit us at <http://www.stoneham-ma.gov/627/School-Building-Committee> for additional information.

Massachusetts School Building Authority

Stoneham High School

Perkins&Will

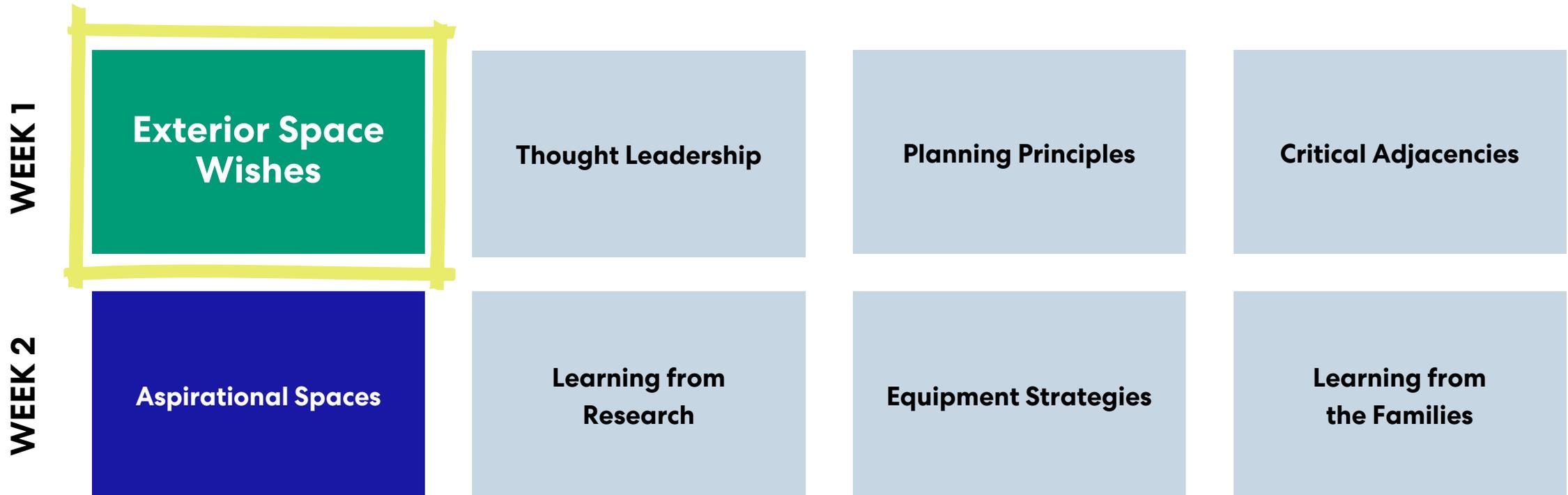


Question— Engaging the Community

How will you engage the community to understand the character of the District during COVID times?

Developing a Program That Works Best For You

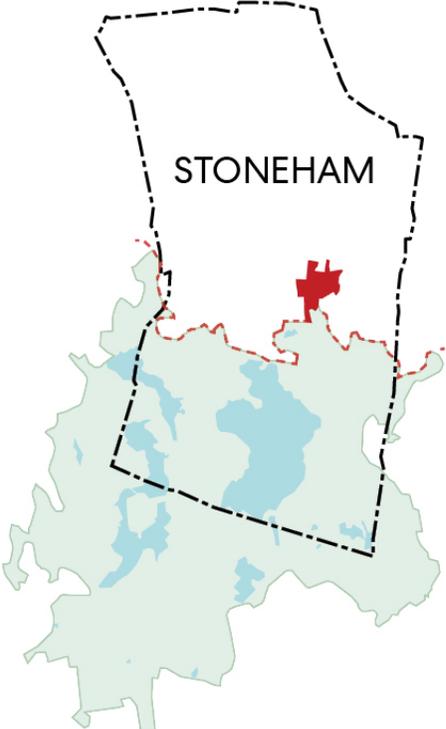
Let the Journey of Discovery begin!



Question — Site and Building Design

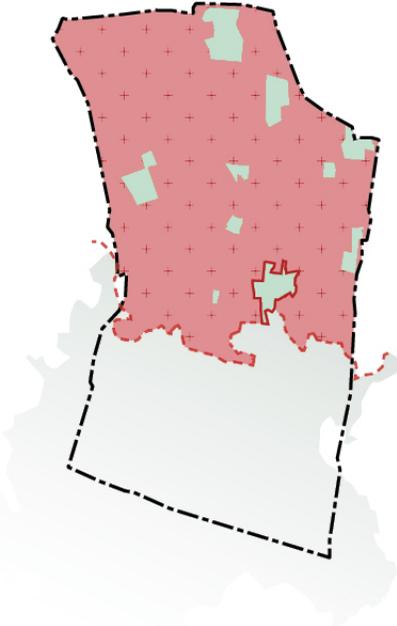
Describe your approach to building siting, traffic, landscaping, and circulation. How does it take advantage of environmental influences?

