

# **Town of Stoneham Annual Report 2020**



**Thomas Murphy**

**August 23, 1930 - August 12, 2020**

# **On the Cover**

## **Thomas Murphy**

**August 23, 1930 - August 12, 2020**

Thomas Murphy passed away August 12, 2020, just shy of his 90<sup>th</sup> birthday. He was born in Taunton and grew up on William St. in Stoneham. After graduating from St. Patrick's High School in 1948, Tom served his country in the U.S. Navy. He married Mary Hynes at St. Joseph's Church in Somerville in 1958. Together they had six children and raised their family on Oak St in Stoneham. Tom held the position of Assistant Superintendent of the Public Works Department for over 30 years. He was a member of the Mass Water Works Association and a Past Exalted Ruler of the Wakefield Lodge of Elks. Tom cherished time with family and friends and loved living in and serving the Town of Stoneham. Tom's quick wit, humor and big heart made an imprint in the community that many will never forget.

## **In Memoriam**

Marie Romano, January 7, 2020 - School Department

Richard Elliott, March 24, 2020 - School Department

George Parsons, April 28, 2020 - School Department

Frank Castiglione, April 30, 2020 - School Department

Sylvia Lynch, May 3, 2020 - Conservation Commission

William Kelly, May 26, 2020 - Fire Department

Ralph Rowell, Jr., July 16, 202 - School Department

Donald Musico, July 18, 2020 - School Department

Caroline Huddleson, August 2, 2020 - School Department

Thomas Murphy, August 12, 2020 - Department of Public Works

Frank Matarese, September 19, 2020 - School Department

John Duggan, September 24, 2020 - Police Department

John Feltch, September 28, 2020 - School Department

Maxine Schultz, November 7, 2020 - Library Department

Paul Funk, October 5, 2020 - School Department

# Stoneham Select Board 2020



*Front Row (left to right):*

Shelly MacNeill, Chair  
Raymie Parker,  
Vice Chair  
Heidi Bilbo

*Back Row (left to right):*

Clerk George Seibold, Caroline Colarusso

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## Community Profile

**Incorporated:** December 17, 1725

**Situated:** 10.3 miles from Boston

**County:** Middlesex

**Land Area:** 6.6 square miles

**Population:** 21,437 **Registered Voters:** 17,494

**Tax Rate FY20:** *Residential* \$10.79 *Commercial* \$20.50

**FY20 Town Operating Budget:** \$71,588,516

**Form of Government:** Elected Select Board; Appointed Town Administrator; Open Town Meeting

**Annual Town Election:** First Tuesday in April

**Annual Town Meeting:** First Monday in May

**Public Schools:** Colonial Park School; Robin Hood School; South School; Stoneham Central Middle School; Stoneham High School; Northeast Metropolitan Regional Vocational School

**Private Schools:** St. Patrick's School; Greater Boston Academy

**Governor:** Charlie Baker

**Senators in US Congress:** Edward Markey; Elizabeth Warren

**Representatives in US Congress:** Katherine Clark

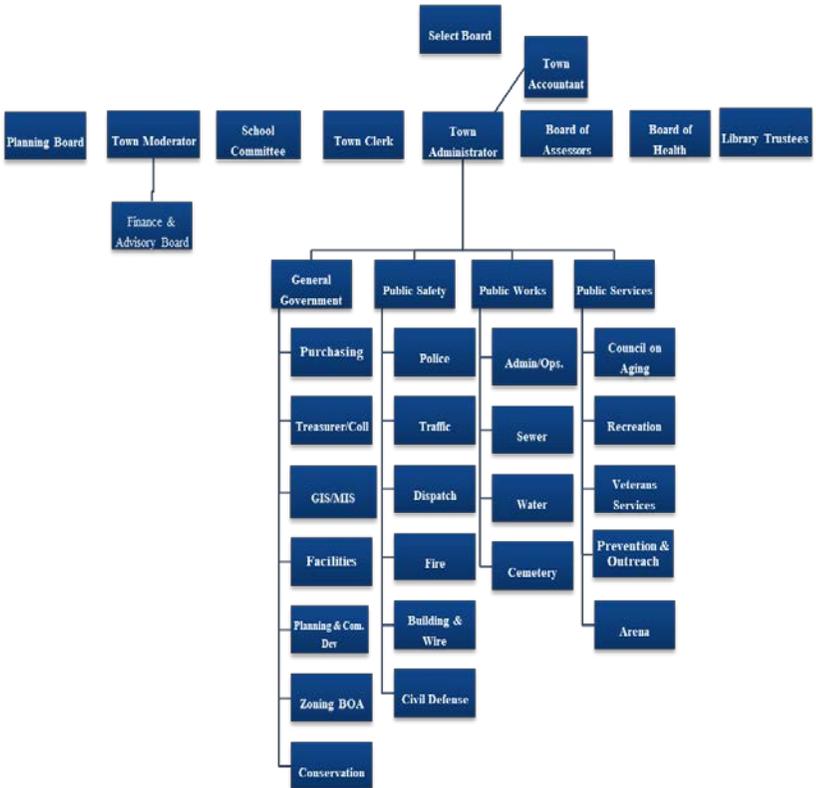
**Sixth District Governor's Council:** Terrance Kennedy

**Fifth Middlesex Senatorial District:** Jason Lewis

**31st Middlesex Representative District:** Michael Day

**Official Website:** [www.stoneham-ma.gov](http://www.stoneham-ma.gov)

# Organizational Chart Stoneham Municipal Government



# Elected Officials 2020

## Office

## Term

### Board of Assessors

Craig Celli, Chair	2021
William Jordan, Secretary	2023
Eric Josephson	2022

### Board of Health

Teresa Dean	2022
Carol O'Loughlin	2023
John Scullin	2021

### Constables

David Luciano	2021
Robert Nardone	2021
Robert Sweeney	2021

### Housing Authority

Thomas Anderson, Chair	2023
Kevin McLaughlin	2025
Robert Daniels	Appointed by Governor
Michelle Meagher	2024
Carol Mustone	2021

### Library Trustees

Rocco Chiccarello, Chair	2023
Patricia DePietro	2022
Kathryn Fitzgerald	2021
Susan Fixman	2022
Jane Francis	2021
Jessica Killilea	2023

### Moderator

Jeanne Craigie	2021
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**Office**

**Term**

**Northeast Metropolitan Vocational School District Representative**

Lawrence Means 2020

**Planning Board**

Kevin Dolan, Vice Chair 2024  
Terrance Dolan 2025  
Daniel Moynihan, Jr. 2023  
August Niewenhous, III, Chair 2022  
Joseph Rolli 2021

**School Committee**

Thomas Dalton 2021  
Melanie Fiore (midterm replacement) 2021  
David Maurer 2023  
Nicole Fenocchi Nial 2023  
Jaime Wallace - Chair 2021

**Select Board**

Heidi Bilbo, Vice Chair 2022  
Caroline Colarusso 2021  
Shelly MacNeill 2023  
Raymie Parker, Chair 2021  
George Seibold, Clerk 2022

**Town Clerk**

Maria Sagarino 2022

Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has.

– Margaret Mead

# Boards and Committees 2020

## Board

## Term

### Board of Appeals

Raymond Dufour	2022
Kevin McLaughlin	2022
Eric Rubin	2023
Tobin Shulman, Chair	2023
Robert Saltzman, Vice Chair	2021
Lucas Brown, Associate	2022
Mark Russell, Associate	2022

### Capital Improvement Advisory Committee

Tom Barry, Chair	2022
Heidi Bilbo, Select Board	
Ryan Brown	2023
David Castellarin, Town Accountant	
Kara Johnston	2022
John Macero, Superintendent of Schools	
Daniel Moynihan, Planning Board	
Dennis Sheehan, Town Administrator	
Jaimie Wallace, School Committee	
Tim Waitkevitch, Finance and Advisory Board	

### Conservation Commission

Domenick Cimina	2021
Jessica Gerke,	2023
Norman L'Esperance	2022
Ellen McBride, Co-Chair	2023
Robert Parsons, Co-Chair	2023
Alexander Rozycki	2021
Megan Day, Associate	2023

## **Board**

## **Term**

### **Contributory Retirement Board**

David Castellarin, Town Accountant, Ex-Officio	
Janice Houghton, Chair	2024
Francis Gould, Jr.	2023
John Scullin	2023
Kathleen Sullivan, Select Board Designee	

### **Council on Aging – Board of Directors**

Maureen Buckley	2022
Jane DiGangi	2023
Kathleen Welch Hudson, Chair	2021
William Kelly	2023
Traci Mello	2021
Connie Rosa, Vice Chair	2021
Walter Wolonsavich	2023

### **Cultural Council**

Rica Blahnik	2022
Maria DiGioia	2022
Lisa Gallagher	2022
Michelle Joseph	2021
Angela Leo	2022
Ann McPherson,	2020
Dwight Porter	2022
Carlyene Prince-Erickson	2023
Herlinda Charpentier Saitz	2023

### **Disability Committee**

Dennis Sheehan, Town Administrator	
Paul Condon, Chair	2022
Erin Alacron,	2022
Kathleen Bardell	2022
Robert Meltz	2022
Johnathan Arone	2022

## **Board**

## **Term**

### **Farmers Market Committee**

Julie Boussy, Co-Chair	2023
Kathryn Fitzgerald	2023
Ali Gerry	2022
Tammy Golson	2022
Lauren Murphy, Co-Chair / Secretary	2023
Leila Pascale	2021

### **Finance and Advisory Board**

Jeremy Doyle	2021
Jennifer Goldenberg	2023
Jennifer Gray	2022
Andrew Harmon	2022
Ed Hurley	2021
Cory Mashburn	2022
Michael Memmolo	2023
Carol O'Loughlin	2022
Wendy Smith	2021
Tim Waitkevitch, Chair	2023
Christopher Waszak	2023

### **Historical Commission**

Anthony Chiappini	2022
Hilary Fotino	2022
Susan Larson	2023
Mindy Pontone	2021
Joan Quigley, Treasurer	2023
Dolly Wilson, Co-Chair	2023
Marcia Wengen, Co-Chair/Secretary	2021

### **Historical Society**

Donna Weiss, President
Paulene Bee Russo, Secretary
Robert VanTichelt, Treasurer
Stephen Rotundi, Vice President
Melissa Davidson-Kyle, Executive Director
Joan Quigley
Philip Donovan

## **Board**

## **Term**

### **Human Rights Commission**

Robert Bardell, Disability Commission Designee	2022
Lindsay Beal	2022
Julie Beliveau	2022
Jane Francis, Council on Aging Designee	2022
Donna Gaffey, Town Administrator Designee	2022
Emma Kilbride, Superintendent of Schools Designee	2022
Patricia Kilty	2022
Kevin Merritt, Chair	2022
Sheila Ryder	2022

### **Memorial Day Parade Committee/Veterans Day Committee & Veterans Memorial Walk/Run**

Cameron Bain  
Maureen Buckley, Chair  
Kevin Cantwell, Vice Chair  
Francis Geary  
Jay Humphreys  
Melanie Mendel, Veterans Agent  
James Lamb  
Frank Zhu

### **Mystic Valley Elder Services**

Maureen Canova  
Gene Ferullo, Clerk  
Janice Houghton

### **Open Space and Recreation Committee**

Angelo Colucci	2022
Therese DiBlasi	2022
David Goodberg	2022
Stephen McDonough, Chair	2023
Cathy Richardson, Secretary	2023
Stephen Sylvester	2022
Dennis Visconti, Vice Chair	2021

## **Board**

## **Term**

### **Registrars of Voters**

Maria Sagarino, Town Clerk, Ex Officio	
George Georgountzos	2022
James Sinclair	2023

### **Stoneham Coalition for a Safe and Healthy Community**

Peg Drummey, Board of Health  
Frank Gould, Stoneham Fire Department  
John Macero, Superintendent of Schools  
Shelly MacNeill, Select Board  
Cory Mashburn  
Dave Maurer, School Committee  
James McIntyre, Chief of Police  
Carol O'Loughlin, Chair  
Dennis Sheehan, Town Administrator

### **Tree Committee**

Nhai Cao	2022
Constance Filosi	2022
David Goodberg, Open Space & Recreation Committee	
Jeanne Grieve	2022
Susan Keeler, Chair	2022
Paul Mazzotta	2022
Ellen McBride, Conservation Commission	
James Previte, Tree Warden	

### **Water and Sewer Review Board**

Paul Demerjian (Finance Board Designee)	2022
Therese DiBlasi (Select Board Designee)	2022
Carl Gay (Select Board Designee)	2020
Scott LeBeau (Finance Board Designee)	2021
Vacant (Select Board Designee)	2021

# Stoneham Select Board

The Select Board (Board) is pleased to present the 2020 Annual Report to the residents of Stoneham, in accordance with Section 2-31 of the Town Code, which reads as follows: “Every officer in charge of a department shall annually, on or before the tenth day of January, transmit to the Selectmen, in writing, a report containing a statement of the acts and doings of his department for the past financial year; such report shall be printed in the Annual Report.”

2020 was a year that brought unprecedented national and local challenges. The global health pandemic, caused by COVID-19, changed the focus of almost every aspect of the day-to-day operation of the Town and, in turn, shifted the Board’s priority to maintaining the health and welfare of our residents and employees. The Board worked collaboratively with our State delegation, the Town Administrator, the Board of Health, the School Department, and department heads to make many challenging decisions for the Town. On March 24, 2020, at its first remote meeting, the Board voted to declare a state of emergency. This declaration facilitated and expedited the use of resources to protect residents from the impacts of COVID-19, including but not limited to emergency expenditures pursuant to Massachusetts General Laws, Chapter 44, Section 31, and limiting operating hours and access to public buildings. In an effort to protect our residents, the Board also voted to delay both local elections and Town Meeting until June. On June 27, 2020, Shelly MacNeill was elected to a three-year term as Select Board member. On July 7, 2020, the Board reorganized. Raymie Parker was elected as Chair; Heidi Bilbo was elected as Vice Chair; George Seibold was elected as Clerk; and Caroline Colarusso and Shelly MacNeill served as Board members.

Pursuant to Article VIII, Section 2-45, of the Town Code, Robert Galvin was appointed as Town Counsel on April 7, 2020. He provided excellent service to the Town and was instrumental in navigating the Board through the constantly changing legislation and emergency orders during the last year.

In June, in response to the death of George Floyd, the Board issued a Statement of Racial Justice with the clear intention of working toward eliminating disparity and promoting equality for all residents. Together with the Human Rights Commission that it created in 2019, the Board continues to work toward its goal of equity and strengthening the bonds between residents.

The Board met 42 times in 2020. There was one Annual Town Meeting, that included 20 articles, and one Special Town Meeting, that included 3 articles, held this year. The Board met as part of a Tri-Board (Select Board, School Committee, and Finance and Advisory Board) 3 times in 2020, and twice as a Bi-Board to fill a School Committee vacancy. In addition, the Board members attended many remotely held meetings of other boards, committees, and commissions. Public Hearings were held for site plan approvals, utility

installations and grants of location, tax revenue classification, and input on other Town projects.

On December 2, 2020, the Board, the Stoneham Public Schools, and the Council on Aging held a drive-by holiday luncheon for its senior residents. Approximately 150 seniors attended the event and enjoyed a wonderful bagged holiday lunch. The Board wishes to thank John Macero, Stoneham Public Schools, and the Cafeteria staff for donating and preparing the luncheon, the Stoneham Council on Aging, the Police, Fire, and Recreation Departments, and the Stoneham Bank for their assistance with and donations to this event. The drive-by luncheon was a great success!

The Board members continue to be receptive to resident input at public hearings, board meetings, personal meetings, as well as through email and phone calls. The Board welcomes input and strongly encourages communication between the Board and the community. The Board wishes to thank our Federal and State delegations, Town officials, employees, and committee members for their efforts and dedication to this Town during this especially difficult year. Their continued efforts allow the Town to provide a high level of service, making Stoneham a wonderful place to live and enjoy.

Respectfully,

Dava Kilbride, Office Manager

## **Town Administrator**

In 2020, COVID-19 has not only impacted the way the Town handles its normal day-to-day operation, it also demanded a rapid and unique response. The Town continued to provide essential services throughout the pandemic from mask distributions, COVID testing, the senior center operation, the arena adjusting their protocols, accommodations for tax collections, the golf course, building permits and others. While we remained in a global pandemic, our public safety were on the front lines, trash was collected, and the town was able to execute its governing in a very confusing environment.

As the Town first became aware of the virus and its potential impact, cleaning supplies and PPE were ordered early on and made available to employees. As the threat grew more severe and imminent, the day-to-day information available shifted rapidly and required a series of complex and near instant decisions. The Town's response included an early town coordination meeting with several department heads and key partners, daily emergency management phone calls, weekly department head meetings, the closing of town hall to the public, setting up a response operation at the senior center (later awarded for municipal innovation by the MMA) and setting up remote work options.

Despite these challenges the High School Building Project continued to progress forward, the School Superintendent, School Building Committee Co-Chair and I also needed to represent the Town's interest with the MSBA when evaluating and selecting the Architect for the High School project. Perkins and Will's written proposal received positive reviews from the Town's designer selection subcommittee, and performed admirably in their presentation with the MSBA and has begun the design process. Prior to the COVID-19 outbreak, I was able to coordinate the OPM selection process with the Designer Selection subcommittee and have been grateful for the work of SMMA to date. We have also had regular meetings with the School Building Committee, Green Initiatives working group targeting a net zero project, the Construction Manager at Risk selection team, regular meetings with the School Building Committee Charis and Project team, and held community forums. The work of this past year culminated with the selection of option "4B" and we will spend a considerable amount of time educating the public about the project.

This past year, the Town has hired a new Town Wide Budget Director in partnership with the School Department, the Facilities Department continues to move forward as we near the hiring of an HVAC technician, and our Procurement Officer received the MCPPO certification. Additionally, the Town hired a new Health Agent in the middle of a global pandemic, and a new Veterans Agent was brought on board.

The Town also continued its efforts for long range planning including the completion of the Age Friendly strategic plan (recently presented to the Select Board), is nearing the completion of the MVP process and Hazard Mitigation Plan, and has initiated the downtown parking study.

Every facet of governing the Town was greatly impacted by COVID-19 including elections, Town Meetings, the budgeting process, and Select Board meetings. Safety, participation, capacity, equity, and Open Meeting Law requirements needed to be evaluated and addressed for every event and meeting in order to keep the Town operational in a complex environment. The Town needed to reevaluate the annual budget in a very complex and uncertain time and by working with the community including the School Committee and Administration, the Library Trustees and Director, the Retirement Board, the Capital Committee, employee unions and Department Heads, the we were able to amend the annual operating budget to put the Town in the best possible situation entering a new fiscal year. I would like to think that the overwhelming support the administration received at our most recent Town Meetings and during the budget process was a representation of our continued effort to improve cooperation in Town amongst a wide variety of groups.

While the Town remained focus on the health and safety and financial impacts of COVID 19, social issues also came to the forefront and the community needed to respond. As the need for our country to address racial inequities continues, a growing desire to stand up for change was seen in the community. Chief McIntyre, the Human Rights Commission and others worked together to ensure residents were provided the avenue to express

themselves in a safe and productive manner without exposing the Town to some of the disruption and violence seen in other communities. Moving forward, we will have additional hard conversations about creating a more welcoming and inclusive community but our Police Department will be included in the discussions on how to best address the needs in our diverse community.

The Town also worked to support the business community through the outdoor seating process and expedited Department Head reviews by setting up a process where Departments reviewed the applications together at the same time. Additionally, the Town helped support COVID safe events with the Chamber of Commerce and reduced liquor license fees for our restaurant community.

I am extremely grateful for the commitment and the self-sacrifice shown by of our town employees. Their efforts throughout 2020 cannot be overstated.

Respectfully,

Dennis J. Sheehan, Town Administrator

## **Board of Assessors**

Board of Assessors:

Craig Celli	Chairman
Eric Josephson	Secretary
William Jordan	Member

Stoneham Assessors office staff:

Brian C Macdonald	Director of Assessing
Cheryl Kozlowski	Assistant Assessor

The calendar year 2020, the latter half of Fiscal Year 2020, began with the release of the actual tax bills for the 2020 Fiscal Year. There were 31 applications for abatement received by the office for Fiscal Year 2020 and 16 were granted. There were also 270 statutory exemptions granted by the Board of Assessors as well including 71 Elderly (41C - \$1,000) Exemptions and 179 Veterans Exemptions (22, 22E, 22D and 22F). Bill Jordan was elected to the Board of Assessors in May of 2020.

Fiscal Year 2021, which began on July 1<sup>st</sup>, 2020, was an Interim Valuation Year for Stoneham's Assessing Department. Valuations were then adjusted to meet state guidelines and received preliminary valuation approval by the Department of Revenue – Division of Local Services on November 30, 2020. The tax classification hearing was held on October 24, 2020 via Zoom at the Select Board Meeting and Department of Revenue approved the tax rate on November 30, 2020. The Board of Assessors recommended a CIP tax shift of 175 or 175% from the single tax rate of \$11.71 to the Board of Selectman. The recommendation was approved by the Board of Selectman by a 4 – 1 vote with member Caroline Colarusso voting against the recommendation. This established a dual tax rate for the Residential / Open Space and Commercial / Industrial / Personal Property classes of \$10.82 and \$20.50 respectively. The total valuation of the community increased by approximately \$116,968,081 or 2.6%, from the previous fiscal year. The average single family home valuation was \$577,195 and New Growth for Fiscal Year 2021 totaled \$596,416.

## **Board of Health**

The mission of the Board of Health is to educate, promote, improve and protect the health and well-being of the citizens of Stoneham, while contributing to building a healthy community and environment in which to live. According to the Town's Bylaws, State and Federal Laws, the Board of Health is under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations.

2020 was a year unlike any other, and that stands true for the Stoneham Board of Health. The Health Department worked under the Board to enforce the Governor's orders and also perform contact-tracing with residents who became infected with the SARS-CoV2 virus. Our part-time public health nurse, Peg Drummey, and administrative assistants, Denise Breen and Janeen Canavan, stepped up to provide help as often as possible for the residents of Stoneham, clarifying Federal and State guidance regarding COVID-19 and delivering it to residents as it became available.

### **BOARD:**

Mr. John J. Scullin: Mr. Scullin the senior member of the Stoneham Board of Health, currently serves as the Chairman.

He also served as a Lieutenant on the Town of Stoneham Fire Department. Mr. Scullin has been certified with the Town of Stoneham Fire Department and the Commonwealth of Massachusetts in HAZMAT training and Emergency Medical Training – (EMT) Training. Mr. Scullin, who is now retired, generously and continually contributes his time to the Board of Health in every facet that the Board offers.

Teresa Buckley Dean DNP, MS, RN: Terry joined the Board in November 2012. Terry was a former Public Health Nurse for the Town of Stoneham from 1999 to 2005. She started her nursing education at Northeastern University where she graduated with her bachelor's degree in Nursing in 1986 and then moved on to receive her Master of Science Degree in Nursing in 1992. Terry began her career at Children's Hospital in 1986 and then worked at Winchester Hospital. Terry then started her role as the Pediatric Clinical Nurse Educator for Mass General for Children at North Shore Medical Center in 2005. She then transitioned to a role as the Assistant Dean of Clinical Education and Experiential Learning at MCPHS University School of Nursing. Terry recently received her doctorate degree in nursing in 2018. She currently works at Massachusetts General Hospital for Children as a clinical nurse manager for a program that cares for children with complex medical and social issues.

Carol O'Loughlin is our newest Board member, elected in 2020. She has worked in healthcare for over 35 years and is the Director of Learning and Development for the Massachusetts Department of Mental Health. She graduated with a Bachelor of Arts from the University of North Carolina at Chapel Hill and earned her Master of Science from the McCormack Institute for Public Policy at U Mass. Boston. She has served on the Stoneham Conservation Commission, the Finance and Advisory Board and the Stoneham Coalition for a Safe and Healthy Community which she currently chairs.

Support staff includes:

Erin Hull, MPH	Health Agent (started December 2020)
John R. Fralick, III, REHS/RS	Health Agent (January-July 2020)
Margaret E. Drummey, RN	Public Health Nurse
Denise F. Breen	Office Assistant
Janeen Canavan	Office Assistant

## HEALTH AGENT

Under the direction of and on behalf of the Board of Health, the Health Agent is responsible for maintaining the day-to-day operations of the department. The Agent also keeps the Board of Health updated and works closely with the Town Administrator and other Department Heads within the town. The Health Agent enforces local, state, and federal regulations pertaining to the general public health, safety, and environment. Permits issued for the year 2020 are as follows:

Permits	Number
Animal	10
Camps	2
Septic Hauler	1
Disposal Contractors	39
Long Term Dumpsters	124
Infectious Waste	1
Food	110
Funeral Directors	6
Micropigmentation	4
Pools	11
Short Term Dumpsters	140

The Board of Health is a member of the Substance Abuse Coalition.

The treatment of the catch-basins as part of a town wide mosquito control program began in June. The purpose behind waiting until June is to ensure the annual winter frost falls within the time frame of protection from the Altosid XR tablets. (180 days) The Board of Health will apply the extended release tablets to a number of catch basin treatments for the warm season to ensure that the town is safe from any mosquito-borne illness, whereas catch basins and standing water are their primary breeding

grounds. Moving forward, the Board of Health looks to expand its Pest Control budget to combat the surging rodent population in Town and the surrounding communities.

The Animal Control Officer continues to be funded by the Board of Health, and looks to receive additional funding for equipment and trainings in 2021.

Erin Hull began as Health Agent in December 2020. After seeing Stoneham through the COVID-19 pandemic, she is looking forward to focusing on environmental health again. She has 6 years' experience in local public health and holds a Master of Public Health from Northeastern University. She believes in focusing resources towards prevention and is excited to build a robust food safety program in Stoneham.

#### OFFICE ASSISTANTS:

The office assistant maintains databases and prepares all permits, licenses, and accounts payable/receivable for approval. In addition, this position transcribes the minutes of the Board's monthly meetings, and composes correspondence as directed. They also assemble and prepare a variety of reports for the Health Agent, Public Health Nurses and Board as needed.

Mrs. Janeen Canavan, Office Assistant, started with the department in October of 2017 while Ms. Denise Breen started in October of 2000. These positions are responsible for issuing permits and collecting associated fees.

#### PUBLIC HEALTH NURSE:

Peg Drummey RN earned her BSN from Salem State University in 1996. She worked at Malden Hospital as a Med-Surg Nurse for 20 yrs until Malden Hospital closed in 1999 and then began Agency Nursing and covered multiple nursing homes in and around the Northshore. She turned to Public Health in 2003 and joined the Stoneham Board of Health as their Public Health Nurse. As the PHN she cares for the health of the entire community. She monitors, tracks and responds to outbreaks of infectious diseases, conducts case investigations and mass vaccination clinics. Public Health's motto is Prevent-Promote-Protect and the PHN continues to do so.

Public Health Nursing is population based. As the PHN, Margaret (Peg) Drummey, cares for the health of the entire community instead of one patient at a time.

Public Health Nurses monitor, track, and respond to outbreaks of infectious diseases, partnering with daycare centers, nursing homes, medical offices, school nurses and city and state officials. PHN's conduct case investigations and mass vaccination clinics to stop the spread of disease, providing community education to help people stay healthy. In addition PHN's collaborate with first responders and other municipal departments to help prepare the community for emergencies.

Blood Pressure Clinics at Senior Center have been cancelled since March 24<sup>th</sup> d/t Covid 19. January 1<sup>st</sup> to March 23<sup>rd</sup> 18 residents were seen at the Senior Center and 12 residents were seen as walk-in's at the BOH

**COVID-19:** Up to date total from March 17<sup>th</sup> to December 31<sup>st</sup> there have been 988 positive COVID-19 cases and 53 deaths.

Home Visits: 46

TB testing: 24

B12 injections 46

Communicable Illnesses: 62

Hepatitis B (firemen) 17

Flu Injections: 395

Flu vaccine for Home Bound: 30

School Based Flu Clinics: 225

Total Flu Immunizations: 650

The PHN continues to have active membership with the Northeast Chapter of Public Health Nurses, MAPHN Assoc. and the MRC (Medical Reserve Corps of Ma.). A collaborative relationship continues with all of the school nurses.

A collaborative effort continues with SPD regarding the Expired Prescription Drop-Off Box located in the Police Lobby.

The PHN is part of the School Wellness & Advisory Committee at the HS to develop & implement an annual plan.

Continue a working relationship with the Stoneham Independent and the Stoneham Sun providing PSA's to keep residents informed of health information.

A monthly column in the Stoneham Senior Center's Sentinel "Ask A Nurse" is provided by the PHN.

The PHN is the contact person at Town Hall for the Stoneham Substance Abuse Coalition.

Updating immunization records for children attending summer camp.

Continues as the Health Care Consultant for the Purpose School.

Monitor the AED's (Automated External Defibrillators) that are located at Town Hall, Library, Senior Center and the Stoneham Arena for up to date batteries and pads.

The PHN receives immunization updates and surveillance updates, as well as updates on communicable/infectious diseases, vaccine safety and up to date webinars in order to maintain a high standard of practice and quality assurance.

Enters all immunizations given to residents into the MA Immunization Information System (MIIS) as required by state law.

The PHN is a member of the TRIAD council. This term refers to the three founding organizations: AARP, the International Association of Chiefs of Police and the National Sheriffs' Association. The purpose of TRIAD is to build partnerships between senior citizens and law enforcement and to share information on how seniors can avoid becoming victims of crime and enhance the safety and quality of their lives.

Due to COVID-19 restrictions the PHN's monthly meeting in Tewksbury have been cancelled indefinitely.

Respectfully submitted by the Board of Health.

## **Conservation Commission**

The primary responsibility of the Stoneham Conservation Commission is to protect and preserve the natural resources and open space of the town including all wetlands through acquisition, management, education, regulations and enforcement. The Commission acts as a liaison between residents and local, state and federal government agencies in protecting the town's natural resources.

The Conservation Commission's powers and responsibilities are derived from several different sources. Land acquisition and protection derive from the original Conservation Commission Act of 1957, Article 97 of the Massachusetts State Constitution, which gives special protection to municipal lands voted to conservation, and G.L. Ch. 184, which allows the creation of permanent restrictions on land. Regulation of work in and near wetlands derives from the state Wetlands Protection Act of 1972 and from local bylaws and regulations or ordinances authorized under Article 89 of the State Constitution. Other local bylaws, regulations and ordinances and state laws give

Commission's authority over additional matters such as erosion, groundwater or earth removal.

- Massachusetts Constitution (Articles 89 and 97)
- Conservation Commission Act (G.L. Ch. 40 §8C)
- Wetlands Protection Act (G. L. Ch. 131 §40)
- Municipal General (Non-Zoning) Wetlands Bylaws/Ordinances
- Community Preservation Act (G.L. Ch. 44B)
- Consultant Fee Provisions (GL. Ch. 44 §53G)
- Conservation Restriction Act (GL. Ch. 184 §§31-33)
- Other Bylaws/Ordinances and Statute

The Stoneham Conservation Commission oversees, in partnership with the Whip Hill Trust and the Town of Stoneham, the management of Whip Hill Park. The park is open year round to the public nature walks. Whip Hill Manor accommodates Conservation Commission meetings and civic group functions which promote conservation related activities and projects throughout the year.

Members in 2020 included Co-chairs Robert Parsons and Ellen McBride, Norman L'Esperance, Megan Day, Alexander Rozycki, Robert Fotino, Domenick Cimina, Jessica Gerke and Carolyn Jin. Members are volunteers appointed by the Board of Selectmen for three year terms. Staff to the Conservation Commission includes Principal Office Assistant Jennifer DeCourcy, and Mr. James Previte, Manager of Whip Hill Park, Conservation Commission Inspector and Tree Warden for the Town. The Commission may retain the services of Jonathan Witten, Attorney; Ingeborg Hegemann, Senior Vice President, BSC Group; and Robert Griffin, Environmental Specialist Consultant of Griffin Engineering, to provide particular expertise to issues that arise throughout the year. Mary Rimmer from Rimmer Environmental is also a consultant that has been commissioned as needs arise.

During the 2020 calendar year the Conservation Commission had 17 meetings, reviewed 6 Notice of Intents, issued 5 Certificates of Compliance, had 5 Extension Requests, 22 Items were discussed under Other Business, 3 Enforcement orders issued, had 109 Site Visits and 8 Determinations of Applicability were reviewed.

# Council on Aging

## The Council on Aging

The mission of the Stoneham Council on Aging is to provide outstanding services with kindness, respect and dignity and to offer outreach services for social, nutritional, medical issues and other unmet needs of Stoneham Seniors.

The Council on Aging is a municipal department of the Town of Stoneham, permitted under Ch. 40, s8B, of the Massachusetts General Laws. The Council on Aging is Stoneham's only public social service agency. Please visit us online at: [www.stonehamseniorcenter.org/](http://www.stonehamseniorcenter.org/); or to pick up a copy of *The Stoneham Sentinel* at the Center or at retail locations around town. At your convenience, you will be able to explore the changing services and opportunities now being offered by the Center.

The Council on Aging's Board of Directors role is primarily advisory. We provide assistance, consultation, information and support to Maureen Canova, our Director, in the execution of her duties. We hold neither a managerial nor supervisory position regarding our Director, Senior Center Staff and Volunteers. The Board does have an advocacy role that recognizes, promotes and supports vital and expanding services for our town's senior citizens.

Please come and visit us on the third Tuesday of each month (except July and December). Our meetings are open to all and are held in the first floor conference room at 3PM at the Stoneham Senior Center. Come in and put the "you" into your Senior Center. We are a lively group. Get involved!

## Town response to COVID 19 – Command Center at Stoneham Senior Center

2020 was certainly a year that no one will forget. Beginning in March 2020 through August 2020, the Stoneham Senior became the center of operations for the town of Stoneham COVID 19 Response. Town officials, Senior Center staff and a group of town employees/volunteers worked out of the Senior Center to coordinate efforts town wide to assist the people of Stoneham.

- Food shopping services
- Distribution of masks
- Essential bag deliveries
- Activities bags
- Gift card Distribution
- Creation of resource guide
- Delivery of breakfast/lunches of families by schools

## **Outreach for our Senior citizen residents of Stoneham through center staff and volunteers**

- Over 2,500 wellbeing phone calls made by staff and volunteers to senior citizen residents.
- Greeting cards - 1,583 delivered to date
- Tea Time bags – 63 visits to isolated seniors for wellness check and deliver small “goodies”
- Six “grab and go” events for seniors- 200+ residents at each event
- Access to virtual programming through various partners in the community
- Stoneham TV Programming- exercise & entertainment
- Knitting program- seniors knitted items donated to local shelters and homeless population
- Socks for senior -over 950 pairs collected for our frailest elders in Stoneham.
- Flu Clinic – 120+ residents vaccinated
- COVID-19 Testing Site
- Book Mobile

## **Strengthening our connections/partnerships**

The partnerships/connections that the Stoneham Senior has established over the years truly came into its own during the pandemic this year. When services were needed or assistance needed, no one hesitated to give a hand.

### **MVES (Mystic Valley Elder Services):**

Ongoing programming and services provided to older adults who wish to “age in place” independently with support services provided by MVES. MVES continues to be a very important partner to the COA’s in their catchment area (servicing 11 communities), Stoneham being one of them.

### **Stop & Shop:**

Stop & Shop and the Command Center were able to offer many of our resident’s essential groceries during the pandemic. Stop & Shop donated over 75 bags of non-perishable and perishable items to those in urgent need of assistance (especially at the beginning of the pandemic).

### **Stoneham Bank:**

We are always grateful to the Stoneham Bank for their generosity to Stoneham Senior Center. By supporting several of our programs this year for our senior residents with masks and sponsorships of outreach events. Many volunteers came by during outdoor events to simply provide a smile and wave to seniors.

**Winchester Hospital and Melrose/Wakefield Hospital:**

We continue to be grateful for both hospitals continuous support this year to many of our events and services.

**Boys and Girls Club:**

Students making “thinking of you” cards and letters for seniors in the community during this very challenging and for many, isolating time.

**Library:**

Book mobile and advertisement of events

**Volunteers:**

Again, our volunteers went above and beyond this year. Whether it was calling senior citizens in town for wellbeing checks, writing out greeting cards, or coming to assist with the grab and go events by handing out food/masks or researching for phone numbers, volunteers were always eager and ready to help in any way.

**Stoneham Historical society:**

We continue to work with the society to promote programming.

**Food Pantry:**

The center continues to work with the food pantry to provide delivery services of goods from the pantry to residents who are unable to drive. We also paired a grab & go event with a food drive where seniors could drop off items to donate to the pantry. Two truckloads of items were delivered to the First Church Food Pantry in Stoneham in December.

**Boy Scouts:**

The scouts have been a wonderful partner with the COA for a number of years. For seniors in the community, the scouts created the “snow patrol” to shovel for seniors who do not have other means of assistance during snow storms. We’ve also been very fortunate to have Eagle Scout candidates complete their final projects at the Stoneham Senior Center; identifying needs at the center and completing projects to benefit seniors. Previous projects include the building of our community garden, constructing tables and flower boxes for our deck, laying down new flooring for our craft room and designing lighting and fixtures for our Art Gallery in our dining room.

**Socks for Seniors:**

For the Sixth year in a row the Stoneham Senior Center spearheaded this collaborative effort with Town Clerk’s office, Stoneham Police and Fire department, UPS , Stop and

Shop, And the Book Oasis, with the goal of providing all seniors in need, shut-ins, nursing home residents & elderly housing residents with a gift of socks for the holidays.

The COA, along with members of Stoneham Volunteers group delivered socks to elderly residents in need here in Stoneham including the Stoneham Housing Authority, Meals on Wheels recipients, Bear Hill nursing home, Life Care Nursing home/rehab, Arnold house, Fuller House, The Arbors, Stoneham Food Pantry and Mount view apartments. When we first started in 2014, over 150 pairs of socks were collected and distributed. In 2020 we collected over 950 pairs of socks for distribution.

### **The Senior Center:**

The interior and exterior of the have had many upgrades during this time of closure to the public.

The town of Stoneham received earmark funds from the state through the generosity and support of Representative Michael Day and Senator Jason Lewis. With these funds new roofs for the center and barn were successfully completed.

The entire interior of the building was repainted by our custodians who did a fantastic job refreshing the building and getting it prepared for when we open to the public again. The Senior Center was also able to install new carpeting throughout the center funded by donations/grant. Sixty new arm chairs were purchased for our dining room and conference rooms.

The center has also purchased a new 10-person passenger for senior transportation services and are so thankful to the town for supporting this capital request.

### **Public Service Offerings:**

The Senior Center continues to offer a multitude of public service programs for the residents of Stoneham, many of these continued on virtually.

Fall Flu Clinic – Stoneham Board of Health and Council on Aging

COVID-19 Testing- Town of Stoneham/Stoneham Board of Health

SHINE Counseling (Serving Health Information Needs of Everyone) year-round confidential, unbiased professionally trained and certified volunteer counselors from Mystic Valley Elder Services (MVES) providing assistance with information, questions, problems and issues concerning Medicare, health and prescription services .

Tax preparation services offered by AARP volunteers- seniors were able to have their tax returns completed free of charge through this valuable program.

Transportation Services - Providing rides for seniors in our community: to and from the senior center, food shopping, Main Street Quick Stops (i.e., shopping to local businesses, pharmacies, Post office and Town Hall), and medical appointment rides.

Assistive Equipment-provide local residents with assistive equipment such as walkers, canes, wheelchairs, commodes, bath seats/benches at no cost. This service helps relieve the burden of purchasing items that may be needed on temporary basis and not covered by insurance.

Congregate Meal Site-serving older adult's hot/cold meals in collaboration with Mystic Valley Elder Services (when center was open to the public).

### **Age Friendly Community**

The AARP Network of Age-Friendly Communities is an affiliate of the World Health Organization's Age-Friendly Cities and Communities Program, an international effort launched in 2006 to help cities prepare for rapid population aging and the parallel trend of urbanization. The COA began outreach regarding the Age Friendly Initiative with a small survey that was sent out to 500 households in 2019. Ninety-three (93) were returned-the focus on the 8 domains of the initiative. Outdoor spaces and buildings, transportation, housing social participation, respect and social inclusion, civic participation, employment, communication and information, community support and health services were some of the topics that came out of this survey.

