

Project Minutes

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Remote Locations
 Distribution: Attendees (MF)

Project No.: 20033
 Meeting Date: 5/4/2020
 Time: 7:00pm
 Meeting No: 2

Attendees:

PRESENT	NAME	AFFILIATION	VOTING MEMBER
✓	Marie Christie	Co-Chair, School Building Committee Member	Voting Member
✓	David Bois	Co-Chair, School Building Committee; Community Member with Architecture Experience	Voting Member
✓	Nicole Nial	School Committee Chair	Voting Member
✓	Raymie Parker	Select Board Member	Voting Member
✓	Albert Talarico	Community Member with Building Commissioner Experience	Voting Member
✓	Douglas Gove	Community Member with Engineering Experience	Voting Member
✓	Stephen O'Neill	Community Member with Engineering Experience	Voting Member
✓	Josephine Thomson	Community Member	Voting Member
✓	Jeanne Craigie	Town Moderator	Voting Member
✓	Lisa Gallagher	Community Member, School Secretary, Past member of Middle School Building Committee	Voting Member
✓	Sharon Iovanni	Community Member	Voting Member
✓	Cory Mashburn	Community Member, Finance and Advisory Board	Voting Member
✓	Paul Ryder	Community Member with Construction Experience	Voting Member
✓	David Pignone	Athletic Director, Member knowledgeable in educational mission and function of facility	Voting Member
✓	Dennis Sheehan	Town Administrator / MCPPO Certified	Non-Voting Member
✓	John Macero	Superintendent of Schools, Secretary of School Building Committee	Non-Voting Member
✓	Bryan Lombardi	Stoneham High School Principal	Non-Voting Member
✓	Kevin Yianacopolus	Local Official responsible for Building Maintenance	Non-Voting Member
✓	Brian McNeil	Facilities Director	Non-Voting Member
✓	Lauren Celi	Local Budget Official	Non-Voting Member
✓	Joel Seeley	SMMA, OPM	

Item #	Action	Discussion
2.1	Record	Call to Order, 6:00 PM, meeting opened by unanimous roll call vote.
2.2	Record	In accordance with the executive order issued by the Governor on March 10, 2020, this meeting will be held via video conference and a recording of such will be posted on the Town's website.
2.3	Record	A motion was made by J. Craigie and seconded by L. Gallagher to approve the 3/9/20 School Building Committee meeting minutes. No discussion, motion passed unanimous by roll call vote.
2.4	Record	J. Seeley provided an update on the Designer Selection Process and distributed and reviewed a Listing of Designer Qualification Package Submissions, attached. Fourteen architectural firms have submitted for the project.
2.5	Record	J. Seeley distributed and reviewed the Updated Designer Selection Timeline, attached, and noted the 5/26/20 Designer Proposal Review Committee meeting is changed to 5/27/20.
2.6	J. Seeley D. Sheehan	<p>J. Seeley distributed and reviewed a Listing of Potential Alternative Sites, attached, as excerpted from the 2018 Stoneham Open Space and Recreation Plan. Using site size only, there are three sites that may be have potential: 1) Unicorn Golf Course, 2) Current High School Site and 3) Bear Hill Golf Club, which is not town-owned.</p> <p>Committee Discussion:</p> <ol style="list-style-type: none"> 1. M. Christie asked if the Weiss Farm property should be added to the list of potential sites? <i>D. Sheehan recommended to not add due to the current development status of Weiss Farm. J. Craigie agreed, as the traffic issues would be the same as the current high school site.</i> 2. D. Pignone indicated the Unicorn Golf Course may be a good potential site as the town owns the site and it has multiple points of access. 3. D. Sheehan and J. Seeley to further research the Unicorn Golf Course site with respect to federal or state development restrictions and/or recorded constructability issues.
2.7	Record	J. Seeley distributed and reviewed the Update on Traffic Counts, attached. Proposals were obtained for the traffic counts, however due to the significant reduction in commuter traffic due to COVID 19 and the school being closed, no action was taken. The traffic counts will remain within the Designer's scope.
2.8	B. Lombardi J. Macero	B. Lombardi provided an update on the status of the Educational Program. The High School Vision Committee, comprised of teachers, administrators and four students toured Billerica High School before the pandemic, but has not met since. A draft

