

Stoneham Finance and Advisory Board (FAB)

Date:	February 3, 2025
Time:	7p
Location:	Stoneham Town Hall Hearing Room
Present:	Mike Memmolo – Chair Jen Gray – Vice Chair Cory Mashburn - Secretary Joe Combs, Adam Jacobs, Joe Joffe, Lucy Marchese, Jeff Moyer, Wendy Smith, Jim Wilson
Absent:	Rod Allen
Guests:	Erin Wortman, Director of Planning and Community Development – Jessica Killilea, Stoneham Library Trustee Chair – Patricia DiPietro, Stoneham Library Trustee Vice Chair -- Jane Francis, Stoneham Library Trustee

	<p><u>AGENDA</u></p> <ol style="list-style-type: none"> 1. Meeting Minutes – Vote Required 2. Recodification Process and Zoning Bylaw Committee discussion 3. Department Head budget outreach 4. Tri-Board Public Engagement Session #1 discussion 5. Updates <ol style="list-style-type: none"> a. Capital b. School Building Committee c. Subcommittees 6. Other Business – Non deliberative 7. Adjournment
--	---

1.	<p>Meeting Minutes – Vote Required</p> <p>Discussions about past minute meetings. The Board was presented with minutes from meeting on January 6, 2025</p>	<p>Ms. Gray introduced a motion to accept the minutes as amended for the January 6, 2025 meeting minutes and waive the reading; Ms. Smith seconded; 9 in favor, 1 abstain</p>
2.	<p>Recodification Process and Zoning Bylaw Committee discussion</p> <ul style="list-style-type: none"> • Zoning Bylaw Review Committee – Town Meeting vote to put together 	<p>No votes needed</p>

	<ul style="list-style-type: none"> • ARPA funding voted on • Has 11 members • Has had 14 meetings • Update definitions around zoning • The committee met with consultants to learn about the law - (updates) • Online permitting is allowed --- more efficient • Chamber wanted a bylaw to be worked on for vacant storefronts • Erin wants to make zoning code should be more transparent to town member updating 1985 zoning code • Committee has a goal to have a warrant for the October Town Meeting - New Chapter 15 --- Town Meeting would need to be 2/3 votes 	
<p>3.</p>	<p>Department Head budget outreach – Stoneham Library</p> <p>Stoneham Library Trustees Jessica Killilea and Patricia DiPietro came to talk about accomplishments and how the Stoneham Library is functioning</p> <ul style="list-style-type: none"> • Library received Capital Funds to fix up the Junior Room • New HVAC system is coming • Department ask is level funding • Concerns - population growth -- over 25K -- needs will be to require to increase hours by 3 hours, extra evening being open - increase staff by 1 professional staff, need to add teen librarian • Library gets state aid - need to meet hours • Patron stay has increased • Library Director is thinking forward and to the future and being proactive • Having cuts to the library will affect state aid 	<p>No votes needed</p>
<p>4.</p>	<p>Tri-Board Public Engagement Session #1 discussion</p> <ul style="list-style-type: none"> • Lots of positivity • Big question is how much will people pay? • Level funding is \$10 million --- lowest amount • Need to hear from people with concerns • Can someone come forth and have FAB assist in the process 	<p>No votes needed</p>

	<ul style="list-style-type: none"> • Questions: Can FAB make recommendations about the ballot question? • The town budgets can be seen at https://www.stoneham-ma.gov/933/Town-Budget-Books-FY2020-to-Present • Override Information can be seen at https://www.stoneham-ma.gov/1070/FY26-Budget-Override-Information 	
5.	<p>Updates</p> <p>a. Capital</p> <p>b. School Building Committee (SBC)</p> <p>c. Subcommittees</p> <ul style="list-style-type: none"> • Capital Committee has met twice and have talked with a couple of departments. We have not received a final list yet. When we get a final list we can grade them and have a discussion about what should be on the list for the upcoming Town Meeting. The Capital Committee is looking at a lower amount for the May Town Meeting and if an override passes there may be a bigger ask at the October Town Meeting. • No big update on School Building Committee. We are getting down to the point where committee members are looking at specifics such as tree types and more items coming in the future. • The FAB resource page has been updated with town budgets. We may need to add department liaison assignments and grant report card, related documents. • FAB does have a dedicated FAB email and it is financeboard@stoneham-ma.gov • Redistricting Advisory Committee had hybrid interviews. 2 Firms impressed the committee 	No votes needed
7.	Other business – non-deliberative	No votes needed
8.	Adjournment - Vote required	Mr. Joffe then introduced a motion to adjourn; Mr. Jacobs seconded; all in favor.