

Town of Stoneham Capital Committee Notes

September 22, 2025 8:00 AM (via ZOOM)

Attendees: Heidi Bilbo, Ryan Brown, Kristen DeFrancisco, Joseph Joffe, Jay McNeil, Lauri Plourde, Leia Secor, Dennis Sheehan, Marcia Wengen

Guests: Erin Wortman

1. Approve meeting minutes
 - **Approved 7-0** to accept 9/15 minutes (DS, MW, HB, RB, KDF, LP, JJ)
2. Update from Director of Planning and Community Development
 - Library Heat Pump Green Community Grant Work
 - Town Hall Auditorium Windows – EECDBG Grant (\$75,000) + \$53,857 Community Contribution – completed in 8/25, and saved significant heating usage/cost
 - High School Wetlands - MVP \$2,346,126 Construction Award – expected completion in 6/26
 - Downtown Redesign - \$4M Massworks Award – expected completion in 11/26
 - Looking ahead:
 - Town Hall Heat Pump Conversion (\$94,123 GC Funding + \$71,850 Utility Incentive)
 - Received over \$1M in Green Community funding so far, and changes eligibility of similar funding
 - Colonial Park School Lighting Phase 2 (\$30,877 GC Funding + \$8,155 Utility Incentive)
 - Only needs \$91,435 from community for both projects
 - RB – question about GC grant cycle timeline – municipalities are generally eligible once every year (1 of 2 annual cycles)
 - RB – question about remaining work on Wetlands project – actual construction still be to done
 - MW – question about placement of external piping for Library renovation project
 - HB – question about possible changing portion of Central Street to One-Way traffic – DS explained about possible changes to the parking lot near Fusion Taste – EW explained that the potential changes are intended to further assist deliveries and support for local businesses (establishing a dedicated delivery area)
3. Review new/outstanding requests, potential funding levels for October Town Meeting
 - HB – question about initial priority of items, which departments aren't included in October list
 - Total included on Priority Projects List: 1.95M – available to spend: 700K
 - RB – explained the voting/prioritization process
 - JMCN – talking about utility incentives and whether the town should be looking into a Heat Pump/Chiller for more/better incentives and better overall cost/energy impact
 - HB question about overall timeline for School-related work

- Discussion around backup emergency generator for SFD – Roof work for SFD (estimate for SFD Roof not completed yet)
 - Detective Bureau Redesign deprioritized – DS spoke about including a police vehicle (no vehicle capital expenditure was approved at Spring TM)
 - Trying to organize priorities for DPW after a new Loader
 - DS & JMCN – ability to piece out the ConComm Whip Hill Repairs, to bring the current ask below the total of \$201 right now - \$65k will allow WH work to begin, while not allocating full funding at this time (The Trust can contribute additional money to do more/different work if needed at this time)
 - HB – asking for \$100K for Streets/Sidewalks
4. Recommendations to October Town Meeting
- HB move to accept As for TM, JMCN 2nd – **approved 9-0** (\$772,694 total)

	Department		FY26 Capital Projects Requested
9/22/2025			
A-	Fire	\$ 55,000.00	backup emergency generator-3
A	Police	\$ 92,694.00	Marked Police Car (BW)
A	DPW	\$ 290,000.00	Loader-3
A	DPW	\$ 100,000.00	Streets and sidewalks
A	ConCom	\$ 65,000.00	Whip Hill Repairs
A	Dispatch	\$ 170,000.00	(35) Portable radios
	Total	\$ 772,694.00	FY26 request

-
5. Next Meetings
- New process starts in March generally, DS will let everyone know
 - Motion to adjourn DS, 2nd MW – **approved 8-0**