Item #	Action	Discussion
		Educational Program for review by the Educational Mission Subcommittee will most likely not occur prior to retaining the architect in mid-June. Committee Discussion: 1. J. Craigie asked if the Educational Program needs to be completed prior to retaining the architect? <i>J. Seeley indicated no, the more typical timeline is the Educational Program is developed after the architect and their educational programmer are retained.</i> 2. J. Craigie asked who is on the High School Vision Committee? <i>J. Macero will send out a listing of the members to the Committee.</i>
2.9	Record	Subcommittee Updates 1. Public Relations Subcommittee – S. Iovanni and J. Seeley to issue a press release on the status of the project.
2.10	Record	Committee Questions – none
2.11	Record	Old or New Business - none
2.12	Record	Next SBC Meeting: June 22, 2020 at 7:00 pm. J. Seeley to provide direction on whether the meeting will be held at the Central Middle School Media Center or remotely.
2.13	Record	A Motion was made by J. Craigie and seconded by S. Iovanni to adjourn the meeting. No discussion, motion passed unanimous by roll call vote.

Attachments: Agenda, Listing of Designer Qualification Package Submissions, Updated Designer Selection Timeline, Listing of Potential Alternative Sites, Update on Traffic Counts

The information herein reflects the understanding reached. Please contact the author if you have any questions or are not in agreement with these Project Minutes

PROJECT MEETING SIGN-IN SHEET

Project: Stoneham High School Feasibility Study
 Prepared by: Joel Seeley
 Re: School Building Committee Meeting
 Location: Remote Locations
 Distribution: Attendees, (MF)

Project No.: 20033.00
 Meeting Date: 5/4/2020
 Time: 7:00pm
 Meeting No: 2

SIGNATURE	ATTENDEES	EMAIL	AFFILIATION
Attended Remotely	Marie Christie	mariechristie@comcast.net	Co-Chair, Past Member of the School Committee/Middle School Building Committee
Attended Remotely	David Bois	bois@arrowstreet.com	Co-Chair, Community Member with Architecture Experience
Attended Remotely	Nicole Nial	nicole.nial@stonehamschools.org	School Committee Chair
Attended Remotely	Raymie Parker	rparker@stoneham-ma.gov	Select Board Member
Attended Remotely	Albert Talarico	albert.talarico@gmail.com	Community Member with Building Commissioner Experience
Attended Remotely	Douglas Gove	goved11@gmail.com	Community Member with Engineer Experience
Attended Remotely	Stephen O'Neill	soneill@hayner-swanson.com	Community Member with Engineer Experience
Attended Remotely	Josephine Thomson	Jjthomson315@yahoo.com	Community Member, Middle School Faculty
Attended Remotely	Jeanne Craigie	jcraigie@stoneham-ma.gov	Town Moderator
Attended Remotely	Lisa Gallagher	lgallagher@stonehamschools.org	Community Member, School Secretary, Past member of Middle School Building Committee
Attended Remotely	Sharon Iovanni	sharon.iovanni@stonehambank.com	Community Member
Attended Remotely	Cory Mashburn	Mjkentucky202@yahoo.com	Community Member, Finance and Advisory Board
Attended Remotely	Paul Ryder	pryder52@icloud.com	Community Member with Construction Experience
Attended Remotely	David Pignone	dpignone@stonehamschools.org	Athletic Director, Member knowledgeable in educational mission and function of facility
Attended Remotely	Dennis Sheehan	DSheehan@stoneham-ma.gov	Town Administrator / MCPPO Certified
Attended Remotely	John Macero	jmacero@stonehamschools.org	Superintendent of Schools, Secretary of School Building Committee
Attended Remotely	Bryan Lombardi	blombardi@stonehamschools.org	Stoneham High School Principal
Attended Remotely	Kevin Yianacopolus	kyianacopolus@stonehamschools.org	Local Official responsible for Building Maintenance
Attended Remotely	Brian McNeil	bmcneil@stonehamschools.org	Facilities Director
Attended Remotely	Lauren Celi	lceli@stonehamschools.org	Local budget official
Attended Remotely	Joel Seeley	jseeley@smma.com	Owner's Project Manager, SMMA

