

FY20 Proposed Budget

DENNIS SHEEHAN, TOWN ADMINISTRATOR

DAVE CASTELLARIN, TOWN ACCOUNTANT

AL REGO, ASST. TOWN ACCOUNTANT

FY20 Budget Calendar

October 16, 2018	Five-Year Forecast presented by Town Accountant
October 19, 2018	Budget guidelines and request templates distributed to departments with instructions.
November 30, 2018	Department Capital Improvement Requests due to Town Accountant.
November 30, 2018	Departments submit budget requests to Town Accountant.
November 30, 2018 through February 09, 2019	Formal department budget reviews with Town Administrator commence on November 30, with final adjustments and updates, completed by February 09, 2019.
January 25, 2019	School Final Draft Budget submitted to Town Administrator and Select Board.
By January 31, 2019	Forecast Revenues and State Aid.
February 20, 2019*	Capital Improvement Recommendations due to Select Board.
February 20, 2019**	Town Administrator Proposed Final Budget submitted to Finance & Advisory Board and Select Board for ratification.
March 12, 2019***	Select Board ratification and submitted to Finance & Advisory Board.
April 12, 2019	Finance & Advisory Board recommendations due.
May 6, 2019	Town Meeting , budget approved.

Five-Year Forecast (October 2018)

	FY19 - TM Adopted	FY20 Estimate	FY21 Estimate	FY22 Estimate	FY23 Estimate	FY24 Estimate
REVENUES						
Property Taxes	48,020,211	49,995,241	51,655,122	53,356,500	55,100,413	56,887,923
New Growth	500,000	400,000	400,000	400,000	400,000	400,000
Debt Exclusion	2,132,163	2,025,731	1,914,125	1,542,622	1,425,274	1,258,050
TOTAL TAX REVENUE	50,652,374	52,420,972	53,969,247	55,299,122	56,925,687	58,545,973
Local Receipts	6,683,235	6,350,000	6,375,000	6,400,000	6,425,000	6,450,000
State Aid	8,868,252	8,868,252	9,001,276	9,136,295	9,273,339	9,412,439
Free Cash	1,560,000	160,000	160,000	160,000	160,000	160,000
Water & Sewer Indirects	1,257,395	1,257,395	1,269,969	1,269,969	1,269,969	1,269,969
SBA Reimbursement	1,148,092	1,148,092	1,148,092	341,826	341,826	-
Special Article Free Cash	1,549,904					
TOTAL REVENUE	71,719,252	70,204,711	71,923,584	72,607,212	74,395,821	75,838,381
Expenses						
Base Operating Expense	48,899,851	50,122,347	51,375,406	52,659,791	53,976,286	55,325,693
Group Health	8,267,803	8,500,000	8,755,000	9,017,650	9,288,180	9,566,825
Contributory Pension	6,409,652	6,637,000	6,866,640	7,104,226	7,350,032	7,604,343
Debt Service - CIP	4,514,043	4,115,041	3,827,715	2,610,926	2,328,451	1,810,881
Special Article Expenses	1,549,904	-	-	-	-	-
Non Appropriated Expenses	2,076,333	1,829,532	1,847,827	1,866,306	1,884,969	1,903,818
TOTAL EXPENSES	71,717,586	71,203,921	72,672,588	73,258,898	74,827,918	76,211,560
SURPLUS (DEFICIT)	1,666	(999,210)	(749,004)	(651,686)	(432,097)	(373,179)

Tax Rate by Class

Fiscal Year	Municipality	Residential	Commerical
2019	Woburn	9.50	23.72
2019	Burlington	10.48	27.22
2019	Melrose	10.81	18.81
2019	Stoneham	11.22	21.33
2019	Winchester	12.11	11.45
2019	Wakefield	12.83	25.15
2019	Malden	13.27	20.53
2019	Wilmington	13.75	30.94
2019	Reading	14.23	14.48
2019	North Reading	15.58	15.58

