

## Town of Stoneham Capital Committee Notes

December 5, 2017 4:00 PM Town Hall, Conference Room

Tom Barry, Ryan Brown, Marie Christie, Kara Johnston, Tim Waitkevitch, Anthony Wilson, Thomas Younger

1. Approve Meeting Minutes of 10/16/2017
  - a. Anthony Wilson made motion to approve minutes, Tim Waitkevitch seconded.
  - b. Vote: 6-0 Approved Minutes (Marie Christie Abstain)
  
2. Appoint Member to New Town Committee to Review Fiscal Guidelines
  - a. Finance Board has been reviewing guidelines and has compared to other communities
  - b. Important to make sure that capital funds are incorporated into future budgets
  - c. How did towns incorporate flexibility of guidelines?
  - d. Review of long term debt schedule
  - e. Kara Johnston nominated as Capital Committee Appointee to new Fiscal Town Committee. Vote: 7-0.
  
3. Review Capital Requests from Department Heads
  - a. Capital requests will be in on December 6, 2017 and will be discussed at the December 12, 2017 Capital Meeting.
  - b. Requests will include updates and new items.
  
4. Establish schedule for Vetting Requests/Department Head Meetings
  - a. To be discussed at next meeting on December 12,2017.

Meeting adjourned at 5:03 PM (Marie Christie made motion to approve, Anthony Wilson seconded, Vote: 7-0).