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Agenda

Project: Stoneham High School Feasibility Study
Re: School Building Committee Meeting
Prepared by: Joel Seeley
Location: Remote Locations
Distribution: Attendees (MF)

Project No.: 20033
Meeting Date: 5/4/2020
Meeting Time: 7:00 PM

-
1. Call to Order
 2. Approval of Minutes
 3. Update on Designer Selection Process
 4. Review List of Alternate Sites
 5. Traffic Study Update
 6. Educational Program Update
 7. Subcommittee Updates
 8. New or Old Business
 9. Committee Questions
 10. Next Meeting: June 22, 2020
 11. Adjourn

Memorandum

To:	School Building Committee	Date:	5/4/2020
From:	Joel G. Seeley	Project No.:	20033
Project:	Stoneham High School Feasibility Study		
Re:	Designer Qualification Package Submissions		
Distribution:	School Building Committee (MF)		

Committee members, the following firms submitted Qualification Packages for the project:

1. CBT Architects
2. DiNisco Design
3. Dore + Whittier
4. DRA Architects
5. HMFH Architects
6. JCJ Architecture
7. Kaestle Boos Associates, Inc.
8. Lavallee Brensinger Architects
9. Moody Nolan
10. Mount Vernon Group Architects
11. Perkins and Will
12. Perkins Eastman
13. Tappe Architects
14. William Rawn Associates

Stoneham High School Feasibility Study February 24, 2020 (Updated March 18, 2020)

Designer Selection Timeline

February 17, 2020	SMMA Submits Draft Designer Request for Services (RFS) for Review
<i>February 24, 2020</i>	<i>Designer Proposal Review Committee Meeting – 6:00 PM</i> <ul style="list-style-type: none"> • Review Draft RFS
February 26, 2020	Town Submits Designer RFS to MSBA for Review
March 9, 2020	MSBA OPM Review Panel Meeting – 2:00 PM
<i>March 9, 2020</i>	<i>School Building Committee Meeting – 7:00 PM</i>
March 26, 2020	SMMA Submit Designer RFS Advertisement to: <ol style="list-style-type: none"> 1. Central Register 2. Local Newspaper
April 1, 2020	Designer RFS Advertised/Noticed in: <ol style="list-style-type: none"> 1. Central Register 2. Local Newspaper
<i>March 30, 2020</i>	<i>School Building Committee Meeting – 7:00 PM (To Be Confirmed)</i>
April 15, 2020	Informational Briefing at Stoneham High School and Tour – 3:30 PM
April 16, 2020	Deadline for Designer Submission of Questions
April 29, 2020	Designer Qualification Packages Due – 2:00 PM
<i>May 4, 2020</i>	<i>Designer Proposal Review Committee Meeting – 6:00 PM</i>
<i>May 4, 2020</i>	<i>School Building Committee Meeting – 7:00 PM</i>
<i>May 26, 2020</i>	<i>Designer Proposal Review Committee Meeting – 6:00 PM (Tuesday)</i> <ul style="list-style-type: none"> • Review Qualification Packages
June 2, 2020	MSBA Designer Selection Panel Meeting <ul style="list-style-type: none"> • Shortlist Designers
<i>June 8, 2020</i>	<i>Designer Proposal Review Committee Meeting – 6:00 PM</i> <ul style="list-style-type: none"> • Prepare Questions for Designer Interviews
June 16, 2020	MSBA Designer Selection Panel Meeting <ul style="list-style-type: none"> • Designer Interviews
<i>June 22, 2020</i>	<i>School Building Committee Meeting – 7:00 PM</i> <ul style="list-style-type: none"> • Introduce Designer

