

**Stoneham Select Board
Meeting Minutes
Tuesday, June 21, 2022
7:00 p.m.**

Open Session

Members Present: George Seibold, David Pignone, Raymie Parker, Heidi Bilbo, Shelly MacNeill

Also Present: Town Administrator Dennis Sheehan

Call to Order: Seibold called the meeting to order at 7:00 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at www.stoneham-ma.gov)

Agenda Item 1: Open Meeting Seibold opened the meeting.

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: 2022 Sapphire Award Ceremony The 2022 Sapphire Awards were presented to Debbie Pettengill, Robert Sweeney, and Carol O'Loughlin. Each recipient thanked the Board for recognizing them. MacNeill moved to take a five minute recess to take pictures. Parker seconded the motion. Voted unanimously.

Agenda Item 4: Citizens' Comments No comments were received.

Agenda Item 5: Veterans Agent – Purple Heart Announcement and Family Event Melanie Mendel, Veteran's Agent, announced that she and Brian Blumsack, Recreation Director, will be hosting a family fun night on 7/1/22 on the common from 5-7p.m. She also announced that she is searching for Purple Heart recipients for a declaration ceremony in August.

Agenda Item 6: Human Rights Commission Kevin Merritt, Chair of the Human Rights Commission, stated that the terms of the original members have expired and it has been difficult to get a quorum for the HRC meetings. He stated that the HRC has been interacting with other commissions and groups in Town and participated in the Pride event and the Juneteenth event. He stated that the HRC is working hard to reach out to residents to increase its membership and asked for assistance. Seibold thanked Merritt and the HRC for their hard work.

Agenda Item 7: Greater Boston Stage Company – Street Closing Request Heather Mell appeared for the Greater Boston Stage Company and explained the 8/4/22 summer concert and requesting use of the parking lot on Winter Street for setting up food service as a fundraiser in conjunction with the concert. Bilbo stated that she is concerned about parking especially for those who need to park close to the common. Sheehan stated that the Board could allow him to designate extra handicapped parking for the day. Seibold asked why the lot needed to be closed.

Mell stated that she would like to set up a hospitality area adjacent to the common for the sale of food and drink. Bilbo stated that the beer garden that the Stones held during Town Day received some backlash. Seibold stated that he did not mind drinking involved as long as it is not on the common. MacNeill stated that even the Stones can be tricky because if they are buying drinks, then they need to buy food per regulation. Bilbo moved to allow the closure of the Winter Street lot to allow the Greater Boston Stage Company to sell food and to allow the designation of extra handicapped parking spaced to be designated by the Town Administrator for the event. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 8: Town Day and Car Show – Street Closing Request Megan Day, Executive Director of the Chamber of Commerce, requested the closing of streets and parking areas for Town Day on 9/17/22 and the classic car show on 6/30/22. MacNeill moved to approve the requested street closings for Town Day. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

MacNeill moved to approve the closings as requested with input from the Police Chief. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 9: Livery License Parker moved to approve the livery license application for Mehmet Cinar. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 10: Approve Minutes: 6/7/22 Bilbo moved to approve the minutes for 6/7/22. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 11: MBTA – Letter of Support for East/West Route Sheehan stated that there has been a lot of discussion about the MBTA expansion of the east/west bus route and the letter before the Board is in support of the east/west route. STAC is having a letter writing campaign during this comment period. Parker moved to approve and sign the letter. MacNeill seconded the motion. Voted unanimously.

Parker announced that there is a STAC meeting Thursday, June 30th.

Agenda Item 12: Tree Warden – Job Description Discussion Bilbo stated that based on previous conversations she was tasked with completing a draft of the Tree Warden’s job description. She stated that she discussed the job description with both residents Susan Keeler and Ellen McBride. Bilbo stated that there are two open issues: supervision and total work hours. Seibold stated that the Tree Warden should report to the Director of the DPW. MacNeill agreed and stated that the supervision should be spelled out in the job description and recommends adding the following language: The Tree Warden falls under the supervision of the DPW director. This position requires periodic updates to the Select Board at the discretion of the Select Board, but no less than once a year.

Bilbo stated that the position was previously about 10 hours/week. MacNeill stated that the description could say “up to 10/12 hours weekly” or it could be monthly up to 40 hours. Sheehan stated that the hours should not entitle job holder to benefits. Parker asked whether the internal

candidate was still pursuing licensure. Sheehan stated that it is a 3 year position with an experience piece. Sheehan stated that standard HR language including a background check, should be added to the description.

MacNeill suggested that the Board approve the job description as presented with the discussed added language as well as the standard language from the HR director. Parker made that motion. Pignone seconded the motion. Voted unanimously.

Agenda Item 13: High School Building Project Update Sheehan stated that there was an excellent ground breaking event at the high school on June 16th. There is a 60% design meeting coming up and that the temporary fencing went up in the driveway. Pignone stated that it feels like things are moving quickly as the construction crews take over the property. Pignone asked that a robocall go out to residents regarding the high school property being closed to the public since many residents use the property for recreation. Sheehan stated that he will send out a robocall after hazardous waste day.

Agenda Item 14: ARPA Funds – Capital Committee Schedule Sheehan stated that the Capital Committee has a meeting scheduled for June 22nd. Bilbo stated that the Capital Committee discussed the last few years of requests and will be creating a prioritized list at its next meeting.

Parker moved to enter the liquor licensing authority to return to the Select Board. MacNeill seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 15: Reconsideration – Evviva Trattoria – Liquor License Application Pignone read the notice of hearing. Kilbride stated that the ABCC needed more information from Evviva Trattoria before making its decision. Parker moved to submit the package for reconsideration. MacNeill seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Parker moved to exit the liquor licensing authority and return to the Select Board. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
David Pignone
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (5-0)

Agenda Item 16: Joint Board Meeting Parker stated that she would like all boards and committees to get together to discuss goals and understand where we are headed as a Town. She stated now may be the time to discuss the parking study and updating the code. Seibold stated that the tri-board have worked well and enhanced transparency. MacNeill stated that anytime you can get everyone in a room to talk it is a positive thing. Bilbo stated that she loves the idea, but it may work better as a series of meeting broken up by function. MacNeill stated that a facilitator could be useful in these meetings and that is may be time to discuss a strategic plan or master plan. MacNeill asked the cost of a strategic plan. Sheehan stated that a strategic plan can cost upwards of \$70,000. MacNeill stated that strategic plans are useful to help prioritize tasks and follow a plan. She stated that it is helpful for an outside person to keep the discussion neutral and on track.

Parker asked if Kilbride could send an email to the Boards to see if they are interested in participating in a meeting. Sheehan stated that the Board should approve the email.

Agenda Item 17: Town Administrator's Report Sheehan reported that hazardous waste collection is on June 25th at the high school from 8am to 12pm. Trash will be picked up on a regular schedule. DPH announced that children 6 months to 4 year old are now eligible for COVID vaccination. Sheehan stated that he has received a lot of feedback on the June 8th downtown redesign meeting.

Agenda Item 18: Non-Deliberative Announcements and Scheduling Parker thanked the Board for attending Juneteenth. Seibold thanked Parker for starting the Sapphire Awards.

Agenda Item 19: Adjourn Parker moved to adjourn the meeting. MacNeill seconded the motion. Voted unanimously.

Respectfully submitted,

Dava Feltch Kilbride, Office Manager