In 2020 we worked with the University of Massachusetts Boston Gerontology Institute along with many Town of Stoneham departments, stakeholders and residents and conducted the final need's assessment focusing on the needs and interest of Stoneham's adult population as we shape the planning and the development of our Age-Friendly Action Plan. UMass was able to hold virtual Community Forums, key informant interviews, Covid 19 post survey follow ups and document results for the final assessment. This document was shared with AARP Massachusetts Age-Friendly Director. With these results, we will convene a working group to develop a town wide Age friendly Action plan for the Town of Stoneham.

### **The Senior Center Friends of Stoneham, Inc.**

The Friends is an all-volunteer, 501(c)(3) federal and state non-profit organization begun in 2010 for the purpose of providing services and activities that enhance the dignity of seniors, support their independence, and encourage their involvement. The Friends help meet the unfunded needs of the Stoneham Senior Center who offer a wide and broadening spectrum of programs to assist, educate, engage and entertain our community's senior citizens.

Friends' funds go to help devise and balance the full scope of our monthly entertainment activities and educational programs.

A subcommittee of volunteers oversees the Barn Sale, our giant indoor yard sale, which operates the beginning of May through the beginning of October. This Friends project continues to be an outstanding attraction for the Center and draws many interested treasure hunters. Thanks to the generosity of local businesses and the many volunteers, the Senior Center Friends have helped underwrite many programs and events that would

otherwise be unavailable, such as technology workshops, health and wellness presentations, entertainment and other educational programs.

Please feel welcome to bolster the Senior Center by participating in Friends programs. Any and all contributions to the Friends group are tax-deductible. We thank all our kind contributors for their outstanding support of the Stoneham Senior Center and all our senior citizens.

**Tax Exemptions**

In collaboration with the town assessor’s office the council on aging successfully advocated for a change in the tax deferral program (41A). The change increased the income level so that more seniors could qualify for the deferral. The change was voted on and supported at Town meeting.

**Closing Statement**

We have enjoyed another fulfilling year of growth and transition at the Senior Center. We stand committed to meeting the changing needs of all our senior citizens. We will always rely upon community input and our vision. We thank each and every one of you who have organized or attended an event, helped out at the Center, spoken up for us at Town Meetings, donated to the center, had lunch with us or just provided support in your own private way. We would be overwhelmed by our tasks without your personal involvement. With your consistent and generous backing, we will continue to aspire to meet the future needs and challenges of seniors in the Stoneham community.

**Farmers Market**



## **INTRODUCTION**

In 2015, the Town of Stoneham re-introduced the Stoneham Farmers Market to the community. In order to do so, the Board of Selectmen established the Stoneham Farmers Market Committee. This committee was tasked with assisting the Board of Selectmen and the Town Administrator to establish, commence and operate by and through the Town or an entity designated by the Board of Selectmen, a farmers market in Stoneham. Six members are appointed to the Committee by the Board of Selectmen.

The 2020 Farmers Market Committee Members included:

Julie Boussy, Chair  
Lauren Murphy, Co-Chair & Secretary  
Ali Gerry, Treasurer  
Kathryn FitzGerald  
Tammy Golson  
Lelia Pascale

## **MISSION STATEMENT**

The Stoneham Farmers Market's mission is to make accessible top quality local produce and farm products, and other local vendor products to the residents of Stoneham and surrounding towns. We strive to showcase the community programs and local organizations within Stoneham, and encourage the values of healthy eating and active lifestyles through children's activities and music. By gathering on the town common each week of the market, the Stoneham Farmers Market consistently works towards fostering a sense of community.

## **YEAR FIVE**

We were so happy to be back for a fifth year of the Farmers Market in Stoneham, held on the Common each Thursday from June through September. It looked a lot different this year because of COVID. We had many returning vendors and some wonderful new ones. Our focus continued to be providing a variety of vendors and attracting community participation. This year we had to forgo the children's activity, local musicians and community. Locating the market on Town Common provided accessibility to all and great use of our common, community space. We are grateful for the Town's support.

Our goal to support local and neighboring farmers and businesses while making local products accessible to our community was again far exceeded. We were able to showcase a variety of produce and other well curated creations each week.

## **VENDORS**

The Stoneham Farmers Market Committee reached out to local farms and vendors to ensure a wide variety of offerings at the market. A top requirement included that the products being sold were local. 100% local is defined as "Massachusetts and any

contiguous state. Products shall be 100% vendor grown and produced meaning that all products offered for sale by the vendor must be grown and produced by that vendor or other local/affiliated farm, and not by a supply farmer or from any other source." We are proud of the quality and variety of the vendors we brought to market in 2020. We would also like to acknowledge the generosity of Gaolette Farm.

The 2020 list of vendors:

- Aaronap Cellars
- North of Boston
- Bittersweet Herb Farm
- Suenos Chocolates
- Q's nuts
- Jennifer's Soaps
- Roma's Bakery
- Ugly Baby Soap

2020 FINANCIALS

2020Farmers Market

Income:	
Sponsors	\$0
Vendors	\$2380.00
<hr/>	
Total:	\$2380.00

Expenses:	
Musicians	\$0
Children's activities	\$0
Advertising	\$700
Marketing	\$0
Supplies	\$0
<hr/>	
Total:	\$700

2019 Balance:	\$4605.17
2020 Balance:	\$6285.17

## Finance and Advisory Board

The Finance & Advisory Board (FAB) is an independent committee of 11 residents who are appointed by the Town Moderator. Its primary role is to analyze the town's operating and capital expenditures and revenue sources and make recommendations to Town

Meeting. To do this the board works with the Town Accountant, the Town Administrator, the Superintendent of Schools, the Select Board, and all town departments to review the budget in detail.

The current Finance & Advisory Board members are:

- Julienne Bovat
- Youlia Bowerman
- Jeremy Doyle
- Jennifer Gray
- Andrew Harmon – Secretary
- Ed Hurley
- Cory Mashburn – Vice Chair
- Michael Memmolo
- Wendy Smith
- Dave Tammaro
- Tim Waitkevitch – Chair
- 

Some accomplishments from 2020:

- The Board successfully transitioned to a remote meeting model in response to social distancing guidelines. The use of these meeting techniques will increase the Board’s ability to conduct business when distancing guidelines are eased.
- Successful analysis of proposed FY21 budget. The Board continues to increase its use of Fiscal Guideline best practices to evaluate budgets against the established metrics.
- Tri-Board meetings have been held on a regular basis with the Select Board, School Committee and Finance & Advisory Board. This has enabled more communication across the committees and a more efficient budget process with departments attending one meeting to review their budget requests. The Finance & Advisory Board also met with four town departments about their FY22 budget requests.
- Designated a Finance & Advisory Board member to participate on the School Building Committee that decided on the site plan for the new Stoneham High School.
- Designated liaisons to other town boards, committees, departments to improve insight and communication across all areas. Of particular concern were long-term goals and short-term budget requests.
- Three members attended training given by the Association of Town Finance Committees through the Massachusetts Municipal Association.

Goals for 2021:

Analyze FY22 department needs and the Town Administrator's proposed budget. Evaluate whether the budget follows Stoneham's fiscal guidelines; provides sufficient support for ongoing repair and maintenance of capital assets as well as their renewal and replacement.

- Review and provide recommendations on all Town Meeting articles with a fiscal impact.
- Understand, evaluate, and communicate financial impacts of the proposed new High School and ensure the FY22 and FY23 budgets reflect those impacts.
- Embark on greater understanding of the current and proposed Town Enterprise Funds. Facilitate increased communication between the Finance & Advisory Board and the Water and Sewer Review Board. Explore challenges surrounding collection rates.
- Increase participation in the Association of Town Finance Committees (ATFC) training opportunities to continue the development of skills and competencies on the board. Utilize resources made available through the ATFC, as well as the Massachusetts Municipal Association and Massachusetts Division of Local Services.
- Create tools and resources to improve the on boarding of future board members.
- Research and compile non-budgetary funding sources (grants, revolving funds, etc.). Explore opportunities to maximize this type of funding.
- Increase communication with other appointed (and elected) town boards.

Finance & Advisory Board meetings are generally held the first Monday of each month, with more frequent meetings scheduled during the budgetary review cycle and ahead of Town Meetings. Meetings are open to the public and all are encouraged to attend or watch on Stoneham TV. Meeting dates, agendas, and minutes are posted on the town website.

Submitted by: Tim Waitkevitch, Chair

## **Historical Commission**

### ***Who We Are***

Our Stoneham Historical Commission was established forty-three years ago under Massachusetts General Law (Chapter 40, Section 8D). Our mission is to preserve, protect and develop historical and archaeological assets that are significant to the Town.

Seven members are appointed by the Select Board to three year terms. At the end of 2020 we had six members: Hillary Fotino, Susan Larson, Mindy Pontone, Joan Quigley, Marcia M. Wengen, Co-Chair & Secretary; Dolly Wilson, Co-chair. A potential new member, Anthony Chiappini (appointed January 2021) attended our December meeting. There are no Alternate members. We had one vacant seat.

Normally our meetings are monthly except for July and August, but with the COVID-19 pandemic our gatherings were reduced to six, four of which were held remotely using the Town's subscription to *GoToMeeting* software.

### Sharing Our Message



• In lieu of a picture of her now demolished homestead on Main St., we submitted a portrait of Paulina Gerry (1814-1900) [shown at left] to the National Trust for Historic Preservation Women's History Project. We included a description of her as an early advocate for women's suffrage and women's right to actively participate in the abolitionist movement. Their goal was to identify 1,000 places connected to women's history leading up to 2020, the year the country celebrated the 100<sup>th</sup> anniversary of women gaining the right to vote. See the biography at <https://tinyurl.com/P-Gerry>.

- Member Mindy Pontone is working with Paula Sampson, Admin-Social Studies for the Stoneham Public Schools, to develop documents and pictures related to Stoneham history for middle school students.
- We submitted a 1924 postcard of the Main Street Stoneham Battery Station to the Massachusetts History Alliance Postcard Contest. Although our card finished third, it did receive some interesting comments from Stoneham residents during electronic voting.
- The four condominiums at 472 Main St were completed and the "ON THIS SITE" sign was installed describing the history of the Colonial Beacon Gas Station as it morphed into the iconic Dairy Dome.
- Our Historic Marker series with installation expected in 2021 includes:



a.) Col. J. Parker Gould's Marker ~ As part of an ongoing effort to recognize Stonehamite and Civil War hero Col. J. Parker Gould, Dolly Wilson redesigned a historical marker for Lindenwood Cemetery.

b.) Members Hillary Fotino and Dolly Wilson designed a marker celebrating the 1904 Public Library built with funds from philanthropist Andrew Carnegie. The Library Board unanimously approved the sign, which will be placed in front of the library at the corner of Maple and Main Streets, near the sign showing its designation on the National Register of Historic Places.

c.) Dolly Wilson designed a marker celebrating Stoneham's automobile industry for the original site now occupied by the Clara M. Steele Playground behind Town Hall.

d.) Our thanks to local resident Tom Barry for donating the fabrication and installation of a new sign to replace the water-damaged Tidd Gates sign at Hancock and Main Streets. The work is delayed because of COVID19 but is expected to happen in 2021.

- Social Media ~ Our Historical Commission is undertaking more forays into the social media world. Please visit us on Facebook for updates on activities and town history. (<https://www.facebook.com/StonehamHistComm>)
- Two other opportunities to "share our message" were cancelled, Stoneham 101 in April and Town Day in September, due to the pandemic.
- Preservation Month activities were not as robust as usual but we orchestrated two remote activities:
  - a.) Member Hillary Fotino designed several fun history activities to do at home, focused on coloring and crafts, recipes, games and riddles as well as an architectural hunt for those who donned masks and ventured outside. These projects are posted on the Town's Historical Commission web page.
  - b.) Our joint program with the Historical Society and Museum was finally filmed on October 21 at Stoneham TV. Social historian Dee Morris' lecture and slide show informed us about suffrage in Stoneham from 1915 to 1920. The program was broadcast many times on local cable television.

### ***Old Burying Ground (OBG)***



• Our fall Old Burying Ground Tour was postponed until November 7<sup>th</sup> because of an unexpected Halloween snowstorm. Facemasks and social distancing ruled out our regular guided tours but a very successful podcast celebrating seven Stoneham notables went online. Over 167 downloads have been made for Sarah Lynde, librarian and school board member; Mary Gould, smallpox casualty; Jacob Gould, victim of an unsolved murder; Timothy Wright, a carpenter who has the oldest existing gravestone (1728); Abigail Gould, mother of most hated man in Boston (Ebenezer Richardson); Abigail Cleaveland, wife of the Town's fourth minister; and Reverend James Osgood, the Town's first minister. 53 visitors explored the burying ground and donated \$77.



*Illustrations: Previous page: A costumed visitor listens to a podcast in the OBG. Right: Tree limb that narrowly missed a number of gravestones, but damaged the Pleasant St. fence and stone wall. Left: Gravestone of Rev. John Stevens undergoes resetting in the Old Burying Ground.*

- An August 4th tropical storm downed a huge limb from the oak tree in the northeast corner of the OBG damaging the chain link fence, the stone wall and the façade of James Hill’s Family Tomb. Repairs were approved by the Massachusetts Historical Commission who holds the OBG’s Preservation Restriction. The Town designated money for repairs. Rob Surabian, gravestone conservator, adjusted the two ton façade and installed a drainage system about the three tombs; George Seibold donated material and labor to replace 17 feet of chain link fence on the Pleasant Street wall above the tombs.
- 81 gravestones were repaired and/or reset between September 2019 and October 2020 by Barbara Mangum of Sculpture and Decorative Arts Conservation Services LLC and her hardworking crew Rob Surabian and Kevin Duffy as well an intern Tatiana Shannon. Cost totaled \$31,015 and we are grateful for Town Meeting approving the funds.
- A Second Phase in the Master Plan includes repair of the badly deteriorated rock wall at the SE corner of the OBG. We have enough money from the storm repair allocation to mortar 11’ of wall in the spring of 2021. The Massachusetts Historical Commission was helpful in confirming our use of National Park Service specifications for the mortar type S.

### ***Section 106 reviews***

Telecommunication carriers licensed by the FCC are required to consider the effects of planned undertakings on cultural resources for compliance with the section 106 of the National Historic Preservation Act 1966.

- The Commission received letters for Section 106 reviews of a proposed “canister” antenna on a utility pole in front of 6 Valdora Drive and one at 8 Rivers Lane. The new poles will total 32’6” each and are not visible from nearby historic properties. After site visits, map and picture reviews the Commission issued the necessary “no adverse effect” letters.
- The Commission received a request for a Section 106 review for existing equipment relocation atop 7 Stonehill Drive. At year end there was not enough information forthcoming from the consultant for us to make a decision. This request has subsequently been withdrawn but is expected to be resubmitted later.

- The Massachusetts Historical Commission copied the Commission on a Sept 17, 2020 letter regarding the removal and rebuilding of approximately 10' of Lindenwood Cemetery wall facing Montvale Ave for proposed culvert work. The MHC opined “no adverse effect” provided the contractor hires “a qualified mason with historical masonry experience”. The project is scheduled for the spring of 2021. The wall dates to 1940 and was one of many WPA (Works Progress Administration) projects in Stoneham.

***Historic Properties***

- The 22 Tremont St. property was on the Zoning Board of Appeals November 12 and 19th agendas as a proposal to “reconstruct” (a polite term for demolish) the building. It is identified as STN.68 in the state database (MACRIS) as a circa 1880 Irish shoemaker’s house located in the Tremont Street Shoemaker’s Neighborhood (STN.E). Before it is demolished, the new owner agreed to have an architectural salvager remove significant items (newel post, front door corbels, possibly the flooring).
- The 31 Maple St. property was also on the ZBA agenda for November 12 as a proposal to officially designate it as a two family property which it has been since 1955. The ZBA proposed permanently protecting the building from demolition given that it would be expensive to return it to a one family, making demolition a real possibility. The property was built for Charles Drew, Vice President of the Stoneham National Bank, in the 1890s. It was later the home of Annie Hamilton Brown, Library benefactress, until her death in 1929. It is listed in STN.H Nobility Hill National Historic District as a contributing element. This preservation restriction will be recorded in the South Middlesex Registry of Deeds.
- Our historic house markers project continues this year. 34 Chestnut St. now displays a marker dated 1867 celebrating John C. Paige, Machinist/Inventor. Research is in progress for 83 Central St and 56 Wright St.

***Funding our work***

We submitted two budgets for FY’22: a level funded operating budget of \$3,400 and a 5 year capital improvement budget of \$146,200.

“Historic preservation is an important way for us to transmit our understanding of the past to future generations.”

~National Park Service

Submitted by Co-Chairs Marcia M. Wengen & Dolly Wilson. Thank you to all HC Members for your energy and enthusiasm.

# Human Rights Commission

## Mission

The Stoneham Human Rights Commission provides resources and referrals to all to ensure that everyone feels safe and everyone has a voice.

## Overview

The Commission's purpose is to promote and encourage respect for the civil and human rights of all of Stoneham's residents. Through educational outreach programs, the Commission will foster awareness and understanding of the town's commonality and diversity. We are a centralized resource for community services and programs in order to provide a quick response with referrals for those with social justice needs.

<u>Members</u>	<u>Appointment</u>	<u>Term</u>
Kevin Merritt (Chair)	Select Board Appointment	2022
Robert Bardell (Vice Chair)	Disability Commission Designee	2022
Donna Gaffey (Secretary)	Town Administrator Designee	2022
Lindsay Beal	Select Board Appointment	2022
Julie Beliveau	Select Board Appointment	2022
Patricia Kilty	Select Board Appointment	2022
Sheila Ryder	Select Board Appointment	2022
Jane Francis	Council on Aging Designee	2022
Emma Kilbride	Superintendent of Schools Designee	2022

## Activities

The Commission's plan for 2020 was to continue information-gathering and community-support efforts, e.g., meeting with representatives from Stoneham Public Schools and the Senior Center, and supporting the MLK Circle's annual event in January 2020. That plan was adversely impacted by the COVID-19 quarantine. Nevertheless, the Commission held eleven regular meetings (nine remote) and two special meetings (also remote). The remote format appeared to increase community participation: there were non-member residents in attendance at nearly every meeting. Discussion topics included the COVID-19 crisis; the murder of George Floyd and the Black Lives Matter movement; and social justice issues (e.g., example, demographic data) and incidents (e.g., racially charged graffiti) in Town. The Commission also approved a Critical Incident Response Plan and a Community Resource list; issued two statements on racial injustice for publication (a press release and letter to the editor), with a third upcoming; arranged active bystander training for Town officers and community group leaders, held in January 2021; and worked with the MLK Circle and the high school to participate in a 2021 Martin Luther King, Jr. Day video.

For 2021, the Commission envisions further resource-building within the constraints of remote operation. In particular, the Commission is exploring ways to make active bystander training more broadly available to interested residents.

# Fire Department

The mission statement of the Stoneham Fire Department is to protect and preserve life, property, and the environment in the community in the most professional, courteous, and efficient manner possible.

## **To the Residents of Stoneham, Select Board, and Town Administrator Sheehan:**

I would like to give thanks for the opportunity provided to me to head the Stoneham Fire Department. It is an honor bestowed upon myself and my family to be presented with such a great responsibility to lead an organization with such an honorable mission.

## **Covid-19**

In 2020, the Covid-19 virus quickly spread throughout Stoneham along with the rest of the country. We faced many challenges in trying to keep the virus from spreading throughout the fire department while providing an essential service to our residents and visitors. Throughout 2020 we were faced with difficulties in securing PPE, disinfectants, and cleaning supplies. On behalf of the Fire Department I'd like to express sincere gratitude and appreciation to all the residents, organizations, and businesses that donated N95 Masks, cloth masks, Face shields, hand sanitizer and other supplies to the Fire Department.

Our firefighters proposed a temporary schedule amendment which changed their work schedule to work 72 consecutive hours. This was done to reduce the amount of interactions between the 4 shifts, preventing cross contamination at shift changes. Additional cleaning and disinfecting was completed daily throughout the fire station, and during a three month span there was no sick time or vacation time used. I would like to acknowledge their commitment and dedication in being proactive, securing the fire departments ability to complete our mission.

I would like to acknowledge the Paramedics and EMT's from Action Ambulance, the staff at Winchester Hospital, Melrose Wakefield Hospital, and other area hospitals for their patient care throughout the pandemic. Dr. Alec Walker of Melrose Wakefield hospital and AFC Urgent Care for their clinical guidance and assistance in Covid testing.

## **Personnel:**

Chief  
Matthew Grafton\*

Secretary  
Ann Burnham

Fire Prevention  
Captain Dave Eastman\*  
Lieutenant Charlie Webber\*

<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>	<b>Group 4</b>
<b>Captain</b> Matt Rexrode	<b>Captain</b> James Marshall*	<b>Captain</b> Frank Gould*	<b>Captain</b> Rob Dalis*
<b>Lieutenant</b> Mark Chabak	<b>Lieutenant</b> John Galla	<b>Lieutenant</b> Rick Darragh	<b>Lieutenant</b> Mike O'Sullivan*
<b>Firefighters</b> Chris Humber* Matt Mayo Mike Labriola Dan Kelleher* Dean Blauvelt Mike Rourke* Steve Ternullo* Arthur Yeomelakis**	<b>Firefighters</b> Scott Greenleaf* Jim McLaughlin* Dan Dawson** Jack Sullivan Chris Maloney Brian Cronin* Kyle Bowdidge* Dominic DeSimone**	<b>Firefighters</b> Paul Dockery Sean Fitzgerald Paul Driscoll Tom Decroteau* Will King* Eric Verhault* Nick Rolli* Andy Chabak*	<b>Firefighters</b> Paul McIntyre* Brent Last Mike Coughlin* Sean Devlin* Steve Buitkus* Miles Plant* Mike Paone** Stefanie Dilendick**

\*Indicates Certified EMT

\*\* Indicates in process of becoming certified EMT

### Staffing:

The Fire Department is currently receiving funding through the Staffing of Adequate Fire and Emergency Response Grant. This grant known as the SAFER grant is through FEMA and the Department of Homeland Security. The purpose of the grant is to help communities staff their Fire Department and to help meet NFPA 1710 which is the *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*. This grant pays for 75% of salary and benefits for two years, and 35% for the third year. The grant is designed to help cities and towns staff their fire departments while not having the full burden of the costs up front.

The Stoneham Fire Department currently operates 24/7 with four groups of ten firefighters. The department is budgeted to allow two firefighter positions to go unfilled each day due to vacation, sick, injury, military, and other obligations leaving the shifts at 8 firefighters. This staffing level allows the department to always have the Ladder truck and two Engine companies in service, similar but still lower to all of Stoneham's comparable surrounding communities. This new level of staffing is critical with the state acceptance of OSHA which began in February 2019. OSHA requires a "2 In 2 Out" rule, which basically means that until there are a minimum of 5 firefighters on scene interior firefighting in atmospheres which are Immediately Dangerous to Life and Health (IDLH) cannot be commenced. When there are a total of two fire companies in service, with between 3,000 to 4,000 calls per year there is a strong possibility that one company will be committed to another emergency. By having three companies in service, interior firefighting can still be initiated with one company not at the scene.

### Training:

The shifts completed several in service training objectives throughout 2020 to include ice rescue, EMT and First Responder medical training, roof operations, search and rescue, hose line advancement, deck gun and street gun operations, active shooter, extrication

and stabilizer techniques, and building familiarization. We were able to train on properties being razed and would like to thank the property owners for the opportunity.

Firefighters Arthur Yeomelakis, Andy Chabak, and Stefanie Dilendick successfully completed the Massachusetts Firefighting Academy class #281 which began on January 13, 2020 and completed on March 20, 2020. Firefighter Dominic DeSimone is currently attending the Massachusetts Firefighting Academy Class # 289 and is slated to graduate February 5, 2021.

**Fire Suppression:**

The Stoneham Fire Department responded to 3257 emergencies in 2020. There were an additional 233 responses handled by the ambulance only. The responses are coded in series of 100-900 in accordance with the National Fire Incident Reporting system otherwise known as NFIRS. The totals are as follows:

<b>Series</b>	<b>Heading</b>	<b>Total</b>
100	Fires:	115
200	Ruptures, Explosion, Overheat (No Fire)	4
300	Rescue and Emergency Medical Services	1996
400	Hazardous Condition (No Fire)	107
500	Service Calls	268
600	Good Intent Calls	296
700	False Alarm and False Call	281
800	Severe Weather and Natural Disaster	6
900	Special Incident	184
<b>Total</b>		<b>3257</b>

In 2020 we saw a large decrease in call volume particularly from March through June due to the Covid-19 pandemic and State of Emergency declared by the Massachusetts Governor. The Governor imposed a shutdown which restricted people from travel, school, recreation, and work. As a result of the shutdown and the legitimate fear people had of contracting the virus from being seen at the hospital, our call volume fell to 3257 overall in 2020 a decrease of approximately 600 calls. Since that timeframe our call volume has resumed to near normal levels.

Notable fire responses in 2020 were working fires on Spring St, Colonial Ct, Everett St, Applehill Rd, Marion St, and Park St, a 2<sup>nd</sup> Alarm was struck for a cellar fire on Bow St. There were two civilian injuries reported as a results from burns in 2020. The Stoneham Firefighters provided mutual aid 25 times to surrounding communities including multiple alarm fires in Wakefield, Melrose, Woburn, Winchester, Wilmington and Reading. Stoneham Fire also provided mutual aid in the form of cover assignments to several different communities.

## **Hazmat:**

As a member of the District 2 State Hazardous Material Response Team, Firefighter Jim McLaughlin has completed over 150 Hours of Training both with the district and with other districts in the state, as well as additional Training at the State Fire academy. FF McLaughlin responded to 6 incidents throughout the Metro Fire district in 2020.

## **Dive Team:**

The Stoneham Fire and Police Dive Team of 9 members (eight firefighters and one police officer). The team is led by Firefighter Labriola. The other members of the team are Captain Eastman, Lieutenant Darragh, Firefighter Kelleher, Firefighter Humber, Firefighter Coughlin, Firefighter Rourke, Firefighter Sullivan, and Police Sergeant Thistle. The team participated in training exercises this year within the Stoneham Fire Department and Action Ambulance. The team obtained three underwater wireless communication systems. These allow divers working together underwater to talk to each other. We are also able to communicate with area dive teams that utilize a wireless base station, as compared to a “hardwire” base system that the Stoneham Dive Team deploys. The team was deployed this year to assist the Massachusetts State Police with investigating a motor vehicle that had been located in a pond on DCR property. The team conducts regular training and is available 24/7/365.

## **Fire Investigation Unit:**

The Stoneham Fire and Explosive Investigation Unit is comprised of a member of the Stoneham Police Department (Sgt. David Thistle) and three members from the Stoneham Fire Department (Captain James Marshall, Lieutenant Rick Darragh and Firefighter Michael Labriola). The members of the team have all completed the Basic and Advanced Fire Investigation program at the Massachusetts Firefighter Academy. According to the Massachusetts General Law (MGL 148/266) the local fire chief is charged with determining the origin and cause of each fire or explosion within their community. We work closely with the Massachusetts State Police Fire and Explosive Investigation Unit. Members of the Stoneham Fire and Explosive Investigation Unit are active in the Metro Fire Arson Investigators Association, attending monthly meetings and training classes. In 2020, Sgt. Thistle became a member of the Metro Fire Arson Investigators Association Executive Board. There were five fire investigations conducted in 2020. One fire was determined as being intentional, criminal charges were filed.

## **Fire Prevention:**

Stoneham Fire Prevention Division is required by law to enforce provisions of 527 CMR 1.00 (Massachusetts amendments to NFPA 1); the laws contained in Massachusetts General Laws Chapter 148, the State Building Code; 780 CMR; and the bylaws of the Town of Stoneham. The key responsibilities and elements of a comprehensive fire prevention program include public education, enforcement of fire codes and ordinances,

pre-construction plan reviews, issuance of permits, property inspection, follow up on citizen complaints and questions, and evaluating built in fire protection systems.

**Fire Safety:**

Stoneham fire prevention conduct’s quarterly inspections and/or fire drills as required by law in schools, nursing homes, and day cares in the town. Also in conjunction with the Fire Main bylaw, fire prevention offers free annual fire safety inspections to businesses, condos, apartments and restaurants, and health care offices

**Student Awareness of Fire Education:**

Fire Prevention oversees the Student Awareness of Fire Education Program (S.A.F.E.). This successful program teaches fire safety education to grades K-3 in all public and private schools in the Town of Stoneham

**Senior Safe:**

Senior SAFE is a grant program that supports fire and life safety education for seniors. Education is key to improving the safety of seniors at home. Senior SAFE creates partnerships between agencies that serve seniors and fire departments. Together, these agencies collaborate on local fire and life safety education programs.

**Grant Funding:**

Through the Department of Fire Service Stoneham was awarded \$6,954 for Student Awareness of Fire Education and Senior Safe grants. The grant allows for the purchase of smoke detectors, File of Life, flashlights, house numbers, night lights and other safety items that could be identified at the safety visit. Safety visits can be set up by contacting the S.A.F.E. coordinator Lt. Charlie Webber or by calling the Senior Center.

**New Building:**

New development in commercial and residential properties continued in 2019. Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

**Residential Sales:**

Fire prevention is tasked with many different inspections in the residences in town including but not limited to smoke/co inspections for housing sales, oil tank and propane tank inspections, and final occupancy

**2020 Permits**

Oil Tank Removal/Replacement .....100

Oil Burner.....	14
Master Box.....	105
Demolition.....	3
Blasting .....	1
Welding/Hot Work .....	11
Fire Alarm System.....	19
Sprinkler & Suppression System.....	18
Smoke Detector .....	301
Propane.....	40
Acetylene.....	1
Tank Truck.....	2
Flammable Fluid.....	2
Cannon.....	0
Underground Tank Removal.....	1
Waste Oil.....	1
<b>Total .....</b>	<b>619</b>

**2020 Inspections**

Final/Occupancy .....	44
Fire Drills.....	11
Oil Burner.....	24
Oil Tank Removal/Installation.....	51
Victualer.....	55
Quarterly.....	3
Annual .....	2
Propane Tank Inspection .....	45
Smoke Detectors.....	450
Senior Safety.....	0
Flammable Liquid.....	9
Citizen Complaints.....	18
Fire Safety Survey/Business Insp.....	20
Other.....	4
<b>Total .....</b>	<b>736</b>

**Stoneham Fire Department Motorized Equipment**

- ENGINE TWO:                   2016 Seagrave 1,250 gpm pump with 750 gallons of water.
- ENGINE THREE:               2011 Seagrave 1,250 gpm pump with 750 gallons of water.
- ENGINE FOUR:                1989 Emergency One. Sold for scrap in 2020.

ENGINE FIVE:	2002 Pierce 1,250 gpm pump with 500 gallons of water. Formerly served the Cambridge Fire Department.
LADDER ONE:	2015 Emergency One Quint, equipped with a 100 ft. medium duty ladder and a 1,250 gpm pump and 450 gallons of water.
SQUAD ONE:	2020 Ford F-350 with utility body, plow, and skid pump for brush fires.
CAR ONE:	2017 Chevy Tahoe.
CAR TWO:	2012 Ford Escape
CAR THREE:	2011 Ford Escape
CAR 4:	2004 Ford F-350 (Replaced in 2020 by Squad-1, failed State Inspection due to extensive frame and body rot)
FIRE ALARM TRUCK:	2001 Ford F450 with a Versa-lift bucket
RESCUE BOAT:	2000 15 foot Boston Whaler with a 40hp Mercury outboard
UTILITY VEHICLE:	2019 John Deere XUV with plow.

### **Grants and Donations:**

The Stoneham Fire Department received the following donations and grants in 2020 and would like to thank the following for their generosity and support:

- Department of Fire Services Student Awareness of Fire Education and Senior Safe grants \$7117
- James Curly donated in memory of Late Firefighter Leon Curley a Cummings property gift of \$1000
- MEMA Emergency Management Preparedness Grant \$5100
- FEMA Staffing for Adequate Fire and Emergency Response Grant
- Various PPE and Hand Sanitizers from residents, organizations, and businesses

### **Projects Accomplished in 2020**

Currently, there are renovation projects and changes beginning at the fire station by the

Northeast Regional Vocational School, which have been approved by the Massachusetts Historical Commission (MHC). The Massachusetts Historical Commission (MHC) holds a perpetual preservation restriction agreement (filed under Chapter 184, Section 31-33 on the Stoneham Fire Station. Under the terms of this agreement, the Town of Stoneham agrees to adequately maintain both the interior and exterior of the property in perpetuity while also seeking prior review and written approval from the MHC for all proposed substantial alterations to the building. All proposed changes must be in keeping with the Secretary of the Interior's, Standards for the Treatment of Historic Properties in order to maintain the historical integrity of this century old property. (Dated 9/25/2007; filed in South Middlesex Registry of Deeds Bk: 50143 Pg::411)

The work began in early 2020, but had to cease with the onset of the Covid-19 outbreak. The first phase consists of the private contractor ambulance company relocating out of the station. Their former quarters are to be renovated to provide for accommodating needs. The second phase, will separate firefighters living and working quarters and construct a new kitchen on the second floor. The former kitchen space will be recreated into a bunker gear storage room. The final phase of construction will replace specific damaged flooring, doors, and other miscellaneous projects at various locations within the building. The Northeast Regional Vocational School will conduct the work should the students return to school in the Winter of 2021.

### **Emergency Management:**

The Massachusetts Civil Defense Act requires every city and town in Massachusetts to appoint an Emergency Management Director and establish an emergency management program. The Emergency Management Director (EMD) is responsible for maintaining and managing the activation of Stoneham's comprehensive emergency management plan and operating the emergency operations center. On a day-to-day basis, the EMD: coordinates emergency planning for Stoneham working with the leadership of the fire department, police department, local public health, transportation department (mbta), public works, and others as required to share situational awareness and mobilize needed resources. In emergency response situations, the EMD manages EOC operations, facilitates emergency response coordination, and makes recommendations to and advises the Town Administrator and Decision Team on available courses of action to inform decision-making.

Stoneham Emergency Management is charged with the responsibility to develop and implement Comprehensive Emergency Management Plan (CEM). The heaviest emphasis is on preparedness and response to all risks: human-caused emergencies and natural disasters. In addition to Preparedness and Response, equal emphasis is now placed on Mitigation and Recovery phases of CEM plan. This plan addresses emergency situations in which the actions of many different agencies must be coordinated. This major coordination effort differs from those emergencies handled on a daily basis by local fire, law enforcement, and medical services personnel. The newly formed Emergency Management Committee consisting of the Town Administrator, Fire, Police, DPW, and Health Agent are currently working on the CEM plan for Stoneham, and we expect it to be completed in 2021.

An Emergency Management Budget was established for equipment purchases in FY 20. In FY 21 sump pumps and hoses w/ couplings were purchased using the budget for flooding assistance. A digital display board was purchased through MIIA flex grant program, as well as a second display board through the CARES Act funding.

**2020  
METRO FIRE  
RUNNING CARD  
STONEHAM**

<b>Alarm</b>	<b>Engine</b>	<b>Engine</b>	<b>Engine</b>	<b>Ladder</b>	<b>Engine Cover Station</b>	<b>Engine Cover Station</b>	<b>Ladder Cover Station</b>
<b>1<sup>st</sup></b>	Stoneham E2	Stoneham E3	Winchester RIT Team	Stoneham L1	Wakefield	Reading	
<b>2<sup>nd</sup></b>	Wakefield	Reading	Melrose	Woburn	Saugus	Medford	Malden
<b>3<sup>rd</sup></b>	Saugus	Medford	Burlington	Malden	North Reading	Malden	Medford
<b>4<sup>th</sup></b>	N.Reading	Lynnfield	Revere	Somerville	Wilmington		
<b>5<sup>th</sup></b>	Wilmington	Lexington	Cambridge	Chelsea	Arlington		
<b>6<sup>th</sup></b>	Arlington	Everett	Lynn	Revere	Somerville		
<b>7<sup>th</sup></b>	Somerville	Tewksbury	Chelsea	Cambridge	Belmont		
<b>8<sup>th</sup></b>	Belmont	Newton	Winthrop	Everett	Weston		
<b>9<sup>th</sup></b>	Weston	Massport	Boston	Lynn	Watertown		
<b>10<sup>th</sup></b>	Watertown	Waltham	Brookline	Boston	Quincy		

The Stoneham Fire Department always strives to serve the Town to the best of our ability. On behalf of the members and staff of the Department I want to thank the residents, elected officials, boards and committees, as well as local businesses for the continued support throughout 2020.

Respectfully Submitted,  
Chief of Department  
Matthew Grafton

# Inspectional Service/Building Department

For the year 2020, The Building Department operated with one full-time Building Commissioner, one full-time Assistant Building Inspector, one full-time Office Assistant, a part-time Plumbing & Gas Inspector and a part-time Electrical Inspector. During the 2020 pandemic our department was able to service the community as always with only minor delays at the beginning as we adapted to the new normal. We are functioning normally at this point with changes to our protocols and procedures. The department is starting the 2021 year with an Interim Building Commissioner and no Assistant Building Inspector, all other staff is unchanged.

The Report of the Inspectional Services Department for the Year 2020 is as follows:

New Single Family Dwellings	5
New Two Family Dwellings	0
Building Permits Issued	654
Electrical Permits Issued	481
Plumbing Permits Issued	294
Gas Permits Issued	192
Sign Permits Issued	21
Solar Panel Permits	55
Sheet Metal Permits Issued	41
Certificate of Occupancy/Compliance Certificates of Inspection	26
<b>Total Fees Collected</b>	<b>\$ 442,682.00</b>

## Memorial Day Parade Committee/Veterans Day Committee

Committee Members:

Maureen Buckley - Chairman

Kevin Cantwell - Vice Chairman

Melanie Mendel - Veterans Agent  
Jay Humphreys  
Cameron Bain  
(Dolly Wilson)

Jim Lamb  
Frank Zhu  
Shivani Gupta

There were no regular Memorial Day Parade and ceremonies in Stoneham for 2020, due to the need to protect public health during the COVID-19 pandemic and state regulations on public gatherings.

### **Grave Decoration with Flags**

There were also restrictions put on flag placing, but the Committee was still able to place approximately 3,000 flags on veterans' graves in Lindenwood Cemetery, the Old Burying Ground, and St. Patrick's Cemetery. The City of Peabody placed flags on all veterans graves for the first time this year at Puritan Lawn Cemetery, which decreased our volunteers efforts to honor our Stoneham veterans buried there.

### **Procession and Taps on Memorial Day**

On Memorial Day, the Parade committee traveled in a small procession escorted by the Police, to thirteen locations throughout the town. At each location, some of the names of Stoneham veterans who passed away in the past year were read, and a flag raising or wreath placement were done where appropriate. Taps with echo, were played at each location. The large number of locations was to allow residents to hear Taps in various parts of town without traveling to a central location. In addition to the cemeteries visited annually by the parade and veterans' monuments at Town Hall, the procession also visited the Old Burying Ground, which contains the Revolutionary War veterans; two nursing homes with large veteran populations; the three elementary schools; the high school; the Boys & Girls Club, which hosts a WWII memorial and the Hall Pool, which commemorates Stoneham's Medal of Honor awardee, Sgt George Hall. A stop was also made to this year's deceased veteran honoree, George Parsons, a long time committee member, who passed away this spring and is buried in Lindenwood Cemetery.