Budgeted Property Taxes Levy

Budgeted Tax Account Description	Budget FY 2019	Actual FY 2019	Proposed FY 2020
Previous Tax Levy Limit	\$46,848,986	\$ 46,848,986	\$48,775,845
FY18 Amended Growth	\$ -	\$ -	\$ -
2.5% Limit	\$ 1,171,225	\$ 1,171,225	\$ 1,219,396
New Growth	\$ 500,000	\$ 755,634	\$ 400,000
Override	\$ -	\$ -	\$ -
FY2019 Levy Limit	\$48,520,211	\$ 48,775,845	\$50,395,241
Debt Exclusion	\$ 2,132,163	\$ 2,132,163	\$ 2,025,731
Maximum Allowable Limit	\$50,652,374	\$ 50,908,008	\$52,420,972
% Increase Over Prior Year Budget			3.49%

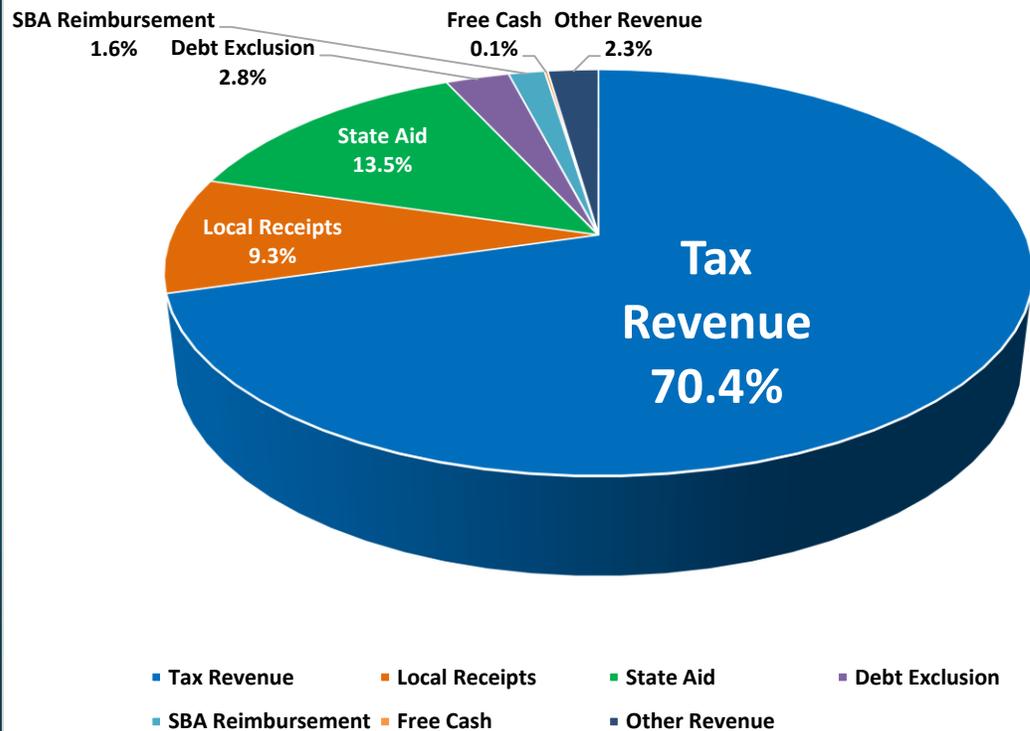
Note: Prior year actual levy limit is always the start of budgeted tax levy calculation.