Name	Location	Assessing Parcel	Owner	Managing Agent	Grant Fund Used (state/federal)	Protection Status	Date Acquired	Size (Acres)	Public Access	Zoning	Current Use	Recreation Potential	Condition (2017)
Town Owned Conservation Land													
Pomeworth Field	Caltha, Washington, Capen, and Pomeworth Streets, adjacent to Central Middle School	12-230-0	Town of Stoneham	DPW - with assistance from Stoneham Little League on Lower Pomeworth		P	1911	8.23	YES	Recreation & Open Space	Active Recreation	Little League field, basketball courts, children's playground, large area for field sports that can be reconfigured for seasonal uses	Poor
Recreation Park	Pleasant & Gould Streets	13-55-0	Town of Stoneham	DPW - With assistance from Stoneham Lacrosse, Stoneham High School, Stoneham Little League		P	1927	7.62	YES	Recreation & Open Space	Active Recreation	2 baseball fields, large open field used for soccer/ football/ lacrosse, children's playground, bleachers and field house	Fair
Cerrone Memorial	Broadway	6-678-0	Town of Stoneham	Stoneham Youth Soccer with assistance from DPW		P		4.43	YES	Recreation & Open Space	Active Recreation	3 regulation and 3 youth soccer fields	Good/Fair grade makes field use difficult
Rounds Playground	MacArthur Road and Broadway	6-191-0	Town of Stoneham	DPW with assistance from Youth Organizations		P		1.04	YES	Recreation & Open Space	Active Recreation	Children's playground and T-ball field	Playground good / excellent ballfield poor
Whip Hill Park	Perkins Street	3-188,1-0	Town of Stoneham	Conservation Commission		P	1968	25.75	YES	Recreation & Open Space	Woodlands with trails; House used for meetings and events	PASSIVE Uses and Meeting space in house	Fair/Good
Dike's Pond	Summit Road	19-55,56-0	Town of Stoneham	Conservation Commission	SH	P	1971	0.36	YES	Recreation & Open Space	Undeveloped shoreline and woods	PASSIVE – Fishing and wildlife viewing	Not Maintained
Barton Estate	Land off North & Erickson Street	21-92-0	Town of Stoneham	Conservation Commission	SH	P	1973 AND1975	5.25	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
	Land off Meadow Road & Fiske Avenue	18-351,1-0	Town of Stoneham	DPW	SH	P		2.65	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
	Land off Corey Ave., Ferdinand, Marion & Spring Streets	2-85-0	Town of Stoneham	DPW		P	1956 AND1966	9.24	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
	Land off Lake Avenue	2-254-0	Town of Stoneham	DPW	SH	P	1967	5.13	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
Crystal Lake Watershed	On Wakefield Border	1/27/2000	Town of Stoneham	DPW		P		11.8	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained

Name	Location	Assessing Parcel	Owner	Managing Agent	Grant Fund Used (state/federal)	Protection Status	Date Acquired	Size (Acres)	Public Access	Zoning	Current Use	Recreation Potential	Condition (2017)
	Land off Whipple Ave. & Brookbridge Road	1-183-0	Town of Stoneham	DPW	SH	P		8.76	YES	Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
Old Burial Ground	Oriental Ct and Pleasant Street, downtown	12-356-0	Town of Stoneham	DPW mgmt; Historical Society tours		P	1726	1.09	YES	Residential	Cemetery	NO	Good
Unicorn Recreation	Montvale Ave and William Street	22-79-0	Town of Stoneham	Unicorn Recreation Area Committee	LWCF	P	1971	75.8	YES	Recreation & Open Space	Active Recreation	Golf Course and Indoor Skating Rink	Fair
Tri-Community Greenway	Recreation Park to Middle School then west	17-249-012-342-0	Town of Stoneham	DPW		P	1980's	9.13	YES	Recreation and Open Space, Industrial	Active Recreation	Rail ROW being converted to multi-use trail	Good where built. Poor other locations
Total Permanently Protected Open Space owned by the Town of Stoneham (Acres)								176.28					
Town Facilities (Not Permanently Protected)													
Senior High	Franklin Street	8-134,1-0	Town of Stoneham - School Dept.	School Department		L		49.46	YES	Education and Medical	Football field, running track, multi-use (soccer/field hockey, etc.) fields, 3 baseball fields, 8 tennis courts	YES	Football and Track Good; All other facilities Fair
Central/Middle School	William Street	12-308-0	Town of Stoneham - School Dept.	School Department		L		7.93	YES	Education and Medical	Small area of green space on Central Street. Playground near south exit on Pomeworth	YES	Excellent
South School	Summer Street	18-263-0	Town of Stoneham - School Dept.	School Department		L		2.75	YES	Education and Medical	Playground playfield, basketball court, paved play area	YES	Basketball Good; all else poor
Colonial Park School	Avalon Road	9-116,1-0	Town of Stoneham - School Dept.	School Dept. Assisted by DPW		L		17.71	YES	Education and Medical, AND Recreation & Open Space	2 baseball fields and paved basketball courts. Playground has HC access paths	YES	Fair
Robin Hood School	Magnolia Terrace	16-337-0	Town of Stoneham - School Dept.	School Dept., Assisted by DPWE		L		7.83	YES	Education and Medical	Baseball field, multi-purpose field, basketball court, playground has HC accessible surface path	YES	Poor
East School	Beacon Street	2-165-0	Town of Stoneham - School Dept.	Stoneham Little League with limited assistance from DPW		L		3.74	YES	Recreation & Open Space	2 little league ball fields, basketball court, playground	YES	Good
Duff Memorial Playground	At SEEMCollab. - on same parcel as old school.	12-342-0	Town of Stoneham - School Dept.	DPW		L		3.59	YES	Education and Medical	Basketball court, very limited and very old playground equipment	YES	Fair/poor

Name	Location	Assessing Parcel	Owner	Managing Agent	Grant Fund Used (state/federal)	Protection Status	Date Acquired	Size (Acres)	Public Access	Zoning	Current Use	Recreation Potential	Condition (2017)
Senior Center	Elm Street	6-80A-0	Town of Stoneham - Council on Aging	Council on Aging		L		6.13	YES	Recreation & Open Space	Shuffleboard court, game room, meeting rooms, classroom	NO	Fair
Steele Playground aka Munchkin Playground	Pine Street-ON TOWN HALL PARCEL	13-6-0	Town of Stoneham	DPW		L		0.78	YES	Residential	Playground, picnic shelter with picnic tables, play field, swings, and benches	YES	Good
Lindenwood Cemetery	Montvale Ave	22-88-0	Town of Stoneham - Cemetery Department	DPW		L		32.33	YES	Recreation & Open Space	Cemetery	NO	Good
Stoneham Town Common	Downtown. Bounded by Church, Main, Central, and Winter Streets.	18-206-0	Town of Stoneham	DPW; Town Manager gives permits		L	2001	1.35	YES	Central Business	Paved pathways through grassed and garden areas. Gazebo with ramp access. Winter outdoor ice rink	PASSIVE	Good
Old Town Quarry	Pond Street	14-32-0	Town of Stoneham - Department of Public Works	DPW		L		2.4	YES	Residential A	Undeveloped woods	PASSIVE	Not Maintained
Sweetwater Brook Flood Hazard Area	Adjacent to rail trail north of Montvale and east of Cemetery	17-253B-0	Town of Stoneham	DPW		L		1.6	YES	Commercial, Residential, Highway Business, and Recreation & Open Space	Undeveloped woods	PASSIVE	Not Maintained
Total Town Facilities Not Permanently Protected (Acres)								137.6					
Private Facilities													
Boys and Girls Club	Adjacent to Recreation Park on Dale Court	13-56-013-62-0	Town of Stoneham and Boys Club of Stoneham	Private non-profit open to public		L		1.34	NO	Recreation and Open Space	Outdoor basketball court and interior multi-purpose space and basketball	DNA	
YMCA Child Care and Program Center	Across from Duff Park on Pleasant Street	12-350-0	VAL Realty, LLC	Private non-profit		N		0.46	NO	Commercial	Building with Childcare facility and small multi-purpose space	DNA	
Bear Hill Golf Club	North Street	10/12/2000	Bear Hill Association	Private		L		53.17	NO	Recreation & Open Space	Golf Course and Clubhouse	DNA	

