

Stoneham Finance and Advisory Board  
Monday, September 10, 2018 - 7:00pm  
Stoneham Town Hall Auditorium

Attendees:

Susan Lippman, Chair  
Heidi Bilbo, Vice-Chair  
Andrew Harmon, Secretary

Devin Desmarais      George Drugas  
Cory Mashburn      Domenic Martignetti

*Absent:* Ed Hurley, Christian Kulikoski, Tim Waitkevitch

Guests:

None

Agenda:

1. Pledge of Allegiance
2. Approval of Minutes
3. Appoint FAB Member to Town Administrator Search Committee
4. Schedule for Budget Review
5. Discuss Meeting Schedule During Budget Season
6. Other Business
7. Adjournment

Minutes:

Board Chair called the meeting to order at 7:00pm. Ms. Lippman requested that all members stand and join in the Pledge of Allegiance.

Board Chair then moved to discuss the approval of the August 6, 2018 meeting minutes. Mr. Drugas made a motion to approve the minutes as drafted; Mr. Martignetti seconded; all in favor.

Prior to Agenda Item #3, Board Chair announced that Mr. Caggiano had resigned from the FAB. Ms. Lippman announced an opening on the Board to the public and read the mission to the public.

Ms. Lippman then took an opportunity to express her goals for the Board with her as Chair. She stressed regular attendance. Day of absences should be communicated to the Chair via text message or phone call. If a member misses a meeting, they are encouraged to watch it online. Lastly, Ms. Lippman encouraged all members to print their own meeting materials.

Board Chair moved to address Agenda Item #3. The FAB needs a representative on the Search Committee. Mr. Harmon made a motion to nominate Ms. Bilbo. Mr. Martignetti seconded; All in favor.

Board Chair moved to address Agenda Item #4. Ms. Lippman indicated that the budget for Fiscal Year 2020 is in the works. The process starts with the Five Year Forecast. For each of the Town Departments, the FAB should consider what is being requested. If FAB agrees the need is valid, how do we facilitate and make strong arguments in favor? For all FAB subcommittees, the goal is to reach out to meet Department heads by October 19, 2018. The FAB should expect to have robust write-ups for Spring Town Meeting.

Ms. Lippman asked whether the FAB could meet prior to the next scheduled meeting on October 1, 2018. September 17th was suggested and agreed to. This would be where Warrant Articles would be discussed.

Mr. Drugas asked whether FAB subcommittees could email between members. Ms. Lippman indicated that they could.

Mr. Drugas then made a motion to adjourn; Mr. Desmarais seconded; All in favor.