List of deceased Veterans 5/19-5/20

<b>Veteran</b>	<b>Service</b>
Parsons, Arnold	Vietnam
Cullen, William Peter	Korea
Paicos, Peter C	WWII
Jefferson, Alice Theresa	WWII
Puglisi, Vincent Peter	WWII
Bishop, David C	Peacetime
Downing, Douglas Bruce	Vietnam
Zardas, George	Korea

Boccelli, Augustine Paul	WWII
Kostinden, George	Korea
Campbell, Thomas William	WWII
Devereaux, John L	WWII
Konaxis, Mary Elizabeth	WWII
McLaughlin, John M	Korea
Harkins, Walter Francis	Korea
Roberto, Nicholas A	Vietnam
Drago, Jr, Gaspare	Korea
Burns, Thomas E	Vietnam
Darrigo, Patrick N	Peacetime
Rivera, Francisco P	Korea
Sweeney , Hugh F	WWII
Paine, Roy Alexander	Peacetime
Myles, John Patrick	Korea
Talmadge Sr, Arthur Lewis	Korea
	Gulf War Desert
Elliott, Peter Andrew	Storm
Sparks , Nelson B	Korea
Derosa, Robert C	Korea
Angeleri, Peter Lawrence	Vietnam
Buda, Frederick Carl	Korea
Doran, Robert Paul	Korea
Tontodonato, Elena T	WWII
Ellston, Joseph Marion	Vietnam
Tsoukalas, Charles	Korea
Zampell, Vincent L	WWII
McGonagle, Hugh	Korea
Kelleher, William F	WWII
Haupt, James F	Peacetime
Beote, George A	Vietnam Era
Battaglia, Aldo Umberto	Korea
McLaughlin, Daniel J	Korea
Connor, Warren P	Korea
Dipanfilo, James C	WWII
Leong, Richard	Korea
Crowley, John Joseph	Vietnam

Drexler, Domen R	WWII
Semmler, Robert	WWII
McNutt, Frederick G	Korea
Ferreira, Donald E	Vietnam
Dinicola, Rocco James	Peacetime
Tighe Jr, William F	WWII
Ferrante, Thomas C	Korea
Clifford, William L	Korea
Doherty, Philip Henry	Vietnam
DePalma, Vincent	WWII
Castiglione, Frank V	WWII
Hayes, John Arthur	Korea
Zackular, George William	Korea
Parsons, George	WWII
Petruzzelli, Richard	WWII
Tringale, Salvatore Richard	WWII

**Veterans Week Activities**

With restrictions still in place for covid-19, including a 9:30pm curfew statewide that began in November, our regular Veterans Day Ceremony and Veterans Road Race were canceled for this year. In their place the Town held its first Field of Honor Flag display event.



2020 Field of Honor

A Field of Honor is an opportunity for individuals, businesses, and communities to show support and honor active-duty military, veterans, first responders, and Covid -19 heroes in a tangible and visible way.

150 United States flags flew on the lawn of the Stoneham Central Middle School in a Tribute to Service Above Self, as the inaugural Field of Honor® flag display came to the Town of Stoneham. This formation honors those who by their lives honor the flag. Sponsored flags were displayed at the Central Middle School Field November 6, 2020 through November 14, 2020. Each flag bore a tag that included the name of a designated hero, loved one, or honoree and were laid out in a grid to make it easy to locate flags. Each night at dusk, Taps were played as the sun went down on the field of flags. A socially distanced opening ceremony was held on November 8<sup>th</sup> , with Don Tocci as Master of Ceremonies and State Rep Mike Day was our guest speaker. The Committee continues to collect Veterans photos to add to our Veterans Photo project which are then shown on social media and Stoneham TV. On Veterans Day, pins and thank you cards/letters were given out to Veterans via a drive by set up, by our new Veterans Agent Melanie Mendel. Middle School and elementary students created and donated all the cards and letters. A brief ceremony included a march around the flag field and the reading of all the honorees names on the flags. A drive by parade went throughout the town, to thank our veterans for their service. The event was very well received and there is great interest in doing it again next year. Proceeds from the flag sponsorships went to the Stoneham Veterans Emergency Fund.

Submitted by  
Maureen Buckley -Chairman  
Memorial Day Parade Committee



2020 Memorial Day Procession

# Planning and Community Development

## **Mission Statement:**

The mission of the Director of Planning & Community Development Department is to collaborate with residents, town officials and business owners by following best practices of urban planning and development to progress short- and long-range plans that identify and prioritize the needs of the municipality while promoting a well-designed, livable and thriving community.

## **Department Overview:**

The Director of Planning and Community Development Department consists of one employee who provides technical support and leadership regarding land use and development to all Town Departments, Committees and Boards as requested. She contributes guidance and expertise with civic-minded volunteers on the Stoneham Square Strategic Action Plan, advocacy through the Transportation Advisory Subcommittee, and leads regionally with conversations about first and last mile mobility solutions for Stoneham residents and employers. Professional involvement, noteworthy department emphasis, and financial awards over the last year are detailed below.

## **Awards & Recognition:**

- Communication & Journalism Award, American Planning Association: Massachusetts Chapter

## **Professional Leadership & Affiliations:**

- President, Metropolitan Area Planning Council (MAPC)
- Stoneham Representative, MAPC
- Delegate, North Suburban Planning Council
- Member, Stoneham Transportation Advocacy Committee
- Member, MAPC Executive Committee
- Member, Metro Common 2050 External Advisory Committee
- Chair & Member, MetroFuture Inc. Board of Directors
- Member, Massachusetts Association of Planning Directors
- Member, American Planning Association Massachusetts Chapter

## **Department Highlights:**

- Professional Planning Review – Oversight and assessment of all proposed special permit requests, zoning language, and site plan applications to the Town of Stoneham.
- Stoneham Commercial Improvement Program – Continued to facilitate the financial program for businesses in the Central Business District to improve its signage, windows and storefront esthetic.
- Green Communities Program – Received and spent \$200,000 from the Massachusetts Green Communities Division of the Department of Energy

Resources, and \$29,775 in utility incentives. Projected annual operating savings is nearly \$50,000.

- Command Center – Assisted in the creation and management of the Command Center operations system during the COVID-19 public health crisis. Established procedures, policies, and on-boarding processes for the shared spaces as well as supported the food delivery distribution program.
- CDBG Microenterprise Program – The Town received \$85,000 through a regional program administered through the Department of Housing and Community Development to help stabilize microbusinesses (5 or fewer employees) that have been negatively impacted by COVID-19 crisis.
- DOT Shared Streets Program – The Town received \$41,250 from the Massachusetts Department of Transportation through their new Shared Streets Program. Funding was used to update and increase pedestrian safety on the Greenway crossing at William and Central streets.
- PARC Project – The Town received \$200,000 in competitive PARC (Parkland Acquisition Renovation for Communities) funding to update its Clara Steele Playground. This project will yield the first inclusive playground in town with ADA compliance and new sensory components with construction expected to be complete in spring 2021.
- Community Solar – The Town signed on with the towns of Winchester and Natick to subscribe to 11.4 MW of new community solar projects, all paired with energy storage, helping fulfill the state’s renewable energy goals, reduce local dependence on fossil fuels and advance the regional clean energy economy. Once the projects are on-line, the Town will begin to enjoy a 10% on-bill credit with their municipal electricity bills starting in fall 2022.
- Municipal Energy Technical Assistance – The Town received \$12,500 from the Department of Energy Resources to further explore the energy processes at the South and Robin Hood Elementary Schools. Work will be completed in 2021.
- Community Compact IT Grant – The Town was awarded \$25,000 from the Division of Local Services to update and upgrade its GIS software. Work will be completed in 2021.
- Greenway Birdhouse Pop-Up Art Project – This department collaborated with downtown business Ceramica and the Stoneham Chamber of Commerce to conduct a pop-up birdhouse art project along the Greenway. Project was installed in late fall and could be viewed through the Stoneham stretch of the path.
- Housing Production Plan – The town’s HPP was approved by the Department of Housing & Community Development. The Plan identifies the housing needs and demand in the municipality as well as establishes goals for future housing development.
- Age Friendly Assessment Project – The Town, in collaboration with UMass Gerontology, completed their Community Needs Assessment and released its findings which detail an Age-Friendly Stoneham. This project was funded through the Community Compact.
- Complete Count Committee - The town created its first Stoneham Complete Count Committee in the summer of 2019. This committee created a branded

strategy and thorough communication plan that crossed all forms of media and used storytelling to connect with the local community.

- Census 2020 Challenge with Wakefield - The Town of Stoneham has a bit of a rivalry with nearby Wakefield. At the request of the committee, the Town Administrator and Select Board Chair for Stoneham made a video challenging Wakefield to a response contest. It was a great way to promote the census while having a little fun
- Housing Choice Status – The Town retained its Housing Choice status with the Department of Housing & Community Development. The Housing Choice Initiative provides incentives, rewards, technical assistance, and targeted legislative reform to encourage and empower municipalities to plan and build diverse housing stock.
- Outdoor seating dining review – Worked with department heads to create an outdoor seating permitting process for restaurants during COVID-19.
- Stoneham Traffic Commission – Participates in meetings to address traffic and safety issues throughout the municipality. Contributed to the South School redesign working group to identify challenges and opportunities at the existing site. Goal is to create a safer, more welcoming parcel for students, families, and the surrounding neighborhood.
- Solar the Arena – Finalized with Solect and received approval at Town Meeting to execute agreements including PILOT, install solar panels, and submit all necessary paperwork to achieve a high performing PPA for the next twenty years.
- Arts & Culture Regional Trail Project – Awarded funding with the towns of Wakefield and Lynnfield to create a regional arts trail project. Project will be conducted in 2021.

## **Police Department**

The Stoneham Police Department is committed to providing the highest level of professional police services while respecting the constitutional rights of every person living in or visiting the Town of Stoneham. We achieve this mission by working in partnership with the community and by practicing Community Oriented Policing. Serving with compassion and respect to all members of the public, we remain committed to providing these services with professionalism and integrity.

The Office of the Chief manages the overall operation of the Stoneham Police Department and plans for the future in close collaboration with the Town Administrator.

Over the course of 2020, there were significant personnel changes within the police department. In January, Officer Arthur Yeomelakis left the police department to begin a new career as a Stoneham firefighter. In May, Officer Kevin Russell transferred from the Stoneham Police Department to the Malden Police Department. In September, Nicholas

Palmieri became a student police officer, entering into the Reading Police Academy. In November, Alyssa Wall was hired as a part-time office assistant and began working with Raymie Parker. Mrs. Parker left the police department in December after working with us for eight years and we wish her success in her future endeavors. In December, Officer Brendan Carr left the Department to pursue a new career in the private sector.

The following is a roster of the Department's sworn personnel as of December 31, 2020: Chief James McIntyre; Lieutenants David Stefanelli and Tony Kranefuss; Sergeants Robert Kennedy, David Thistle, Kenneth Wilkins, Thomas Heller, Christopher Apalakis, Christopher Dalis and Michael DeCroteau; Officers Sheryl Rotondi, Stephen Carroll, Joseph Ponzio, Paul Norton, Thomas Day, Christopher Copan, Edward Fucarile, William Reinold, David Ryan, Patrick Carroll, Kenneth Bowdidge, Laura Engel, Luc Bourgeois, David Szydlowski, Jonathan Mahoney, Derek McShane, Stephen Aprile, John Curtis, Michael Colotti, Brian Raffaello, John Burton, Christopher Murphy, Michael Prudente, Richard Pacini, Joseph Cataldo and Zachary Newell.

The civilian administrative staff for the department consists of office manager Erin Sinclair, part-time office assistants Patricia Quinn, Alyssa Wall, and Linda Leis, our domestic violence advocate.

Located within the police station is the communications center for both the police and fire departments. The Public Safety Dispatch Department is comprised of seven civilian dispatchers who process the emergency and business calls for police, fire or emergency medical services. During the course of 2020, over 16,400 calls for service were processed through the dispatch center, with 4,300 calls received through the 9-1-1 system.

The following is a roster of the Public Safety Department's personnel as of December 31, 2020: David Luciano – Head Dispatcher, Brian Johnston, Nathaniel Powers, Michael Sweeney, Kimberly Hunter, Amanda Farrington, and Joshua Paciga. Public safety dispatchers are the calming voices heard on calls to 9-1-1 and police and fire department radios.

The last member of the police department that deserves special recognition is our part-time custodian, John Nofall. For the past 15 years, Mr. Nofall has worked hard to keep our building clean, which can be a daunting task since we operate around the clock, seven days a week. It is not uncommon for visitors to comment on the cleanliness of our building. In 2020, Mr. Nofall's work took on greater importance as he worked six days a week cleaning and disinfecting our building to help keep our staff and visitors healthy.

Like other businesses and units of government, the police department needed to make operational adjustments due the COVID-19 pandemic. All police and communications personnel were required to perform a wellness check immediately upon entering the building before the start of their shift. Our civilian administrative staff worked remotely from home. Pre-shift roll calls which were normally conducted in person by supervisors were replaced with an electronic version conducted on the officer's police vehicle mobile data terminal. In-person police training was eliminated and moved to a remote learning program. The police department created an on-line reporting system which allowed for

reports of certain crimes or events to be submitted through the Department's web page. Police personnel would then contact the reporting party by telephone to eliminate the requirement for in-person contact. With district and superior courts closed for jury trials and most in-person matters, individuals seeking services through the courts were directed to their local police department to facilitate the requests. Individuals held in custody who were unable to make bail after their arrest needed to be arraigned remotely in our cell block, which placed a strain on shift personnel.

The Stoneham Police Department's Domestic Violence Unit, consisting of Sergeant David Thistle and civilian advocate Linda Leis, provide substantial support to victims of domestic violence. From the work of the first responding officers to a call involving domestic violence, through the follow-up with victims conducted by Sergeant Thistle and Ms. Leis, our department's response has been held as a model for other agencies to follow.

Over the past year, Ms. Leis conducted follow-up with 84 victims from the 141 reports of domestic violence the Department investigated. Of particular concern were 21 deemed high risk with the potential for lethality to the victim. Part of the outreach provided to victims includes, but is not limited to assisting victims in obtaining Abuse Prevention Orders, safety planning, finding emergency shelter, locating legal services, and providing emotional support.

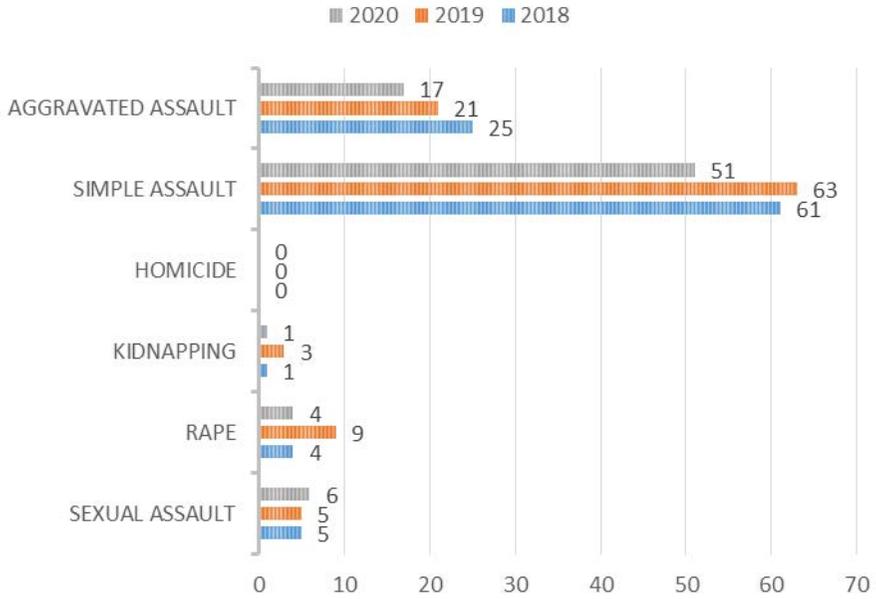
Ms. Leis also represents the police department on several committees including the domestic violence high risk assessment team for Woburn District Court, TRIAD group focusing on issues facing elders, and serves as vice chair and community outreach coordinator for Stoneham Alliance Against Violence.

In June, Detective Lieutenant Stefanelli was recognized by the Stoneham Select Board with the Sapphire Award for his work with individuals and families experiencing substance use disorders. The Select Board created the Sapphire Award in 2018 to recognize a resident or employee that goes above and beyond, making a significant contribution to our community. Since 2017, Lieutenant Stefanelli has participated in over 300 visits to homes where a person may have overdosed or a family member has a substance abuse disorder. The work of Lieutenant Stefanelli and the other members of the overdose response team have been instrumental in assisting community members into recovery and providing guidance to help family members support their loved ones in their recovery efforts.

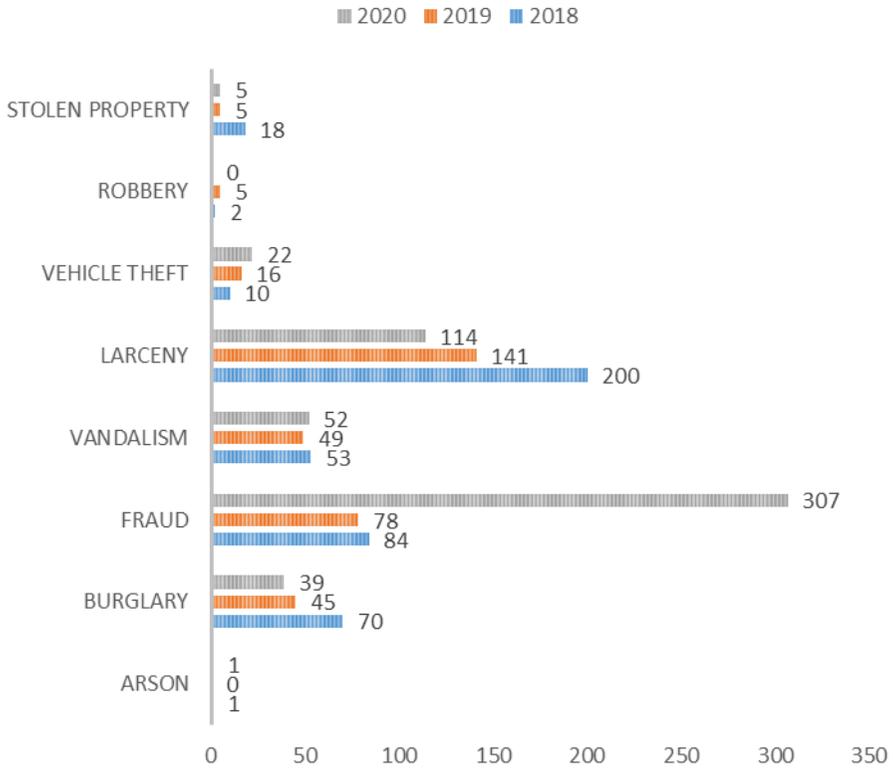
Lastly, on behalf of all the members of the Stoneham Police Department, I would like to extend a sincere thank you to our residents, local businesses and community organizations for the support shown to us over the past year. Whether it was a donation of face masks or hand sanitizer, meals or thank you notes, your generosity and kind words were appreciated.

The following graphs that appear below show three-year statistical trends for criminal activity, calls for service, and police related activity.

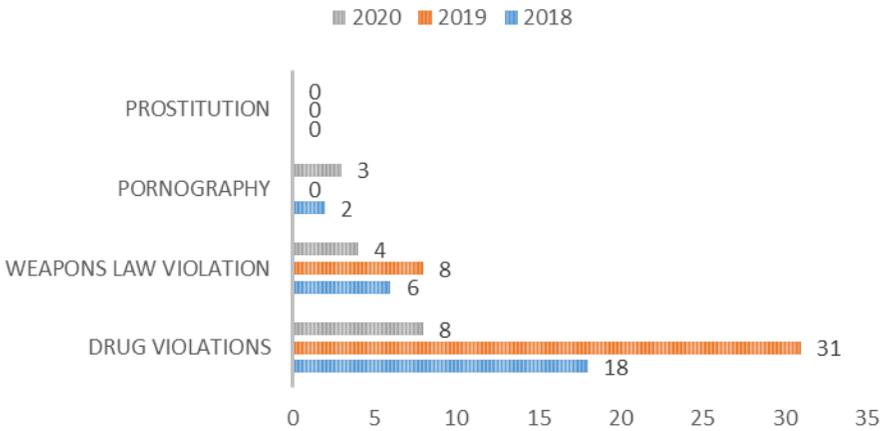
# CRIMES AGAINST PERSONS



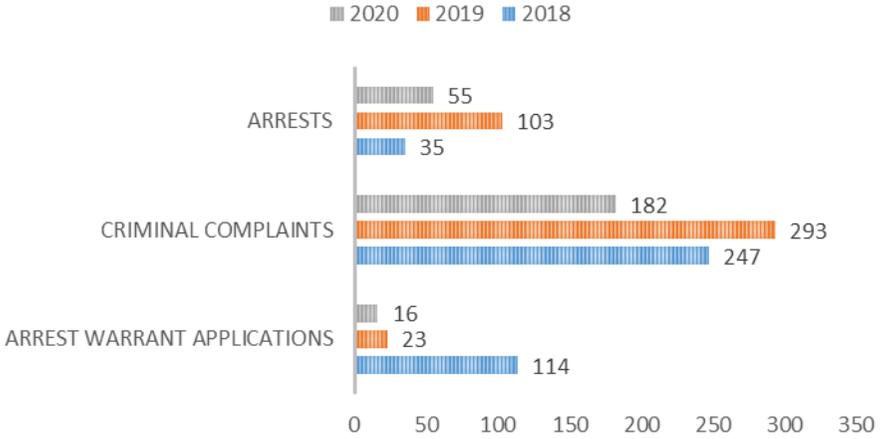
# CRIMES AGAINST PROPERTY



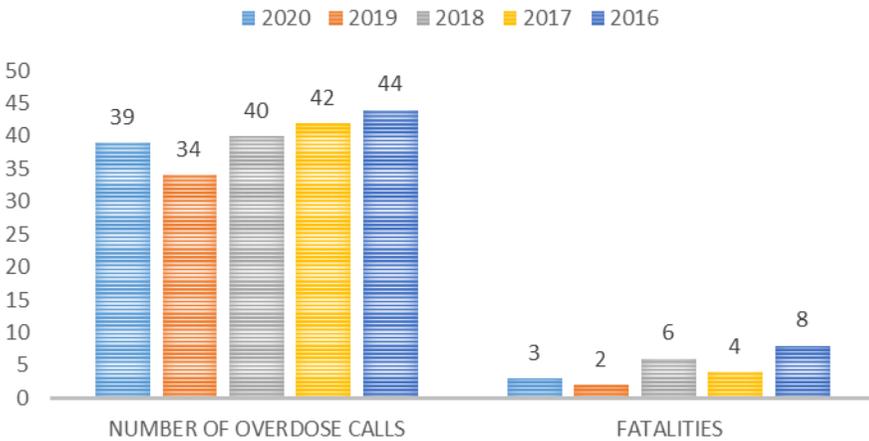
# CRIMES AGAINST SOCIETY



# COURT ACTIVITY

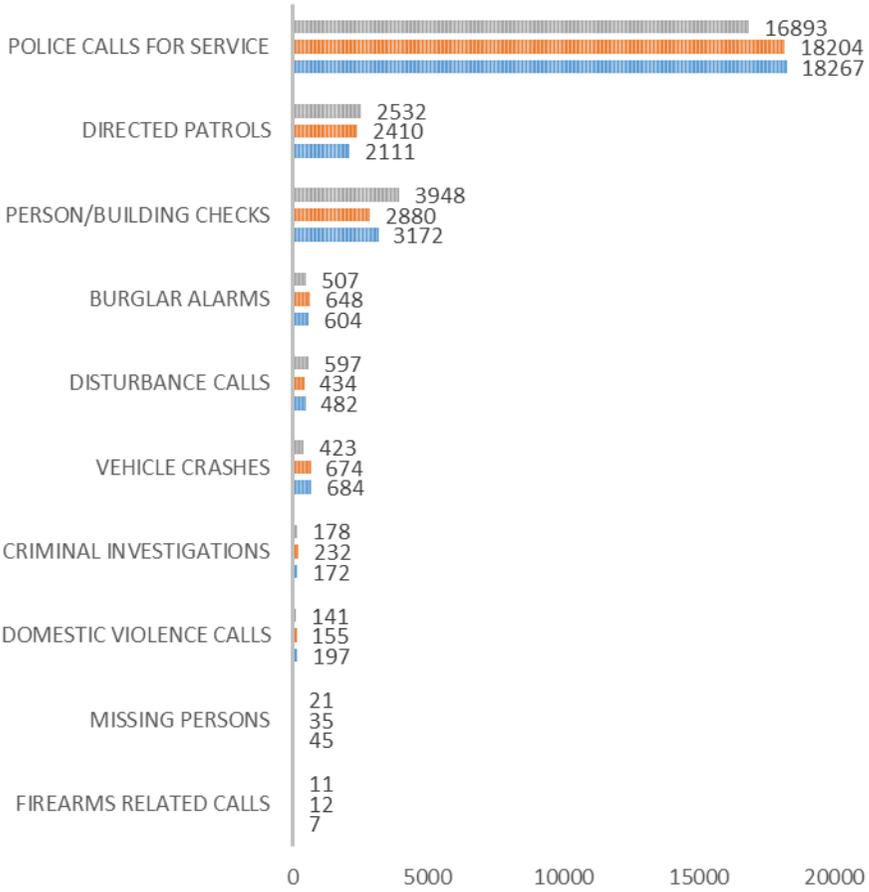


# DRUG OVERDOSES



# SELECTED CALLS FOR SERVICE

■ 2020 ■ 2019 ■ 2018



# Procurement

## Mission Statement:

The Procurement Office is committed to supporting all of our municipal and school departments with the acquisition of supplies & services, equipment, public construction and disposal of surplus equipment. We achieve this through an open and fair competitive process that will ensure cost effectiveness and efficient operation of the Town and Schools while maintaining compliance with all related MA general laws, regulations and Town bylaws.

## Department Overview:

The Procurement Office consists of one employee, the Procurement Officer, who under the joint supervision of the Superintendent of Schools and the Town Administrator, serves as a professional resource for the procurement and disposition of supplies, services and real property. The Department is responsible for creating and maintaining all bids, contracts, supporting documentation and reporting in accordance with MGL 30B, 30, 39M, and Chapter 149.

## Professional Designation & Affiliations:

Massachusetts Certified Public Purchasing Official

Member of the Massachusetts Association of Public Purchasing Officials

## Department Highlights:

### High School Building Project:

Award of Owners Project Manager- Compiled and distributed bid analysis and scoring for original 11 responding vendors. Coordinated shortlisted vendor's interviews, reference checks, scoring, and MSBA reporting resulting in the award to SMMA.

Appointed member of the School Building Committee after successful completion of Massachusetts Office of the Inspector General Certification program earning the designation of Massachusetts Certified Public Purchasing Official (MCPPO).

### Covid 19:

Command Center - Integral member of this team that operated the Emergency Operations Center. Beginning in mid-March through August, this team, coordinated activities and planned COVID-related services for Stoneham's at risk population, while maintaining their individual job responsibilities. The Command Center team assisted with the delivery and distribution of more than 300 grocery orders, 110 essential bags, 6,000 school meals, 13,000 masks and \$14,500.00 in donated gift cards. For their efforts the team was recognized by the Massachusetts Municipal Association with the Pickard

Innovation Award. This award recognizes municipalities that have developed unique and creative projects and programs to increase the effectiveness of local government.

PPE Procurement – In conjunction with MA Operations Services Division and MGL 30B guidelines, established best value vendors for the procurement of Personal Protective Equipment (PPE) and supplies for the Town and Schools.

Working with School Superintendents, Sandra Malzone, High School Nurse, and Brian McNeil, Facilities Director, developed a PPE solution to ensure all Stoneham schools would be able to open on time and operate under DESE, MA Department of Public Health and CDC Covid 19 protocols. This resulted in the timely and most cost effective procurement of PPE but also, signage, tents, storage trailers, air purifiers, and paneling systems. Supported St. Patrick’s school with PPE procurement as part of an Elementary and Secondary School Emergency Relief Fund (ESSER) grant giving to Stoneham.

Through sourcing initiatives and developing relationships was able to locally procure PPE items from suppliers who were forced to alter their current business model and become a distributor of PPE in order to remain sustainable. Such vendors include, Sterling Printing and Stoneham Sports Center in Stoneham, J.R. Landry in Braintree and W.B. Mason in Brockton.

**Bids and Proposals:**

Website Creation – Working with Teddy You, developed the Procurement website. All Invitation for Bid (IFB) and Request for Proposal (RFP) documents are now available to be downloaded directly from the Town of Stoneham website. The website has been set up to enable all vendors who have downloaded a bid to be notified when any addenda, questions and answers or additional informational documents have been uploaded. The website functionality increases the amount of exposure the Town’s bids will receive from potential bidders and ensures a fair and competitive bidding process.

FY 21 Bids – Working closely with the respective departments, the Procurement Office successfully bid and awarded contracts for the following:

DPW

Asphalt Crack Sealing Construction Services, Asphalt Mill and Pave, Bituminous Concrete Sidewalk Construction Services, Catch Basin & Street Sweeping Spoils Removal and Disposal, Concrete Sidewalk and Granite Curb Construction Services, Fence & Guardrail Services, Traffic Marking, Tree Trimming, Water Main Cleaning and Lining and Yard Waste Removal and Disposal.

Fire Department

Fire Station Feasibility Study

Parks and Recreation Department

Clara Steele Playground Renovation Project

**Surplus Property Disposal:**

Established and maintain account for the Town on Municibid, an online auction marketplace for government agencies, schools, authorities and utilities to sell their surplus and forfeitures directly to the public. All auctions take place online and are available to bid 24 hours a day. There is no cost incurred by the Town to utilize this service, as the buyer pays a fee to Municibid when the final bid is accepted. We have been able to repurpose, through auction, town owned vehicles, equipment, and furniture no longer in use or of use from the DPW, Fire Department and Senior Center. Through auction the Town has realized over \$15,000.00 in unexpected revenue. Currently we have active auctions for vehicles and equipment no longer in use at the Town’s Golf courses.

**Community Participation:**

Volunteer worker for the Town, Primary and Presidential Election.  
Volunteer for the Senior Center Summer Luau and Octoberfest events.  
Volunteer weekly for Town Hall Lobby Covid Desk.

## **Public Library**



This is the 160<sup>th</sup> Report of the Stoneham Public Library, covering the calendar year 2020.

The calendar year 2020 was a challenge for everyone in Stoneham. The Library was especially hard hit.

### Budget

Because of COVID-related revenue shortfalls in the Town, there was a spending freeze last spring. The Library lost approximately 45% or over \$62,000 of Books and Materials funding. Furthermore, the Library's budget for FY21, starting July 1<sup>st</sup>, 2020, was cut by another almost 12%, or approximately \$110,000. The cuts came primarily from staffing. One full-time position that was open in the Junior Room was funded for only half of FY21, a part-time position that was open was cut completely, and the Library lost our Assistant Director position. This last cut was the most substantial and the one the Library will continue to struggle without, in areas of marketing and web design, programming for adults, functioning of the Library's makerspace items, working with the Friends of the Library, and much more.

These cuts have required the Director and Board of Trustees to apply for a waiver with the Massachusetts Board of Library Commissioners for FY21, and that status is still pending. If the waiver is denied, the Library will become decertified, and Stoneham residents will lose a number of borrowing privileges and services, including patrons not being able to use other cities' and towns' libraries, not being able to borrow items from those libraries, and much more. The Library will also lose approximately \$24,000 per year in State Aid funds. The recertification process takes several years, so the loss is substantial.

\*Furthermore, until the Assistant Director position is reinstated, the Library will not be able to meet the Hours Requirement with the Board of Library Commissioners. This position is not included in the budget draft for FY22, to be approved at Town Meeting in May 2021.\*

### Hours of Operation

Library staff have been providing Front Door Service to Stoneham residents since mid-June 2020, Monday – Friday from 10am-4:30pm. The Library was one of the first in the area to offer this service, and the schedule was one of the most expansive in terms of hours amongst area libraries.

Lastly, as was noted above, the Library will not be able to meet the Hours Requirement in FY22 if the Assistant Director position is not reinstated; therefore the Library will be in danger again next year of losing certification.

### Facility

The Library will reopen for appointments in early March 2021, but in the summer, fall, and winter 2020, the building underwent many health and safety changes and improvements.

Staff service desks have plexiglass set up, and hand sanitizer stations have been added to the stations already mounted. Additionally, continued maintenance and repairs work has been done on both the HVAC system and the large boiler. These repairs have been unanticipated and therefore unbudgeted.

The Library's two meeting rooms are being used for storage of furniture and quarantining of items and will not be usable until the Library is fully reopened. Library staff are looking forward to that time!

The aging carpet in several areas of the Library has not been replaced, and increased funding for replacement is not in the FY22 budget. The spaces that need to be addressed are in the Junior Library, the Mezzanine, and two smaller rooms. There are spots where the carpet is worn through completely, and completely funding this project will need to be a Town priority in the future, for the health and safety of staff and patrons.

The roof over the older part of the building continues to leak, and there were a few instances of major flooding episodes (numerous gallons of water coming in to the upstairs, staff-only areas. This too will need to be addressed in the future, to prevent a catastrophic event.

However, funds for maintenance of Town buildings like the Library have to continue to increase. There are numerous other maintenance projects that have been continuously postponed due to lack of funds over the past 30 years and are reaching the critical stage. These projects include repainting or replacement of old wooden, drafty windows, new carpeting, and electrical issues. Addressing these projects will save money in heating and cooling in the long term, ensure an ideal environment for the Library's collections and a safe and healthy environment for staff and patrons.

### Access and Material Collections

Before the pandemic hit, the Library circulation was stable or increasing. Most worthy of note is total circulation for February 2020 increased over 1,000 items or about 12% over February 2019!

Because of COVID-19, circulation has dropped in all departments in the Library when comparing 2020 with 2019; however, there are some highlights to note. In at least one month (Jan 2021), Stoneham Public Library's overall circulation was *better off* than that in many libraries in the NOBLE network, including Reading, Melrose, Wakefield, Lynnfield, Peabody, Danvers, and more!

Additionally, use of many of the Library's digital services increased dramatically in 2020. For example, from mid-March – December 2020, number of circulations with Hoopla Digital increased 92% over the same time period in 2019, from 2,155 in 2019 to 4,144 in

2020. Hoopla is a streaming service (music, movies, ebooks, and audiobooks) available to Stoneham residents.

Many of the Library's partner organizations have allowed for increased services as well. Most notably, Ancestry.com has been available from home or anywhere outside of the Library with internet access since early in the pandemic. This additional service is scheduled to continue until the end of March 2021.

### Junior Library

Staff who were new to the Junior Room in the last report had quite a year! All Junior Room staff, Rachel, Pat, Allie, and now Katie have not only kept access to books and other items open to our children during 2020, new programming for children has been added! These include a regular virtual Lego meetup, an evening as well as a morning story time during the week, and even a Scary Book Club for teens and tweens! The last program is being offered in partnership with the Middle School Librarian! Junior Room staff are continuing to plan exciting events for children and look forward to seeing friends young and not-so-young soon!

Last winter and spring, Junior Room staff had to plan and then re-plan Summer Reading programs. Summer Reading started right after school was out and continued until the end of August in 2020. The children in Stoneham enjoyed reading and having staff pick out books for them. Additionally, children loved selecting beads of all sizes, shapes, and colors for the reading done during the summer. Furthermore, families were able to pick up beads and other prizes at the Front Door, in a safe manner for all! Additionally, the Library received a grant for a two-year subscription to Beanstack, an online system that allows the Library staff to create contests and challenges and allows patrons to record the time read and items read!

Late in 2020, the Mashburn family of Stoneham set up a GoFundMe page for the Library, and the residents of Stoneham have been generous in supporting this effort! Thus far, the fund has raised more than \$600. The Mashburn-Metzger family also selected children's books from a list provided by Library staff about BIPOC and other current social matters. Many others have also donated to the Junior Room in 2020 and the past, and Library staff are grateful for all of them

### Adult Library

The Adult Services Dept was able to provide quality programs as well. The two monthly book groups for adults was able to continue meeting virtually every month! Reference Librarian Maureen, who leads these discussion groups, decided to have the group select titles available through Hoopla Digital. This is because Hoopla has 'simultaneous access', meaning more than one person can borrow the same title at the same time!

The Library offered prizes for Summer Reading for Teens and Adults as well! Hundreds of dollars in gift cards were purchased from local businesses to help support many who were and are still struggling, and Library staff enjoyed seeing adults just as excited about reading during the Summer!

A Library staff person, Tim, started virtual gaming programs for children, teens, and adults on Twitch! These programs occur regularly on either Monday or Friday evenings and are advertised on the Library’s website and social media pages. Participants are able to watch as Tim plays a variety of games, including Minecraft and more!

During summer and fall, the Library offered a number of virtual programs for all ages in partnership with the American Automobile Association. These programs were targeted for specific topics, like Teen Driving or Driving at Night and were appreciated by all! The staff are continuing to add and research new services

The Friends of the Library has not been able to meet since last spring, and the Friends Board is seeking new Board members to lead the group into the future! Please contact the Library Director if interested. The Library has depended on the Friends in the past for funding for museum passes and programs. The Friends (in partnership with the Stoneham Garden Club and through donations from local businesses) had begun having an annual fundraiser and other author visits, most recently in September 2019 with Hank Philippi Ryan speaking! The Library staff as well as Stoneham residents look forward to similar programs in the future!

All of the described Junior Room and Adult Services programs, except for fundraisers, were free of charge to attendees.

Because of the closure and the pandemic, the Library temporarily postponed finishing the strategic planning process. Library staff and the Board of Trustees are also eager to develop a more comprehensive marketing plan. This work will be done in 2021 and will guide the Library over the next five years.

As a parting reminder, please review the figures below. In 2014, the most recent year for which figures are available, here is how Stoneham’s Library compared with some of her neighbors:

Total Town Appropriation to the Library:

Melrose	\$ 925,000	Wakefield	\$1,333,000
Reading	\$1,343,000	Stoneham	\$ 721,000

Full Time Equivalent Employees & Total Positions:

Melrose	16.17	34
Reading	21.20	38
Wakefield	22.14	42

Stoneham 12.43 18

Total Staff Hours Worked per Week:

Melrose	566	Wakefield	775
Reading	742	Stoneham	435

Hours Open:

Melrose	61	Wakefield	61
Reading	63	Stoneham	51

While some of these numbers have changed, the struggles the Stoneham Public Library are still the same. Library staff have been able to accomplish many things as can be seen in this report, but there is still much more to be done. The building will continue to need more emergency repairs if funds and attention are not directed to it by the Town. More funds and more staff will be required immediately to regain the 51 hours of service required for State certification. Even more funding will be needed to add back the 10 hours of operation lost more than 15 years ago, and recent attempts to do this by Library staff and the Board of Trustees have not been successful. Furthermore, the Library should have a professional Librarian for Young Adults, as most libraries in the State do. Also, to retain the staff we have and attract more qualified staff, continuing to improve salaries and increasing training are vital.

When a few of our patrons asked in 2020 why the Library did not offer some of the services at the same times that neighboring libraries did, we need only point to the statistics listed above. I hope and expect that the next 10 years will bring better things for our Library than 2020 witnessed, and I look forward to the future with the support of the residents of Stoneham.

THANK YOU

As always, the Library Board of Trustees and I wish to thank the entire staff. They are second to none in their dedication to the public and to the Library, especially over the majority of 2020.

Respectfully Submitted,  
Nicole Langley  
Library Director

## Public Works

The Department of Public Works (DPW) is now operating with a total complement of 29 full time positions. One employee works three (3) days per week for the DPW and two (2)

days per week at Whip Hill Park. The total complement of employees includes Engineering and Administrative personnel as well as Water, Sewer, Highway, Cemetery, and Equipment Maintenance staffing. As noted in recent years, our current complement of employees necessitates use of private contractors for some aspects of our operation.

**ENGINEERING**

Engineering is directly involved in the diverse activities performed by the Department of Public Works and serves as a consultant to every Town Department and committee in regard to technical support. In addition they are responsible for overseeing the planning, design, inspections, construction and rehabilitation of the Town’s infrastructure systems including streets, water, sewer and drainage.

The major projects the Engineering Division was involved in were the Planning Board subdivision, the MWRA pipeline and the Eversource project (main transmission line from Woburn to Wakefield). The Division also administered the contracts with various engineering consulting firms including:

1. Sigma Water Safety, Inc. (Cross Connection Control)
2. Arcadis Inc. - Sewer System Evaluation and Improvements, Capacity Management Operation and Maintenance Program Assessment (CMOM) as ordered by the Environmental Protection Agency (EPA), Illicit Discharge, Detection and Elimination (IDDE) Plan as ordered by the EPA.
3. Water & Waste Pipe Testing (water leak detection survey)
4. Stantec. (National Pollutant Discharge Elimination System (NPDES) permit), Greenway (bike path) and evaluation and main sewer to Fallon Road Phase 2 Sewer Main replacement (Hillside Ave to Maple Street).

**WATER MAIN CONSTRUCTION**

The M.W.R.A completed 2 contracts with Albanese D&S Inc. to install a major transmission line (48”) through Stoneham from the M.W.R.A pumping station on Woodland Road to Wakefield and Reading. This line will ensure that Stoneham and the communities to the north will have a back-up water supply. The construction of this transmission line in North Street, Oak Street and Cottage Street and Wright Street to date has resulted in the replacement of more than 1 mile of Town owned water main, gate valves, hydrants and services.