Summary of Revenues & Expenditures

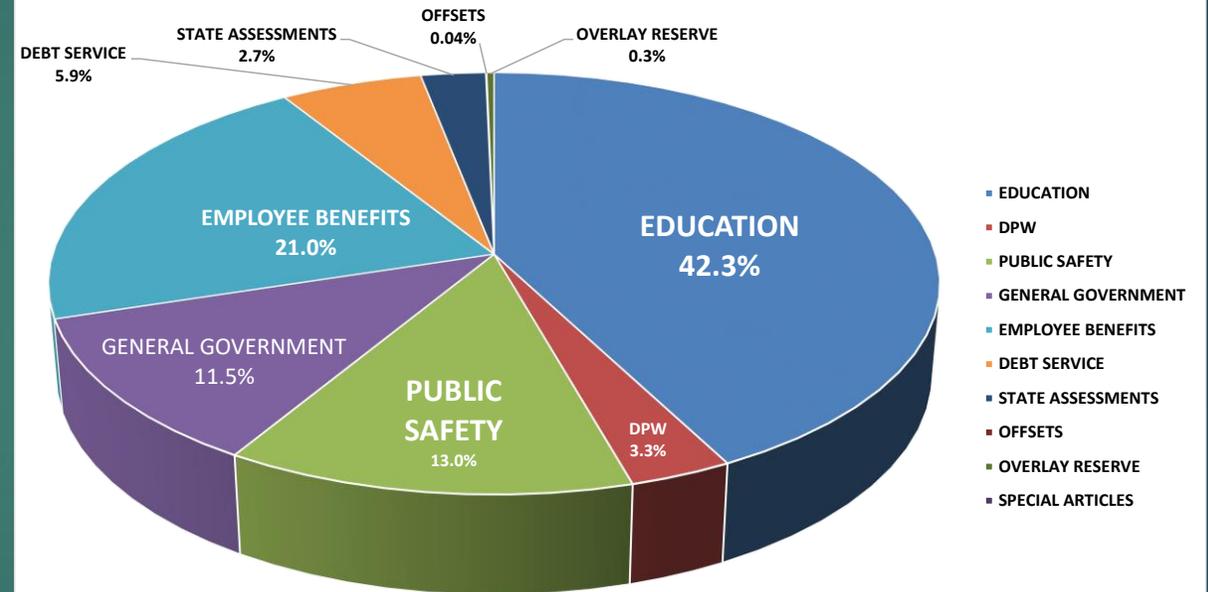
	APPROVED TAX RATE FY19	DEPARTMENT REQUEST FY20	ADMINISTRATOR RECOMMENDED FY20
I. REVENUES			
TAX LEVY	48,020,211	49,995,241	49,995,241
DEBT EXCLUSION	2,132,163	2,025,731	2,025,731
NEW GROWTH	755,634	400,000	400,000
SUBTOTAL	50,908,008	52,420,972	52,420,972
LOCAL RECEIPTS	6,563,499	6,620,000	6,620,000
SBA REIMBURSEMENT	1,148,092	1,148,092	1,148,092
EST CHERRY SHEET	8,791,846	8,967,683	9,659,611
INTERGOVERNMENTAL(INDIRECTS)	1,257,395	1,595,404	1,595,404
SUBTOTAL	17,760,832	18,331,179	19,023,107
TOTAL REVENUE	68,668,840	70,752,151	71,444,079
II. EXPENSES			
TOWN BUDGETS	15,817,592	17,735,741	17,087,481
SCHOOL BUDGET	28,916,726	30,291,726	30,291,726
VOCATIONAL SCHOOL	1,230,535	1,289,562	1,153,474
SHARED EXPENSES			
HEALTH INSURANCE	8,267,803	8,442,514	8,384,348
RETIREMENT	6,409,652	6,611,111	6,611,111
MEDICARE	465,000	560,000	560,000
PROPERTY & CASUALTY INSURANCE	550,000	550,000	565,000
WORKER'S COMPENSATION	245,000	255,000	250,000
UNCOMPENSATED BALANCES	-	-	-
RESERVE FUND	50,000	50,000	100,000
DEBT	4,514,043	4,115,041	4,203,459
TOWN AUDIT	65,000	85,000	85,000
CAPITAL STABILIZATION(Non Operational)	25,000	25,000	25,000
STABILIZATION (Non Operational)	1,485,000	25,000	25,000
OPEB TRUST FUND(Non Operational)	50,000	50,000	50,000
OVERLAY PROVISIONS	198,810	220,000	220,000
ASSESSMENTS/OFFSETS	1,829,532	1,946,913	1,946,913
STM	1,549,904	-	-
AMOUNT RAISED ON TAX RATE			
PRINCIPLE PAYMENT	100,000	-	-
TAX TITLE	7,105	-	-
TOTAL EXPENSES	71,776,702	72,252,608	71,558,512
BALANCE AVAILABLE	(3,107,862)	(1,500,457)	(114,433)
ONE TIME REVENUES			
FREE CASH	3,109,904	100,000	100,000
OVERLAY SURPLUS	-	15,000	15,000
EXCESS/(DEFICIT)	2,042	(1,385,457)	567
ENTERPRISE FUNDS			
SEWER RECEIPTS	6,005,342	6,388,081	6,365,118
WATER RECEIPTS	4,813,024	5,030,065	4,969,231
SEWER EXPENSES	6,005,342	6,388,081	6,365,118
WATER EXPENSES	4,813,024	5,030,065	4,969,231
TOTAL BUDGET	82,595,068	83,670,754	82,892,862

