

Town of Stoneham Capital Committee Notes

January 11, 2018 4:00 PM Town Hall, Conference Room

Tom Barry, Ryan Brown, Marie Christie, Kara Johnston, John Macero, Tim Waitkevitch, Anthony Wilson,
Thomas Younger

1. Approve Meeting Minutes of 01/02/2018
 - a. Edits: Remove radios from Capital Requests FY2019
 - b. Kara Johnston made motion to approve minutes, Anthony Wilson seconded.
 - c. Vote: 5-0 Approved Minutes (Tim Waitkevitch Abstained)

2. Library
 - a. Elevator - \$12,000
 - i. Elevator oil heater needs repair. May be to come from the town's reserve fund. Elevator has passed inspections annually.
 - b. Carpeting - \$31,000 – Insurance money will cover replacement of carpet in most of the basement, but there are still areas that will need to be replaced that are not included in the insurance money.
 - c. Computer Replacement - \$15,000 – Would replace public computers that are 8+ years old. Have had to replace two staff computers this year (administrator and cataloger computers).
 - d. Library Foundation - \$50,000 in FY2020 - Leaks were due to improperly caulked windows, and have caused foundation problems.
 - e. Painting - \$50,000 – Building has not been painted.
 - f. Library Trust Funds are slated for specific items (ie. children's books, etc.), would need to check if any could be used for computers, etc.
 - g. Potential Future funding sources: a Library Foundation, Friends of the Library
 - h. 18.5 Hour Custodian with some helpers from Seam Collaborative
 - i. The school would like to hold Chromebooks at the library for students to use.

3. Arena
 - a. Scissor Lift - \$20,000 – to perform work and clean throughout the arena
 - i. School Department to check if they can share their scissor lift and what the life is of the lift
 - b. Security System - \$10,000 – 12 cameras go to Lou's office and Clerk's office. Would like to replace main recording unit and monitors with updated units.
 - i. Will provide example before town meeting.
 - c. Little Roof and Ventilation Replacement, Cash Registers, and Light Fixtures to be paid under other funds.
 - d. Design of Arena Project is on schedule.

- e. Lighting Project – Changing over to LED Lights and are now finishing the rest of the building. Locker rooms will be on motion detectors. All water and lighting will be on a timer by the end of the lighting project. Cost will come from electrical budget (\$9,000) since the arena won't be open.
- f. Middlesex House of Corrections to clean glass, mop bleachers, and clean boards before MIAA Tournament.
- g. Arena will be hosting 7 games. Depending on the size of the towns, a firefighter may be needed for occupancy control. MIAA pays for police detail during tournaments.
- h. ADA Contractual Renovations - \$60,000 in FY2020. Will need to add bathroom upstairs and modify both upstairs and downstairs to be handicapped accessible.
 - i. This needs to be reviewed further and determined if it will affect opening permit.
 - i. Ice Resurfacers - \$165,000 – FY2020
 - j. Arena is working on advertising within the building.
- 4. Historical Commission - \$49,000 – Old Burying Ground Repairs
 - a. This work will continue the recommended improvements from the Old Burying Ground's Plan.
- 5. Golf
 - a. Bunkers - \$150,000 – Rebuild of bunkers
 - b. Unicorn GC Bunker Restoration, #2 Approach - \$24,314 – Most critical bunkers. Could be subtracted from the \$150,000 request if funded.
 - c. Tree Work - \$10,000 – For larger trees that DPW cannot remove
 - d. Unicorn GC Tee Box Restoration - \$20,000 – Starting to level and add mix for growing, part of management plan to do one annually
 - e. Install Drainage on 7th Fairway – FY2020
 - f. Install Drainage on 5th Fairway – FY2020
 - g. Irrigation System Project went well in the fall and will be finished in the spring.
 - h. Country Club Road Net (175 ft) was installed
- 6. Next meetings:
 - a. 1/16

Meeting adjourned at 7:30 PM (Anthony Wilson made motion to approve, Tim Waitkevitch seconded, Vote: 5-0).