

Town of Stoneham
Water & Sewer Review Board
August 24, 2017 Meeting Minutes

The Meeting was called to order at 7:00pm by Chairman Scott LeBeau. Board Members in attendance were: Scott LeBeau, Chairman, Patricia Walsh, Stephen Quattrocchi, Douglas Potts and our recently appointed and newest member, Carl Gay.

Agenda Item #1: Introduce new board member, Carl Gay, appointed by the Board of Selectmen

Agenda Item #2: The second order of business was to reorganize and appoint new officers. Stephen Quattrocchi made a motion to elect Patricia Walsh as Chairman which was seconded and the vote was 4-0 with Patricia Walsh abstaining. Patricia Walsh made a motion to elect Scott LeBeau as Secretary which was seconded and the vote was 4-0 with Scott LeBeau abstaining.

Agenda Item #3: Approve minutes from the 7/13/17 meeting which were approved by Scott, Patty & Steve who were all in attendance at the meeting

Agenda Item #4: Review FY 17 year end enterprise funds as well as FY18 current balances and expenses.

Don Piatt, Town Accountant, had provided the board with FY17 ending balances for Water & Sewer Enterprise Funds that included total revenues and expenditures for the fiscal year. Ending FY17 balances showed \$975,636.22 for the Water Enterprise Fund (Fund 6200) and \$1,342,005.99 for the Sewer Enterprise Fund (Fund 6000). Don also provided the WSRB with a W&S Rollforward as of 8/22/17 showing a FY to date balance in the Water Enterprise Fund (6200) of (\$322,262.99) and the Sewer Enterprise Fund (Fund 6000) of \$435,801.90 as of 8/22/17. The packet provided by the Town Accountant also included Special Warrant Articles Outstanding as of 8/22/17 that included funds approved at May and October Town meetings in May 2014, October 2014, May 2015 and May 2017 that have outstanding balances totaling \$1,462,107.03 for the Sewer Fund as of 8/22/17 and May 2011 and May 2017 Town Meetings that have outstanding balances totaling \$551,168.60 for the Water Fund as of 8/22/17. The WSRB questioned whether or not it would be possible to obtain expenses by project annually going forward, but prior to the next scheduled meeting, it was learned that Don Piatt, Town Accountant had submitted his resignation from his position and a replacement for his position was imminent.

Discussion then turned to the organization of a Tiered Rate Subcommittee comprised of Patricia Walsh and Doug Potts. The Committee discussed a future conversation with Tom Cicatelli, IT, to find out how many homes are billed so the committee could determine the approximate average usage (per HCF) per household. Discussion also included obtaining MWRA Retail Rate Survey for the next meeting.

The Board was reminded that Special Town Meeting was scheduled for October 16, 2017. The next meeting was tentatively scheduled for November 8, 2017 at 7:00pm.

The meeting was adjourned.

Minutes Respectfully Taken by Patricia Walsh