Name	Location	Assessing Parcel	Owner	Managing Agent	Grant Fund Used (state/federal)	Protection Status	Date Acquired	Size (Acres)	Public Access	Zoning	Current Use	Recreation Potential	Condition (2017)	
St. Patrick's Cemetery and possible expansion area	Existing cemetery south of Broadway and west of Cerrone Park. Expansion area to north of Broadway	6-63-06-79-0	Roman Catholic Archdiocese of Boston	Catholic Archdiocese of Boston - Cemetery expansion area		L		21.31	NO	Recreation and Open Space, and Residential	Cemetery and undeveloped expansion area	NO		
Total Private Facilities (Acres)								76.28						
Conservation Areas Not Owned by Town of Stoneham														
Middlesex Fells Reservation	South, Pond Streets, Woodland Road	27-5B-027-SOL-04-1120	DCR - Division of State Parks and Recreation & DCR - Division of Water Supply Protection	Department of Conservation and Recreation (DCR)		P		951.62 (Land) 405.60 (Water)	YES	Recreation & Open Space	Woodlands, trails, fields, swimming pool	PASSIVE		
MWRA Watershed Lands	At Spot Pond and Fells Reservoir	27-3E-0	MWRA	MWRA		L		7.18	NO	Education and Medical	Undeveloped woods - Watershed lands	NO		
Winchester Reservoir Lands	In Middlesex Fells Reservation	27-5B-0	DCR	Town of Winchester		P		(Included in Middlesex Fells)	NO		Undeveloped woods - Watershed lands	NO		
Crystal Lake	Wakefield Border	1/27/2000	Town of Wakefield	Town of Wakefield		P		13.4	NO	Recreation & Open Space	Undeveloped woods - Watershed lands	NO		
Lynn Fells Parkway	Lynn Fells Parkway	Road ROW	DCR - Division of State Parks and Recreation	DCR		P		21.31	YES	Not zoned - ROW	Roadway and associated trees	YES		
Total Conservation Areas Not Owned by Town of Stoneham (Acres)								1376.6						
								TOTAL (Acres)	1766.76					

Memorandum

To:	School Building Committee	Date:	5/4/2020
From:	Joel G. Seeley	Project No.:	20033
Project:	Stoneham High School Feasibility Study		
Re:	Traffic Counts		
Distribution:	School Building Committee (MF)		

Committee members, the following is the status of the traffic counts discussed at the 3/9/20 SBC meeting:

On 3/20/20, SMMA issued a Request for Proposal (RFP) to Brennan Consulting, Nitsch Engineering, and Vanasse & Associates. The RFP defined the same scope of work for each firm, the Vanasse RFP is attached for reference.

Each consultant submitted a proposal: 1) Brennan - \$4,200, 2) Vanasse - \$4,435 and 3) Nitsch - \$6,720.

Due to the significant reduction in commuter traffic due to COVID 19 and the school being closed, no action was taken on the work. The traffic counts will remain within the Designer's scope.