Total backflow tests (Sigma Water Safety) – 677  
Building surveys and resurveys – 5

**SERVICE INSTALLATIONS BY PRIVATE CONTRACTORS**

- |    |                |   |
|----|----------------|---|
| 1. | Water services | 2 |
| 2. | Sewer services | 2 |

## **SANITARY SEWER SYSTEM**

The Department of Public Works proactively implements an annual infiltration and inflow (I/I) removal program in conjunction with the MWRA Local Financial Assistance I/I Removal Program.

The Town received another grant / interest free loan from the M.W.R.A to continue rehabilitation of the sanitary sewer system. Phases 11, 12 and 13 total \$2,910,000 (total 50% grant and 50% interest free loan). The next construction project, Phase 7, is currently under design.

There was no Sewer system rehabilitation work completed in 2020.

## **STORM WATER DRAINAGE SYSTEM**

The Town has continued to make progress on Storm Water Management and MS4 permit compliance, including the Illicit Discharge Detection and Elimination (IDDE) program. The IDDE program is aimed at identifying and eliminating cross connections between the sanitary sewer system (which conveys wastewater) and the storm drain systems (which conveys storm runoff). In accordance with the Town's Final IDDE Plan, the following work was completed in 2020:

- Developed a Stormwater Management Program (SWMP) Manual, which includes:
  - Procedures for site investigations and long-term O&M for construction projects
  - O&M procedures for public facilities and equipment, including parks, open space, buildings, vehicles and equipment
  - Stormwater Pollutions Prevention Plans (SWPPPs) for all maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Enclosed or covered salt and deicing supplies
- Developed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Distributed an annual, Spring season message encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilize and posted messages on the Town's website and on the Stoneham local TV channel.
- Distributed an annual, Summer season message encouraging the proper management of pet waste and noting existing ordinances. Continued distribution of pet waste flyers with pet licenses and installation of pet waste disposal signs at parks.
- Conducted a structural BMP inventory and stormwater catchment investigations
- Completed construction site plan reviews and inspections for compliance with construction site stormwater runoff
- Continued on-going inspection and cleaning of catch basins

- Continued on-going cleaning of roadways to prevent sediment, debris, and pollutants from entering the storm drain system
- Conducted Illicit Discharge Detection and Elimination (IDDE) Training and Good Housekeeping Pollution Prevention Training to Town employees and departments

### **HIGHWAY**

Roadway paving was provided by D&R Paving of Melrose, Massachusetts, following a public bid. The following streets or portions thereof were excavated by cold planer and resurfaced during 2019:

<b>2020 Chapter 90 Paving Program</b>		
Green Street	(Spring Street to Bow Street)	1,850'
Pond Street	(Summer Street to SkyeWood Drive)	1,160'
Keene Street		1,607'
Steel Street		821'
Hillside Avenue		958'
Longbow Road	(Farilane Road to Town Line)	791'
Rita Road		316'
Fairlane Road	(valley Road to Town Line)	671'
Perkins Street	(Franklin Street to Martin Louis Way)	1,576'
Carlida Road	(Green Street to Farilane Road)	350'
Whip Hill		

<b>Non Chapter 90 Roadway Paving</b>		
Whip Hill Road		405'
Pershing Place	(paid by homeowners)	310'

The Town paved 2.04 miles of roadway this year. (3 miles per year would constitute a 25 year replacement cycle.)

## **SIDEWALK UPGRADING**

Sidewalk improvements were conducted by Town forces as well as contractors. Cement concrete sidewalks and granite curbing were installed by LaRovere of Everett, Massachusetts, in 2019.

Cement concrete sidewalks, asphalt sidewalks and/or granite curbing were installed on the following streets:

1. ADA improvements (Pine Street at Emmerson Street, Pine Street at Common Street, and at police station)

## **REFUSE AND RECYCLING**

The Department is directly involved in the Town's recycling program.

The drop-off leaf program at the Stevens Street Recycling Center was very active and successful in addressing compliance with current trash regulations which ban yard waste from the general refuse flow. In order to better serve the residents, seven (7) curbside leaf pickups were scheduled during the spring and fall, and a Christmas tree pick-up in early January. After the improvements to the recycling center in 2010 and 2011, all yard waste, brush and tree debris are temporarily stockpiled in concrete-block storage areas as required by the Massachusetts Department of Environmental Protection. ProBark removed approximately 6,700 tons of waste from the site.

Major changes took place in the Town's trash/recycling policy during July 2014. Recycling became weekly and mandatory and trash was limited to 90 gallons per unit, per week. In 2020 the Town recycled 1,888 tons.

Recycling has increased from 13% to 24%. When they greatly reduced their demand for recycled materials the market dropped drastically. The Town had been receiving monies for its recycled materials and it now costs more per ton to recycle material than to incinerate.

This department works with Mayer Tree for the removal of tree and brush waste. North Coastal Environmental removes the street sweepings and 2,030 catch basin cleanings. This work is performed in accordance with a consent order from D.E.P.

Other services provided by the Town include a textile drop off and a book drop off at the Stevens Street Recycling Center, and mercury drop-off at the DPW office building and Board of Health.

## **SNOW & ICE OPERATIONS**

The total snowfall for the 2019-2020 winter season was 30.1". Measureable snow fell during the months of December through March. The largest single snowfall event was 14.5 inches on December 16-17th. In addition due to daytime melting and nighttime freezing the Department responded to multiple sanding and salting calls throughout the winter.

## **TRAFFIC LINE PAINTING, SIGNAL, AND SIGN MAINTENANCE**

1. Hi-Way Safety Systems, Inc., of Rockland, Massachusetts, and Markings Inc. of Pembroke, Massachusetts provided approximately 121,170 linear feet of traffic line painting and associated , word, and symbol painting.
2. Dagle Electrical of Woburn, Massachusetts, provided traffic signal and streetlight maintenance on 255 signals/street lights.

## **CEMETERY**

The Department is responsible for the Lindenwood Cemetery, which includes the operation and maintenance of roughly 34 acres of land. The cemetery foreman is responsible for prioritizing maintenance and managing laborers in the daily operations. Major maintenance and long-term projects are coordinated by the engineers.

Number of lots sold – January through December 31, 2020 – 41

Number of interments – January through December 31, 2020 – 79

A new section for burials was developed behind the existing maintenance building. These 213 lots were put on sale in 2019. The department will need to look at the land in the north section of the cemetery abutting the golf course for future expansion.

## **TREE DIVISION**

The Town utilized the Town contracted tree company, Northern Tree to assist with removing several large trees in Town. This was essential due to the Town certified arborist was out most of 2020. The Town has been removing more trees than it is planting per year. The Town must take the steps to start an annual planting program to maintain its tree lined streets.

Trees Planted	25
Trees Removed	29
Stumps Ground	0
Trees Pruned	160

## **TRUCK MAINTENANCE**

The DPW truck maintenance department, under direction of the Director of Public Works, conducts and oversees all maintenance of Town-owned vehicles including the Police Department vehicles and Senior Center van.

The Public Works Department, at the request of the Capital Planning Committee has detailed the capital equipment replacement program in a summary format. The program is designed to replace smaller vehicles on a 10 year cycle and larger or specialized vehicles on a 20 year cycle.

The only equipment purchased this year was an asphalt hot box.

**MISCELLANEOUS ON-CALL ISSUES**

The Department of Public Works responds to various complaint calls throughout the year. The issues shown below may have been called in by a resident or noticed by Town officials. The DPW change it policy on how homeowner sewer service calls are addressed. The sewer service is the responsibility of the homeowner and the town does not enter into any residents homes to push service plugs. This is the reason for not showing the amount of related issues.

**SEWER RELATED ISSUES**

*(Approximate Values)*

1.	Main sewer plugs	19
2.	Sewer service plugs	0
3.	Sewer service excavation/repair	1

**WATER RELATED ISSUES**

*(Approximate Values)*

1.	Water main break	2
2.	Water service break/repair (Town portion)	5
3.	Meter repairs/replacements	100
4.	Radio Meter Readers installed	150
5.	Water meter readings	26,000
6.	Water meter final readings	220
7.	Water turn on/off	10
8.	Rusty water calls	6
9.	Hydrant repairs/replacement	3

**DRAIN RELATED ISSUES**

*(Approximate Values)*

1.	Drain repairs/replacements (linear feet)	200
2.	Catch Basin and Drain Manhole Repairs	5

**HIGHWAY RELATED ISSUES**

*(Approximate Values)*

1.	Sign installations/replacements/repairs	16
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### **STREET LIGHT REPLACEMENT PROGRAM**

In conjunction with the Planning Department, the Town has replaced 756 street lights in Phase Two this year. Phase one, last year replaced 750 of these lights. These new LED lights are equipped with dimming photo cells that are factory set to dim by 50% from 11 PM to 5AM. The replacement and dimming will result in a substantial electricity savings.

### **DPW MISCELLANEOUS WORK**

- 1) Winterize 687 hydrants
- 2) Sewer segment maintenance program, continuous critical area preventive maintenance of 35 segments (weekly).
- 3) Christmas light installation on the Main Street town shade trees and Town Common.
- 4) Landscaping of certain Town properties
- 5) Water main flushing program at all 687 hydrants locations
- 6) Clearing critical catch basin grates before large storm events.
- 7) Clearing and maintaining 189 headwalls prior to rain events,
- 8) Oversee the maintenance and repair of all public buildings, senior center, library, Town hall other than the schools.
- 9) Dead animal pick-ups as reported – approx. 40-50 per month
- 10) Dig-Safe mark-outs – approx. 50 per month, 600 per year
- 11) Numerous pothole repairs throughout town.

## **Recreation Department**

### **Mission Statement:**

The mission of the Stoneham Recreation department is to provide educational and enjoyable recreational programming for the youth, adults and seniors of the Stoneham community. The need for continuous growth and expansion of programs will complement the continued growth and recreational expectations of the Stoneham community. The department strives to work with the citizens of Stoneham to develop programming which will help enhance and encourage the sense of community within the town.

### **Department Overview:**

The Stoneham Recreation Department is staffed with one full-time employee, the Director, who is responsible for the design, creation and implementation of diverse recreational programs for all members of the community. The Director regularly collaborates with

different department heads, boards and residents throughout town to make sure all programming aligns with the needs of its residents while enhancing community throughout the municipality. He serves as the municipal liaison to the Open Space and Recreation Advisory Committee by attending their monthly meetings and addressing comments and concerns of those committee members. Additionally, the Recreation Director manages the permitting of municipal athletic fields and playgrounds. These facilities include Recreation Park, Pomeworth Fields and Basketball Courts, Cerrone Park, AP Rounds Field and Town Common. The Director is responsible for long term planning of municipal athletic fields, municipal parks and town common areas. This planning includes presenting capital improvement proposals, budget requests and state and federal grant applications throughout the fiscal year.

## **Recreational Department Recap:**

### **Spring/Summer 2020**

The spring of 2020, the COVID-19 pandemic completely altered the day to day operations of the recreation department in Stoneham. As schools days, community events, youth sports and most social programs we cancelled, the recreation department had to alter a majority of its programming. Without access to gymnasiums within the schools, Stoneham Recreation was still proud to have offered over 2 dozen for our residents, while surrounding municipalities did not offer programming during the summer of 2020. With hundreds of residents participating, the Stoneham Recreation department was also proud to boast that there were no COVID-19 related issues in any of our programs. Programs offered during the spring and summer of 2020 included Sports Zone 101, Intro to Golf, Premier Hoops, Nerf Wars, Kids Weekly Tennis, Soccer Shots, American Girl Doll Workshops, Star Wars Jedi Training, Lego Masterbuilder, Kids Vet School, Chess Wizards, Babysitter Training, Staying Home Alone Training, Kids Archery and Rocket Science.

### **Fall 2020/Winter 2021 Programs:**

After offering several outdoor programs in the fall months, the recreation department was limited with the programming due to restricted access to gymnasium and the Town hall auditorium being used for election purposes. With the limited amount of programs being offered due to unavoidable logistics, the department took the opportunity to enhance the department with new online infrastructure. The Recreation Director began the transition of the Stoneham Recreation Website from the Sports Engine platform to an updated version of the MyRec platform. This transition will allow for easier access for our community members to track program participation, increased ability to analyze data and simplified registration process. The new platform will also allow for the department to offer additional programming and handle field reservations online with a new scheduling wizard. This will assist our youth sports groups better coordinate field time and access availability via the online portal. This new website will go live in March of 2021 with a full programming catalog for spring and summer of 2021.

## Department Highlights within the Community:

- **Recreation Bunny Community Drive-by** – In coordination with the Stoneham Police and Fire Department, The Recreation Bunny traveled throughout the town in a socially distanced community celebration
- **Holiday Parade with Santa Claus** – In collaboration with the Stoneham Chamber of Commerce and community groups, a socially distanced parade traveled through the streets of Stoneham with Santa Claus being escorted by the Stoneham Fire Department.
- **Covid-19 Command Center** – At the onset of the Covid-19 pandemic, the recreation director served as daily administrator for the Stoneham Command Center based out of the Senior Center. In this role, the Recreation Department coordinated volunteers for several community outreach projects, worked with colleagues to address community members with food insecurities and various projects to help residents throughout the spring of 2020
- **Steele Playground Project**- Beginning in the winter of 2021, the Town of Stoneham began the revitalization of Steele Playground. The project is expected to be completed by May of 2021 and will provide the town with a barrier-free, ADA compliant play area with new equipment and improved safety surfacing.
- **Rec Park Field House Renovation**- During the fall of 2020, The Recreation Park Field House received a complete facelift with new concession stand, new flooring, new furniture and a paint.

## School Building Committee

The Stoneham School Building Committee (SSBC) had quite a busy year since the June 27, 2020 Annual Town Meeting. This process actually commenced over seven years ago with the submission of the initial Statement of Interest (SOI) for the Stoneham High School to the Massachusetts School Building Authority (MSBA) by the Select Board and School Committee. The MSBA deferred the SOI, as well as subsequent submissions for five successive years until the March 2018 submission, which MSBA reviewed and approved in December 2018, agreeing that a Feasibility Study should be undertaken on Stoneham High School. The Town and the MSBA executed an agreement for the Feasibility Study in February 2020, which is being overseen by the SSBC. The MSBA is the state authority that administers and funds a program of grants for Massachusetts

public school projects. The MSBA mandates a multi-step rigorous study and approval process encompassed within the Feasibility Study.

Through the summer months, the SSBC worked with the High School Visioning Committee, comprised of school administration, teachers, staff and students to develop the educational plan, a detailed breakdown of what the future educational goals and needs are for our SHS students. The result of this collaboration, along with a Visioning Program which involved about sixty individuals (students, teachers, SSBC and community members over eight sessions totaling 12 hours), was a complex that includes classrooms, a cafeteria, a gymnasium and a 600 seat auditorium, as well as exciting new areas such as maker spaces, collaboration areas, a pre-k learning center, turf athletic fields, a dedicated Community Presentation space, and walking paths, all of which will provide learning and recreational opportunities for everyone in the community. The building will be constructed to be Zero Net Energy compliant, which will not only conserve natural resources but will ultimately reduce the cost of energy used by the building. Nine design plans, meeting the requirements of the program, were reviewed by the SSBC and by the community at two community forums, and on October 6, 2021, the SSBC identified five options for further study and submitted the first submission to MSBA.

During the fall, the SSBC reviewed design plans and models, cost estimates and energy performance analysis for each of the five options. The Committee presented to Town boards and organizations, PTO's, the High School Visioning Committee and performed three community surveys seeking input. On December 23, 2020, the SSBC submitted the second submission to the MSBA, identifying the one preferred option.

On February 11, 2021, the MSBA Board of Directors approved the project and authorized the SSBC to proceed into the final phase of the Feasibility Study, which includes developing the detailed design of the one preferred option, including detailed cost estimates. The SSBC hired the construction management firm, Consigli Construction Co., to develop the cost estimates in close collaboration with Perkins&Will, the project architect firm and SMMA, the owner's project management firm.

This phase will continue through the spring and early summer, culminating with the SSBC submitting the final submission to MSBA on July 7, 2021, followed by the MSBA Board of Directors vote to approve the project and grant at their August 25, 2021 meeting. The SSBC will be hosting multiple community presentations during this phase.

With the MSBA's approval of the project, the SSBC will present the project to the voters at the October 4, 2021 Fall Town Meeting for approval and funding, followed by a debt exclusion Ballot Vote scheduled for November 2, 2021.

With the passage of the votes, construction is anticipated to commence the summer of 2022, with the new school opening in the summer of 2024, followed by the existing building demolition and playfields construction, concluding spring 2025.

The SSBC is comprised of municipal employees from the School and Town departments, elected representatives from the Select Board, School Committee and Finance & Advisory Board and citizens with a variety of talents and skills suited to the work of bringing a 21st century high school to the students and community of Stoneham.

Meetings are generally held twice a month on Monday evenings beginning at 7:00 p.m. The Stoneham School Building Committee meetings are open to all and the Committee welcomes community attendance and input. Details for attending meetings virtually can be found at <https://www.stoneham-ma.gov/hsbc>.

Live online versions of each meeting can be found on Stoneham TV government channels (Comcast 22, RCN 15 and Verizon 36). Recorded meetings can be viewed at any time on <https://www.stonehamtv.org/ondemand> in the Stoneham School Building Committee section. For more detailed information about the SSBC including meeting minutes, presentations and upcoming meetings, visit <http://www.stoneham-ma.gov/hsbc>.

Thank you,

The Stoneham School Building Committee

Marie Christie	Co-Chair
David Bois	Co-Chair
Raymie Parker	Chair Select Board
Nicole Nial	School Committee Member
Cory Mashburn	Finance and Advisory Board
Dennis Sheehan	Town Administrator
John Macero	Superintendent of Schools
Bryan Lombardi	High School Principal
David Pignone	Athletic Director
Jeanne Craigie	Town Moderator
Brian McNeil	Town Facilities Director
April Lanni	Town Procurement Officer
Lisa Gallagher	Middle School Administration
Kevin Yianacopolus	High School Facilities
Douglas Gove	Community Member
Stephen O'Neill	Community Member
Josephine Thomson	Community Member
Sharon Iovanni	Community Member
Paul Ryder	Community Member

# **School Department**

## **STONEHAM SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS**

**July 1, 2019– June 30, 2020**

School Committee members for the year were Nicole Nial, Chair, Jaime Wallace, Vice-Chair, David Maurer, Rachel Meredith-Warren and Thomas Dalton. At the annual reorganization meeting in June, Jaime Wallace was elected chair and Thomas Dalton was elected Vice Chair. The Student Representatives to the School Committee were Sophia Perillo and John Pagliarulo. The recipients of the MASS Superintendent's Award that recognizes academic excellence, community service and other activities that distinguish high school students were Sophia Perillo and Amanda Caldarelli. The recipients of the NSDC (National School Development Council) award that recognizes academic growth and student leadership in learning were Aviah Levine and Jacqueline Lynch.

Thank you to the Stoneham School Committee, Stoneham Select-Board, Finance Advisory Board, Town Administrator, Town Accountant and Town Meeting for approving \$30,126,729 School Operating Budget. Special thank you goes out to all unions and non-union employees for their willingness to reduce contractual increases for the betterment of all our students.

Fiscal Budget 2021 went through a dramatic change from its original Town and School proposal of \$31,466,729 in March to final Town Meeting appropriation in June to \$29,876,729. The difference was a \$1,590,000 reduction due to COVID-19. In October, Town Meeting increased the school appropriation by \$250,000 for a new total \$30,126,729.

To balance the budget at \$29,876,729, in June 2020 the district had to reduce \$1,590,000 within weeks. In order to do so, the following occurred:

- Stoneham Teachers Association (teachers, ESPs, secretaries and cafeteria workers) agreed to reduce their 3% increase for Fiscal 21 to 1.5% increase and eliminate \$70,000 in course reimbursement.
- Stoneham Administrators Association agreed to reduce their 3% increase for Fiscal 21 to 0%.
- Stoneham Custodial Association agreed to reduce their 3% increase for Fiscal 21 to 0%.
- Superintendent, Assistant Superintendent, Principals and all non-union employees reduced annual percentage increase to 0%.
- Reduction of Technology Director
- Reduction of seven teaching positions
- Reduction of seven ESP positions
- Reduction of 1.0 Assistant Principal to 0.5
- Reduction of 1.25 Secretary positions
- Reduction of 1.0 technology technician
- Reduction of 1.0 facilities clerk and 1.0 handyman (split between Town)
- Elimination of outsource of STRIDE Effective School Solutions (ESS) Program

- Restructure 1.0 School Business Manager to 0.6 Town wide Budget Director (Town pays 0.4 so the position is full time)

In March 2020, all schools across the state closed for the balance of the school year due to the COVID-19 pandemic. As we moved through the summer months, it was obvious that the upcoming school year would be entirely different than a normal school year. Due to COVID 19, we would have to change the direction of how services would be provided. We needed to create different learning models: Hybrid/Remote Model, Remote by Choice Model, Remote by Closure, Full In-Person Model.

Two distinctive recognition services were held during the year. First, the Committee recognized the following staff members who retired after the 2019-2020 year:

Kathleen Martin – Executive Director of Technology and STEM  
 Rosalyn Levine – Accounts Payable Clerk  
 Denise Migliorini – Physical Therapist  
 Betsy Brown – ESP at High School  
 Teri Calkins – ESP at Robin Hood  
 Kathy DiDonato – ESP at High School  
 Eileen DiLisio – ESP at High School  
 Clare Leonard – ESP at Robin Hood  
 Pamela O’Keefe – ESP at Robin Hood  
 Carrie Young – ESP at Robin Hood  
 Kathleen Evarts – Mathematics Teacher at High School  
 Gordon Ruggaber – Physics Teacher at High School  
 Thomas Sullivan – Physical Education Teacher at High School

Second, the School Committee awarded Crystal Apples to the following supporters of the schools:

Laurie Lucey – Manager High School Cafeteria  
 Stoneham High School Cafeteria Staff  
 Denise Migliorini – Physical Therapist  
 Rob Bardell – Parent and Community Member

**COLONIAL PARK SCHOOL**

Colonial Park opened the 2019 /2020 school year with 264 students in Preschool through Grade 4, compared to 275 students in 2018/2019. There was a 1.9% decrease in the number of students with disabilities (25%). 11% of Colonial Park students’ first language during 2019-2020 was not English, indicating no statistical change from 2018/2019. Interestingly, 3.0 % of Colonial Park students receive ELL services (a 0.1% increase) and 35.2% of Colonial Park students meet the Massachusetts Department of Elementary and Secondary Education’s “High Needs” descriptor (a 1.2% decrease).

During the 2019/2020 school year, the staff and students of the Colonial Park School worked towards several important goals. First and foremost was strengthening the

instructional program of the school to ensure that all students were learning at high levels. The most prominent initiative geared towards this goal was the implementation of new literacy materials in kindergarten through grade two classrooms. These materials were paired with high quality professional development for teachers. A literacy expert was hired to train staff in the use of materials to support student literacy development. During the first part of the school year student data was reviewed to form a baseline on student achievement. Unfortunately, due to school closure and remote learning in the spring, staff was unable to gather post data. However, using their classroom assessments through March 2020, teachers reported strong student growth and achievement in literacy.

Another new initiative in the 2019/2020 school year was improving collaborative structures between general education and special education staff. This was accomplished through creative scheduling that allowed time for teachers to come together and discuss lesson planning, student progress, and necessary accommodations. While some of the conversations were centered on specific students, teachers were also able to collaborate and share practices that positively impacted the learning of all students in the classroom. Through this collaborative structure the expertise of special education staff was applied in the general education classroom. Conversely, special education staff benefited from understanding general education outcomes and structures.

An exciting project undertaken in the 2019/2020 school year was implementation of Project Lead the Way (PLTW) engineering curriculum in grades 3 and 4. This curriculum encouraged students to think critically and utilize problem solving techniques. Students were taught the engineering design process. A strength of this curriculum was the iterative process students undertook. It reinforced content understanding while teaching the value of trial and error in learning.

In March of 2020, Colonial Park School staff faced one of their greatest challenges to date. With almost no time to plan, staff was launched into a virtual environment while simultaneously coming to terms with the reality and effects of a global pandemic. The first step in the school's approach was to distribute as much technology as possible, so students could access instruction at home. Fortunately, the Stoneham Public Schools had been moving toward a 1:1 technology environment, meaning most students were able to have a Chromebook at home for learning, if needed.

Remote instruction evolved over the course of the spring. It started with optional suggestions for learning. After a few weeks, teachers began to provide asynchronous instruction for students to complete at home. Finally, some synchronous instruction was added in as teachers and students learned to navigate the online platforms. Additionally, special education services were provided remotely for students with increasing rigor as the spring progressed.

Throughout the spring of 2020, Colonial Park School staff and the Colonial Park parent-teacher organization tried to raise morale and bring the school community together. One memorable event was a staff parade through the Colonial Park School neighborhood. Hundreds of families and neighbors turned out to watch the train of cars go by. Videos, sharing song playlists and picture slide shows were other ways the school community

stayed connected. The superintendent's office provided regular communication, almost daily, with families to keep them posted on the most relevant details.

While no one could have predicted the events of the spring of 2020, the Colonial Park School community successfully navigated the tumultuous school year with the support of its staff, students and families.

### **ROBIN HOOD SCHOOL**

Robin Hood School opened the 2019-2020 school year with 394 students in Preschool through Grade 4. Robin Hood's enrollment data is very similar to the previous school year. The total enrollment numbers reflect no change from the 2018-2019 school year. There was no statistical change in the number of students with disabilities (21.6%). 12.7% of Robin Hood students' first language is not English, a decrease of 1.5% from 2018-2019. 5.3 % of Robin Hood students receive ELL services (0.5% increase) and 36% of Robin Hood students meet the Massachusetts Department of Elementary and Secondary Education's "High Needs" descriptor (0.5% increase).

Despite the fact that "in person" learning was halted in March 2020 because of the COVID-19 Pandemic, the Robin Hood School is very proud of all that it accomplished during the 2019-2020 school year. Despite the challenges, the Robin Hood School community continued to work tirelessly to offer all students optimum opportunities for both academic and social-emotional growth. A crucial component of this effort involved ensuring that 100% of our staff was trained in best practices for teaching a diverse student body including students with special needs, English Language Learners and students impacted by trauma. In addition, collaboration with our educational leaders enabled the entire elementary school community to reflect on our instructional practices. Specifically, we were able to continue to provide embedded professional development to teachers through coaching, modeling and direct professional development opportunities; thus, directly increasing rigor and improving the educational experiences of our students.

Because of our continuous effort to emphasize the healthy social-emotional development of our students, we ensured all classroom teachers incorporated the Open Circle program into their classroom instruction during the school year. We committed ourselves to creating a trauma sensitive learning environment which fostered a culture where adults address situations using a proactive approach to ensure students felt safe so learning can flourish. Our staff continued to grow in this area by participating in several Trauma and Learning courses offered through Lesley University. Several of our teachers completed the entire program by Spring 2020 and received their Trauma and Learning Certification. As a result of our work in this area, we adopted multiple school wide initiatives designed to promote a safe and nurturing environment in which all students feel valued. We incorporated universal hand signals and visual models for behavioral expectations. Our students voted on a school mascot. We continued to promote our core values of respect and responsibility through monthly "Recognition Tree" events. Lastly, we launched the Robin Hood Postcard Project. The project was designed so that each staff member sent

personalized postcards with individualized positive messages home to every student over the course of the school year.

During the school year, we also enriched students' academic experiences in a variety of ways. The Robin Hood School formally adopted the Lexia Core 5 Learning System after a successful pilot year. Lexia provides literacy enrichment and remediation, which is individualized to each student's needs. With our use of the Lexia system, we have seen a 65% decrease in the percent of students reading below grade level according to Lexia measures. We also experienced a 40% increase in students reading above grade level according to Lexia measures. To further improve literacy instruction at the Robin Hood School, we were able to offer targeted remediation to at-risk learners three times a week through Title One tutors. These tutors were an invaluable resource for our students during the 2019-2020 school year.

One of the most important accomplishments of the 2019-2020 school year was the adoption of the literacy program Fountas & Pinnell Classroom in Kindergarten through Grade 2. Our teachers worked throughout the school year to ensure we implemented the program thoroughly and with fidelity. To do so we emphasized professional development training with literacy consultant Cynthia Merrill and strengthened our collaboration practices with our colleagues across the district.

During the 2019-2020 school year the Robin Hood School also began an important partnership with the Massachusetts Department of Elementary and Secondary Education by earning a Multi-Tiered System of Support Academy (MTSS) Grant focusing on tiered literacy. The MTSS Academy is a three-year project that partnered Robin Hood Teacher Leaders with experts across the country to dissect our current literacy practices and find avenues to improve student learning at every tier. In addition, the MTSS Academy provided Robin Hood with continuous access to DESE curriculum expert Tara Trainer. Mrs. Trainer visited Robin Hood monthly during the 2019-2020 school year to provide exceptional, in-depth training to our Grade 3 teachers, Grade 4 teachers, Special Educators, ELL teachers, and our teacher leaders.

During the 2019-2020 school year, Robin Hood, in partnership with the entire school district, placed considerable time and effort into improving student attendance. Our Assistant Principal worked closely with Ms. Kristi Vasquez, SPS Attendance Officer, to monitor student attendance and provide support for students and families in which absenteeism was chronic. In addition, they developed and implemented an updated attendance policy for elementary students.

Parental involvement continued to be an essential component of Robin Hood's school culture and climate this school year. Teachers regularly invited parents to be actively involved in their child's education in several ways. All classrooms welcomed parents for a variety of special projects and learning opportunities. Parental involvement was essential to the success of numerous Robin Hood programs including (but not limited to) musical performances, art installations, author's breakfasts, Mathematics' Station Assistants, Science projects, and Social Studies presentations. In addition, parent volunteers were

utilized and appreciated in our classrooms, library, art class, computer lab, monthly used book sales and the 1st Annual Robin Hood Fun Run.

Our Parent Teacher Organization (PTO) was also very active and extremely generous again this year. The Robin Hood PTO sponsored several community-building events such as our Kindergarten Play Date, Trivia Night, Back-to-School Picnic, Halloween Party, Dr. Seuss Night, and Bingo Night. This year, above and beyond all of the wonderful contributions our PTO made, the Robin Hood PTO's generosity enabled us to purchase additional Fountas and Pinnell Classroom kits to ensure every Kindergarten through Grade 2 classroom had immediate access to crucial F&P Guided Reading materials.

The Robin Hood PTO committed tens of thousands of dollars to fund field trips at every grade level and provide enrichment experiences to our students in 2019-2020. Unfortunately, many of these activities and events were cut short because of the pandemic. However, our PTO's support and generosity are important to note and vital to our students' learning experiences every year.

The partnership between our school and the community continued to strengthen the experiences of both the staff and students at Robin Hood this year. In collaboration with the community at large, volunteers from the Mystic Valley Elder Services program worked closely with our Kindergarten and first grade students to further support literacy development in the classroom. Our third and fourth grade students also benefited greatly from our partnership with StonehamBank, which sponsored two sessions of the Robin Hood Homework Club. Participation rates for Homework Club were at an all-time high this year, with over 155 students receiving support up to three days per week. In partnership with StonehamBank, we also continued to offer Financial Literacy workshops to all fourth-grade students.

Finally, we were able to incorporate several community service projects into our students' academic experiences throughout the course of the school year. In partnership with the Stoneham Food Bank, Salvation Army, and the Girl Scouts, the Robin Hood School has supported and initiated projects such as a school-wide food drive, the Butterfly Garden clean up, the Giving Tree and writing letters to recipients of the Meals on Wheels Program. These projects allowed the staff and students to demonstrate our appreciation for all of the support we've received from the Stoneham community and give back to those in need.

Despite the obstacles we faced when COVID-19 hit, there were some silver linings. Robin Hood teachers adjusted their teaching methods and quickly became proficient with countless technological tools they had never used before. All of our Grade 2, 3 and 4 classrooms launched Google Classrooms. As a result of our increased reliance on technology our 1:1 Chromebook initiative was expanded, thus ensuring all students in Grades 2, 3 and 4 had a device to use during virtual learning. The 2019-2020 school year presented us with many challenges; however, the end result strengthened our resolve as a school community.

## SOUTH SCHOOL

South School began the 2019-2020 school year with approximately 350 students in Preschool through Grade 4. The preschool had joined us mid-year during the 2018-2019 school year. This year, our preschool classes truly became part of the South team.

We began this year setting the stage for a new academic initiative. The goal this year was to implement a literacy intervention schedule in grades K-4. The year began by assessing our students to see where they were at. This was followed by data meetings and various planning meetings to implement this schedule. By November, every grade level had an intervention block 3 days a week to provide targeted literacy interventions for our students. Not only did this schedule provide needed support for our students, but it brought us together as a team. The students belong to all of us and not just to an individual homeroom teacher. This created a cohesive educational environment for all students which was a priority at South.

We continued our use of social media building wide to promote the great things happening inside and outside of the building. This continues to keep our parents connected to what is happening on a daily basis with their children. Staff also continues to use social media as a tool to continue their professional development and learn from each other. With limited time to collaborate across the building, social media provide staff with an opportunity to see the strategies in use building wide. Our school wide use of social media proved to be an excellent tool as we tried to stay connected with our families during remote learning. The hashtag, #southstaysengaged, was put into use. Parents sent in pictures of their children participating in remote learning for us to share on social media using the hashtag.

In another effort to continue building relationships across the school, we utilized our faculty meetings to learn from each other and share ideas. Each faculty meeting had a focus. Staff members were divided into small groups from a variety of roles to discuss a predetermined topic. These 20-30-minute discussions allowed staff members to get to know each other better while working as a team to address common building wide concerns. This also provided an opportunity for South Staff to see learning through a variety of expertise since all staff was included in these conversations.

Additional Chromebooks were provided for student usage this year. Over the last couple of years, a focus on online learning has taken place, specifically with writing. The additional Chromebooks allowed us to start providing learning experiences to our younger students this year. This paid off significantly at the end of the year when we shifted our learning model to remote.

Fountas & Pinnell was implemented in Grades K-2 gradually during the school year. Teachers had multiple professional development sessions as they learned how to effectively utilize the program. There were some challenges as we were simultaneously implementing an intervention schedule, but over time it has proven to be a valuable resource for our staff and students.

In 2018-2019 we began a before school Writing Club for our 2nd, 3rd, and 4th grade students. In 2019-2020 we expanded this program and started a before school Math Club. Attendance was voluntary for these students, but we had a steady group of students attending all year. Whether it was practicing basic math facts or working on a creative writing project, the students had fun while getting the support of our Title I teachers.

South School was also fortunate to have two Salem State Fellows join us for the entire school year. They were primarily based in 1st and 4th grade, but their impact was felt building wide. Whether it was taking on small groups or covering for classroom teachers, they both stepped into very important roles on a day to day basis. Their presence allowed us to provide additional support for students while also ensuring a high level of education for our students if a teacher was absent.

The South School PTO continued their incredible support. Whether it was providing enrichment activities for our students or supporting our classroom teachers, they are always there for us. The PTO continued supporting the community as well with various outreach projects including Coats for Kids and Thanksgiving donations. The annual Fun Run was held again in October. Due to the weather, the event was held in the gym. While initially it was difficult to balance using this space during the school day, it turned out to be highly successful and maybe even better. Once again, the event raised an incredible amount of money that will serve our school community.

In March, we made the sudden switch to remote learning. When it began, it was viewed as temporary and staff and students needed to adjust. Once it became clear that this was a more permanent situation the staff stepped up and worked as a team to provide a quality education without any real training or professional development to support this. Every staff member became a technology expert in a short amount of time. While it could never replace in person learning, our staff truly stepped up in a very difficult situation. Their work over the last couple of years in many ways prepared them for this and the students were well served. The persistent focus on implementing and using technology in the classroom as often as possible really made the transition to remote learning far less difficult for students and teachers. Learning the technology was taken out of the equation for most, so staff and students were able to immediately continue the focus on learning during this abrupt remote learning time.

While it was a very challenging year from beginning to end for different reasons, this was another successful year for South School.

### **STONEHAM CENTRAL MIDDLE SCHOOL**

Stoneham Middle School is made up of grades 5, 6, 7 and 8. The schedule at the middle school engages students in more than 900 hours of time-on-learning. Core academic offerings include: English Language Arts, math, science, and social studies. Students participate in physical education, art, music, health, world languages (French, Spanish or Italian), reading/ study skills, math enrichment and instructional technology. Additionally, Stoneham Middle School offers chorus and band to its students during its Activity Block

which meets every Day Two of its six-day cycle. Students who do not choose to participate in these offerings take part in a directed study or peer tutoring.

In keeping with our mission to provide a safe and drug-free environment, we continue to keep an open line of communication with the police department and the Stoneham Youth Coalition.

The Central Middle School was recognized as one of 64 schools in the state that had the highest student growth on the MCAS test.

The morning check-ins with students checking on students' social emotional well-being has been very successful and has become part of our everyday culture.

The utilization of activity periods to connect with students provides teachers with the platform to make connections and the schedule provides teachers with time to meet as a team on three days a cycle and grade alike subject alike to discuss curriculum.

The 1:1 Chromebook program at the middle school continues to be successful. Students in grades 5-8 use the Chromebooks throughout their school day in all disciplines. Students in Grades 5-8 extend the school day by bringing the Chromebook home to work on projects and collaborate with teachers and classmates. This added access to technology supports not only the student in their schoolwork but also increases access to technology for the home.

Our middle school STEM program continues to be an exemplar program. PLTW and MA STEM Hub have once again this year asked us to provide two days when other districts can visit to observe classes and to talk with our staff and students about our STEM program.

This year we developed a new grade 8 CIVICS curriculum.

The SCMS 8th graders visited the Edward M. Kennedy Institute to participate in their Senate Immersion Module (SIM). This field trip coincided with our unit on the Legislative Branch. In the Module, students became Senators for a day. The program took place in a full-scale replica of the Senate chamber. Students were sworn in as senators, and worked together throughout the day to build legislation. Through their legislation, students attempted to solve contemporary issues facing our country. Using negotiation and debate skills, students worked in groups to form a bill which was brought back to the (mock) Senate floor for a final vote. The field trip was a valuable experience for students, and made many connections to what was learned in the classroom. The program was well received by the students, and allowed for all students to be involved and active in the module.

The eighth grade has adopted a new Social Studies curriculum. The goal of our 8th Grade Civics curriculum is to get our students more interested in politics and current events, and in particular more knowledgeable about how our government works. By studying topics ranging from the Constitution & Bill of Rights to Civil & Human Rights, students gain insight into a vast array of crucial topics preparing them for high school and beyond. Ultimately, students will gain an understanding of how our political systems work

by allowing them to experience it first-hand and empowering them to address real-world issues.

We continue to provide strong World Language Programs in Spanish, French or Italian.

### **STONEHAM HIGH SCHOOL**

Enrollment at Stoneham High School on October 1, 2019 was 645 students in Grades 9 - 12. The 2019-2020 school year saw Stoneham High School usher in a new administration team with a new Principal and Assistant Principal, implementation of a new academic schedule with a built in “flex” period for enrichment-based activities and our first ever, school wide, lip dub.

Stoneham students continued to make effective progress with overall 2019 MCAS scores earning Moderate Progress Toward Targets classification. Students also continued to pursue academic challenge and rigor with high Advanced Placement participation with one hundred forty-six students taking a total of two hundred and eighty-five AP exams. The scores demonstrate strong content and skill acquisition with seventy seven percent of scored tests earning a qualifying score of three or higher.

The Core Values of Curiosity, Integrity, Responsibility and Community were consistently demonstrated and evident with the newly implemented Flex Block. This block allowed students to choose and regulate their schedule to best meet their interests and needs, honing skills of independent thinking, organization, prioritization and lifelong learning. Students actively pursued, engaged and in some cases helped develop enrichment activities as well as utilized academic support with their teachers.

The school year was abruptly interrupted with a school shut down with completion of the school year in a Remote Learning Model. The school shut down, due to the COVID Pandemic, resulted in the cancellation of most, if not all, Spring activities and events. However, the SHS School Community and the Greater Stoneham Community united to provide the Graduating Class with a robust send off with a car parade through town followed by a Graduation Ceremony that provided each student an opportunity to walk across the stage to receive their diploma with their family present. Stoneham High School graduated one hundred and eighty-one students for the Class of 2020.

