

Town of Stoneham Capital Committee

Meeting Notes

October 3, 2017 4:00 PM Town Hall, Conference Room

Tom Barry, Marie Christie, Kara Johnston, John Macero, Donald Piatt, Tim Waitkevitch, Anthony Wilson,
Thomas Younger

1. Approval of Prior Meeting Minutes
 - a. Moved to next meeting
 - b. Tom Barry will distribute minutes to group and vote will occur at next meeting

2. Final Preparations for October 16, 2017 Special Town Meeting
 - a. Discussion of draft PowerPoint presentation prepared by Anthony Wilson for Special Town Meeting
 - b. Anthony will make the following additions to presentation:
 - i. Add summary of work for proposed arena
 - ii. Add pavement management program slide
 - iii. Add additional information for arena
 - c. Anthony will organize slides in order of articles and will share PowerPoint slide template with Tom Younger
 - d. Anthony to ask Town Planner if she wants her own slide re. town parking lot project
 - e. Tom Younger will be speaking about Pavement Management Study at Fall Town Meeting
 - f. John Macero and Anthony Wilson will present capital items at Fall Town Meeting
 - g. Discussion if possible to televise live at the high school for future town meetings

3. Update on Comprehensive Asset Surveys
 - a. The Town of Winchester is undergoing Building Assessment over three-year period
 - b. John shared sample RFP for Building Assessment from Winthrop Schools
 - c. Kara shared sample building assessment study from Hatfield, MA (report is public on town's website)

4. Next Meeting: December 5, 2017 at 4:00 PM

5. Motion to Adjourn by Marie Christie, Second by John Macero