How Will Stoneham's Unique Context Inform Design?



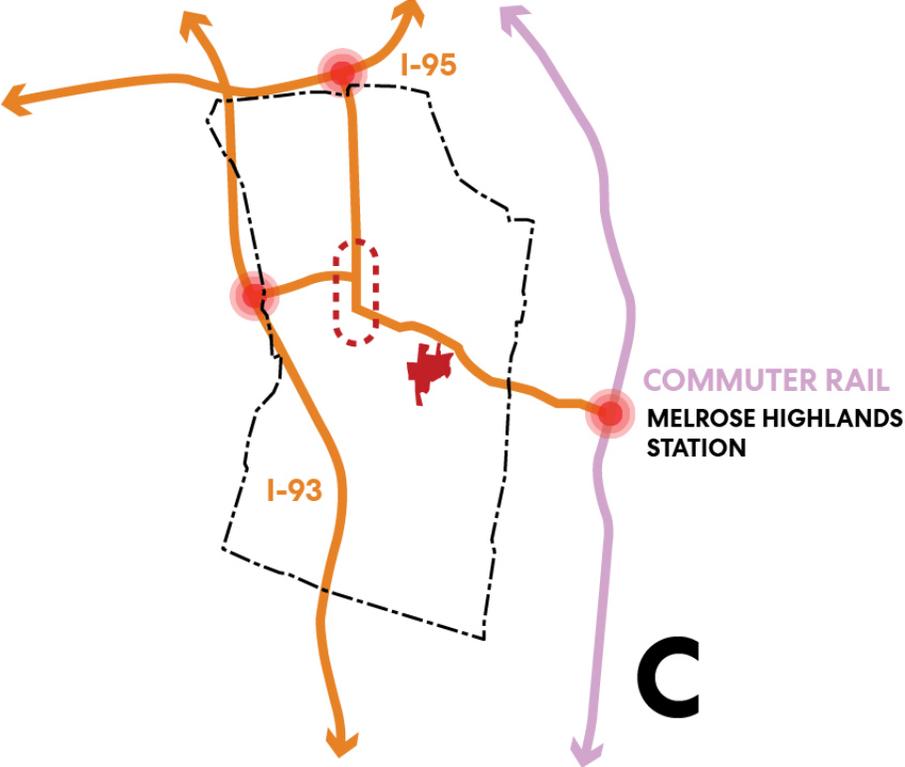
A

THE SITE SITS ON THE THRESHOLD OF A REGIONAL NATURAL RESOURCE



B

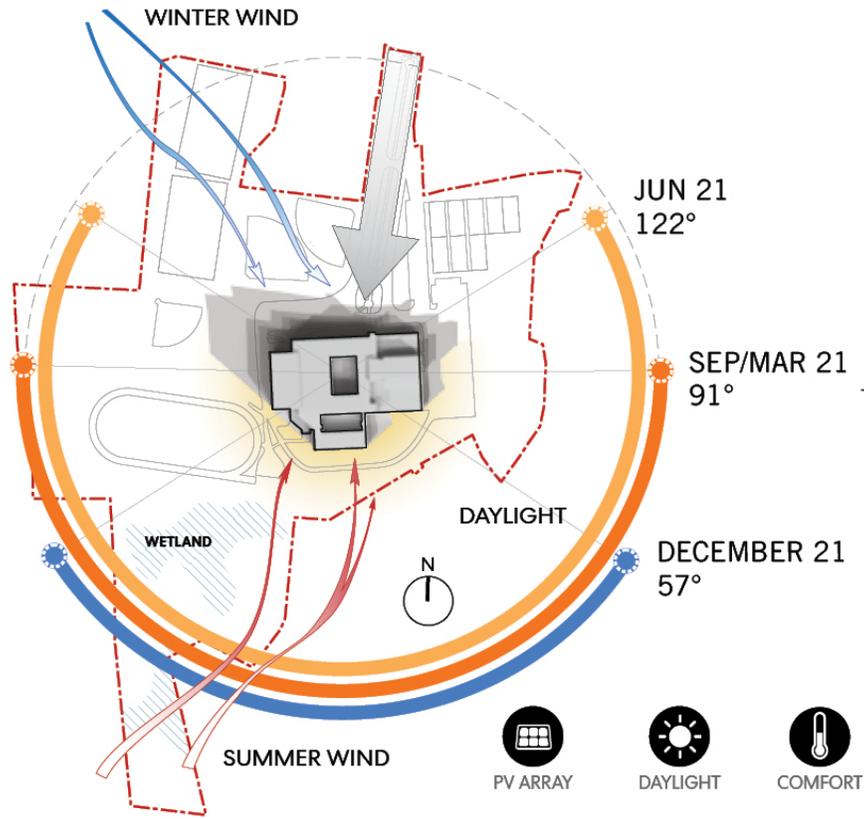
THE HIGH SCHOOL GROUNDS ARE ONE OF THE FEW RECREATIONAL SPACES IN THE DENSE SUBURBAN CONTEXT, MAKING IT A HIGHLY USED COMMUNITY SPACE