### **Unified Arts Department**

Teachers continue to update and vary experiences for students who study food science, fashion and child development.

The Family Consumer Science Department continued to work with Rotary International and many Stoneham Community organizations to offer support with catering dinners of varied size.

## Fine Arts Department

In celebration of ‘Youth Art Month’ in March, Middle School students’ artwork was showcased at the Stoneham Public Library. ‘Youth Art Month’ is a statewide initiative to focus public awareness on the importance of quality art programs in our schools. Over 75 pieces of artwork by students in grades 5-8 were included in the exhibit, which was mounted in the library gallery area. Fortunately, the show was up for 2 weeks of viewing pleasure before the library was forced to close due to the Covid-19 Pandemic.

The following high school students of Mrs. Martin had their work selected for display in the MAEA Exhibit, *The Printed Image*: Hannah Costa, Tess Flammia, Grace Connell, Joanna Spiro, Christine Hinds and Tshilobo Khdimia. Photographic work was selected from students across the state and was on display in the Massachusetts State Transportation Building in Boston.

In addition, the following students of Mrs. Martin were chosen to have their photographs featured in the 2020 Stoneham Bank Calendar: Emily Faletra, Grace Connell, Cyncere Price, Tshilobo Kadima, Mario Marulli and Maya Johnson. In addition, their work will be on display in the Stoneham Bank Community room through 2020.

The Stoneham High School Drama Club had a successful run of their Massachusetts State Drama Festival play *The Veldt*. Multiple students were selected for All-Company awards, for both acting and technical/production work.

Stephanie Sousa, Elementary Music teacher, sang with the Metropolitan Chorale of Brookline throughout the year, performing a wide repertoire of music at venues in Boston and Cambridge, including the New England Conservatory’s Jordan Hall and Cambridge’s Sander’s Theatre.

## English

In the fall of 2019, Jessica Turnbull was hired to teach Grade 6 English, Nicole Carroll was hired to teach Grade 8 English, and Sarah Fitzpatrick was hired to teach Grade 11 English and AP Language and Composition. Sarah replaced long-time English teacher, Lorrie Pagluica, who retired.

**Professional Development:** High school teacher, Rebekah Brooks, and supervisor, Krista Stevens, offered a Grammar Brush-Up PD for teachers. High school teacher, Jason Eppskrier, and middle school teacher, Patrick Gahan, offered Best Practices for Language Based Students PD. Paula Sampson, Social studies supervisor, and Krista Stevens, English supervisor, offered a Teach Like a Champion PD.

### **Standardized Testing**

- MCAS: Because of the pandemic, no MCAS exams were administered by the state.

- A.P. Language and Composition (Grade 11): 86% of 48 students earned a passing grade of 3 or higher. The average passing grade of 3.44 was higher than both the state and global averages.
- A.P. Literature and Composition (Grade 12): 96% of 23 students earned a passing grade of 3 or higher. The average passing grade of 3.65 was higher than both the state and global averages.

**Guest speakers in classes:** In the high school Creative Writing class taught by Briana Nims Henderson, three Veteran speakers (WWII, Vietnam, and Iraq) spoke as part of the Journalism and Nonfiction unit. Students listened to their stories and wrote mock articles about the veterans' experiences. In the high school senior Global Literature first semester class, Jasmina Cestic, author of *The River Runs Salt, Runs Sweet*, spoke to the Honors class about her memoir and experiences during the Bosnian War. This visit was organized by Briana Nims Henderson. In AP Literature and Composition, Rebekah Brooks invited her mother to speak about her favorite poem, "Elegy Written in a Country Churchyard," and share her love of poetry.

### **Curriculum**

At the junior and senior level, a number of books were added to support our great diversity of authors and characters. Graphic novels were added to Grade 8 and Grade 10 Language Based classes.

### **Mathematics**

In the fall of 2019, Central Middle School welcomed several new mathematics teachers: Mark Drago to grade eight; Robert Clemente to grade seven; Rich Cellini to grade six; Susan Dawson to grade five; and Mitch Banks to math skills enrichment for grades 6, 7, and 8.

The middle school continued to focus on the integration of technology, particularly with the school's one-to-one Chromebook initiative. Google Classroom was incorporated into all grades, supplementing the use of Smart Notebook and document cameras, as students and teachers adapted to a remote learning model in March of 2020 due to the Covid-19 virus and pandemic. Students report that Quizizz and Kahoot, along with Khan Academy remain popular means for reviewing math concepts. Galileo continued to be used to practice online testing. This tool also provides data for teachers, allowing them to better understand the needs of each student before taking the MCAS. Professional development workshops continued to include training in technology.

Congratulations go out to the SCMS Math Team which continued to do well in the Intermediate Mathematics League of Eastern Massachusetts, competing with Lynnfield Middle School, Wakefield Middle School, and Melrose Middle School. The math team finished the season remotely due to the pandemic. We wish to thank the school, parents, and StonehamBank for all the support they continue to provide.

MCAS: The 2020 spring mathematics MCAS was cancelled for all middle school grades due to the Covid-19 virus and pandemic.

Stoneham High School welcomed Siobhan Collins and Nyna Urovitch to the mathematics department. In addition, following the retirement of Karen Hamond, it welcomed Michelle Zavez as the new mathematics program supervisor for grades five through twelve.

The high school continued to run its MCAS after-school review as well as math team. The math team, led by Michael Luyet, once again competed in the MathWorks Math Modeling Challenge. Participants worked for a 14-hour period to produce a paper which included math models to predict the feasibility of electric trucks in the United States. Overall, the team had a great year and said farewell to four senior members.

High school professional development continued to incorporate training in technology and in UDL (Universal Design for Learning). These became increasingly important as the school transitioned to remote learning in March of 2019 due to the pandemic. The high school mathematics department also worked to prepare teachers and students for the new, mandated, online version of the MCAS. This included training for teachers with respect to some types of questions and how to prepare students for those questions. While standards for questions remained the same, the online format provided different means for answering questions. For instance, with some multiple-choice questions more than one answer could be chosen. Students were also exposed to other questions requiring integration of technology, for example, open responses, drag and drops, and graphing. Passing this test remains a requirement for high school graduation.

MCAS: In the spring of 2020, the tenth-grade mathematics MCAS was postponed due to the Covid-19 virus and pandemic.

A.P. Exams were completed online. Results included:

A.P. Calculus AB: 12 out of 15 students (80%) earned a passing grade of 3 or higher. A.P. Statistics: 5 out of 5 students (100%) earned a grade of 3 or higher.

## **Science**

At Central Middle School, Robert Sargent was hired as a seventh grade Life Science teacher to fill in for Lauren Merrell's maternity leave. Our fifth-grade math/science teachers piloted several online learning sites, including Generation Genius and Gizmos. They also adopted an updated version of their textbook to assist with the difficulties of online learning.

Dr. Gordon Ruggaber retired from teaching Physics at the high school.

Licensing was continued for our middle and high school teachers to use JogNog with their students in order to prepare for the 8<sup>th</sup> and 10<sup>th</sup> grade science MCAS tests. Stoneham continues to rank among the top schools for JogNog use in the state.

Our AP Environmental Science course, taught by Mary Haight, worked with Zoo New England again this year to raise 10 spotted salamanders, and release them into their natural environment in the spring.

Health teacher Pat Healey and Biology teacher Dr. Lisa White had representatives from Action Ambulance visit their classrooms to discuss health careers.

PLTW teacher Teresa Soccio partnered with UMass on a Biometrics project which culminated with students visiting the campus and meeting with staff and students.

Biology teachers Geeta Barde and Lisa White partnered to schedule time to “Skype the Scientist” with their students.

High school biology teachers also piloted a new text book to assist with the challenges of online learning.

Health teacher Pat Healey introduced a new book to his Current Health Issues elective course, Why Does He Do That, dealing with issues of Domestic Violence. Pat also continues to partner with our substance abuse counselors, and the student substance abuse coalition, to organize student events both at the high school and middle school, promoting substance free living.

Our Peer Leadership program continues their relationship with our RISE students, meeting weekly for activities and group learning experiences. The group participated in their third Carnival Ball together with a group dance act.

With the challenges of remote learning beginning in March, our AP scores suffered a bit, but were still good. AP Chemistry averaged a 3.0. Both AP Environmental Science and AP Physics both averaged a score of 3.25.

## **Social Studies**

During the past year, social studies teachers in grades five through twelve continued the implementation of the new History and Social Science Framework Document. The new, state-required Civic Action project was introduced as a pilot to students in grade 8 and in one new High School elective course. Teachers attended various technology trainings, professional development structured around universal design for learning, and planned for new elective course offerings to complement the new framework standards. Seventh grade teachers continued the National History Day pilot program using it as a way to approach several of the new practice standards.

The Department welcomed the district’s first fellows from Salem State College working in grade 8 Civics, grade 7 Ancient Civilization, and at the High School in Modern United States History.

Students in social studies classes continued to perform well in the National History Day program at the school, state, and national levels despite the move to remote learning necessitated by the Covid-19 pandemic. More than 400 students participated in the NHD program in grades seven, ten, and eleven. Fourteen High School and eight Middle School projects moved on to compete at the regional History Day competition hosted virtually by Massachusetts History Day. Several projects were state finalists and won special awards of distinction.

Eighty students took the Advanced Placement (AP) United States History course and seventy six percent earned a score of three or higher on the corresponding AP United States History Exam. Thirty-eight students took the AP Psychology test and seventy six percent earned a score of three or higher. Eight students took both the AP macroeconomics and the microeconomics tests.

Before the pandemic, students in grades 5-12 attended a variety of field trips, hosted speakers and other invited guests, and participated in a wide array of civic action and co-curricular activities. Students in grade 8 visited the Moakley Courthouse for a project called “Discovering Justice”. In grade 6, students were able to walk inside the earth during a visit with “Project Earthview”. Juniors and Seniors heard from a survivor of the Rwandan Genocide.

## **World Language**

Stoneham High School had thirty students take the Advanced Placement Exams for World Language; thirteen Italian, two French and fifteen Spanish. Students were successful across the board; many receiving college credits. Three seniors were awarded scholarships from EduItalia for their successful performances on the AP Italian Exams. Additionally, the High School had twenty-seven students take the Seal of Biliteracy Exams. These exams are given to students in order to demonstrate successful biliteracy and receive recognition with seals on their High School Diplomas. Most of our students passed, several with distinction. The exams were administered in Haitian Creole, Hindi, Italian, Portuguese and Spanish. We would also like to welcome Ms. Eleonora Pelicano to our Italian Program at the High School.

At the Central Middle School, students participated in several events, including National French Week. French students collaborated and created projects for the main display case. Students created posters about Francophone countries and designed 3-D replicas of iconic Parisian monuments. Grades 6, 7 and 8 Italian students continue to work on Project Based Learning and Game Based Learning for language. Spanish students in Grades 7 and 8 are extensively using their new, online textbooks for Hybrid and Remote Learning. Grade 6 Spanish and French students are moving towards the teaching model of Comprehensible Communicative Language Teaching (which uses comprehensible input in the target language). All languages are using their Chromebooks/technology for the interactive nature of the programs as well as adapting to our current learning environment.

At the High School, students participated in field trips for the first part of the year. These included trips to the Museum of Fine Arts for all disciplines. For Spanish, several students attended a Learning on Stage performance. The performance focused on Latin Rhythm/Music as well as Latin Dancing. Many students, as well as their teachers, joined in on stage. Additionally, all language students participated in a Flamenco Dancing presentation at the high school. Students were taught about the history of the dance and many students joined in on stage to learn steps. Our students enthusiastically began to engage in our annual National World Language Week celebrations (in March). Despite the abrupt halt to our week-long celebration, students engaged in several activities; including games, movies, food preparation and our annual cake contest.

The World Language Club currently has more than thirty members. The French Club currently has more than sixty members. Both clubs organize and participate in numerous monthly activities, including; attendance at cultural events, gathering for movies and community service projects.

## **GUIDANCE DEPARTMENT**

### **Stoneham High Guidance Department Mission Statement**

The mission of the Stoneham High Guidance Department is to work with students, faculty and families to promote learning, goal setting and the development of personal, social and civic responsibility in accord with the school and district goals. We believe that all students can be successful learners and should be aided in the development of a realistic future plan through career and college exploration and self-evaluation.

The goal of the Guidance Department is to assist each student in developing the academic, civic and social skills necessary to be healthy, responsible contributors to society. The major functions of the guidance department are educational, personal, and college and career counseling.

### **Standardized Testing**

The PSAT was offered to 10<sup>th</sup> and 11<sup>th</sup> grade students in October 2019. The PSAT provides an opportunity for students to practice for the SAT. Additionally, the PSAT is the qualifying test for entry to the National Merit Scholarship Program for students in the 11<sup>th</sup> grade. The SAT is typically offered to interested high school students at Stoneham High four times each year. Due to the pandemic that closed schools in March 2020, SAT's were not offered in the spring (March and June). The Class of 2020 was not impacted by the cancellation, and 84% of the Class of 2020 took an SAT. The spring cancellations did impact the majority of students in the Class of 2021 from taking a test during their junior year. NCAA and colleges began discussion on eliminating standardized testing as a requirement for the Class of 2021.

**Developmental Guidance**

School counselors meet with students individually to assist with academic advising, social emotional support, and career and college advising. Our career and college advising formally begins with career exploration in the 10<sup>th</sup> grade. The school closures impacted the delivery of our 10<sup>th</sup> grade career exploration lessons for the 2019-2020 school year. Classroom curriculum to continue career exploration and begin college exploration with the 11<sup>th</sup> graders was provided and students in these classes were introduced to the Naviance program. Students in the 12<sup>th</sup> grade were provided guidance through classroom curriculum, small seminar style opportunities and through individual meetings to aid them in their future planning to meet their individual goals. In addition to the future planning curriculum described above, counselors present classroom lessons to students in grades 9 – 12 on transition, time management, study skills, goal setting, graduation requirements, understanding their transcripts, understanding GPA and how to calculate their own and scheduling. Evening programs are held for students and their parents in 8<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades. These evening meetings cover transition to the high school, future planning, understanding the PSAT, the college application process and financial aid. The guidance staff, teachers and administrators function as an effective team assisting students in post-secondary planning. The follow-up report of the future plans of the members of the Class of 2020 is shown below:

**Future Plans Class of 2020**

Four Year Colleges .....	76.0%
Two Year Colleges .....	8.0%
Other Schools.....	5.0%
Military Service .....	1.0%
Employment.....	8.0%
Other Plans/Undecided .....	2.0%
Total.....	100.0%

**PHYSICAL EDUCATION AND ATHLETICS**

The Physical Education and Athletic Department conducts a variety of programs including, but not limited to, required Physical Education, Adaptive Physical Education, and an Interscholastic Athletic program. These programs were planned with attention to equal access to program offerings and facilities.

Our eight physical education teachers and one adaptive physical education teacher, grades K-12, follow the physical education curriculum and present the proper physical conditioning for appropriate activities as well as teach skills in a safe and sequential manner.

The current fitness-testing program consists of the following:

- Screening test - grades K, 1, & 2
- Youth physical fitness test-grades 4, 5, 7, & 8

- Health-related test - grades 3, 6, 9, 10, 11, &12

Our objective is to combine assessment of our fitness program with practical follow-up on why and how to stay fit for a lifetime. The School Department web page has its foundation set to communicate to students and their parents more information about the testing.

### **Athletics**

Our athletic program is made up of 25 varsity interscholastic sports, 14 sports for the girls' program and 11 sports for the boys' program. In total, there are 46 high school squads including freshman, junior varsity and varsity. The overall goal of the athletic program at Stoneham High School is to provide equal opportunity for all student-athletes to reach their full potential as members of competitive teams. Each sport and each level of participation has specific goals and objectives, which fit into the framework of the athletic program.

During the past 2019-2020 school year, 578 slots were filled by participants in our sports program (fall and winter season) Our Spring Season unfortunately did not start due to Covid19. In our senior class of 183 students, 78 students played a sport in their senior year (43% of the senior class involved in at least one sport their senior year). 145 students from the class of 2020 participated in at least one sport in their 4-year career at Stoneham High School; at 80%, this number is impressive, and is consistently high and the trend is growing slightly over the past few years.

### **2019-2020 Major Accomplishments**

**Fall Season:** The year started with some outstanding team and individual success. Boys Cross Country team worked diligently to improve, but ended the season with a 1-4 record. The individual success continued to shine as Sean Overlan was named to the M.L. All-star team. Girls Cross Country finished with a 3-2 record. Catherine Seibold was a M.L. All-star. Field Hockey unfortunately struggled this year with a 0-16 record. They did have one M.L. All-star Victoria Limone. The golf team finished the season with a 6-8 over all record. Matt Marchant, Tommy O'Grady were M.L. All-Stars. Tommy O'Grady was M.L. All League Conference. Golf qualified for Division 3 North Sectionals as a team. Matt Marchant and Tommy O'Grady qualified for the Division 3 individual state tournament. Our Boys soccer team continues to improve. The boys qualified for the 1<sup>st</sup> round of the state tournament and ended with an overall record of 6-12. Boys soccer had 3 All-Stars Kevin Sarkis, Yves Maurer and Mike DiLeo. Our Girl's soccer team had another outstanding season. The Spartans finished the season with a 20-4 overall record which clinched the ML championship. The girls continued their winning streak, winning the Division 3 North Championship, Eastern Mass Champions and they were the Division 3 State Finalist. We had 5 M.L All-Stars, Amanda Caldarelli, Samantha Caldarelli, Bridget Haley, Allyson Porter and Valerie Duhamel. Amanda Caldarelli and Samantha Caldarelli were All Conference and Eastern Mass All Stars First Team. Valerie Duhamel was Eastern Mass All Star Second Team. Amanda Caldarelli was Division 3 North Player of the Year, Co-MVP M.L. Freedom Division and Boston Herald All Scholastic. Samantha Caldarelli was also Co-MVP M.L. Freedom Division. Coach Sharon Chapman was Boston Globe Coach of the Year. The Volleyball team finished the season with a 6-14 overall record.

Our Swim team finished the season with a 4-7-0 record. Our Cheerleaders have continued to be the backbone to our school spirit. Cheerleading this year had 2 M.L. All-Stars, Emma Stallbaum and Olivia Yancey. Football finished the regular season with a record of 5-2. The Spartans went deep into the playoffs where they lost to Bishop Fenwick in the Divisional championship game. If Stoneham won, they would have returned to the superbowl for two consecutive years. The M.L. All-Stars were Deshawn Chase, Chris Belliveau, Luke Moriarty, Victor Fernandes, Mike Driscoll, Chris Dragone and Pat McNamara. Deshawn Chase was a Boston Herald/Boston Globe All-scholastics. Deshawn Chase, Victor Fernandes and Chris Belliveau were M.L. All-Conference Team.

**Winter Season:** Gymnastics team had a great Season. They broke the school record twice this year. The new record was on February 3, 2020 vs. Reading 141.35. Three girls were M.L. All-Star, Keara Cronin and Hannah Hall for the All-Around and Rachel Norris for balance beam. The best part of the season was they qualified for Sectional for the 2<sup>nd</sup> year in a row. They placed 8<sup>th</sup> out of 12 teams and hit 3 events. Keara Cronin was selected to represent Team Mass for the National Championship in Ft. Myers, Florida in May 2020. Girls Indoor Track finished the season with a 1-4 record. There were two M.L. All-Conference, Lilly McNulty for the 55m dash and Olivia Yancey for shot put. Aly Simpson was M.L. AllStar for 1000m and 600m. The Boys Indoor Track team season results were 2-3. Chris Belliveau was M.L. All Conference in shot put. Boys Basketball finished the season with a 4-16 record. Connor Gilmartin was M.L. All-Star. The Girls' basketball team finished the season with an overall record of 2-17. Giuliana Carpentieri was M.L. All-Star. Girl's Hockey was co-op with Melrose this year and finished their season 0-18. Ava Krasco was M.L. All-Star. Boy's Ice Hockey finished the season with a 7-11-2 record. William O'Brien was named M.L. All-Star.

**Spring Season:** Unfortunately, with the Covid19 we were not able to have a Spring Season.

**End of the year senior awards (voted by all coaches) were the following:**

Top male and female athlete of the year – Amanda Caldarelli and Deshawn Chase  
Outstanding achievement in a team sport – Michael Driscoll and Samantha Caldarelli  
Outstanding achievement in individual sport – Christopher Belliveau and Olivia Yancey  
Sportsmanship – Christopher Burns, Michael Picciuto and Sophia Perillo  
Athletic Directors Award – Catherine Seibold, Keara Cronin, James Kotowski and Maxwell Davis  
Paradiso Award (freshman) – Yves Maurer  
Timpone Award (freshman) – Sabrina Sacco

**Safety - Acknowledgements**

Safety is an important part of our athletic program. The major items listed below are some of the highlights insuring the health and welfare of our student-athletes:

- students were equipped well for personal safety
- our equipment received proper maintenance
- Our trainers from Hallmark Health provided excellent medical support to our students as well as our relationship with Agility Sports Medicine continues to grow as they provide us with a Dr. for all of our home football games.
- school maintenance workers gave careful attention to the condition of our fields for practices and games
- A cell phone communication system and emergency plan system are in place for the care of athletic injuries and emergencies. Our Athletic trainers are always equipped with a defibrillator as well having purchased 3 more for teams off campus. No team practices or plays outside of an AED being within 2 minutes from their reach.
- Coaches are asked to watch an informational video on Concussions yearly

### **2019-2020 Athletic team overview**

<b>Sport</b>	<b>Season</b>	<b>Athletes</b>	<b>19-20 Record</b>	<b>Coach</b>
Cheerleading	Fall	32	-	Katie LePore
Cross Country (B)	Fall	21	1-4	Jerry Bailey
Cross Country (G)	Fall	25	3-2	Eileen DiLisio
Field Hockey	Fall	29	0-16	Katie Morin
Football	Fall	59	5-2	Bob Almeida
Golf	Fall	10	3-8	Tom O'Grady
Soccer (B)	Fall	46	6-12	Jeff Kirkland
Soccer (G)	Fall	40	13-3	Sharon Chapman
Swimming	Fall	23	4-7	Alex Penacchio
Volleyball	Fall	47	6-14	Paul Hardy
Basketball (B)	Winter	50	4-16	Jim Bakeman
Basketball (G)	Winter	26	2-17	Lynley Paratore
Cheerleading	Winter	N/A	-	N/A
Gymnastics	Winter	13	5-2	Annemarie McNeil
Ice Hockey (B)	Winter	43	7-11-2	Paul Sacco
Ice Hockey (G)	Winter	17	0-18	Frank Sorrenti (Melrose)
Track – Winter (B)	Winter	50	2-3	Chris Yancey
Track – Winter (G)	Winter	47	1-4	Jerry Bailey
Baseball	Spring	0	0-0	Kevin Yianacopolus
Softball	Spring	0	0-0	Scott Giordano
Tennis (B)	Spring	0	0-0	Jim Carino
Tennis (G)	Spring	0	0-0	Sara Swett-Zizzo
Track – Spring (B)	Spring	0	0-0	Chris Yancey
Track – Spring (G)	Spring	0	0-0	Bob Sargent
Lacrosse (B)	Spring	0	0-0	Matt Dabenigno

Lacrosse (G)	Spring	0	0-0	Katie Morin
TOTAL PARTICIPATION		578		

THE ATHLETE ROSTER NUMBER IS BASED ON HOW MANY KIDS SIGN UP AT THE START OF THE SEASON. IT IS NOT REFLECTIVE OF KIDS WHO QUIT OR GET CUT.

**SPECIAL EDUCATION**

The Special Education Department is responsible for supporting the education of students with special education needs who live in the town of Stoneham. As part of this effort we: (1) evaluate and assess students suspected of having a disability to determine if they meet eligibility criteria for special education services; (2) develop individualized educational programs (IEPs) for eligible students to provide access to a free and appropriate public education; (3) provide special education services as indicated in students’ IEP’s; and (4) periodically reevaluate student progress and determine if students continue to be eligible for services. Special education is provided to students who are determined to have one or more of the following disabilities, and whose disability is significantly impacting their ability to make effective progress in school: Autism, Developmental Delay, Intellectual Impairment, Sensory Impairment (Hearing, Vision and/or Deaf-Blind), Neurological Impairment, Emotional Impairment, Communication Impairment, Physical Impairment, Health Impairment, or Specific Learning Disability.

The Special Education Department adheres to the laws and regulations developed by state (MGL Ch. 71B) and federal (IDEA) laws governing the education of students with disabilities. Under these laws and regulations, schools are mandated to provide required services to eligible children between the ages of three and twenty-two in the least restrictive educational environment. In addition, early screening and evaluation procedures to determine eligibility for services can occur as early as two and one-half years of age.

General education and special education personnel continue to collaborate to meet the needs of all learners through building-based Teacher Assistance Teams. This process, under the direction of building Principals, can lead to accommodations to students’ educational programs without the need for a referral to special education. These teams examine concerns regarding student performance and strategies which have been implemented to date, and make suggestions for additional strategies which could be implemented by general education personnel. Special educators can be actively involved in the process consulting with general education staff.

Stoneham Public Schools offers a continuum of special education services and is committed to serving students in the Least Restrictive Environment (LRE). According to this guiding principle, the District is required to maintain students as much as possible in general education settings with required supports. Special education personnel often provide specialized instruction to students within the general education classrooms as well as outside of the classroom.

In addition to special education teaching staff, related support service personnel also provide assistance to students. Such services include the areas of speech and language,

hearing, vision, behavioral supports, counseling, physical and occupational therapies and adaptive physical education. All Team members work within an interdisciplinary approach to maximize effectiveness in accomplishing identified goals and objectives. Such an approach requires consultation among staff and participation in common planning activities.

Stoneham Public Schools also operates specialized classroom programs. These programs typically serve children with more intensive needs who often require instruction for a significant portion of their day outside of the general education classroom. Currently we have classrooms to meet the needs of students with cognitive delays, students on the autism spectrum, students with social/emotional needs, and students with significant language-based learning disabilities. Special Education program staff work with general educators to ensure that students have access to the general education curriculum and opportunities for inclusion when appropriate.

The full continuum of special education services is also available to children beginning at 3 years of age. The Stoneham school district engages in proactive child find screening and evaluation activities to identify children who may exhibit an educational disability at an early age. Personnel work closely with early intervention service providers and families to ensure a smooth transition of services at 3 years of age.

Special education law also provides access to public school services to eligible students with disabilities who attend private school at their parents' expense. The Special Education Department contacts doctor's offices and schools in our area. Advertisements are placed in local newspapers and on cable television to ensure that the community is aware of the process for referring a child for a special education evaluation.

Stoneham Public Schools continues to maintain its membership with the SEEM Collaborative. This organization is a partnership among a group of communities to provide cost-effective programs for low incidence student populations who typically present with the most intensive needs. The Collaborative also provides specialized contractual services to support Stoneham with in-district programs, helps coordinate specialized transportation services, and provides ongoing professional development activities.

## **Graduation...Class of 2020**

Nicholas George Abreu  
Vitoria Ferreira Alves  
Samuel Samir Angel  
Gustavo Lopes Araujo  
Luke Charles Aronis  
Elise Mary Auriemma  
Giuseppe Daley Azzarello  
Mackenzie Kristine Baldwin  
Joseph Michael Baliestiero  
Autumn Jaye Bardell  
Alison Teresa Beaton  
Christopher Patrick Belliveau  
John Henry Berry  
Melissa Jean Brady  
Nicholas William Branco  
Matthew James Briffett  
Alyssa Ann Brown  
Nicholas Michael Brulport  
Vanessa Elizabeth Bryan  
Christopher David Burns  
Allison Caroline Cabral  
Xavier Leonardo Cabral  
Amanda Mazzoni Caccin  
Samantha Louise Caldarelli  
Amanda Naomi Caldarelli  
Steven Pasquale Cambria  
Rebecca Daniela Cantu  
Brendan James Carroll  
Axel Andre Cetino  
Matthew K Chan  
Melissa Cynthia Charles  
Amelie Joy Chernoch  
Anthony Joseph Ciriello  
Alexander Thomas Colella

Mathew Christopher Coleman  
Nicole Marie Collins  
Delaney Elizabeth Columbus  
Joseph Francis Connell  
Victoria Jeanmarie Conti  
Keara Nicole Cronin  
Maya Isobel Cunningham  
Michael Brian Daly  
Emily Flanagan Daly  
Matthew Vincent D'Atri  
Maxwell Jeremy Davis  
Ashleigh Maureen Dean  
Aaron Aristophenes DellaPiana  
Giuliano Ramos DaCosta DeVargas  
Diana Rose DiTullio  
Brooke Eleana Doherty  
Michael Paul Driscoll  
Kyle Jerald Ellis  
Nicole Katherine Eustace  
Emily Margaret-anne Faletta  
Vitor Costa Fernandes  
Tess Lee Flammia  
Nicholas John Freitas  
Gina Marie Galise  
Pierre-John Maximillien Galy  
Jillian Lee Geysen  
Khushi Ghai  
Anthony Joseph Gianoulis  
James Connor Gorman  
Christopher Edward Green  
Colleen Marie Green  
Jared Thomas Grossholz  
Isabella Chiara Guarino  
Mark Anthony Guglietta  
Aleksey Thomas Guilmain  
Marie Margaret Hardiman

Jonathan Michael Hardwick  
Tara Elizabeth Harte  
Katrina Marie Harte  
Robinson Gabriel Hirt  
Sara Ann Hudson  
Kiara Carline Hyppolite  
Fiona Ibrahim  
Jacob SungHyun Im  
Ashley Naomi Jensen  
Alexander David Joyce  
Jennifer Mary Junta  
Cailin Elizabeth Kennedy  
Morgan Elizabeth Kenney  
Eftihia George Koleas  
James Joseph Kotowski  
Lily Ann LaFauci  
Gianna Rose Larivee  
Stephanie Lee  
Leonardo Leonardeli  
Aviah Rebecca Levine  
Victoria Elizabeth Limone  
Nicholas Domenic Lombardo  
Trevor Alan Lopinsky  
Jacqueline August Lynch  
Nolan Patrick MacNeill  
Hannah Patricia Mahoney  
Badir Majeed  
Morgan Jacqueline Manchester  
Matthew Patrick Marchant  
Mario Richard Marulli  
Margaret Elisabeth McBride  
Edward Ryan McCormack  
Sophie JianWei McNally  
Michael James McNiff  
Elizabeth Marie Meoli  
Isabella Marie Miller

Matthew Thomas Miller  
William Joseph Moore  
Alex Correia Moreira  
Luke Joseph Moriarty  
William Daniel Morong  
Jacob James Nardone  
Michael George Nasr  
Dianne Elizabeth Newcomb  
Anna Noelle Nicoletti  
Matthew Ulric John Lapierre O'Brien  
Ryan Michael O'Connell  
John Kenneth Oro  
Mia Rose Pacheco  
Manuel Anthony Palacios  
Mark Anthony Passatempo  
Uday Dipakbhai Patel  
Anthony Joseph Pelrine  
Saydee Marie Penalo  
Sophia Katherine Perillo  
Luca Savino Perrett  
Angela Marie Perry  
Danh Cao Phan  
Michael Louis Picciuto  
Kayla Marie Plusquellic  
Allyson Leah Porter  
Cyncere Leigh Price  
Rachel Qian  
Mohamed Amine Ramdani  
Diana Jean Riley  
Sara Christina Rizzo  
Reginald Michael Robinson  
Pedro Henrique Moro Rodrigues De Freitas  
Charles Henry Romanos  
Matthew Victor Rossi  
Seth Alan Russell  
Casey John Russell

Amy Ellen Ryan  
Erica Grace Salvato  
Jefferson Erasmo Sanchez Martinez  
Gavens Sanon  
Christian Anthony Sapienza  
Kevin Sarkis  
Hunter David Schmitt  
Christian Michael Scourletis  
Catherine Elizabeth Seibold  
Michael Francis Shannon  
Olivia Lynn Shannon  
Kenna Alexis Sharpe  
Alec Thomas Sheehan  
Matthew Timothy Smith  
Lea Solh  
Liam Joseph Spratt  
James Donald Staffiere  
Colin William Strong  
Erica Paige Surabian  
Michael Henry Surette  
Dezaray Ann Surprise  
Isabella Emilia Sylvester  
Jaclyn McKenzie Tammara  
Francis Vincent Vallesio  
Kiara Lee Vazquez  
Alessandro Michael Ventresca  
Max John Vetrano-Olsen  
Joseph Paul Vittorioso  
Brian Matthew Wells  
Jonathan Vincent Wood  
Alec Andrew Worthen-Sluz  
Viktoria Rose Worthen-Sluz  
Olivia Rose Yancey  
Ashley Nicole Young  
Carmella Rose Zagami  
Angelo Carlo Zelandi

# Town Accountant

As management of the Town of Stoneham, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2020. We encourage readers to consider the information presented in this report.

## Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Stoneham's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The statement of net position presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town's financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, and interest. The business-type activities include the activities of the sewer department, and the water department.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial

statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Stoneham adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

**Proprietary funds.** The Town maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its sewer department and water department activities.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains three different fiduciary funds. The pension trust fund is used to account for resources held in trust for members of the Stoneham Contributory Retirement System. The private purpose trust fund is used to account for resources held in trust which principle and investment income exclusively benefit individuals, private organizations, or other governments. The agency fund is used to account for assets held in a purely custodial capacity.

Respectfully Submitted,

David Castellarin

Town Accountant

**TOWN OF STONEHAM, MASSACHUSETTS  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2020**

ASSETS	General	Highway Projects	Nonmajor Governmental Funds	Total Governmental Funds
Cash and Cash Equivalents	\$ 10,776,000	\$ -	\$ -	\$ 10,776,000
Investments	1,562,692	-	-	1,562,692
Receivables, Net of Allowance for Uncollectible Amounts:				
Real Estate and Personal Property Taxes	1,382,823	-	-	1,382,823
Tax and Trash Liens	150,707	-	11,837	162,544
Motor Vehicle and Other Excise Taxes	400,021	-	-	400,021
Departmental and Other	-	-	148,871	148,871
Intergovernmental	1,735,855	223,008	122,603	2,081,466
Due from Other Funds	218,907	-	-	218,907
Restricted Assets:				
Cash and Cash Equivalents	194,213	-	2,800,458	2,994,681
Investments	-	-	2,490,351	2,490,351
Total Assets	<u>\$ 16,421,218</u>	<u>\$ 223,008</u>	<u>\$ 6,574,130</u>	<u>\$ 22,218,356</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Warrants Payable	\$ 342,548	\$ 4,101	\$ 299,501	\$ 646,150
Accrued Payroll	246,285	-	5,729	252,014
Other Liabilities	722,791	-	-	722,791
Tax Refunds Payable	126,340	-	-	126,340
Due to Other Funds	-	218,907	-	218,907
Short-Term Notes Payable	-	-	284,550	284,550
Total Liabilities	<u>1,437,964</u>	<u>223,008</u>	<u>589,780</u>	<u>2,250,752</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable Revenue	<u>3,060,886</u>	<u>-</u>	<u>160,708</u>	<u>3,221,594</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	1,141,803	1,141,803
Restricted	194,213	-	4,178,862	4,373,075
Committed	1,697,458	-	-	1,697,458
Assigned	373,090	-	-	373,090
Unassigned	<u>9,657,607</u>	<u>-</u>	<u>(497,023)</u>	<u>9,160,584</u>
Total Fund Balances	<u>11,922,368</u>	<u>-</u>	<u>4,823,642</u>	<u>16,746,010</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 16,421,218</u>	<u>\$ 223,008</u>	<u>\$ 5,574,130</u>	<u>\$ 22,218,356</u>

**TOWN OF STONEHAM, MASSACHUSETTS  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
YEAR ENDED JUNE 30, 2020**

	General	Highway Projects	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Real Estate and Personal Property Taxes	\$ 52,118,714	\$ -	\$ -	\$ 52,118,714
Motor Vehicle and Other Excise Taxes	3,962,800	-	-	3,962,800
Meals Tax	342,303	-	-	342,303
Tax and Trash Liens	170,888	-	73,896	244,584
Payments in Lieu of Taxes	55,040	-	-	55,040
Charges for Services	-	-	631,672	631,672
Intergovernmental	19,130,517	531,649	3,407,552	23,069,718
Penalties and Interest on Taxes	201,410	-	10,709	212,119
Licenses and Permits	662,401	-	-	662,401
Fines and Forfeitures	56,765	-	-	56,765
Departmental and Other	1,615,711	-	4,021,325	5,637,036
Contributions	-	-	229,612	229,612
Investment Income	97,949	-	9,814	107,763
<b>Total Revenues</b>	<b>78,114,298</b>	<b>531,649</b>	<b>8,394,580</b>	<b>87,030,527</b>
<b>EXPENDITURES</b>				
Current:				
General Government	2,510,958	-	1,390,589	3,901,547
Public Safety	8,699,790	-	457,844	9,157,634
Education	31,263,503	-	4,058,610	35,342,119
Public Works	2,087,563	535,567	1,934,913	4,558,083
Health and Human Services	759,135	-	131,275	890,410
Culture and Recreation	1,164,779	-	190,653	1,375,432
Pension Benefits	14,532,535	-	-	14,532,535
Employee Benefits	10,137,031	-	-	10,137,031
State and County Charges	2,295,733	-	-	2,295,733
Debt Service:				
Principal	3,235,000	-	-	3,235,000
Interest	907,532	-	-	907,532
<b>Total Expenditures</b>	<b>77,833,559</b>	<b>535,567</b>	<b>8,163,890</b>	<b>86,333,036</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>480,739</b>	<b>(3,938)</b>	<b>220,690</b>	<b>667,491</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds of Bonds and Notes	-	-	689,550	689,550
Premium from issuance of Bonds and Notes	-	-	165,488	165,488
Transfers In	1,614,757	-	296,342	1,911,099
Transfers Out	(229,714)	-	(65,981)	(315,695)
<b>Total Other Financing Sources (Uses)</b>	<b>1,385,043</b>	<b>-</b>	<b>1,065,399</b>	<b>2,450,442</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>1,865,782</b>	<b>(3,938)</b>	<b>1,286,089</b>	<b>3,147,933</b>
Fund Balances - Beginning of Year	10,056,596	3,938	3,537,553	13,598,077
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 11,922,378</b>	<b>\$ -</b>	<b>\$ 4,823,642</b>	<b>\$ 16,746,010</b>

**TOWN OF STONEHAM, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF NET POSITION  
JUNE 30, 2020**

	Business-Type Activities - Enterprise Funds		
	Sewer Enterprise	Water Enterprise	Total
<b>ASSETS</b>			
Current Assets:			
Cash and Cash Equivalents	\$ 1,304,057	\$ 1,115,804	\$ 2,419,861
Restricted Cash and Cash Equivalents	1,371,316	164,716	1,536,032
Receivables, Net of Allowance for Uncollectible Amounts:			
User Charges	2,365,739	1,714,420	4,080,159
Utility Liens	34,639	31,168	65,797
Total Current Assets	<u>5,075,751</u>	<u>3,025,898</u>	<u>8,101,649</u>
Noncurrent Assets:			
Capital Assets not being Depreciated	215,801	-	215,801
Capital Assets, Net of Accumulated Depreciation	6,405,816	7,033,623	13,439,439
Total Noncurrent Assets	<u>6,621,617</u>	<u>7,033,623</u>	<u>13,655,240</u>
Total Assets	<u>11,697,368</u>	<u>10,059,521</u>	<u>21,756,889</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Related to OPEB	233,139	215,466	448,605
Related to Pension	30,810	28,475	59,285
Total Deferred Outflows of Resources	<u>263,949</u>	<u>243,941</u>	<u>507,890</u>
<b>LIABILITIES</b>			
Current Liabilities:			
Warrants Payable	31,238	15,507	46,745
Accrued Payroll	7,946	7,137	15,083
Compensated Absences	1,911	1,330	3,241
Total OPEB Liability	44,024	40,686	84,710
Long-Term Bonds and Notes Payable	74,700	285,786	360,486
Total Current Liabilities	<u>159,819</u>	<u>351,446</u>	<u>511,265</u>
Noncurrent Liabilities:			
Compensated Absences	17,195	11,972	29,167
Net Pension Liability	233,849	218,122	449,971
Total OPEB Liability	1,581,139	1,461,280	3,042,419
Long-Term Bonds and Notes Payable	355,250	784,517	1,140,767
Total Noncurrent Liabilities	<u>2,188,433</u>	<u>2,473,891</u>	<u>4,662,324</u>
Total Liabilities	<u>2,348,252</u>	<u>2,825,337</u>	<u>5,173,589</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Related to OPEB	278,180	257,092	535,272
Related to Pension	35,539	32,845	68,384
Total Deferred Inflows of Resources	<u>313,719</u>	<u>289,937</u>	<u>603,656</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	7,561,963	6,127,036	13,689,019
Unrestricted	1,737,363	1,061,152	2,798,515
Total Net Position	<u>\$ 9,299,346</u>	<u>\$ 7,188,188</u>	<u>\$ 16,487,534</u>