Sources of Funding

Revenue



Expenses



FY20 Budget Highlights

New Positions:

- ▶ Procurement (.5 FTE)
- ▶ Facilities (4 FTE)
- ▶ Police (1.5 FTE)
- ▶ Fire (1 FTE)
- ▶ DPW (1.4 FTE)
- ▶ COA (.70 FTE)
- ▶ Library (1 FTE)
- ▶ Arena (1 FTE)

Operating Increases:

- ▶ School Budget (\$1.375 million)
- ▶ Reserve Fund (\$50K)
- ▶ Town Counsel (\$25K)
- ▶ Treasurer (\$65K)
- ▶ Community Development (\$20K)
- ▶ Dispatch (\$13K)
- ▶ Pension (\$201K)
- ▶ Health Insurance (\$117K)

Other Notables:

- ▶ Increase in State Aid by 9.9%
- ▶ Combined Elections into Clerk Department
- ▶ Debt decreased by \$311K due to debt rolling off from projects related to 2010

FY20 Departmental Budget Example

New Town Meeting Warrant Format

Actual FY'18	Approp. FY'19	It. No.		Department Requested FY'20	Administrator Recommended FY'20
<u>114 MODERATOR</u>					
200	200	1	Salary	200	200
\$ -	\$ -		Expenses	\$ -	\$ -
\$ 200	\$ 200		Total Moderator Budget	\$ 200	\$ 200
<u>122 SELECT BOARD</u>					
56,167	56,551		Full-Time Salaries	59,408	59,408
14,250	12,000		Elected Official Salaries	12,000	12,000
\$ 70,417	\$ 68,551	2	Total Salaries	\$ 71,408	\$ 71,408
7,708	7,000		Advertising	7,000	7,000
1,739	2,600		Printing Services	2,600	2,600
972	1,050		Other Purchased Services	3,050	3,050
558	600		Office Supplies	1,200	1,200
480	2,500		In State Travel	2,500	2,500
11,457	13,750	3	Total Expenses	16,350	16,350
\$ 81,874	\$ 82,301		Total Selectmen Budget	\$ 87,758	\$ 87,758
<u>123 TOWN ADMINISTRATOR</u>					
296,814	314,292		Full-Time Salaries	352,290	330,540
60,841	58,826		Part-Time Salaries	60,298	60,298
9,127	10,000		Interns	12,000	12,000
1,992	2,000		Car Allowance	2,000	-
\$ 368,774	\$ 385,118	4	Total Salaries	\$ 426,588	\$ 402,838
2,540	2,800		Professional Services	2,800	2,800
5,502	7,500		Medical Services	8,000	8,000
4,098	3,000		Advertising	3,000	3,000
350	1,500		Printing Services	1,000	1,000
6,340	6,000		Office Supplies	11,000	6,500
4,179	2,900		In State Travel	3,000	3,000
400	500		Dues & Subscriptions	500	3,500
23,409	24,200	5	Total Expenses	29,300	27,800
\$ 392,183	\$ 409,318		Total Town Administrator Budget	\$ 455,888	\$ 430,638

The Fiscal 2020 Proposed Budget & Presentation
is Located on the Town's Website:

www.stoneham-ma.gov