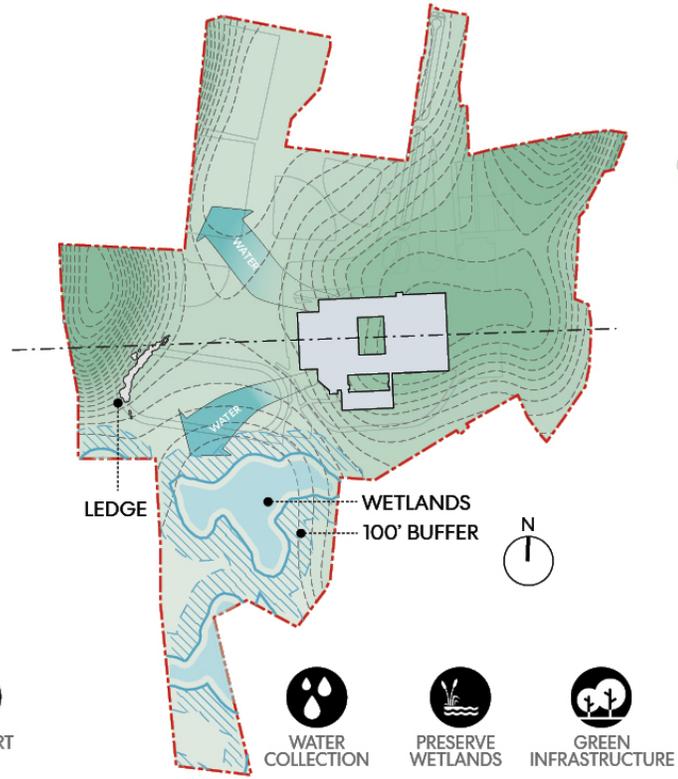
C

SEATED ON THE HIGHLY CONNECTIVE FRANKLIN ST ARTERIAL, THE PROJECT WILL NEED TO CAREFULLY CONSIDER TRAFFIC MITIGATION STRATEGIES IN THE AGE OF OPEN DATE WAY FINDING APPLICATIONS

How Will Stoneham's Unique Context Inform Design?

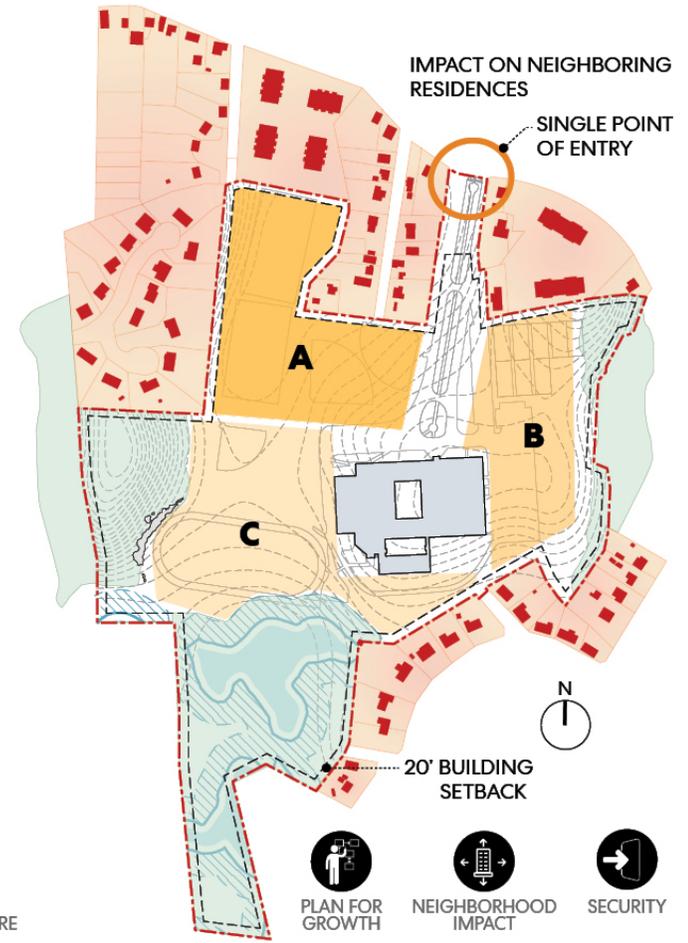


The northern drive puts the current building's entry and drop-off in both shade and wind during the coldest months. This and classroom daylighting could be considerably improved.



Site storm water strategies should be carefully considered:

- North drainage flows towards city infrastructure
- South drainage flows towards the Fells



The siting of future growth or new construction should carefully consider the impact on surrounding residences and natural areas.

**Together, we will discover
what works best for the
Stoneham community.**