**TOWN OF STONEHAM, MASSACHUSETTS  
 PROPRIETARY FUNDS  
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
 YEAR ENDED JUNE 30, 2020**

	Business-Type Activities - Enterprise Funds		
	Sewer Enterprise	Water Enterprise	Total
<b>OPERATING REVENUES</b>			
Charges for Services	\$ 6,278,779	\$ 4,805,169	\$ 11,083,948
<b>OPERATING EXPENSES</b>			
Cost of Service and Administration	575,155	730,579	1,305,734
MWRA Assessment	4,804,861	3,025,121	7,829,982
Pension and OPEB Benefits Adjustments	(401,983)	(274,525)	(676,508)
Depreciation	230,484	220,617	451,101
Total Operating Expenses	<u>5,208,517</u>	<u>3,701,792</u>	<u>8,910,309</u>
<b>OPERATING INCOME</b>	<u>1,070,262</u>	<u>1,103,377</u>	<u>2,173,639</u>
<b>NONOPERATING REVENUES</b>			
Investment Income	28,960	6,110	35,070
<b>INCOME BEFORE TRANSFERS</b>	<u>1,099,222</u>	<u>1,109,487</u>	<u>2,208,709</u>
Transfers Out	<u>(845,489)</u>	<u>(749,915)</u>	<u>(1,595,404)</u>
<b>CHANGE IN NET POSITION</b>	253,733	359,572	613,305
Net Position - Beginning of Year	9,045,613	6,828,616	15,874,229
<b>NET POSITION - END OF YEAR</b>	<u>\$ 9,299,346</u>	<u>\$ 7,188,188</u>	<u>\$ 16,487,534</u>

**TOWN OF STONEHAM, MASSACHUSETTS  
PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2020**

	Business-Type Activities - Enterprise Funds		
	Sewer Enterprise	Water Enterprise	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Customers and Users	\$ 6,164,345	\$ 4,700,569	\$ 10,954,914
Payments to Vendors	(4,959,391)	(3,393,077)	(8,313,468)
Payments to Employees	(455,298)	(412,253)	(847,549)
Net Cash Provided by Operating Activities	<u>808,658</u>	<u>985,239</u>	<u>1,793,897</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Transfers Out	<u>(845,489)</u>	<u>(749,915)</u>	<u>(1,595,404)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Acquisition and Construction of Capital Assets	(306,745)	(56,270)	(363,015)
Principal Payments on Bonds and Notes	<u>(79,700)</u>	<u>(311,186)</u>	<u>(390,886)</u>
Net Cash Used by Capital and Related Financing Activities	<u>(386,445)</u>	<u>(367,456)</u>	<u>(753,901)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Investment Income	<u>28,960</u>	<u>6,110</u>	<u>35,070</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<u>(394,316)</u>	<u>(126,022)</u>	<u>(520,338)</u>
Cash and Cash Equivalents - Beginning of Year (Includes \$1,421,652 and \$164,663 in the Sewer and Water enterprise funds, respectively)	3,069,699	1,406,342	4,476,041
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b> (Includes \$1,371,316 and \$164,716 in the Sewer and Water enterprise funds, respectively)	<u>\$ 2,675,373</u>	<u>\$ 1,280,320</u>	<u>\$ 3,955,693</u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES</b>			
Operating Income	\$ 1,070,282	\$ 1,103,377	\$ 2,173,659
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:			
Changes in Assets and Liabilities not Requiring Current Cash Flows:			
Depreciation	230,494	220,617	451,101
Net Pension Liability	(92,076)	(71,222)	(163,300)
Total OPEB Liability	(309,905)	(203,304)	(513,209)
Effect of Changes in Operating Assets and Liabilities:			
User Charges	(102,824)	(63,797)	(166,621)
Utility Liens	18,390	19,197	37,587
Warrants Payable	(3,575)	(7,737)	(11,312)
Accrued Payroll	(6,438)	(5,921)	(12,359)
Compensated Absences	4,342	(5,971)	(1,629)
Total Adjustments	<u>(261,624)</u>	<u>(118,138)</u>	<u>(379,742)</u>
Net Cash Provided by Operating Activities	<u>\$ 808,658</u>	<u>\$ 985,239</u>	<u>\$ 1,793,897</u>

**TOWN OF STONEHAM, MASSACHUSETTS  
FIDUCIARY FUNDS  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2020**

<b>ASSETS</b>	Pension Trust Fund (as of December 31, 2019)	Private Purpose Trust Funds	Agency Funds
Cash and Cash Equivalents	\$ 65,782	\$ 1,460,197	\$ 315,680
Investments:			
Equity Mutual Funds	45,963,182	-	-
Fixed Income Mutual Funds	17,482,885	-	-
External Investment Pool (PRIT)	39,633,099	-	-
Interest and Dividends	44,842	-	-
Receivables, Net of Allowance for Uncollectible Amounts:			
Other	32,017	-	-
Prepaid Expenses	8,750	-	-
Total Assets	<u>103,230,557</u>	<u>1,460,197</u>	<u>\$ 315,680</u>
<b>LIABILITIES</b>			
Warrants Payable	648	1,250	1,540
Accrued Payroll	-	-	30,257
Liabilities Due Depositors	-	-	263,663
Total Liabilities	<u>648</u>	<u>1,250</u>	<u>\$ 315,680</u>
<b>NET POSITION</b>			
Restricted for Pension Benefits and Other Purposes	<u>\$ 103,229,909</u>	<u>\$ 1,458,947</u>	

**TOWN OF STONEHAM, MASSACHUSETTS  
FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
YEAR ENDED JUNE 30, 2020**

	Pension Trust Fund (Year Ended December 31, 2019)	Private Purpose Trust Funds
<b>ADDITIONS</b>		
Contributions:		
Employer	\$ 6,805,992	\$ -
Plan Members	1,626,284	-
Private Donations	-	28,104
Total Contributions	8,432,276	28,104
Net Investment Income:		
Net Appreciation in Fair Value of Investments	12,132,906	-
Interest	3,738,106	13,796
Total Investment Income	15,871,012	13,796
Less: Investment Expense	(595,108)	-
Net Investment Income	15,275,904	13,796
Intergovernmental	93,799	-
Total Additions	23,801,979	41,900
<b>DEDUCTIONS</b>		
Administration	280,429	-
Retirement Benefits, Including Reimbursements and Refunds	8,413,744	-
Scholarships Awarded	-	60,156
Total Deductions	8,694,173	60,156
<b>CHANGE IN NET POSITION</b>	15,107,806	(18,256)
Net Position - Beginning of Year	88,122,103	1,477,203
<b>NET POSITION - END OF YEAR</b>	\$ 103,229,909	\$ 1,458,947

**TOWN OF STONEHAM, MASSACHUSETTS  
REQUIRED SUPPLEMENTARY INFORMATION  
GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
NON-GAAP BUDGETARY BASIS - BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2020**

	Prior Year Encumbrances and Continuing Appropriations	Original Budget	Supplemental Appropriations and Transfers	Final Budget
<b>REVENUES</b>				
Real Estate and Personal Property Taxes	\$ -	\$ 52,286,503	\$ -	\$ 52,286,503
Motor Vehicle and Other Excise Taxes	-	3,700,000	-	3,700,000
Hotel/Motel Tax	-	355,000	-	355,000
Tax Liens	-	-	-	-
Payments in Lieu of Taxes	-	51,000	-	51,000
Intergovernmental	-	10,540,642	-	10,540,642
Penalties and Interest on Taxes	-	150,000	-	150,000
Licenses and Permits	-	640,000	-	640,000
Fines and Forfeitures	-	65,000	-	65,000
Departmental and Other	-	1,609,000	-	1,609,000
Investment Income	-	50,000	-	50,000
<b>Total Revenues</b>	<b>-</b>	<b>69,847,145</b>	<b>-</b>	<b>69,847,145</b>
<b>EXPENDITURES</b>				
<b>Current</b>				
General Government	205,580	3,000,393	40,000	3,245,973
Public Safety	16,000	9,442,468	-	9,458,375
Education	105,424	31,453,425	-	31,588,849
Public Works	176,168	2,072,823	430,000	2,680,991
Health and Human Services	-	787,581	-	787,581
Culture and Recreation	70,504	1,457,228	-	1,628,132
Pension Benefits	-	6,611,111	-	6,611,111
Employee Benefits	41,502	10,192,246	-	10,234,148
State and County Charges	-	2,165,950	-	2,165,950
Debt Service:				
Principal	-	3,285,000	-	3,285,000
Interest	-	968,459	-	968,459
<b>Total Expenditures</b>	<b>648,687</b>	<b>71,436,632</b>	<b>470,000</b>	<b>72,555,508</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(648,687)</b>	<b>(1,589,537)</b>	<b>(470,000)</b>	<b>(2,708,424)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	-	1,595,404	-	1,595,404
Transfers Out	-	(275,000)	-	(275,000)
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>1,320,404</b>	<b>-</b>	<b>1,320,404</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(648,687)</b>	<b>(269,133)</b>	<b>(470,000)</b>	<b>(1,388,020)</b>
Fund Balance - Beginning of Year	5,781,378	5,781,378	5,781,378	5,761,378
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 5,112,491</b>	<b>\$ 5,492,245</b>	<b>\$ 5,291,378</b>	<b>\$ 4,373,358</b>

See accompanying notes to required supplementary information.

Actual	Current Year Encumbrances and Continuing Appropriations	Actual and Encumbrances and Continuing Appropriations	Variance Positive/ (Negative)
\$ 51,650,490	\$ -	\$ 51,650,490	\$ (526,013)
3,662,900	-	3,662,900	(37,200)
342,303	-	342,303	(12,697)
170,688	-	170,688	170,688
55,040	-	55,040	4,040
11,209,093	-	11,209,093	268,451
201,410	-	201,410	51,410
662,401	-	662,401	22,401
58,785	-	58,785	(8,235)
1,615,711	-	1,615,711	6,711
77,197	-	77,197	27,197
<u>69,703,998</u>	<u>-</u>	<u>69,703,998</u>	<u>(143,247)</u>
2,510,958	405,648	2,916,606	329,357
9,699,790	24,794	9,724,584	734,791
31,293,903	254,445	31,537,948	50,901
2,097,963	315,790	2,403,353	277,838
796,136	2,800	791,935	25,846
1,194,779	79,559	1,294,338	263,794
6,611,111	-	6,611,111	-
10,137,031	25,479	10,162,510	71,638
2,295,733	-	2,295,733	(129,763)
3,235,000	-	3,235,000	50,000
907,632	-	907,632	80,927
<u>69,712,135</u>	<u>1,108,515</u>	<u>70,820,650</u>	<u>1,734,919</u>
<u>(6,237)</u>	<u>(1,108,515)</u>	<u>(1,116,752)</u>	<u>1,591,872</u>
1,814,757	-	1,814,757	19,353
<u>(329,714)</u>	<u>-</u>	<u>(329,714)</u>	<u>(54,714)</u>
<u>1,285,043</u>	<u>-</u>	<u>1,285,043</u>	<u>(35,361)</u>
1,276,806	(1,108,515)	168,291	1,558,311
<u>5,761,378</u>	<u>-</u>	<u>5,761,378</u>	<u>-</u>
<u>\$ 7,038,164</u>	<u>\$ (1,108,515)</u>	<u>\$ 5,929,669</u>	<u>\$ 1,555,311</u>

# Town Clerk

## Report of the Town Clerk

We began 2020 by sending out the Annual Street List to over ten thousand households in Stoneham and processing them as they were returned.

We ended 2020 with a total of 17,494 registered voters after seeing an increase in voter registration prior to the Presidential Election. The total number of voters is made up of 4,955 registered Democrats, 1,769 registered Republicans, 3 registered in the Green-Rainbow party, 63 registered in the Libertarian and 10,565 Unenrolled voters (those voters not registered in a specific political party or political designation-formerly known as Independent). There were 139 voters registered under party designations. Designations are often formed around a particular cause or ideology, are not considered officially as parties and do not have primaries.

I believe that 2020 will go down as the most challenging election year we have had to date. The 2020 election cycle began with a week of in person Early Voting held during the last week in February and the Presidential Primary was held on March 3<sup>rd</sup>. A total of 6,713 voters cast their ballots. This election was held just before Governor Baker issued an Emergency Order due to the COVID-19 pandemic. Although we provided hand sanitizer and single use pens at the polls we were not yet wearing masks or as mindful of social distancing. That would change by the time we held our Town Election. The Annual Town Election normally held on the first Tuesday in April was postponed until June 2, 2020. Out of an abundance of caution the Select Board postponed a second time. We held the Annual Town Election on Saturday, June 27<sup>th</sup>. We reduced the polling hours substantially, wore masks and followed proper social distancing guidelines. There were only 881 ballots cast. By the September 1<sup>st</sup> State Primary there was Special Legislation in place to encourage mail-in voting. A total of 6,684 people cast ballots in the State Primary, most doing so by mail or during the in person Early Voting period held the last week in August. Our election season finished strong with a total of 14,436 voters casting ballots for the Presidential Election. Just over 10,000 of those ballots were cast by mail or during the two week Early Voting period held October 17<sup>th</sup>-30<sup>th</sup>.

I would like to thank everyone who gave their time to help with the elections this year. Many of my fellow town employees went above and beyond to help along with school employees, residents and many students from the Central Middle School and Stoneham High School. It was because of all of these people that I was able to mail out thousands of ballots, make it through three Early Voting periods and each of the elections so successfully. Their help was incredibly valuable, extremely necessary and very much appreciated.

As with our Town Election, the Annual Town Meeting was also postponed until June. On Monday, June 29<sup>th</sup> a total of 64 voters wearing masks came out to act on twenty articles. Proper precautions were taken by the Moderator to ensure a safe town meeting which lasted just under an hour. The Special Town Meeting was held on October 5<sup>th</sup> and 45 voters wearing masks and maintaining proper social distance acted on a warrant with only three articles. The Town Meeting lasted less than ten minutes.

In 2020 the Town Clerk's office recorded and reported 256 resident births, 295 deaths and 108 marriages to the State Registry of Vital Records & Statistics. The pandemic saw an increase in the filing of marriage intentions. While the Town Hall was closed to the public from the end of March until mid-September many couples filled out their marriage intentions from the comfort of their cars in the parking lot.

With the pandemic the Town Clerk's Office had a much higher volume of mail-in and online transactions, but we saw a significant decrease in revenues. For the calendar year we took in just over \$76,000 in revenue.

Our passport acceptance agents were only able to execute 270 passport applications in 2020 as passport services were suspended for several months due to the government shutdown caused by the pandemic.

Although we were able to maintain the same level of service through 2020, I look forward to the pandemic ending in 2021 and the return to business as usual.

Respectfully,

A handwritten signature in cursive script that reads "Maria Sagarino". The signature is written in black ink and is positioned below the word "Respectfully,".

Maria Sagarino  
Town Clerk

March 3, 2020 Presidential Primary Results								
PRECINCT	1	2	3	4	5	6	7	TOTAL
Democrat	768	895	854	654	701	844	769	5,485
Republican	142	161	204	159	188	179	160	1,193
Green-Rainbow	2	2	1	0	0	0	1	6
Libertarian	1	4	2	6	1	1	4	19
TOTAL VOTES CAST	913	1,062	1,061	829	890	1,024	934	6,713
DEMOCRATIC PARTY								
Presidential Preference								
Blanks	1	4	2	2	3	2	6	20
Deval Patrick	3	4	4	1	2	2	4	20
Amy Klobuchar	22	11	20	22	11	17	8	111
Elizabeth Warren	160	160	129	123	119	156	150	987
Michael Bennet	0	0	0	1	1	0	0	2
Michael R. Bloomberg	96	94	130	92	111	127	97	747
Tulsi Gabbard	10	10	8	4	8	15	8	63
Cory Booker	0	0	0	1	0	0	0	1
Julian Castro	0	0	0	0	0	0	0	0
Tom Steyer	6	5	10	4	4	4	0	33
Bernie Sanders	178	230	174	148	163	170	207	1,270
Joseph R. Biden	270	337	344	244	245	312	260	2,012
John K. Delaney	1	0	0	0	0	1	2	4
Andrew Yang	0	6	3	0	0	4	0	13
Pete Buttigieg	20	32	22	19	27	30	22	172
Marianne Williamson	0	0	0	0	1	0	0	1
No Preference	1	2	8	3	6	4	5	29
Write-ins	0	0	0	0	0	0	0	0
TOTAL	768	895	854	654	701	844	769	5,485
Slate Committee Man								
Blanks	233	251	214	160	190	283	209	1,540
Ben Tafuya	180	251	232	196	168	198	184	1,409
Peter Mark Francis	355	393	408	308	342	362	376	2,544
Write-ins	0	0	0	0	1	1	0	2
TOTAL	768	895	854	654	701	844	769	5,485
Slate Committee Woman								
Blanks	277	320	279	190	246	333	259	1,904
Kathleen Manning Hall	491	573	574	474	454	511	510	3,587
Write-ins	0	2	1	0	1	0	0	4
TOTAL	768	895	854	654	701	844	769	5,485
Democratic Town Committee								
Blanks	484	543	548	374	432	540	458	3,379
Group	291	361	309	294	282	303	316	2,156
Blanks	16,416	18,423	18,378	12,937	14,437	18,712	15,604	114,907
James C. Sinclair	322	389	334	319	296	324	341	2,325
Thomas Frederick Dalton	334	412	351	322	332	342	355	2,448
Christine M. Russ	315	385	356	312	300	326	336	2,330
Charles F. Houghton	347	424	390	343	331	350	371	2,556
Maureen E. Houghton	349	423	400	334	325	342	361	2,534
Cheryl M. Sanders	318	390	346	318	299	333	359	2,363
Joan M. Quigley	330	413	349	322	313	339	362	2,428
Madeline C. Panaccione	321	383	358	315	302	318	339	2,336
Richard J. Panaccione	315	374	334	307	293	310	331	2,264
John Fusco	322	393	340	317	297	326	335	2,330
Peter Mark Francis	305	389	351	318	305	326	343	2,337
Martha C. Panther	313	390	346	308	305	324	351	2,337
Jeanne E. Craigie	396	467	460	372	379	407	442	2,925
Marie T. Christie	335	418	388	334	334	348	375	2,532
Geraldine M. Cummings	312	391	348	319	309	324	345	2,348
Lauren R. Murphy	343	422	361	325	323	363	365	2,502
John P. DeAmicis	303	380	319	306	287	323	327	2,245
Maria Silvaggi	317	385	341	308	290	317	332	2,290
John M. Silvaggi	303	377	317	302	289	311	327	2,226
August S. Nienenhous	317	390	340	313	313	326	340	2,339
Wendy W. Warren	319	413	358	315	321	341	355	2,422
John Warren	314	404	334	314	320	337	350	2,373
John F. DePinto	324	395	370	316	325	338	362	2,430
Ellen M. McBride	318	392	349	308	307	329	336	2,339
Jean Megan Day	353	416	380	331	329	365	369	2,543
Michael Seamus Day	387	459	452	370	389	419	433	2,909
Joan Marie Lemire	314	385	332	306	297	317	333	2,284
Richard D. Mangerian	301	383	342	310	293	314	332	2,275
Susan A. Lippman	307	390	343	311	296	324	329	2,300
Zachary Michael Capalbo	302	374	318	306	290	308	323	2,221
Joseph P. Calazzo	304	375	355	316	298	322	333	2,303
Shelly A. MacNeill	360	441	412	347	363	400	414	2,737
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-ins All Others	0	0	0	0	0	0	0	0
TOTAL	27,613	32,149	30,709	23,899	25,201	30,348	27,684	197,573
PRECINCT	1	2	3	4	5	6	7	TOTAL

	REPUBLICAN PARTY							
<b>Presidential Preference</b>								
Blanks	0	1	6	0	1	1	0	9
William F. Weld	5	10	18	10	9	11	7	70
Joe Walsh	1	4	2	1	0	0	0	8
Donald J. Trump	134	145	177	147	178	165	153	1,099
Roque "Rocky" De La Fuente	0	0	0	0	0	0	0	0
No Preference	2	1	1	1	0	2	0	7
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>142</b>	<b>161</b>	<b>204</b>	<b>159</b>	<b>188</b>	<b>179</b>	<b>160</b>	<b>1,193</b>
<b>State Committee Man</b>								
Blanks	56	61	78	65	75	60	53	448
Robert E. Auliero	86	100	128	94	113	119	107	745
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>142</b>	<b>161</b>	<b>204</b>	<b>159</b>	<b>188</b>	<b>179</b>	<b>160</b>	<b>1,193</b>
<b>State Committee Woman</b>								
Blanks	24	34	42	34	24	39	40	237
Caroline Colarusso	118	127	162	125	164	140	120	956
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>142</b>	<b>161</b>	<b>204</b>	<b>159</b>	<b>188</b>	<b>179</b>	<b>160</b>	<b>1,193</b>
<b>Republican Town Committee</b>								
Blanks	112	126	163	126	143	137	119	926
Group	37	36	46	35	46	44	41	285
Blanks	3,962	4,616	5,868	4,590	5,227	5,077	4,477	33,787
Caroline Colarusso	113	121	151	122	159	131	121	918
Joseph Anthony Colarusso	67	65	81	73	97	89	78	550
Paul J. Demerjian	40	42	51	38	50	54	45	321
Christopher J. Whitney	39	45	50	40	50	49	45	318
George Georgountzos	50	44	66	46	62	62	53	383
Rita G. Covelle	45	46	59	44	59	52	50	355
Janeen L. Call	41	41	51	41	51	50	46	321
Thomas B. Call	41	41	52	40	50	49	47	320
Aldo Ursino	40	40	51	42	57	47	48	325
Nancy M. Howard	40	42	56	42	61	50	48	339
David R. Howard	41	42	55	40	57	48	45	328
Pamela Marie Kessariss	40	40	52	40	49	49	44	314
Enrica M. LoPriore	41	41	60	41	56	51	47	337
John P. LoPriore	48	47	55	41	57	52	49	349
Caitlyn E. McManus	47	49	56	46	57	49	46	350
Keri S. Bouthiller	42	45	53	42	55	51	49	337
Renee Lauria	42	41	55	43	52	51	50	334
Joseph R. Colarusso	65	62	73	58	91	69	70	489
Richard C. Colarusso	59	61	68	60	93	67	69	477
Anthony J. Colarusso	60	63	72	62	89	67	73	486
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-in Winner								0
Write-ins all others	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5,112</b>	<b>5,796</b>	<b>7,344</b>	<b>5,724</b>	<b>6,768</b>	<b>6,445</b>	<b>5,760</b>	<b>42,949</b>

JUNE 27, 2020 ANNUAL TOWN ELECTION RESULTS								
Office/Candidate								
<b>Select Board</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	20	11	18	11	18	22	17	117
Shelly A. MacNeill	73	82	92	75	89	89	92	592
Write-in*	15	19	24	21	53	12	28	172
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>School Committee</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	76	45	73	55	119	59	69	496
David C. Mauer	66	85	100	77	94	92	97	611
Nicole Fenocchi Nial	72	89	95	79	101	93	104	633
Write-in	2	5	0	3	6	2	4	22
<b>Total</b>	216	224	268	214	320	246	274	1762
								1762
<b>Board of Assessors</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	44	27	33	29	59	31	37	260
William J. Jordan	64	83	101	77	97	92	100	614
Write-in	0	2	0	1	4	0	0	7
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Board of Health</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	18	17	11	15	39	16	21	137
Bruce P. Brockway	26	19	46	26	31	25	41	214
Carol D. O'Loughlin	64	76	75	64	89	81	75	524
Write-in	0	0	2	2	1	1	0	6
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Planning Board</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	48	34	37	26	59	38	37	279
Terrence P. Dolan	60	76	97	79	100	83	99	594
Write-in	0	2	0	2	1	2	1	8
<b>Total</b>	108	112	134	107	160	123		881
								881
<b>Housing Authority</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	40	25	34	26	58	31	37	251
Kevin C. McLaughlin	67	84	100	80	101	92	99	623
Write-in	1	3	0	1	1	0	1	7
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Library Trustees (2)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	54	54	65	45	113	59	70	460
Rocco Ciccarello	64	59	89	60	86	71	94	523
Douglas F. Gray	27	34	32	37	36	31	29	226
Jessica E. Killilea	70	77	80	72	83	85	80	547
Write-in	1	0	2	0	2	0	1	6
<b>Total</b>	216	224	268	214	320	246	274	1762
								1762

\*Erin Michelle Dirks  
15 Sheridan Rd  
received a total of 112  
write-in votes

JUNE 27, 2020 ANNUAL TOWN ELECTION RESULTS								
Office/Candidate								
<b>Select Board</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	20	11	18	11	18	22	17	117
Shelly A. MacNeill	73	82	92	75	89	89	92	592
Write-in*	15	19	24	21	53	12	28	172
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>School Committee</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	76	45	73	55	119	59	69	496
David C. Mauer	66	85	100	77	94	92	97	611
Nicole Fenocchi Nial	72	89	95	79	101	93	104	633
Write-in	2	5	0	3	6	2	4	22
<b>Total</b>	216	224	268	214	320	246	274	1762
								1762
<b>Board of Assessors</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	44	27	33	29	59	31	37	260
William J. Jordan	64	83	101	77	97	92	100	614
Write-in	0	2	0	1	4	0	0	7
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Board of Health</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	18	17	11	15	39	16	21	137
Bruce P. Brockway	26	19	46	26	31	25	41	214
Carol D. O'Loughlin	64	76	75	64	89	81	75	524
Write-in	0	0	2	2	1	1	0	6
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Planning Board</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	48	34	37	26	59	38	37	279
Terrence P. Dolan	60	76	97	79	100	83	99	594
Write-in	0	2	0	2	1	2	1	8
<b>Total</b>	108	112	134	107	160	123		881
								881
<b>Housing Authority</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	40	25	34	26	58	31	37	251
Kevin C. McLaughlin	67	84	100	80	101	92	99	623
Write-in	1	3	0	1	1	0	1	7
<b>Total</b>	108	112	134	107	160	123	137	881
								881
<b>Library Trustees (2)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	54	54	65	45	113	59	70	460
Rocco Ciccarello	64	59	89	60	86	71	94	523
Douglas F. Gray	27	34	32	37	36	31	29	226
Jessica E. Killilea	70	77	80	72	83	85	80	547
Write-in	1	0	2	0	2	0	1	6
<b>Total</b>	216	224	268	214	320	246	274	1762
								1762

\*Erin Michelle Dirks  
15 Sheridan Rd  
received a total of 112  
write-in votes

PRECINCT	1	2	3	4	5	6	7	TOTAL
<b>GREEN-RAINBOW PARTY</b>								
<b>Presidential Preference</b>								
Blanks	1	0	0	0	0	0	0	1
Dario Hunter	0	0	0	0	0	0	1	1
Sedinam K. C. M. Curry	1	1	0	0	0	0	0	2
Kent Mesplay	0	0	0	0	0	0	0	0
Howard Hawkins	0	0	0	0	0	0	0	0
No Preference	0	1	1	0	0	0	0	2
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>
<b>State Committee Man</b>								
Blanks	2	2	1	0	0	0	1	6
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>
<b>State Committee Woman</b>								
Blanks	2	2	1	0	0	0	1	6
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>6</b>
<b>Town Committee</b>								
Blanks	20	20	10	0	0	0	10	60
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>60</b>
<b>LIBERTARIAN PARTY</b>								
<b>Presidential Preference</b>								
Blanks	0	1	0	2	1	1	1	6
Arvin Vohra	0	0	0	0	0	0	0	0
Vermir Love Supreme	0	1	0	0	0	0	0	1
Jacob George Hornberger	0	0	1	0	0	0	0	1
Samuel Joseph Robb	0	1	0	0	0	0	2	3
Dan Taxation is Theft Behrman	1	0	0	0	0	0	1	2
Kimberly Margaret Ruff	0	0	0	3	0	0	0	3
Kenneth Reed Armstrong	0	0	0	0	0	0	0	0
Adam Kokesh	0	0	0	0	0	0	0	0
Jo Jorgensen	0	0	1	1	0	0	0	2
Max Abramson	0	0	0	0	0	0	0	0
No Preference	0	1	0	0	0	0	0	1
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>19</b>
<b>State Committee Man</b>								
Blanks	1	4	2	6	1	1	4	19
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>19</b>
<b>State Committee Woman</b>								
Blanks	1	4	2	6	1	1	4	19
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>19</b>
<b>Town Committee</b>								
Blanks	10	40	20	60	10	10	40	190
Write-ins	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>10</b>	<b>40</b>	<b>20</b>	<b>60</b>	<b>10</b>	<b>10</b>	<b>40</b>	<b>190</b>
# Eligible Voters	16,542							
Total Votes Cast	6,713							
Percent	40.8%							

## MINUTES FOR TOWN MEETING

MONDAY, JUNE 29, 2020

To either of the Constables of the Town of Stoneham in County of Middlesex, GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs to meet in the Town Hall, 35 Central Street, on Saturday, June 27, 2020, at nine o'clock in the forenoon to act on the following articles of the warrant:

**Article 1.** To choose the following officers:

One (1) Select Board Members for three (3) years.

Two (2) School Committee Member for three (3) years.

One (1) Board of Health Member for three (3) years.

One (1) Planning Board Member for (5) years.

One (1) Board of Assessors Member for three (3) years.

Two (2) Library Trustees for three (3) years.

One (1) Housing Authority Member for five (5) years.

For consideration of the following Articles, the meeting shall be adjourned to meet in the Town Hall, 35 Central Street, at seven o'clock in the evening on Monday, June 29, 2020, in accordance with provisions of Article II, section 2-3 of the By-Laws of the Town of Stoneham.

The meeting was brought to order at 7:00 PM in the Town Hall Auditorium. The checklist showed 64 voters were in attendance at the meeting. Moderator Craigie started the meeting by making a statement in lieu of the typical invocation

“As we gather here in civil assembly as a community in a tradition older than our Commonwealth itself. We come together to make important decisions. We should therefore remember as we deliberate, let us advocate for our position and that we do so not at the expense of others but in the spirit of harmony finding common ground. There is an immense gap in saying I am right and in saying I believe I am right. Let us remember we are gathered tonight & each of us are in search of the same hopes and dreams for this community Stoneham the town we call home. Knowing in the end caring for each other as we have done during this difficult crisis [COVID-19] is far more important than any differences we have”.

Moderator Craigie led the Pledge of Allegiance. Then she asked that we remember the following employees who have passed this past year with a moment of silence.

Annamae Arsenault, Charles Greenleaf, John Carroll Jr., Annamae Smith, Ed Fallon, Fernanado Capua, Bernard Smith, Kristen Poliziotto and Anne White. .Moderator Craigie then recognized our servicemen and women, along with a lengthy list of essential workers who have brought honor, service and comfort from caregivers, grocery clerks and funeral directors to doctors and nurses, etc. Mrs Craigie extended her thanks to those that helped prepare for the town meeting, especially Town Administrator Dennis Sheehan. She thanked her student mic runners

and the adult monitors who volunteered their time. In conclusion she welcomed new residents to Stoneham, including her oldest son Adam who recently purchased a new home in Stoneham.

**Moderator Craigie asked the Town Meeting to allow for Anthony Wilson & Darin Leahy to act as Assistant Moderators if needed and they were sworn in as such.**

**Moderator Craigie opened the meeting with a motion to take Articles 6, 7 and 11 out of order. This motion was passed.**

**Article 6.** To see if the Town will vote to amend the Stoneham Town Code, Chapter 18, Board of Appeals, Section 18-5. Quorum, by deleting the existing section 18-5 and inserting the following new section 18-5 in place thereof, as follows:

#### Sec. 18-5 Quorum

A quorum, when acting on an appeal, special permit or variance, shall consist of not less than four members. In accordance with G. L. c. 40A sec. 15, a petition may proceed at the petitioner's option before a board consisting of four members, with the requirement that the granting of the petition would need the unanimous approval of the four members. If the petitioner elects instead to proceed before the full board (consisting of all five members), upon receipt of a written request to proceed before a full board, the chairman shall reschedule the hearing. The clerk shall notify all abutters and other persons who may have displayed an interest in the matter before the board and who have filed their name and address with the clerk, of the time and place of the rescheduled hearing. There shall be no additional fee charged to the appellant in the case of a rescheduled hearing pursuant to this section."

or do anything in relation thereto.

## Board of Appeals

**Article 7.** To see if the Town will vote to amend the Stoneham Town Code, Chapter 18, Board of Appeals, Section 18-24. Reconsideration, by deleting the existing section 18-24 and inserting the following new section 18-24 in place thereof, as follows:

Sec. 18-24. Reconsideration.

No vote will be reconsidered after adjournment of the meeting at which such vote was passed.

or do anything in relation thereto.

## Board of Appeals

**Article 11.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to amend the Fiscal Year 2020 departmental budgets approved under Article No. 7 of the May 6, 2019 Annual Town Meeting, as amended, or do anything in relation thereto.

## Select Board

**Voted** that the town indefinitely postpone Articles 6, 7 & 11.

**Passed per Moderator**

**Articles 6, 7, 11 Indefinitely Postponed**

**Moderator Craigie asked that some of the articles requiring majority vote be taken as a Consent Agenda. She made the motion and it was voted as follows:**

**Voted** that the Town take out of order Articles 1, 2, 3, 4, 10, 12, 13, 15, 16 17, 18, and 19, and that they be “passed by consent” in accordance with the motions shown on the “2020 Stoneham Annual Town Meeting Consent Agenda” as made available to Town Meeting attendees.

**Article 1.** To choose the following officers:

One (1) Select Board Member for three (3) years. **Shelly MacNeill**

Two (2) School Committee Member for three (3) years. **David Maurer & Nicole Nial**

One (1) Board of Health Member for three (3) years. **Carol O’Loughlin**

One (1) Planning Board Member for (5) years. **Terrence Dolan**

One (1) Board of Assessors Member for three (3) years. **William Jordan**

Two (2) Library Trustees for three (3) years. **Rocco Ciccarello & Jessica Killilea**

One (1) Housing Authority Member for five (5) years. **Kevin McLaughlin**

**Article 1.** **Voted** that the Town choose the officers at municipal election as written in the June 29, 2020 Annual Town Meeting Warrant

**Article 2.** To choose all other necessary Town officers for the ensuing year in such a manner as the Town may determine.

**Article 2.** **Voted** that the Town choose necessary Town Officers for Fiscal Year 2021.

**Article 3.** To hear reports of Town officers and committees and to act thereon and to choose committees, or do anything in relation thereto.

**Article 3.** **Voted** that the Town receive the reports of Town officers and committees.

**Article 4.** To see if the Town will vote to fix the salaries of the several elected officers and the Boards of the Town for Fiscal Year 2021 as follows:

Town Moderator	\$200
Board of Assessors	\$1,200
Select Board	\$3,000
Town Clerk	\$80,495

or do anything in relation thereto.

**Article 4.** **Voted** that the Town fix the salaries of the Town Moderator at \$200, members of the Board of Assessors at \$1,200, members of the Select Board at \$3,000, and Town Clerk at \$80,495.

**Article 10.** To see if the Town will vote to raise and appropriate a sum of money to the PEG Access Enterprise/Special Revenue Fund for the purpose of monitoring compliance of the Town's cable operator(s) with their franchise agreements and providing local cable access services and programming for the Town of Stoneham in Fiscal Year 2021, as set forth in the chart below, or do anything in relation thereto.

	Department Requested FY21	Administrator Recommended	Select Board Recommended	Finance Committee Recommended
<b>PEG Access Enterprise Fund</b>				
Expenses	525,000	525,000	525,000	525,000
Total Expenses	<b>525,000</b>	<b>525,000</b>	<b>525,000</b>	<b>525,000</b>
<b>Total PEG Access Budget</b>	<b>\$ 525,000</b>	<b>\$ 525,000</b>	<b>\$ 525,000</b>	<b>\$ 525,000</b>

**Article 10.** **Voted** that the Town appropriate \$525,000 for costs of operations of the PEG Access Enterprise Fund and to meet said appropriation raise \$525,000 from Cable Receipts.

**Article 12.** To see if the Town will vote to transfer \$200,000 from the Water Enterprise Fund Retained Earnings to the account of Current Water Revenue to be used and applied by the Town Administrator to reduce the water rate, or do anything in relation thereto.

**Article 12.** **Voted** that the Town appropriate the sum of \$200,000 to be used and applied by the Town Administrator to reduce the Fiscal Year 2021 Water Rates, and to meet this appropriation, transfer the said sum from the Water Enterprise Fund Retained Earnings to the Current Water Revenue Account.

**Article 13.** To see if the Town will vote to transfer \$350,000 from the Sewer Enterprise Fund Retained Earnings to the account of Current Sewer Revenue to be used and applied by the Town Administrator in the reduction of the sewer rate, or do anything in relation thereto.

**Article 13.** **Voted** that the Town appropriate the sum of \$350,000 to be used and applied by the Town Administrator to reduce the Fiscal Year 2021 Sewer Rates, and to meet this appropriation, transfer the said sum from the Sewer Enterprise Fund Retained Earnings to the Current Sewer Revenue Account.

**Article 15.** To see if the town will vote to fix the maximum amount that may be spent during Fiscal Year 2021 beginning on July 1, 2020 for the revolving funds established in the town by-laws for certain

departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2 [SEE CHART IN JUNE 29, 2020 ANNUAL TOWN MEETING WARRANT, or do anything in relation thereto.

**Article 15.** **Voted** that the town fix the maximum amount that may be spent during Fiscal Year 2021 beginning on July 1, 2020 for the revolving funds established by town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2 as set forth in the Chart included in the June 29, 2020 Annual Town Meeting Warrant.

<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer</b>	<b>FY2021 Spending Limit</b>
Recreation	Recreation Director	\$ 100,000
Farmers' Market	Farmers' Market Committee	\$ 20,000
Council on Aging	COA Director	\$ 85,000
Health Services	Health Director	\$ 25,000
Energy	Director of Planning & Community Development	\$ 100,000
Prevention & Outreach	Stoneham Coalition	\$ 20,000

**Article 17.** To see if the Town will vote to accept General Laws Chapter 32B, Section 20, and establish an Other Post-Employment Benefits Liability Trust Fund (OPEB Fund), effective on passage of this article, or do anything in relation thereto.

**Article 17.** **Voted** that the Town accept General Laws Chapter 32B, Section 20, and establish an Other Post-Employment Benefits Liability Trust Fund (OPEB Fund), effective on passage of this article.

**Article 18.** To see if Town will establish an Other Post-Employment Benefits Liability Fund (OPEB Fund) Board of Trustees under General Laws Chapter 32B, Section 20, with not less than five (5) or more than thirteen (13) members consisting of at least one person with

investment experience, one citizen of the Town, one employee of the Town, one retiree of the Town, and one officer of the Town, with each member serving for a term of three (3) years, or do anything in relation thereto.

**Article 18.** **Voted** that the Town establish an Other Post-Employment Benefits Liability Fund (OPEB Fund) Board of Trustees under General Laws Chapter 32B, Section 20, with not less than five (5) or more than thirteen (13) members consisting of at least one person with investment experience, one citizen of the Town, one employee of the Town, one retiree of the Town, and one officer of the Town, with each member serving for a term of three (3) years.

**Article 19.** To authorize the Custodian-Trustee/OPEB Fund Board of Trustees of the OPEB Fund established under G.L. c. 32B, § 20 to invest monies in the OPEB Fund under the prudent investor rule established in G.L. c. 203C, or do anything in relation thereto.

**Article 19.** **Voted** that the Town authorize the Custodian-Trustee/OPEB Fund Board of Trustees of the OPEB Fund established under G.L. c. 32B, § 20 to invest monies in the OPEB Fund under the prudent investor rule established in G.L. c. 203C.

