

Town of Stoneham Capital Committee Notes

December 19, 2017 4:00 PM Town Hall, Conference Room

Tom Barry, Ryan Brown, Marie Christie, Kara Johnston, John Macero, Tim Waitkevitch, Anthony Wilson,
Thomas Younger

1. Approve Meeting Minutes of 10/16/2017
 - a. Marie Christie made motion to approve minutes, Tim Waitkevitch seconded.
 - b. Vote: 7-0 Approved Minutes (John Macero Abstained)

2. Information Technology
 - a. \$45,000 – FY2019 - Upgrade to Server 2016
 - i. Allows for restoration from backup (will save time)
 - ii. Server 2016 will allow for upgrade while still operating
 - b. Replace hard drives in 2019 (through operating)
 - c. Currently on low end of MUNIS requirements
 - d. Police having issues with virtual servers (2+ workstations) which has required backup
 - e. If wait for Server 2018, will not be able to upgrade MUNIS
 - f. \$45,000 is GSA Pricing

3. Public Property
 - a. \$10,000 – FY2019 – Security System
 - i. Upgrades to security system at Town Hall
 - b. \$16,000 – FY2019 - Town Hall Rug Replacement in offices
 - i. Need to check what material is underneath existing carpet
 - ii. Could consider a 3-day weekend for installation
 - iii. Should painting be done at the same time? The Town will consider this, but will want to package painting in other town buildings at the same time for a more competitive price.
 - iv. Request quote for rugs for the whole building
 - v. Cleaning of rugs and windows will be moved into annual operating budget
 - c. \$17,000 – FY2020 - Town Hall Exterior Painting
 - i. Last done in 2009. The Town rented a lift and hired a local painter.
 - d. \$200,000 – FY2020 – New Roof for Auditorium and Town Hall
 - i. Both are about 25 years.
 - ii. Had a leak over the summer and made small repairs which will last 3-5 years
 - iii. Could combine with another public building roof project for a more competitive price.
 - iv. Could add AC into auditorium during roof repairs.
 - v. Town should make improvements to auditorium to utilize the space.
 - vi. New roof will improve heating of the auditorium.

- vii. Auditorium heating system may qualify for Green Communities Grant.
 - viii. Solar panels may be considered after new roof is installed.
 - e. \$40,000 – FY 2020 – Town Hall Boiler Redundancy
 - i. Currently, if the gas boiler goes down, can turn on oil boiler as redundancy.
 - ii. New boilers are high efficiency
 - iii. Oil tank is currently in OK condition, but would be removed once new boiler system is installed and oil system is completely removed.
 - iv. Town is looking into green energy grant opportunities for improving lighting
 - v. Auditorium would need sound system upgrades
 - f. \$30,000 – FY 2023 – Town Hall Auditorium Interior Painting
 - i. Has not been painted in 30 years
 - ii. Could combine with the Banquet Hall
 - g. Discussion of library foundation: made recent repairs and plan to see how repairs hold up in next rainstorm, and then potentially perform foundation study previously funded
 - h. Fire Department, Police Department, DPW Department, and Arena can provide building information
 - i. Senior Center: Need to evaluate roof
 - 4. Next meetings:
 - a. 1/2: Town Planner, Police Department, School Department
 - 1/4: Department of Public Works, Golf Course, Arena, Non-Departmental
 - 1/9: Fire Department, Recreation, Library

Meeting adjourned at 5:50 PM (Marie Christie made motion to approve, John Macero seconded, Vote: 8-0).