March 20, 2020

Jeffrey Dirk, PE
Partner
Vanasse & Associates, Inc.
35 New England Business Center Drive, Suite 140
Andover, MA 01810

Re: Stoneham High School Feasibility Study

Request for Proposal for a Limited Traffic Count Program

SMMA No.20033

Dear Mr. Dirk:

SMMA is the Owner's Project Manager (OPM) for the Stoneham High School Feasibility Study. The study is a typical MSBA study, inclusive of the Preliminary Design Program (PDP), Preferred Schematic Report (PSR) and Schematic Design (SD) submissions.

The town is in the process of retaining the Designer and their consultants thru the MSBA Designer Selection Panel (DSP) process and anticipates executing an agreement by the end of June 2020.

This request for proposal for a limited traffic count program is intended to obtain the counts prior to the departure of the current high school seniors, anticipated the last week of May 2020, and provide the data to the selected Designer and their consultants, once they are retained.

The scope of work for the limited traffic count program shall consist of the following data collection effort:

Automatic Traffic Recorder Counts:

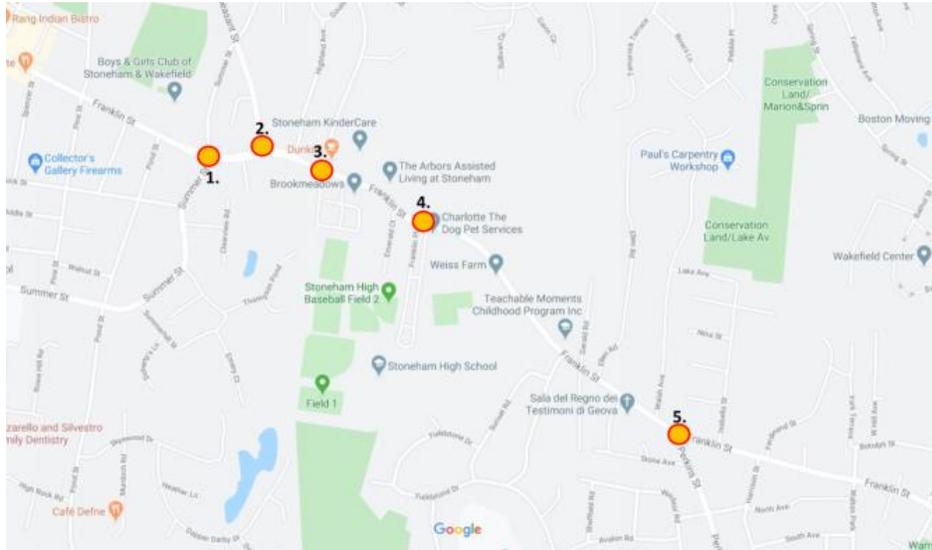
Obtain a 48-hour (two consecutive weekdays) automatic traffic recorder counts on Franklin Street between Pleasant Street and Franklin Place and between Perkins Street and Franklin Place (two (2) locations) in order to evaluate traffic volumes and vehicle travel speeds over an extended period.

Manual Turning Movement Counts:

Obtain manual turning-movement, vehicle classification and pedestrian and bicycle counts for a two-hour weekday morning period (7:00 to 9:00 AM) and a four-hour weekday afternoon period (2:00 to 6:00 PM) at the following intersections:

1. Franklin Street at Summer Street
2. Franklin Street at Pleasant Street
3. Franklin Street at Stevens Street
4. Franklin Street at Franklin Place (Stoneham High School Driveway)
5. Franklin Street at Perkins Street

Stoneham High School Feasibility Study
Request for Proposal for Limited Traffic Count Program
March 20, 2020

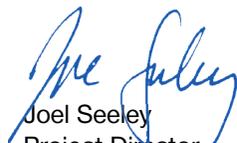


Summarize the findings in a written report in PDF format.

Please submit a lump sum proposal for the services, inclusive of all expenses, to my attention on or before March 26, 2020. Please call if you have any questions. I can be reached directly at (617) 877- 2859.

Very truly yours,

SMMA


Joel Seeley
Project Director

cc: contract file, D. Sheehan (MF)

Symmes, Maini & McKee
Associates, Inc.
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Cambridge, MA 02138
617.547.5400

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