### **Consent Agenda**

**Articles 1, 2, 3, 4, 10, 12, 13, 15, 17, 18, 19**

**Passed per Moderator**

**Article 5.** To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning by-law by deleting the existing Sections 4.10.2.4, Section 4.10.3, and 4.10.3.1, and inserting new Sections 4.10.2.4, Section 4.10.3, and 4.10.3 in place thereof as follows:

#### 4.10 RECREATION/OPEN SPACE DISTRICT

- 4.10.2.4 Recreational, cultural, civic and not for profit uses when the land/structures are owned by the Town of Stoneham.
  
- 4.10.3 Uses Permitted on a Special Permit Granted by the Planning Board and Site Plan Approval by the Select Board: (5-5-87, Art. 15) (See Editor's note below)
  
- 4.10.3.1 Recreational, cultural, civil and not for profit uses when the land/structures are not owned by the Town of Stoneham.

or do anything in relation thereto.

#### **Planning Board**

**Article 5.** **Voted** that the Town amend the Stoneham Town Code, Chapter 15, Zoning by-law by deleting the existing Sections 4.10.2.4, Section 4.10.3, and 4.10.3.1, and inserting new Sections 4.10.2.4, Section 4.10.3, and 4.10.3[.1] in place thereof as follows:

#### 4.10 RECREATION/OPEN SPACE DISTRICT

- 4.10.2.4 Recreational, cultural, civic and not for profit uses when the land/structures are owned by the Town of Stoneham.
  
- 4.10.3 Uses Permitted on a Special Permit Granted by the Planning Board and Site Plan Approval by the Select Board: (5-5-87, Art. 15) (See Editor's note below)
  
- 4.10.3.1 Recreational, cultural, civic and not for profit uses when the land/structures are not owned by the Town of Stoneham.

**¾Vote Required**

**¾Vote Passed Unanimous**

**Article 8.** To see if the Town will vote to raise and appropriate from taxation or transfer from available funds, such sums as may be necessary to defray Town charges for the ensuing year, including debt and interest and a reserve fund, or do anything in relation thereto.

**Select Board**

**Article 8.**

- A. Voted** that the Town raise and appropriate \$71,401,224 for a total Operating Budget and to defray the expenses of the Town, and for the purposes as Itemized in Exhibit A, to meet said appropriation, transfer the sum of \$603,000 from Surplus Revenue (Free Cash).

**B. Voted** that the Town Appropriate \$6,203,334 for costs of operations of the Sewer Enterprise Fund as itemized in Exhibit A, and to meet said appropriation raise \$6,203,334 from Sewer Receipts.

**C. Voted** that the Town Appropriate \$4,368,837 for costs of operations of the Water Enterprise Fund as itemized in Exhibit A, and to meet said appropriation raise \$4,788,954 from Water Receipts.

**Exhibit A**

**DEPARTMENTAL BUDGET**  
July 1, 2020 through June 30, 2021

Actual FY'19	Approp. FY'20	It. No.		Department Requested FY'21	Administrator Recommended FY'21	Select Board Recommended FY'21	Finance & Advisory Recommended FY'21
<b>114 MODERATOR</b>							
200	200	1	Elected Salary	200	200	200	200
\$ -	\$ -	2	Expenses	\$ 200	\$ 200	\$ 200	200
\$ 200	\$ 200		<b>Total Moderator Budget</b>	\$ 400	\$ 400	\$ 400	\$ 400
<b>122 SELECT BOARD</b>							
56,632	59,408		Full-Time Salaries	69,286	67,927	67,930	67,930
12,000	12,000		Elected Official Salaries	15,000	12,500	12,500	12,500
\$ 68,632	\$ 71,408	3	<b>Total Salaries</b>	\$ 84,286	\$ 80,427	\$ 80,430	\$ 80,430
9,863	7,000		Advertising	7,000	7,000	7,000	7,000
4,706	2,600		Printing Services	2,500	2,600	2,600	2,600
2,014	3,050		Other Purchased Services	5,950	4,000	4,000	4,000
527	1,200		Office Supplies	1,200	1,200	1,200	1,200
503	2,530		In State Travel	2,500	2,500	2,500	2,500
17,613	16,350	4	<b>Total Expenses</b>	18,350	17,300	17,300	17,300
\$ 86,245	\$ 87,758		<b>Total Select Board Budget</b>	\$ 102,636	\$ 97,727	\$ 97,730	\$ 97,730
<b>123 TOWN ADMINISTRATOR</b>							
350,355	330,540		Full-Time Salaries	340,901	339,761	339,761	339,761
59,071	60,298		Part-Time Salaries	62,960	61,431	61,435	61,435
7,859	12,000		Interns	12,000	7,500	-	-
766	-		Car Allowance	-	-	-	-
\$ 418,051	\$ 402,838	5	<b>Total Salaries</b>	\$ 415,861	\$ 408,712	\$ 401,216	\$ 401,216
5,544	2,800		Professional Services	2,300	2,800	2,800	2,800
13,469	8,000		Medical Services	8,000	8,000	8,000	8,000
6,738	3,000		Advertising	3,000	3,000	3,000	3,000
745	1,000		Printing Services	1,000	1,000	1,000	1,000
5,529	6,500		Office Supplies	6,500	6,500	6,500	6,500
2,967	3,000		In State Travel	3,000	2,000	2,000	2,000
3,071	3,000		Dues & Subscriptions	3,000	3,000	3,000	3,000
38,053	27,800	6	<b>Total Expenses</b>	27,800	26,300	26,300	26,300
\$ 456,114	\$ 430,638		<b>Total Town Administrator Budget</b>	\$ 443,361	\$ 436,012	\$ 427,516	\$ 427,516
<b>131 FINANCE &amp; ADVISORY BOARD</b>							
280	500	7	Expenses	500	500	500	500
\$ 280	\$ 500		<b>Total Finance &amp; Advisory Budget</b>	\$ 500	\$ 500	\$ 500	\$ 500
<b>132 RESERVE FUND</b>							
-	100,000	8	Expenses	125,000	110,000	100,000	100,000
\$ -	\$ 100,000		<b>Total Finance &amp; Advisory Budget</b>	\$ 125,000	\$ 110,000	\$ 100,000	\$ 100,000

Actual FY19	Approp. FY20	It. No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>135 Town Accountant</b>						
214,756	240,681		268,919	254,132	254,130	254,130
34,778	32,189		42,820	42,098	42,100	42,100
<b>249,534</b>	<b>273,070</b>	<b>9</b>	<b>311,739</b>	<b>296,230</b>	<b>296,230</b>	<b>296,230</b>
3,917	6,700		7,500	7,500	7,500	7,500
4,192	800		1,000	1,000	1,000	1,000
1,190	1,300		1,300	1,300	1,300	1,300
1,415	1,260		1,260	1,260	1,260	1,260
			9,750	9,750	9,750	9,750
<b>10,714</b>	<b>10,060</b>	<b>10</b>	<b>20,810</b>	<b>20,810</b>	<b>20,810</b>	<b>20,810</b>
<b>\$ 260,248</b>	<b>\$ 283,130</b>		<b>\$ 332,549</b>	<b>\$ 317,040</b>	<b>\$ 317,040</b>	<b>\$ 317,040</b>
<b>138 Purchasing/Procurement</b>						
-	40,000	11	43,650	42,823	42,823	42,823
-	5,000	12	5,000	2,000	2,000	2,000
<b>\$ -</b>	<b>\$ 45,000</b>		<b>\$ 48,650</b>	<b>\$ 44,823</b>	<b>\$ 44,823</b>	<b>\$ 44,823</b>
<b>141 ASSESSOR'S</b>						
136,385	138,031		142,627	146,660	146,660	146,660
3,200	3,600		3,600	3,600	3,600	3,600
<b>\$ 139,585</b>	<b>\$ 141,631</b>	<b>13</b>	<b>\$ 146,227</b>	<b>\$ 150,260</b>	<b>\$ 150,260</b>	<b>\$ 150,260</b>
1,861	1,500		1,500	1,500	1,500	1,500
1,000	1,000		1,000	1,000	1,000	1,000
-	15,000		2,000	-	-	-
666	200		200	200	200	200
953	1,500		1,500	1,500	1,500	1,500
<b>4,480</b>	<b>19,200</b>	<b>14</b>	<b>6,200</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>
<b>\$ 144,064</b>	<b>\$ 160,831</b>		<b>\$ 152,427</b>	<b>\$ 154,460</b>	<b>\$ 154,460</b>	<b>\$ 154,460</b>
<b>145 TREASURER/COLLECTOR</b>						
241,137	229,680		248,751	241,697	241,697	241,697
33,256	30,320		32,140	32,086	32,086	32,086
<b>274,392</b>	<b>259,980</b>	<b>15</b>	<b>280,891</b>	<b>273,783</b>	<b>273,783</b>	<b>273,783</b>
-	100		828	200	200	200
46,605	17,500		17,500	15,000	15,000	15,000
332	1,200		1,200	1,200	1,200	1,200
2,341	3,100		2,700	2,700	2,700	2,700
3,679	85,000		85,000	80,000	70,000	70,000
1,170	1,760		1,760	1,760	1,760	1,760
355	355		355	355	355	355
<b>54,481</b>	<b>108,015</b>	<b>16</b>	<b>109,343</b>	<b>101,215</b>	<b>91,215</b>	<b>91,215</b>
<b>\$ 328,874</b>	<b>\$ 368,995</b>		<b>\$ 390,234</b>	<b>\$ 374,998</b>	<b>\$ 364,998</b>	<b>\$ 364,998</b>
<b>151 Town Counsel</b>						
220,507	125,000	17	125,000	110,000	100,000	100,000
<b>\$ 220,507</b>	<b>\$ 125,000</b>		<b>\$ 125,000</b>	<b>\$ 110,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>155 GIS/IMS</b>						
162,007	165,276		170,128	166,792	166,792	166,792
<b>162,007</b>	<b>165,276</b>	<b>18</b>	<b>170,128</b>	<b>166,792</b>	<b>166,792</b>	<b>166,792</b>
137,300	140,653		149,150	162,653	162,653	162,653
35	6,000		6,000	6,000	6,000	6,000
16,706	18,000		18,000	18,000	18,000	18,000
7,350	3,800		8,000	3,800	3,800	3,800
12,026	10,000		11,000	10,000	10,000	10,000
8,168	10,000		56,696	10,000	10,000	10,000
	2,400		2,400	2,400	2,400	2,400
<b>181,585</b>	<b>190,653</b>	<b>19</b>	<b>251,246</b>	<b>212,863</b>	<b>212,863</b>	<b>212,863</b>
<b>\$ 343,693</b>	<b>\$ 356,129</b>		<b>\$ 421,374</b>	<b>\$ 379,645</b>	<b>\$ 379,645</b>	<b>\$ 379,645</b>

Actual FY'19	Approp. FY'20	It. No.		Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>161 TOWN CLERK</b>							
-	33,749		Full-Time Salaries	36,663	38,445	38,445	38,445
	800		Ex-Office	800	800	800	800
15,635	80,958		Part Time Salaries	103,975	106,220	71,767	71,767
73,654	80,110		Elected Salaries	84,193	80,495	80,495	80,495
<b>\$ 89,289</b>	<b>\$ 195,617</b>	<b>20</b>	<b>Total Salaries</b>	<b>\$ 226,531</b>	<b>\$ 226,960</b>	<b>\$ 191,607</b>	<b>\$ 191,607</b>
372	2,600		Repairs & Maintenance	2,700	2,600	2,600	2,600
175	3,100		Professional Services	4,500	3,100	3,100	3,100
676	10,600		Printing Services	10,000	10,600	10,600	10,600
355	1,500		Other Purchased Services	2,000	1,500	1,500	1,500
1,134	1,300		Office Supplies	1,500	1,300	1,300	1,300
339	1,500		In State Travel	1,500	1,500	1,500	1,500
370	400		Dues & Subscriptions	400	400	400	400
<b>3,420</b>	<b>21,000</b>	<b>21</b>	<b>Total Expenses</b>	<b>\$ 22,600</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>
<b>\$ 92,709</b>	<b>\$ 216,617</b>		<b>Total Clerk Budget</b>	<b>\$ 249,131</b>	<b>\$ 246,960</b>	<b>\$ 212,607</b>	<b>\$ 212,607</b>
<b>162 ELECTIONS</b>							
7,866	-		Full-Time Salaries	-	-	-	-
82,488	-		Part-Time Salaries	-	-	-	-
886	-		Elected Salaries	-	-	-	-
981	-		Overtime	-	-	-	-
733	-		Ex-Office	-	-	-	-
<b>\$ 92,953</b>	<b>\$ -</b>		<b>Total Salaries</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
2,829	-		Repairs & Maintenance	-	-	-	-
4,313	-		Professional Services	-	-	-	-
8,409	-		Printing Services	-	-	-	-
1,572	-		Other Purchased Services	-	-	-	-
420	-		Office Supplies	-	-	-	-
<b>17,543</b>	<b>\$ -</b>		<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>\$ 110,396</b>	<b>\$ -</b>		<b>Total Clerk Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>182 Planning Bd/BOA/Conserv.</b>							
55,682	65,181		Part-Time Salaries	69,235	72,253	72,253	72,253
<b>55,682</b>	<b>65,181</b>	<b>22</b>	<b>Total Salaries</b>	<b>69,235</b>	<b>72,253</b>	<b>72,253</b>	<b>72,253</b>
-	100		Car Allowance	100	-	-	-
1,438	860		Education & Training	705	960	960	960
2,051	1,000		Advertising	1,000	1,000	1,000	1,000
1,132	1,250		Printing Services	1,250	1,250	1,250	1,250
-	2,465		Office Supplies	3,450	2,465	2,465	2,465
791	574		Dues	575	574	574	574
<b>5,412</b>	<b>6,249</b>	<b>23</b>	<b>Total Expenses</b>	<b>7,069</b>	<b>6,249</b>	<b>6,249</b>	<b>6,249</b>
<b>\$ 61,096</b>	<b>\$ 71,430</b>		<b>Total PLN/CONS/ ZBA Budget</b>	<b>\$ 76,315</b>	<b>\$ 79,502</b>	<b>\$ 79,502</b>	<b>\$ 79,502</b>
<b>185 PLANNING &amp; COMMUNITY DEV.</b>							
81,604	81,479		Full-Time Salaries	115,625	85,646	85,646	85,646
<b>81,604</b>	<b>81,479</b>	<b>24</b>	<b>Total Salaries</b>	<b>115,625</b>	<b>85,646</b>	<b>85,646</b>	<b>85,646</b>
11,700	31,700		Professional Services	32,400	31,700	31,700	31,700
170	1,000		Education & Training	500	1,000	1,000	1,000
993	1,020		Office Supplies	1,000	1,020	1,020	1,020
1,069	1,020		In State Travel	1,750	1,020	1,020	1,020
1,341	1,000		Dues	750	1,000	1,000	1,000
<b>15,273</b>	<b>35,740</b>	<b>26</b>	<b>Total Expenses</b>	<b>36,400</b>	<b>36,740</b>	<b>36,740</b>	<b>36,740</b>
<b>\$ 96,878</b>	<b>\$ 117,219</b>		<b>Total Planning Budget</b>	<b>\$ 152,025</b>	<b>\$ 121,386</b>	<b>\$ 121,386</b>	<b>\$ 121,386</b>
<b>192 PUBLIC PROPERTY MAINTENANCE</b>							
-	226,032		Full-Time Salaries	226,802	186,688	137,970	137,970
<b>21,381</b>	<b>226,032</b>	<b>26</b>	<b>Total Salaries</b>	<b>226,802</b>	<b>186,688</b>	<b>137,970</b>	<b>137,970</b>
43,792	42,134		Electric	42,134	33,500	33,500	33,500
16,164	15,000		Gas	15,000	15,000	15,000	15,000
-	1,000		Heating	1,000	1,000	1,000	1,000
22,096	122,000		Repairs & Maintenance	122,000	100,000	100,000	100,000
12,994	7,770		Custodial Supplies	7,770	7,770	7,770	7,770
<b>\$ 96,046</b>	<b>\$ 187,904</b>	<b>27</b>	<b>Total Expenses</b>	<b>\$ 197,904</b>	<b>\$ 157,270</b>	<b>\$ 157,270</b>	<b>\$ 157,270</b>
<b>\$ 116,427</b>	<b>\$ 413,936</b>		<b>Total Budget - Public Property Maintenance</b>	<b>\$ 414,706</b>	<b>\$ 343,958</b>	<b>\$ 295,240</b>	<b>\$ 295,240</b>

Actual FY19	Approp. FY20	It. No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>210 POLICE DEPARTMENT</b>						
3,293,202	3,803,252		4,012,950	3,807,587	3,679,755	3,679,755
82,838	94,352		124,224	115,190	115,190	115,190
389,531	360,000		373,900	390,000	360,000	360,000
30,995	35,000		35,000	35,000	35,000	35,000
52,193	62,882		64,140	64,140	64,140	64,140
23,236	22,000		24,600	22,400	22,400	22,400
<b>3,871,517</b>	<b>4,277,716</b>	<b>28</b>	<b>4,630,414</b>	<b>4,404,317</b>	<b>4,276,495</b>	<b>4,276,495</b>
60,527	70,224		65,000	65,000	65,000	65,000
34,309	30,000		34,000	30,000	30,000	30,000
55,990	21,250		21,250	21,250	21,250	21,250
15,000	-		-	-	-	-
8,398	14,500		17,315	14,500	14,500	14,500
-	12,000		12,000	12,000	12,000	12,000
-	200		200	200	200	200
13,776	27,500		27,000	27,500	27,500	27,500
13,252	11,500		14,000	11,500	11,500	11,500
6,898	5,500		5,500	5,500	5,500	5,500
11,348	13,000		13,000	13,000	13,000	13,000
5,509	6,500		5,500	6,500	6,500	6,500
652	1,000		1,000	1,000	1,000	1,000
1,130	5,000		5,000	5,000	5,000	5,000
43,536	57,500		40,500	37,500	37,500	37,500
36,883	38,000		51,900	38,000	38,000	38,000
4,994	4,000		10,000	4,000	4,000	4,000
12,890	11,200		11,200	11,200	11,200	11,200
7,000	7,000		13,600	7,000	7,000	7,000
<b>332,100</b>	<b>338,164</b>	<b>29</b>	<b>338,116</b>	<b>310,940</b>	<b>310,940</b>	<b>310,940</b>
	145,000	<b>30</b>	145,000			
<b>\$ 4,203,517</b>	<b>\$ 4,858,880</b>		<b>\$ 6,111,628</b>	<b>\$ 4,715,267</b>	<b>\$ 4,687,435</b>	<b>\$ 4,687,435</b>

Actual FY19	Approp. FY20	It. No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>211 TRAFFIC DIRECTORS</b>						
134,703	150,606		153,061	150,603	150,605	150,605
<b>134,703</b>	<b>150,606</b>	<b>31</b>	<b>153,061</b>	<b>150,603</b>	<b>150,606</b>	<b>150,606</b>
<b>2,272</b>	<b>4,500</b>	<b>32</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
<b>\$ 136,975</b>	<b>\$ 155,106</b>		<b>\$ 159,561</b>	<b>\$ 155,103</b>	<b>\$ 155,105</b>	<b>\$ 155,105</b>

Actual FY19	Approp. FY20	It. No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>212 Dispatch</b>						
327,843	365,730		374,965	394,572	384,575	384,575
4,713	13,000		13,000	13,000	13,000	13,000
74,731	70,000		70,000	70,000	70,000	70,000
3,944	3,250		3,250	3,250	3,250	3,250
<b>411,281</b>	<b>452,480</b>	<b>33</b>	<b>488,116</b>	<b>476,522</b>	<b>476,325</b>	<b>476,325</b>
15,929	13,500		14,500	13,500	13,500	13,500
593	2,500		2,500	2,500	2,500	2,500
155	200		200	200	200	200
372	450		450	450	450	450
1,496	4,000		4,000	4,000	4,000	4,000
235	200		200	200	200	200
217	400		400	400	400	400
-	13,200		13,200	8,800	8,800	8,800
<b>18,966</b>	<b>34,450</b>	<b>34</b>	<b>35,450</b>	<b>30,050</b>	<b>30,050</b>	<b>30,050</b>
<b>\$ 430,237</b>	<b>\$ 491,939</b>		<b>\$ 602,166</b>	<b>\$ 506,372</b>	<b>\$ 506,375</b>	<b>\$ 506,375</b>

Actual FY'19	Approp. FY'20	lt. No.	Department Requested FY'21	Administrator Recommended FY'21	Select Board Recommended FY'21	Finance & Advisory Recommended FY'21
<b>220 FIRE DEPARTMENT</b>						
2,703,330	3,016,799		3,200,386	3,113,684	3,060,925	3,060,925
4,850	10,000		10,000	10,000	10,000	10,000
343,291	265,000		305,000	265,000	245,000	245,000
13,533	20,000		20,000	20,000	15,000	15,000
<b>3,065,004</b>	<b>3,311,799</b>	<b>35</b>	<b>3,536,386</b>	<b>3,408,684</b>	<b>3,330,925</b>	<b>3,330,925</b>
15,252	22,952		22,952	15,500	15,500	15,500
13,597	13,000		13,000	13,000	13,000	13,000
27,670	21,000		21,000	21,000	15,000	15,000
26,954	22,500		33,100	22,500	22,500	22,500
12,099	8,000		18,000	8,000	8,000	8,000
2,360	3,000		3,000	3,000	3,000	3,000
4,234	5,000		5,000	5,000	5,000	5,000
5,640	5,000		5,000	5,000	5,000	5,000
61,685	55,000		60,000	55,000	50,000	50,000
40,497	25,000		45,000	25,000	25,000	25,000
9,669	7,500		7,500	7,500	7,500	7,500
16,849	22,100		22,100	22,100	22,100	22,100
21,218	24,000		27,000	21,000	21,000	21,000
6,475	6,000		6,000	6,000	6,000	6,000
<b>265,319</b>	<b>240,082</b>	<b>36</b>	<b>286,682</b>	<b>230,600</b>	<b>219,600</b>	<b>219,600</b>
<b>\$ 3,330,323</b>	<b>\$ 3,551,881</b>		<b>\$ 3,824,068</b>	<b>\$ 3,639,284</b>	<b>\$ 3,550,525</b>	<b>\$ 3,550,525</b>
<b>241 BUILDING INSPECTION SERVICES</b>						
155,174	185,868		195,182	199,493	199,493	199,493
56,430	59,492		59,603	59,603	59,603	59,603
3,170	6,300		6,300	6,300	6,300	6,300
<b>214,774</b>	<b>251,660</b>	<b>37</b>	<b>261,085</b>	<b>265,396</b>	<b>265,396</b>	<b>265,396</b>
220	3,000		3,000	3,000	3,000	3,000
2,406	5,000		5,000	5,000	5,000	5,000
1,697	3,000		3,000	3,000	3,000	3,000
11	500		500	500	500	500
1,076	-		-	-	-	-
<b>5,410</b>	<b>11,500</b>	<b>38</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
<b>\$ 220,184</b>	<b>\$ 263,160</b>		<b>\$ 272,585</b>	<b>\$ 276,896</b>	<b>\$ 276,896</b>	<b>\$ 276,896</b>
<b>291 EMERGENCY MANAGEMENT</b>						
1,885	2,000		5,000	2,000	2,000	2,000
1,895	2,000	<b>39</b>	5,000	2,000	2,000	2,000
-	9,500		9,500	5,000	5,000	5,000
-	9,500	<b>40</b>	9,500	5,000	5,000	5,000
1,885	11,500		14,500	7,000	7,000	7,000
<b>Actual FY'19</b>	<b>Approp. FY'20</b>	<b>lt. No.</b>	<b>Department Requested FY'21</b>	<b>Administrator Recommended FY'21</b>	<b>Select Board Recommended FY'21</b>	<b>Finance &amp; Advisory Recommended FY'21</b>
<b>Schools</b>						
28,916,729	30,291,726	41	300 PUBLIC SCHOOLS TOTAL BUDGET	31,791,726	31,466,726	29,876,729
\$ 136,754	\$ 174,000		397 ESSEXNORTH SHORE AGRICULTURAL	\$ 179,000	\$ 186,000	\$ 110,000
\$ 39,832	-		398 MNUTEMAN REGIONAL	\$ 40,000	\$ -	-
\$ 970,636	\$ 979,474		399 NORTHEAST VOCATIONAL	\$ 1,089,900	\$ 1,302,904	\$ 1,336,229
\$ 1,146,121	\$ 1,163,474	42	TOTAL REG VOCATIONAL SCHOOL	\$ 1,308,900	\$ 1,487,904	\$ 1,446,229
<b>\$ 30,062,850</b>	<b>\$ 31,446,200</b>		<b>TOTAL SCHOOLS</b>	<b>\$ 33,100,626</b>	<b>\$ 32,954,630</b>	<b>\$ 31,321,958</b>

Actual FY'19	Approp. FY'20	lt. No.	Department Requested FY'21	Administrator Recommended FY'21	Select Board Recommended FY'21	Finance & Advisory Recommended FY'21
<b>Public Works</b>						
<b>400 DPW Administration</b>						
768,484	950,338					
36,780	44,200		995,419	978,904	903,320	903,320
39,887	30,000		48,500	48,500	25,500	25,500
			55,000	45,000	45,000	45,000
<b>\$ 845,131</b>	<b>\$ 1,024,538</b>	<b>43</b>	<b>\$ 1,098,919</b>	<b>\$ 1,072,404</b>	<b>\$ 973,820</b>	<b>\$ 973,820</b>
14,634	15,322		15,322	14,700	14,700	14,700
-	1,000		1,000	1,000	1,000	1,000
3,284	5,000		5,000	5,000	5,000	5,000
118,434	121,000		121,000	121,000	121,000	121,000
-	500		1,500	500	500	500
9,969	10,000		10,000	10,000	10,000	10,000
262	2,000		2,000	2,000	2,000	2,000
59,936	55,000		80,900	55,000	55,000	55,000
1,800	1,600		1,600	1,600	1,600	1,600
1,501	1,000		1,000	1,000	1,000	1,000
20,093	17,500		17,500	17,500	17,500	17,500
44,150	40,000		40,000	40,000	40,000	40,000
2,685	8,000		8,000	8,000	8,000	8,000
5,100	5,000		5,000	5,000	5,000	5,000
50	500		3,400	500	500	500
487	500		1,001	500	500	500
<b>282,185</b>	<b>283,922</b>	<b>44</b>	<b>314,223</b>	<b>283,300</b>	<b>283,300</b>	<b>283,300</b>
<b>\$ 1,127,316</b>	<b>\$ 1,308,460</b>		<b>\$ 1,413,142</b>	<b>\$ 1,355,704</b>	<b>\$ 1,257,120</b>	<b>\$ 1,257,120</b>
<b>423 DPW Snow &amp; Ice</b>						
12,404	10,000		10,000	10,000	10,000	10,000
244,484	195,000		205,000	205,000	195,000	195,000
-	1,000		1,000	1,000	1,000	1,000
-	1,000		1,000	1,000	1,000	1,000
-	2,000		2,000	2,000	2,000	2,000
43,471	10,000		10,000	10,000	10,000	10,000
-	1,500		1,500	1,500	1,500	1,500
140,343	75,000		85,000	85,000	75,000	75,000
<b>440,702</b>	<b>296,500</b>	<b>45</b>	<b>315,500</b>	<b>315,500</b>	<b>296,500</b>	<b>296,500</b>
<b>\$ 440,702</b>	<b>\$ 296,500</b>		<b>\$ 315,500</b>	<b>\$ 315,500</b>	<b>\$ 296,500</b>	<b>\$ 296,500</b>
<b>424 DPW Street Lighting</b>						
120,000	136,216		136,216	133,000	133,000	133,000
22,500	22,500		22,500	22,500	22,500	22,500
<b>\$ 142,500</b>	<b>\$ 158,716</b>	<b>46</b>	<b>\$ 158,716</b>	<b>\$ 155,500</b>	<b>\$ 155,500</b>	<b>\$ 155,500</b>
<b>433 DPW REFUSE</b>						
21,386	30,000		30,000	20,000	20,000	20,000
3,524						
<b>\$ 24,970</b>	<b>\$ 30,000</b>	<b>47</b>	<b>\$ 30,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>EXPENSES</b>						
78,023	70,000		70,000	70,000	70,000	70,000
500	500		500	500	500	500
<b>78,523</b>	<b>70,500</b>	<b>48</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>	<b>70,500</b>
<b>\$ 103,493</b>	<b>\$ 100,500</b>		<b>\$ 100,500</b>	<b>\$ 90,500</b>	<b>\$ 90,500</b>	<b>\$ 90,500</b>
<b>490 DPW MOTOR VEHICLE</b>						
12,562	19,152		19,152	15,000	15,000	15,000
15,604	12,000		12,000	12,000	12,000	12,000
25,000	27,500		32,500	27,500	27,500	27,500
216	500		600	500	500	500
85,000	85,000		90,000	85,000	85,000	85,000
98,933	100,000		100,000	100,000	100,000	100,000
<b>\$ 237,316</b>	<b>\$ 244,152</b>	<b>49</b>	<b>\$ 254,252</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>	<b>\$ 240,000</b>
<b>491 DPW Cemetery</b>						
129,205	198,430		200,851	199,382	199,382	199,382
19,961	20,000		20,000	20,000	20,000	20,000
15,282	10,000		10,000	10,000	10,000	10,000
<b>\$ 164,397</b>	<b>\$ 228,430</b>	<b>50</b>	<b>\$ 230,851</b>	<b>\$ 229,382</b>	<b>\$ 229,382</b>	<b>\$ 229,382</b>
588	670		670	670	670	670
1,924	1,800		1,800	1,800	1,800	1,800
169	400		400	400	400	400
-	50		50	50	50	50
1,922	6,500		14,500	6,500	6,500	6,500
100	100		100	100	100	100
-	50		50	50	50	50
2,000	2,000		2,000	2,000	2,000	2,000
-	200		200	200	200	200
4,265	5,000		5,000	5,000	5,000	5,000
<b>11,569</b>	<b>16,770</b>	<b>51</b>	<b>24,770</b>	<b>16,770</b>	<b>16,770</b>	<b>16,770</b>
<b>\$ 175,966</b>	<b>\$ 245,200</b>		<b>\$ 255,621</b>	<b>\$ 246,152</b>	<b>\$ 246,152</b>	<b>\$ 246,152</b>
<b>\$ 2,227,290</b>	<b>\$ 2,352,528</b>		<b>\$ 2,497,732</b>	<b>\$ 2,403,357</b>	<b>\$ 2,284,772</b>	<b>\$ 2,284,772</b>

Actual FY'19	Approp. FY'20	I. No.	Department Requested FY'21	Administrator Recommended FY'21	Select Board Recommended FY'21	Finance & Advisory Recommended FY'21
<b>WAGES - Sewer</b>						
472,754	427,495		441,321	434,928	418,526	418,526
14,528	23,000		23,000	23,000	23,000	23,000
38,856	30,000		30,000	30,000	30,000	30,000
<b>\$ 526,136</b>	<b>\$ 480,495</b>	<b>52</b>	<b>\$ 494,321</b>	<b>\$ 487,928</b>	<b>\$ 471,526</b>	<b>\$ 471,526</b>
33,517	42,134		42,134	34,000	34,000	34,000
1,740	2,000		2,000	2,000	2,000	2,000
306	1,000		1,000	1,000	1,000	1,000
50,395	50,000		50,000	50,000	50,000	50,000
300	300		300	300	300	300
230	500		500	500	500	500
642	500		500	500	500	500
4,000	4,000		4,000	4,000	4,000	4,000
8,000	8,000		8,000	8,000	8,000	8,000
26,376	21,000		21,000	21,000	21,000	21,000
5,000	5,000		5,000	5,000	5,000	5,000
4,816,825	4,800,000		5,004,480	5,004,480	4,988,619	4,988,619
73,258	79,700		50,450	50,450	74,700	74,700
<b>4,820,588</b>	<b>5,014,134</b>	<b>53</b>	<b>5,189,384</b>	<b>5,181,230</b>	<b>5,189,619</b>	<b>5,189,619</b>
	25,000	<b>54</b>	25,000	25,000	25,000	25,000
606,590	845,486	<b>55</b>	707,071	707,071	517,189	517,189
<b>\$ 5,487,187</b>	<b>\$ 5,894,623</b>		<b>\$ 6,321,436</b>	<b>\$ 6,913,301</b>	<b>\$ 6,731,809</b>	<b>\$ 6,731,808</b>
<b>\$ 5,983,324</b>	<b>\$ 6,365,116</b>		<b>\$ 6,416,756</b>	<b>\$ 6,401,229</b>	<b>\$ 6,203,334</b>	<b>\$ 6,203,334</b>
<b>WAGES - Water</b>						
413,403	391,183		400,798	399,505	359,190	359,190
14,724	23,000		23,000	23,000	23,000	23,000
34,348	50,000		50,000	50,000	50,000	50,000
<b>\$ 462,475</b>	<b>\$ 464,183</b>	<b>56</b>	<b>\$ 473,798</b>	<b>\$ 469,505</b>	<b>\$ 432,190</b>	<b>\$ 432,190</b>
191	3,447		3,447	1,500	1,500	1,500
6,398	7,000		7,000	7,000	7,000	7,000
35,571	45,000		45,000	45,000	45,000	45,000
37,595	40,000		40,000	40,000	40,000	40,000
-	1,000		1,000	1,000	1,000	1,000
4,000	4,000		4,000	4,000	4,000	4,000
-	100		100	100	100	100
50	-		1,000	1,000	1,000	1,000
20,010	1,000		25,000	95,379	95,379	95,379
2,000	2,000		2,000	2,000	2,000	2,000
500	500		500	500	500	500
171	400		400	400	400	400
2,462	9,000		9,000	9,000	9,000	9,000
20,000	20,000		20,000	20,000	20,000	20,000
-	500		500	500	500	500
68,097	70,000		70,000	70,000	70,000	70,000
3,162	5,000		5,000	5,000	5,000	5,000
3,105,808	3,200,000		3,150,000	3,150,000	2,870,605	2,870,605
7,184	10,000		10,000	10,000	10,000	10,000
349,182	311,182		488,736	488,736	286,786	286,786
<b>3,662,386</b>	<b>3,730,133</b>	<b>57</b>	<b>3,980,733</b>	<b>3,949,165</b>	<b>3,469,770</b>	<b>3,469,770</b>
	25,000	<b>58</b>	25,000	25,000	25,000	25,000
610,796	789,915	<b>59</b>	869,527	869,527	441,877	441,877
<b>\$ 4,273,181</b>	<b>\$ 4,505,048</b>		<b>\$ 4,575,260</b>	<b>\$ 4,643,692</b>	<b>\$ 3,936,647</b>	<b>\$ 3,936,647</b>
<b>\$ 4,736,686</b>	<b>\$ 4,969,231</b>		<b>\$ 6,049,048</b>	<b>\$ 6,113,197</b>	<b>\$ 4,969,637</b>	<b>\$ 4,969,637</b>
<b>\$ 10,726,979</b>	<b>\$ 11,334,349</b>		<b>\$ 11,464,804</b>	<b>\$ 11,614,426</b>	<b>\$ 10,672,171</b>	<b>\$ 10,672,171</b>
<b>\$ 12,966,260</b>	<b>\$ 13,686,677</b>		<b>\$ 13,962,636</b>	<b>\$ 13,917,703</b>	<b>\$ 12,866,543</b>	<b>\$ 12,866,543</b>
<b>510 HEALTH DEPARTMENT</b>						
70,693	70,965		72,334	77,149	77,149	77,149
62,850	78,937		95,310	81,490	81,490	81,490
2,391	2,400		2,400	2,400	2,400	2,400
<b>155,733</b>	<b>150,302</b>	<b>60</b>	<b>170,044</b>	<b>161,039</b>	<b>161,039</b>	<b>161,039</b>
-	150		150	150	150	150
34	500		500	500	500	500
-	150		150	150	150	150
4,726	6,000		6,000	6,000	6,000	6,000
-	1,000		1,000	1,000	1,000	1,000
195	350		350	350	350	350
7,504	10,400		10,400	5,400	5,400	5,400
1,056	2,350		2,350	2,350	2,350	2,350
<b>13,516</b>	<b>20,900</b>	<b>61</b>	<b>20,900</b>	<b>15,900</b>	<b>15,900</b>	<b>15,900</b>
<b>\$ 169,246</b>	<b>\$ 171,202</b>		<b>\$ 190,944</b>	<b>\$ 176,939</b>	<b>\$ 176,939</b>	<b>\$ 176,939</b>

Actual FY'19	Approp. FY'20	It. No.		Department Requested FY'21	Administrator Recommended FY'21	Select Board Recommended FY'21	Finance & Advisory Recommended FY'21
<b>541 COUNCIL ON AGING</b>							
64,298	64,545		Full-Time Salaries	65,836	75,369	75,369	75,369
74,255	122,825		Part-Time Salaries	129,679	115,455	77,460	77,460
<b>138,553</b>	<b>187,370</b>	<b>62</b>	<b>Total Salaries</b>	<b>195,515</b>	<b>190,824</b>	<b>152,829</b>	<b>152,829</b>
19,155	23,821		Electric	21,621	18,200	18,200	18,200
8,762	4,000		Gas	2,000	2,000	2,000	2,000
15,109	5,000		Repair	3,500	3,500	3,500	3,500
1,387	1,500		Printing	1,500	1,500	1,500	1,500
1,117	1,130		Other Purchased Services	1,130	1,130	1,130	1,130
1,775	2,500		Office Supplies	2,500	2,500	2,500	2,500
1,971	2,000		Custodial Supplies	2,000	2,000	2,000	2,000
1,074	1,074		Dues & Subscriptions	1,074	1,074	1,074	1,074
<b>49,360</b>	<b>40,825</b>	<b>63</b>	<b>Total Expenses</b>	<b>36,325</b>	<b>31,904</b>	<b>31,904</b>	<b>31,904</b>
<b>\$ 188,902</b>	<b>\$ 228,195</b>		<b>Total Council on Aging Budget</b>	<b>\$ 230,840</b>	<b>\$ 222,732</b>	<b>\$ 184,733</b>	<b>\$ 184,733</b>
<b>542 RECREATION</b>							
78,034	78,775		Full-Time Salaries	89,463	78,775	78,775	78,775
<b>78,934</b>	<b>78,775</b>	<b>64</b>	<b>Total Salaries</b>	<b>89,463</b>	<b>78,775</b>	<b>78,775</b>	<b>78,775</b>
7,994	9,290		Other Purchased Services	12,390	5,000	5,000	5,000
<b>7,994</b>	<b>9,290</b>	<b>65</b>	<b>Total Expenses</b>	<b>12,390</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>\$ 84,928</b>	<b>\$ 88,065</b>		<b>Total Recreation Budget</b>	<b>\$ 99,343</b>	<b>\$ 83,775</b>	<b>\$ 83,775</b>	<b>\$ 83,775</b>
<b>543 VETERANS' SERVICE</b>							
49,057	50,477		Full-Time Salaries	52,737	53,638	53,638	53,638
<b>49,057</b>	<b>50,477</b>	<b>66</b>	<b>Total Salaries</b>	<b>52,737</b>	<b>53,638</b>	<b>53,638</b>	<b>53,638</b>
-	450		Computer Equipment	450	450	450	450
-	-		Other Purchased Services	-	-	-	-
-	-		Office Supplies	-	-	-	-
467	750		Flags	750	750	750	750
426	750		In State Travel	1,200	750	750	750
64,093	75,000		Veteran Ordinary Benefits	113,150	113,150	113,150	113,150
7,415	19,000		Veteran Fuel	-	-	-	-
475	1,900		Veteran Doctors	-	-	-	-
1,558	5,000		Veteran Medicines	-	-	-	-
175	2,000		Veteran Hospitals	-	-	-	-
798	3,000		Veteran Dentist	-	-	-	-
46,277	68,000		Veteran Other Benefits	30,000	30,000	30,000	30,000
<b>122,133</b>	<b>175,960</b>	<b>67</b>	<b>Total Expenses</b>	<b>145,560</b>	<b>145,100</b>	<b>145,100</b>	<b>145,100</b>
<b>\$ 171,190</b>	<b>\$ 226,327</b>		<b>Total Veteran's Budget</b>	<b>\$ 198,287</b>	<b>\$ 198,738</b>	<b>\$ 198,738</b>	<b>\$ 198,738</b>
<b>590 Prevention and Outreach</b>							
66,046	67,626		Full-Time Salaries	135,897	67,626	-	-
			Part-Time Salaries	35,899	-	-	-
<b>66,046</b>	<b>67,626</b>	<b>68</b>	<b>Total Salaries</b>	<b>171,796</b>	<b>67,626</b>	-	-
1,092	900		Education & Training	900	900	-	-
620	600		Advertising	600	600	600	600
1,376	3,500		Public Safety	3,500	2,000	1,000	1,000
			Outside Services	-	-	22,000	22,000
1,090	1,000		Office Supplies	14,000	1,000	1,000	1,000
<b>4,148</b>	<b>6,000</b>	<b>69</b>	<b>Total Expenses</b>	<b>19,000</b>	<b>4,500</b>	<b>24,800</b>	<b>24,800</b>
<b>\$ 70,194</b>	<b>\$ 73,626</b>		<b>Total Substance Abuse Budget</b>	<b>\$ 190,766</b>	<b>\$ 72,126</b>	<b>\$ 24,800</b>	<b>\$ 24,800</b>
<b>610 LIBRARY</b>							
464,240	530,987		Full-Time Salaries	549,562	534,035	441,223	441,223
136,896	114,410		Part-Time Salaries	161,417	111,766	107,773	107,773
-	6,500		Other Salaries (Shift Differential)	6,500	6,500	6,500	6,500
<b>601,145</b>	<b>660,997</b>	<b>70</b>	<b>Total Salaries</b>	<b>717,479</b>	<b>652,301</b>	<b>555,496</b>	<b>555,496</b>
29,120	37,666		Electric	37,666	32,000	32,000	32,000
13,739	14,000		Natural Gas	14,000	14,000	14,000	14,000
23,763	25,000		Repairs & Maintenance	30,000	25,000	25,000	25,000
300	1,000		Printing	3,000	1,000	1,000	1,000
	240		Telephone	240	240	240	240
3,045	3,500		Office Supplies	5,000	3,500	3,500	3,500
2,885	3,200		Custodial Supplies	3,400	3,200	3,200	3,200
50,142	50,000		Other	65,000	50,000	50,000	50,000
<b>122,994</b>	<b>134,606</b>	<b>71</b>	<b>Total Expenses</b>	<b>168,306</b>	<b>128,940</b>	<b>128,940</b>	<b>128,940</b>
132,048	137,500	<b>72</b>	Educational Supplies	164,000	138,000	138,000	138,000
<b>\$ 856,186</b>	<b>\$ 933,003</b>		<b>Total Library Budget</b>	<b>\$ 1,029,786</b>	<b>\$ 919,241</b>	<b>\$ 822,436</b>	<b>\$ 822,436</b>

Actual FY19	Approp. FY20	IL No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>531 ARENA</b>						
114,444	188,090		186,778	170,310	170,310	170,310
76,924	86,211		72,570	72,564	72,564	72,564
<b>191,369</b>	<b>254,301</b>	<b>73</b>	<b>269,348</b>	<b>242,874</b>	<b>242,874</b>	<b>242,874</b>
136,660	185,136		185,136	152,000	152,000	152,000
26,150	33,000		38,000	38,000	38,000	38,000
400	-		-	-	-	-
43,155	25,000		25,000	25,000	25,000	25,000
7,911	2,400		2,400	2,400	2,400	2,400
24,433	7,400		7,400	7,400	7,400	7,400
5,779	500		600	500	500	500
7,815	8,000		10,000	8,000	8,000	8,000
4,912	3,000		4,000	3,000	3,000	3,000
11,368	500		500	500	500	500
242	300		1,500	300	300	300
150	150		175	150	150	150
<b>289,056</b>	<b>270,398</b>	<b>74</b>	<b>274,711</b>	<b>237,250</b>	<b>237,250</b>	<b>237,250</b>
<b>\$ 459,424</b>	<b>\$ 624,687</b>		<b>\$ 534,059</b>	<b>\$ 480,124</b>	<b>\$ 480,124</b>	<b>\$ 480,124</b>

Actual FY19	Approp. FY20	IL No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>Maturing Debt DEBT SERVICE (P&amp;I)</b>						
3,585,000	3,235,000		3,425,000	3,425,000	3,375,000	3,375,000
1,023,541	968,459		779,276	779,276	779,276	779,276
<b>\$ 4,608,541</b>	<b>\$ 4,203,459</b>	<b>76</b>	<b>\$ 4,204,276</b>	<b>\$ 4,204,276</b>	<b>\$ 4,154,276</b>	<b>\$ 4,154,276</b>
<b>911 Contributory Pension</b>						
6,411,467	6,611,111		6,832,347	6,832,347	6,273,630	6,273,630
<b>\$ 6,411,467</b>	<b>\$ 6,611,111</b>	<b>76</b>	<b>\$ 6,832,347</b>	<b>\$ 6,832,347</b>	<b>\$ 6,273,630</b>	<b>\$ 6,273,630</b>
<b>912 Health Insurance</b>						
208,669	413,000		413,000	425,000	425,000	425,000
11,175	8,500		8,500	8,500	8,500	8,500
1,004,064	1,000,311		1,100,000	1,075,485	1,082,440	1,082,440
1,483,718	1,565,302		1,545,300	1,521,615	1,556,350	1,556,350
3,220,137	3,262,000		3,480,000	3,466,071	3,275,000	3,275,000
1,594,385	1,835,235		1,928,000	1,887,887	1,834,850	1,884,850
249,993	300,000		350,000	350,000	-	-
<b>7,872,144</b>	<b>8,384,348</b>	<b>77</b>	<b>8,824,800</b>	<b>8,734,058</b>	<b>8,252,140</b>	<b>8,252,140</b>

Actual FY19	Approp. FY20	IL No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>519 UNCLASSIFIED</b>						
24,395	125,000	<b>78</b>	192,180	190,760	177,880	177,880
241,733	250,000	<b>79</b>	329,688	329,688	385,267	385,267
18,378	20,000	<b>80</b>	20,000	20,000	75,000	75,000
83,311	50,000	<b>81</b>	61,000	61,000	51,000	51,000
534,759	550,000	<b>82</b>	580,000	580,000	550,000	550,000
70,953	65,000	<b>83</b>	82,400	82,400	82,400	82,400
-	5,000	<b>84</b>	5,000	5,000	5,000	5,000
81,935	85,000	<b>86</b>	85,000	77,000	78,800	78,800
71,579	63,000	<b>86</b>	65,000	65,000	85,000	85,000
554,528	585,000	<b>88</b>	489,412	489,413	626,147	626,147
39,477	20,000	<b>88</b>	15,000	7,800	11,700	11,700
487,303	75,000	<b>89</b>	103,000	130,000	126,000	126,000
<b>\$ 2,135,386</b>	<b>\$ 1,983,000</b>		<b>\$ 1,974,180</b>	<b>\$ 1,979,960</b>	<b>\$ 2,111,674</b>	<b>\$ 2,111,674</b>

Actual FY19	Approp. FY20	IL No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>520 NON-DEPARTMENTAL</b>						
1,485,900	25,000	<b>90</b>	319,500	319,500	310,500	310,500
25,000	25,000	<b>91</b>	183,500	183,500	183,500	183,500
5,260	5,200	<b>92</b>	5,200	5,200	5,200	5,200
-	400	<b>93</b>	400	400	400	400
2,952	3,400	<b>94</b>	3,400	3,400	3,400	3,400
7,188	8,000	<b>96</b>	8,000	8,000	8,000	8,000
40,000	40,000	<b>96</b>	40,000	40,000	20,000	20,000
<b>\$ 1,665,410</b>	<b>\$ 107,000</b>		<b>\$ 666,400</b>	<b>\$ 660,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>

Actual FY19	Approp. FY20	IL No.	Department Requested FY21	Administrator Recommended FY21	Select Board Recommended FY21	Finance & Advisory Recommended FY21
<b>550 OPEB</b>						
50,000	50,000		100,000	100,000	100,000	100,000
<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>97</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>\$ 67,651,816</b>	<b>\$ 69,391,603</b>		<b>\$ 73,492,200</b>	<b>\$ 72,036,629</b>	<b>\$ 66,787,878</b>	<b>\$ 66,787,878</b>
1,814,969	1,920,470		2,360,538	2,360,538	2,360,538	2,360,538
25,050	26,437		26,898	26,898	26,898	26,898
199,810	220,000		200,000	200,000	200,000	200,000
<b>\$ 2,038,769</b>	<b>\$ 2,166,913</b>		<b>\$ 2,613,346</b>	<b>\$ 2,613,346</b>	<b>\$ 2,613,346</b>	<b>\$ 2,613,346</b>
<b>\$ 69,690,584</b>	<b>\$ 71,568,516</b>		<b>\$ 76,105,546</b>	<b>\$ 74,649,975</b>	<b>\$ 71,401,224</b>	<b>\$ 71,401,224</b>
<b>\$ 10,728,979</b>	<b>\$ 11,334,349</b>		<b>\$ 11,464,804</b>	<b>\$ 11,514,428</b>	<b>\$ 10,572,171</b>	<b>\$ 10,572,171</b>
<b>\$ 80,319,563</b>	<b>\$ 82,892,866</b>		<b>\$ 87,570,350</b>	<b>\$ 86,164,401</b>	<b>\$ 81,973,396</b>	<b>\$ 81,973,396</b>

## Passed per Moderator

**Article 9.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$590,500 for the capital projects set forth below, including all incidental and related costs and to authorize the Treasurer with the approval of the Select Board, to borrow all or a portion of said sum under the applicable provisions of M.G.L. c. 44 or any other enabling authority, or do anything in relation thereto.

Department	Amount	FY21 Funded Projects (Bonding)	Funding Source
Department of Public Works	\$ 80,000.00	Dump Truck VW Grant Match	Bonding
Department of Public Works	\$ 45,000.00	Sewer/Drain Line Video Inspection Camera	Bonding-Sewer
Department of Public Works	\$ 425,000.00	Pump/Vac Truck	Bonding-Sewer
<b>Total</b>	<b>550,000.00</b>		

Department	Amount	FY21 Funded Projects (Other Sources)	Funding Source
GIS/MIS/Assessing	\$ 40,500.00	AssessPro 5.0 Software Upgrade	Overlay
<b>Total</b>	<b>40,500.00</b>		

## Select Board

**Article 9.** **Voted** that the Town appropriate the sum of \$590,500 for the capital projects set forth in Article 9 of the June 29, 2020 Annual Town Meeting Warrant, and to meet said appropriation, authorize the Town Treasurer, with the approval of the Select Board, to borrow a sum not to exceed \$470,000 for the Capital Projects specified in said Article 9, as those expected to be funded by bonding, including all costs incidental and related thereto, and to issue bonds and notes therefor under G.L. c.44, Section 7(1) or any other enabling authority, said funds to be expended under the general supervision of the Town Administrator and supervision of the department head for which the sums have been appropriated, and further that the sum of \$80,000 be transferred from Surplus Revenue (Free Cash) and \$40,500 be transferred from Overlay Surplus to fund the remaining capital projects, including all costs incidental and related thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of project costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Department	Amount	FY21 Funded Projects (Bonding)	Funding Source
Department of Public Works	\$ 80,000.00	Dump Truck VW Grant Match	Bonding
Department of Public Works	\$ 45,000.00	Sewer/Drain Line Video Inspection Camera	Bonding-Sewer
Department of Public Works	\$ 425,000.00	Pump/Vac Truck	Bonding-Sewer
<b>Total</b>	<b>550,000.00</b>		

Department	Amount	FY21 Funded Projects (Other Sources)	Funding Source
GIS/MIS/Assessing	\$ 40,500.00	AssessPro 5.0 Software Upgrade	Overlay
<b>Total</b>	<b>40,500.00</b>		

**⅔Vote Required**

**⅔Vote Passed per Moderator**

**Article 14.** To see if the Town will vote to amend the Stoneham Town Code, **Chapter 2**, Administration, Article IX, Treasurer and Tax Collector, Sec. 2-60B - Revolving Funds, to establish and authorize a new Prevention and Outreach Revolving Fund for use by certain town departments, boards, committees, agencies or officers under Mass. Gen. L. Chapter 44, Section 53E½ as follows:

**Sec. 2-60B. Revolving Fund Bylaw.**

(e) *Authorized Revolving Funds.*

(6) Prevention and Outreach Revolving Fund.

- (a) Fund Name. There shall be a separate fund called the Prevention and Outreach Revolving Fund for the use of the Stoneham Coalition for a Safe and Healthy Community.
- (b) Revenues. The Town Accountant shall establish the Prevention and Outreach Revolving Fund as a separate account and credit to the fund all of the revenue received by the Town from community engagements, programs and donations.

- (c) Purposes and Expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Prevention and Outreach Revolving Fund to cover the costs associated with substance use prevention, mental health and treatment services.
- (d) Fiscal Years. The Prevention and Outreach Revolving Fund shall operate for fiscal years that begin on or after July 1, 2020.

or do anything in relation thereto.

### **Select Board**

**Article 14.** **Voted** that the Town amend the Stoneham Town Code, **Chapter 2**, Administration, Article IX, Treasurer and Tax Collector, Sec. 2-60B - Revolving Funds, to establish and authorize a new Prevention and Outreach Revolving Fund for use by certain town departments, boards, committees, agencies or officers under Mass. Gen. L. Chapter 44, Section 53E½ as follows:

#### **Sec. 2-60B. Revolving Fund Bylaw.**

(e) *Authorized Revolving Funds.*

(6) Prevention and Outreach Revolving Fund.

- (a) Fund Name. There shall be a separate fund called the Prevention and Outreach Revolving Fund for the use of the Stoneham Coalition for a Safe and Healthy Community.
- (b) Revenues. The Town Accountant shall establish the Prevention and Outreach Revolving Fund as a separate account and credit to the fund all of the revenue received by the Town from community engagements, programs and donations.

- (c) Purposes and Expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Prevention and Outreach Revolving Fund to cover the costs associated with substance use prevention, mental health and treatment services.
- (d) Fiscal Years. The Prevention and Outreach Revolving Fund shall operate for fiscal years that begin on or after July 1, 2020.

**Passed Unanimous**

**Article 16.** To see if the Town will vote to raise and appropriate a sum of money to implement certain rehabilitation and construction projects under the Massachusetts Water Resources Authority Local Water System Assistance Program (LWSAP) and to pay costs incidental and related thereto, and the Town Treasurer, with the approval of the Select Board, be authorized to sell from time to time, as the occasion requires, town notes, bonds, or other evidence on indebtedness in the amount not to exceed \$2,000,000.00 in accordance with Chapter 44, Section 7 or 8 of the Mass General Laws or any other enabling authority, and further to accept any grants or gifts for these projects, or do anything in relation thereto.

**Select Board**

**Article 16.** **Voted** that the Town raise and appropriate a sum of money to implement certain rehabilitation and construction projects under the Massachusetts Water Resources Authority Local Water System Assistance Program (LWSAP) and to pay costs incidental and related thereto, and the Town Treasurer, with the approval of the Select Board, be authorized to sell from time to time, as the occasion requires, town notes, bonds, or other evidence on indebtedness in the amount not to exceed \$2,000,000.00 in accordance with Chapter 44, Section 7 or 8 of the Mass General Laws or any other enabling

authority, and further to accept any grants or gifts for these projects.

**2/3 Vote Required**

**2/3 Vote Passed Unanimous**

**Article 20.** To see if the Town will vote to authorize the Town Administrator to negotiate and execute an Alternative On-Bill Credit Purchase agreement to be negotiated by the Select Board and/or Town Administrator with the successful proposer of subscribing to a Community Solar project with Clearway Energy Group, or do anything in relation thereto.

**Select Board**

**Article 20.** **Voted** that the Town authorize the Town Administrator to negotiate and execute an Alternative On-Bill Credit Purchase agreement to be negotiated by the Select Board and/or Town Administrator with the successful proposer of subscribing to a Community Solar project with Clearway Energy Group, or do anything in relation thereto.

**Passed Unanimous**

Motion to Dissolve

Meeting Dissolved at 7:51PM

2020 SEPTEMBER STATE PRIMARY RESULTS								
<b>Democratic Party</b>								
<b>Senator In Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	6	4	4	5	3	2	12	36
Edward J. Markey	456	551	478	399	396	523	407	3210
Joseph P. Kennedy, III	301	390	366	267	302	335	287	2248
Write-in	1	4	2	0	3	3	1	14
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5508</b>
5508								
<b>Rep. in Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	108	129	126	77	92	135	93	760
Katherine M. Clark	651	806	719	590	604	720	607	4697
Write-in	5	14	5	4	8	8	7	51
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5508</b>
5508								
<b>Councillor (6th District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	102	127	99	84	83	135	84	714
Terrence W. Kennedy	456	544	577	388	426	508	427	3326
Helina Fontes	206	274	173	197	194	217	196	1457
Write-in	0	4	1	2	1	3	0	11
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5508</b>
5508								
<b>Senator in General Court (5th District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	130	163	134	92	110	160	107	896
Jason M. Lewis	634	781	712	573	589	696	593	4578
Write-in	0	5	4	6	5	7	7	34
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5508</b>
5508								
<b>Rep. in General Court (31st District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	125	147	130	92	104	155	105	858
Michael Seamus Day	637	799	719	576	594	702	598	4625
Write-in	2	3	1	3	6	6	4	25
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5508</b>
5508								

<b>Register of Probate</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	173	192	172	119	129	204	133	1122
Tara DeCristofaro	590	754	678	551	571	650	569	4363
Write-in	1	3	0	1	4	9	5	23
<b>Total</b>	<b>764</b>	<b>949</b>	<b>850</b>	<b>671</b>	<b>704</b>	<b>863</b>	<b>707</b>	<b>5608</b>
5508								
<b>Republican Party</b>								
<b>Seantor in Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	9	10	8	6	24	11	6	74
Shiva Ayyadurai	71	72	90	63	98	84	68	546
Kevin J. O'Conner	85	111	96	121	92	102	87	694
Write-in	1	3	1	2	1	1	3	12
<b>Total</b>	<b>166</b>	<b>196</b>	<b>195</b>	<b>192</b>	<b>215</b>	<b>198</b>	<b>164</b>	<b>1326</b>
<b>Rep. in Congress (5th District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	12	11	13	19	18	14	7	94
Caroline Colarusso	150	180	179	171	194	181	154	1209
Write-in	4	5	3	2	3	3	3	23
<b>Total</b>	<b>166</b>	<b>196</b>	<b>195</b>	<b>192</b>	<b>215</b>	<b>198</b>	<b>164</b>	<b>1326</b>
1326								
<b>Councillor (6th District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	142	172	176	161	193	179	145	1168
Write-in	24	24	19	31	22	19	19	158
<b>Total</b>	<b>166</b>	<b>196</b>	<b>195</b>	<b>192</b>	<b>215</b>	<b>198</b>	<b>164</b>	<b>1326</b>
1326								
<b>Senator in General Court (5th District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	163	193	190	190	197	186	154	1273
Dan Ensminger (Write-in candidate)	3	3	5	2	18	12	10	53
<b>Total</b>	<b>166</b>	<b>196</b>	<b>195</b>	<b>192</b>	<b>215</b>	<b>198</b>	<b>164</b>	<b>1326</b>
1326								
<b>Rep. in General Court (31st District)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	147	175	175	168	193	175	143	1176
Write-in	19	21	20	24	22	23	21	150
<b>Total</b>	<b>166</b>	<b>196</b>	<b>195</b>	<b>192</b>	<b>215</b>	<b>198</b>	<b>164</b>	<b>1326</b>
1326								

<b>Register of Probate</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	148	173	176	170	192	178	145	1182
Write-in	18	23	19	22	23	20	19	144
<b>Total</b>	166	196	195	192	215	198	164	1326
<b>Green-Rainbow Party</b>								
<b>Senator in Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	1	0	0	0	0	0	1	2
Write-in	0	0	0	2	1	1	1	5
<b>Total</b>	1	0	0	2	1	1	2	7
<b>Representative in Congress</b>								
<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>	
Blanks	0	0	0	0	0	0	2	2
Write-in	1	0	0	2	1	1	0	5
<b>Total</b>	1	0	0	2	1	1	2	7
<b>Councillor (6th District)</b>								
<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>	
Blanks	1	0	0	0	0	0	1	2
Write-in	0	0	0	2	1	1	1	5
<b>Total</b>	1	0	0	2	1	1	2	7
<b>Senator in General Court (5th District)</b>								
<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>	
Blanks	1	0	0	0	0	1	2	4
Write-in	0	0	0	2	1	0	0	3
<b>Total</b>	1	0	0	2	1	1	2	7
<b>Rep. in General Court (31st District)</b>								
<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>	
Blanks	1	0	0	0	0	0	2	3
Write-in	0	0	0	2	1	1	0	4
<b>Total</b>	1	0	0	2	1	1	2	7
<b>Register of Probate (Middlesex County)</b>								
<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>	
Blanks	1	0	0	0	0	1	2	4
Write-in	0	0	0	2	1	0	0	3

<b>Total</b>	1	0	0	2	1	1	2	7
								7
<b>Libertarian Party</b>								
<b>Senator In Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	0	1	2	1	2	0	6
Write-in	0	5	3	3	3	2	1	17
<b>Total</b>	0	5	4	5	4	4	1	23
								23
<b>Representative In Congress</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	0	2	1	2	4	0	9
Write-in	0	5	2	4	2	0	1	14
<b>Total</b>	0	5	4	5	4	4	1	23
								23
<b>Councillor</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	1	3	2	3	4	0	13
Write-in	0	4	1	3	1	0	1	10
<b>Total</b>	0	5	4	5	4	4	1	23
								23
<b>Senator In General Court (5th Middlesex)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	1	2	2	3	4	0	12
Write-in	0	4	2	3	1	0	1	11
<b>Total</b>	0	5	4	5	4	4	1	23
								23
<b>Rep In General Court (31st Middlesex)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	1	3	3	2	4	0	13
Write-in	0	4	1	2	2	0	1	10
<b>Total</b>	0	5	4	5	4	4	1	23
								23
<b>Register Of Probate (Middlesex County)</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>Totals</b>
Blanks	0	1	2	2	3	4	0	12
Write-in	0	4	2	3	1	0	1	11
<b>Total</b>	0	5	4	5	4	4	1	23
								23

## MINUTES FOR SPECIAL TOWN MEETING

MONDAY, OCTOBER 5, 2020

To either of the Constables of the Town of Stoneham in the County of Middlesex,

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs to meet in the **Town Hall Auditorium, 35 Central Street, Stoneham**, on

**Monday, October 5, 2020, at 7:00 p.m.**

to act upon the following articles of this Warrant:

Tellers were appointed to check the names of voters entering the Town Hall and the checklist showed 45 voters were inside the meeting.

Moderator Jeanne Craigie led the Pledge of Allegiance.

The meeting was called to order in the Town Hall Auditorium at 6:59 PM and the warrant was read.

**Article 1.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$789,000 for capital projects, including all incidental and related costs, all as set forth below, or take any other action relative thereto.

Department	Amount	FY21 Funded Projects	Funding Source
Public Property Maintenance	\$ 200,000.00	Town Wide Improvements	Free Cash
School	\$ 36,000.00	Ford Transit Van (Food Deliveries)	Free Cash
Police	\$ 35,000.00	Unmarked Police Vehicle	Free Cash
Department of Public Works	\$ 250,000.00	Front End Loader	Free Cash
Department of Public Works	\$ 200,000.00	Streets & Sidewalks Capital Plan	Free Cash
Council on Aging	\$ 68,000.00	COA Van	Free Cash
<b>Total</b>	<b>789,000.00</b>	<b>General Fund Funding</b>	

### Select Board

**Article 1.** **Voted** that the Town transfer from surplus revenue (Free Cash) a sum not to exceed \$789,000 for the Capital Projects set forth above, said funds to be expended under the general supervision of the Town Administrator and supervision of the department head for which the sums have been appropriated.

**Article 2.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to amend the Fiscal Year 2021 departmental budgets approved under Article No. 8 of the June 29, 2020 Annual Town Meeting, as amended, or take any other action relative thereto.

**Select Board**

**Article 2. Voted** that the Town

- A) Raise and appropriate \$433,140 for the FY2021 Operating Budget in Exhibit A.
- B) Appropriate \$114,621 for cost of operations of the Water Enterprise Fund as itemized in Exhibit A and to meet said appropriations raise \$114,621 from Water Receipts.

**Exhibit A**

	TOWN MEETING APPROVED FY21	STM 10/5/2020 FY21
<b><u>132 RESERVE FUND</u></b>		
Expenses	100,000	125,000
<b><u>220 FIRE DEPARTMENT</u></b>		
Full-Time Salaries	3,060,925	3,091,925
<b><u>Schools</u></b>		
<b><u>300 PUBLIC SCHOOLS TOTAL BUDGET</u></b>	<b>29,876,729</b>	<b>30,126,729</b>
<b><u>912 Health Insurance</u></b>		
Health Insurance Retirees	1,082,440	1,102,440
Health Insurance Town Employee	1,556,350	1,581,350
Health Insurance School Employee	3,275,000	3,300,000
<b><u>919 UNCLASSIFIED</u></b>		
Other Salaries	177,860	215,000
<b><u>920 NON-DEPARTMENTAL</u></b>		
MVES-Resident Coordinator	20,000	40,000
	<b>39,149,304</b>	<b>39,582,444</b>
		<b>433,140</b>
	TOWN MEETING APPROVED FY21	STM 10/5/2020 FY21
<b><u>WATER</u></b>		
Other Purchased Services	95,379	210,000
		<b>114,621</b>

**Passed Unanimously**

**Article 3.** To see if the Town will vote to accept the provisions of M.G.L. c. 71, sec. 37M to allow the Town to consolidate the business functions of the School Department with those of the Town, or take any other action relative thereto.

**Select Board**

**Article 3.** **Voted** that the Town accept the provisions of M.G.L. C. 71, sec. 37M to allow the Town to consolidate the business functions of the School Department with those of the Town.

**Passed Unanimously**

**Meeting Dissolved at 7:08 PM**

**Respectfully submitted:**

*Maria Sagarino*

**Maria Sagarino**

**Town Clerk**

## 2020 November General Election Results

President & Vice Pres	1	2	3	4	5	6	7	Total
Blanks	10	23	20	10	20	12	19	114
Biden & Harris	1225	1418	1328	1077	1157	1295	1176	8676
Hawkins & Walker	5	4	19	6	6	10	7	59
Jorgensen & Cohen	19	25	19	21	18	25	24	151
Trump & Pence	687	763	876	726	863	726	711	5372
Write-ins	5	11	8	5	10	16	9	64
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Senator in Congress	1	2	3	4	5	6	7	Total
Blanks	58	61	74	39	66	69	64	431
Edward J. Markey	1230	1439	1373	1077	1189	1294	1212	8814
Kevin J. O'Connor	651	745	804	722	807	704	668	5101
Write-ins	12	19	19	9	12	17	2	10
Totals	1951	2264	2270	1647	2074	2084	1946	14356

Rep in Congress	1	2	3	4	5	6	7	Total
Blanks	55	61	79	43	48	64	74	422
Katherine Clark	1164	1352	1278	1015	1062	1190	1107	8168
Caroline Cotrusso	727	847	912	788	962	828	762	5826
Write-ins	5	4	1	1	4	2	3	20
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Councillor	1	2	3	4	5	6	7	Total
Blanks	611	701	806	657	752	751	676	4954
Terrence W. Kennedy	1313	1535	1437	1150	1286	1302	1254	9277
Write-ins	27	28	27	40	38	31	16	205
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Senator in Gen. Court	1	2	3	4	5	6	7	Total
Blanks	607	653	764	605	713	682	645	4689
Jason M. Lewis	1312	1579	1457	1204	1321	1368	1275	9516
Write-ins	32	32	29	36	40	34	26	231
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Rep. in Gen. Court	1	2	3	4	5	6	7	Total
Blanks	276	308	341	294	289	294	274	2076
Michael S. Day	1278	1512	1466	1133	1269	1312	1237	9227
Elizabeth R. Harrah	387	434	433	411	508	473	431	3077
Write-ins	10	10	10	9	8	5	4	56
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Register of Probate	1	2	3	4	5	6	7	Total
Blanks	666	700	854	672	764	751	719	5126
Tara E. DeCristofaro	1285	1538	1386	1148	1282	1307	1208	9134
Write-ins	20	26	30	27	28	26	19	176
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Reg. Voc. Chelsea	1	2	3	4	5	6	7	Total
Blanks	851	938	1060	809	932	961	881	6442
Michael T. Wall	1077	1311	1195	1023	1127	1109	1059	7901
Write-ins	13	15	15	15	15	14	6	93
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Reg. Voc. Malden	1	2	3	4	5	6	7	Total
Blanks	910	994	1080	853	983	1002	929	6751
James J. Holland	1026	1257	1170	984	1076	1075	1011	7599
Write-ins	15	13	20	10	15	7	6	86
Totals	1951	2264	2270	1647	2074	2084	1946	14436

Reg. Voc. Melrose	1	2	3	4	5	6	7	Total
Blanks	944	1008	1127	866	997	1049	965	6958
Ward Hamilton	558	702	632	549	568	562	533	4104
Andrew J. White	435	540	498	419	498	465	439	3295

Write-ins	14	14	13	11	11	7	9	79
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. N. Reading	1	2	3	4	5	6	7	Total
Blanks	954	1037	1139	895	1015	1067	974	7081
Judith M. Dymont	986	1215	1119	941	1048	1007	964	7278
Write-ins	11	12	12	11	13	10	8	77
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Reading	1	2	3	4	5	6	7	Total
Blanks	959	1036	1127	904	1020	1061	983	7090
Robert S. McCarthy	980	1216	1130	934	1042	1012	955	7269
Write-ins	12	12	13	9	12	11	8	77
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Revere	1	2	3	4	5	6	7	Total
Blanks	924	995	1098	874	984	1010	942	6827
Anthony L. Caggiano	544	700	725	505	608	581	554	4217
Melissa A. Jannino-Elam	469	556	435	454	471	483	444	3312
Write-ins	14	13	12	14	11	10	6	80
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Saugus	1	2	3	4	5	6	7	Total
Blanks	952	1038	1152	903	1012	1048	977	7082
Peter A. Rossetti, Jr.	987	1213	1103	934	1052	1028	961	7278
Write-ins	12	13	15	10	10	8	8	76
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Stoneham	1	2	3	4	5	6	7	Total
Blanks	798	904	935	757	859	917	826	5996
Lawrence M. Means	1139	1343	1322	1077	1200	1156	1108	6345
Write-ins	14	17	13	13	15	11	12	95
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Wakefield	1	2	3	4	5	6	7	Total
Blanks	962	1074	1151	912	1041	1064	989	7193
Brittany A. Carsella	976	1180	1107	924	1023	1010	952	7172
Write-ins	13	10	12	11	10	10	5	71
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Winchester	1	2	3	4	5	6	7	Total
Blanks	1777	2044	2056	1664	1877	1908	1770	13096
Write-ins	174	220	214	183	197	176	176	1340
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Winthrop	1	2	3	4	5	6	7	Total
Blanks	1852	2125	2147	1736	1958	1970	1841	13629
Write-ins	99	139	123	111	116	114	105	807
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Reg. Voc. Woburn	1	2	3	4	5	6	7	Total
Blanks	1046	1146	1249	992	1116	1153	1048	7750
Deborah P. Davis	893	1104	1005	842	945	922	892	6603
Write-ins	12	14	16	13	13	9	6	83
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Question 1	1	2	3	4	5	6	7	Total
Blanks	97	133	113	115	157	122	111	848
YES	1394	1571	1630	1289	1491	1491	1370	10236
NO	480	560	527	443	428	471	485	3352
Totals	1951	2264	2270	1847	2074	2084	1946	14436
Question 2	1	2	3	4	5	6	7	Total
Blanks	134	160	133	146	166	152	146	1059
YES	731	906	723	652	686	800	750	5248
NO	1086	1198	1414	1047	1202	1132	1050	6129

Totals	1951	2264	2270	1847	2074	2084	1946	14436
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14436	Ballots Cast
<b>17457</b>	Total Registered Voters
82.69%	Turnout

Respectfully submitted:

Maria Sagarino  
Town Clerk

# Town Counsel

To the Citizens of Stoneham and the Honorable Select Board of Stoneham:

The office of Town Counsel provides general legal services and representation to the town of Stoneham in its corporate capacity, to town officials and department heads, and boards, commissions and committees in their performance of their official duties. The office of Town Counsel is a collaborative effort of consisting of Robert W. Galvin, Esq., of Galvin & Galvin, PC, as well as associate, Attorney Anthony Riley, as well as Jonathan Witten, Esq. and Barbara Carboni, Esq. of KP Law, PC. Also serving in the capacity of Labor Counsel for Stoneham are John Clifford, Esq. and Jaime Kenny, Esq. of Clifford & Kenny, LLP.

The specific duties of Town Counsel are described in the Stoneham Town Charter and Code involve the provision of the following types of legal services: (a) prosecution of claims and defenses on behalf of the Town, (b) advisory services designed to guide officials and boards through the intricacies of legal system and legal requirements in order to prevent litigation, (c) review of policies, procedures and bylaws, (d) review of all contracts for form and substance, (e) assistance with the Annual and Special Town Warrant and Town Meeting articles, and (f) issuance of advisory opinions and ethical opinions to public officials and employees.

During the past year, the town's most significant legal matters have involved the Novel Coronavirus Disease (COVID-19) Outbreak which posed and continues to impose the most significant, immediate threat to the public health, safety, and welfare of people of Norwell.

In the months that followed the Declaration of the State of Public Health Emergency by Governor Baker there were near weekly Executive Orders creating guidance documents for town boards and officials to use, interpreting legislation that effected the operation and function of town government, meetings, Town Meetings, and Town Elections and all the interrelated issues.

For Stoneham, I prepared and distributed memos on how to declare a local state of emergency, preparing our Town Boards for remote meetings and drafting standardized agendas for every multi-member boards, summarizing c. 53 of the Acts of 2020 (which was the first major pandemic legislation allowing delays with town meetings, allowing 1/12th budgets if necessary, allowing deficit spending, tax extensions, prohibited terminations of essential services, modified liquor license rules, (17-18 major changes). There was also a municipal elections bill at the end of March 2020.

In addition to the new pandemic guidance, I continued to handle the more routine Town Counsel Matters, including:

\* Assisting with the drafting of Warrant Articles, Town Meeting Motions and attended Annual Town Meeting, including a review of the bonding articles and working with bond counsel. Consult with moderator and town clerk on procedures and processes including on a Consent Agenda.

\* Copy Town Administrator and Select Board Chair (as well as anyone else that wanted to be copied on most Town Related Matters).

\* Advise Town Administrator and Chair of Select on select issues.

\* Provided some formal and informal ethics opinions to Town Officials.

\* Assisted during some meetings of various Boards, including the Select Board, the Zoning Board, Planning Board and Conservation Commission.

\* Reviewed a dozen or more municipal contracts for form and substance some of which are annual contracts and others than are the product of competitive bids;

\* Responded or assisted with the responses to Public Record Requests and provided advice with respect to Open Meeting Law issues.

\* Provide Annual Certifications regarding the Town's Financial Statements.

I also summarized for the Town with detailed Memoranda Two Other Major Laws Effecting the State and Town of Stoneham:

\* Police Reform Bill – 1/2/21 – New law was 129 pages. I sent a memorandum to the Town summarizing it. It also creates a mandatory review of all disciplinary actions against our officers and an independent complaint process for those who wish to complain to the new MA Peace Officers Standards and Training (POST) Commission, so called. All officers will need to be certified and maintain that certification to stay employed with us. Fortunately, all of our officers who attended academies will be automatically certified as of the new effective date July 31, 2021. I created this memo so that the Select Board need not try and read all of the provisions of this new law which has over one hundred new provisions many of which involve other aspects of criminal justice administration.

\* Housing Choice Bill – 1/14/21 – I sent a memorandum to the Town summarizing its effect on Stoneham. The Housing Choice changes to state law to reduce the vote threshold needed to adopt certain zoning changes, from two-thirds to a simple majority as well as the reduced special permit voting requirements went into effect immediately. For MBTA communities, such as Stoneham, changes will go into effect in April 2021 (this is delayed by DHCD until formal guidance is issued but will likely require the Town to adopt some zoning changes to allow a district where there will be some by right housing with 15 units per acre permitted).

We have continued to litigate a number of gun appeals for the Chief of Police and handled several zoning related appeals. I commend the town's elected and appointed officials, boards and commissions who, once again this year, have volunteered their time by spending hundreds of hours of their free time to make Stoneham a wonderful place to work and live.

During the reporting period of July 1, 2019 through June 30, 2020, there have been a number of cases that have concluded or remain active.

A complete listing of all these cases is available through the Town Administrator or Select Board's office.

In addition to litigation, I render legal services in the following manner: (a) provide written and oral opinions, (b) examined titles and/or completed land acquisition or disposition projects, including review of licenses and easements, (c) appeared before state administrative agencies, including the ABCC, (d) rendered ethics opinions and advice, (e) prepared and recorded deeds and easements, (f) assisted in the preparation of Town Meeting Warrants and attended town meetings.

In conclusion, I wish to express my gratitude in particular to each of the members of the Select Board, including chair, Raymie Parker, past chairs, Shelley MacNeill and George Seibold, as well as members, Caroline Colarusso and Heidi Bilbo. I would also like to recognize Debbie Pettengill, and Dava Kilbride, for their incredible efforts on behalf of the Town and Select Board. I would also like to express my thanks to Police Chief James McIntyre, and Fire Chief Matt Grafton, the entire membership of the Zoning Board of Appeals and Planning Board and their support staffs, Town Planner, Erin Wortman, Building Inspector, Cheryl, Noble, the Town Accountant, Dave Castellarin, as well as our Moderator, Jeanne Craigie, and our Town Clerk, Maria Sagarino, as well as their staffs for their support.

Respectfully submitted,

Robert W. Galvin, Town Counsel

## **Town Treasurer/Tax Collector**

The primary function of this office is the management of the Town's funds. We are responsible for collecting and depositing all revenue, as well as dispersing all payroll and vendor payments. Investment management and bond indebtedness are also functions of the Treasurer. My main objective is to keep the Town's funds safe, liquid and invested at the highest possible yield.

This year had many new challenges for the Treasurer's Office and its staff, and always everyone rose to the challenge. With many employees working from home the

Treasurer's office continued to work on-site with a rotating reduced staff. Residents were encouraged to pay online or to use our drop of box to continue to make tax payments.

In fact more and more residents are continuing to utilize our online payment system, in addition to electing to receive email and text notifications as to when a bill is available and due.

Once the office returned to its "new" normal, the process to migrate the water/sewer billing system to a new platform continued. The introduction of the new bill format for the water/sewer/trash bills is planned to launch early August, 2021. This new format should be cleaner and easier to read.

In closing, I would like to thank my amazing staff without them this office would not be able to process the volume of work it does on a daily basis. Michele Collins for her expertise with online payments and processing. Kathy Sullivan for her dedication and her extensive knowledge of this Town's history. Sandy Snyder who greets every customer with a smile and willingness to help and Katelyn Finnegan, who has effortlessly taken on the role of Assistant Treasurer, and has shined. These women are essential to the operations of this office and the Town is fortunate to have them. I am sure our residents appreciate them as much as I do.

Sincerely,

Paulette M. Gerry  
Treasurer/Tax Collector



## *Telephone Directory*

### **Stoneham Town Departments**

Town Hall	(781) 279-2600
Accountant	(781) 279-2690
Animal Control	(781) 438-1215 x3207
Arena	(781)279-2628
Assessor	(781) 279-2642
Board of Appeals/Planning Board	(781) 279-2695
Board of Health	(781)279-2621
Building Department	(781) 279-2670
Conservation Commission	(781) 279-2696
Council on Aging / Senior Center	(781) 438-1157
Fire Department, Non-Emergency	(781) 438-0127
Housing Authority	(781) 438-0734
Human Resources	(781)279-2620
Planning and Community Development	(781)279-2696
Police Department, Non-Emergency	(781) 438-1215
Public Library	(781) 438-1324
Public Schools	(781) 279-3800
Public Works	(781) 438-0760
Recreation	(781) 279-2609
Retirement	(781)279-2635
Select Board	(781) 279-2680
Town Administrator	(781) 279-2600
Town Clerk	(781) 279-2650
Treasurer / Tax Collector	(781) 279-2660
Veterans Services	(781) 279-2664