

**Select Board  
Hearing Room  
Stoneham Town Hall  
35 Central Street  
Tuesday, January 22, 2019  
7:00 p.m.**

**Open Session (Hearing Room)**

**Members Present:** Chairwoman Shelly MacNeill, Vice Chairwoman Raymie Parker, Clerk George Seibold, Selectman Anthony Wilson, Selectwoman

**Also Present:** Interim Town Administrator Debora Pettengill

**Call to Order:** Chairwoman MacNeill called the meeting to order at 7:00 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at [www.stoneham-ma.gov](http://www.stoneham-ma.gov))

**Agenda Item 1: Pledge of Allegiance**

**Agenda Item 2: Public Comment** There was no public comment.

MacNeill announced that State Senator Jason Lewis and State Representative Michael Day have rescheduled their updates to 2/5/19.

**Agenda Item 3: Ratification of Town Administrator's Contract** MacNeill stated that the Board voted on the Dennis Sheehan's contract in executive session and a vote to ratify is required. Pettengill stated that there was an omission of Veterans Day and July 4<sup>th</sup> in the contract. Wilson moved to approve the contract and add Veterans Day and July 4<sup>th</sup> to the list of holidays. Colarusso stated that she asked Town Counsel for proof of something that was stated in executive session and she will not be voting to ratify the contract since she has not received the proof. Seibold seconded the motion. A roll call vote was taken.

Voting in Favor:

Chairwoman MacNeill  
Vice Chairwoman Parker  
Clerk Seibold  
Selectman Wilson

Voting Against:

Selectwoman Colarusso

**Motion carries (4-1).**

**Agenda Item 4: Dissolution of Town Administrator Screening Committee** MacNeill stated that she will check on the release of minutes with Town Counsel and thanked the Committee for its excellent work. Wilson moved to dissolve the Committee. Seibold seconded the motion. Voted unanimously.

**Agenda Item 7: Bar Seating Requirement – Placement on Town Election Ballot** Parker moved that the following language be included on the official ballot used at the annual town election to be held on 4/2/19:

“Shall an act passed by the general court in the year 2018 entitled “AN ACT AUTHORIZING THE TOWN OF STONEHAM TO GRANT CERTAIN LICENSES FOR THE SALE OF ALCOHOLIC BEVERAGES TO BE DRUNK ON THE PREMISES.”

Seibold seconded the motion. Voted unanimously.

**Agenda Item 8: Creation of OPEB Trust** MacNeill stated that Galvin drafted the trust that was created and approved by Town Meeting. Wilson moved to approve the trust language and appoint David Castellarin, Lauren Celli, Paulette Gerry, and Town Administrator Dennis Sheehan as trustees. Seibold seconded the motion. Voted unanimously.

**Agenda Item 9: Public Comment Policy** MacNeill stated that she would like to change Board policy 1.7 to read “placement will be determined by the Chair.” However, she would like to hold on this because the MMA is coming out with materials that contain a best practice regarding public comment. Colarusso stated that leaving placement to the discretion of the Chair is a mistake because there must be a designated time so residents know when to come. Seibold stated that Saugus has public comment at the beginning and end of every meeting to give everyone a chance to speak. Wilson stated that he is in support of moving public comment because it can be disruptive.

**Agenda Item 10: Warrant Submission Policy** MacNeill stated that there should not be dates in the warrant submission policy. Her preference would be that the date for submission is chosen annually and at a minimum 4 weeks before Town Meeting. Wilson stated that the time should be calculated from the date of the signing of the warrant and suggested 6 weeks. Wilson stated that the Capitol Committee was given to 2/20 to submit its recommendations.

**Agenda Item 11: Common Victualler License – 5 Guys Burgers** Seibold moved to approve the Common Victualler License for 5 Guys Burgers. Parker seconded the motion. Voted unanimously.

**Agenda Item 12: Approve Minutes** Seibold moved to accept the minutes from 10/15/18. Wilson seconded the motion. Voted unanimously.

Parker moved to accept the minutes from 11/20/18 with a spelling correction of heard to hear. Wilson seconded the motion. Voted unanimously.

No members attended the Greenway walk though on 11/26/18 and no minutes were taken.

Parker moved to accept the minutes from 12/5/18. Wilson seconded the motion. Voted 4-0-1 with Colarusso abstaining.

Wilson moved to accept the minutes from 12/5/18. Seibold seconded the motion. Voted 3-0-2 with Colarusso and Parker abstaining.

Seibold moved to accept the minutes from 12/11/18. Wilson seconded the motion. Voted 4-0-1 with Parker abstaining.

**Agenda Item 13: Whistle Blower Protection** Wilson requested that this matter be placed on the agenda for next meeting as the back-up was not submitted until the morning of the meeting and there was no time to review the information.

**Agenda Item 14: Senior Spring Fling Sock Hop** Parker stated that the seniors had a great time at the holiday party, but that they wanted to dance. She would like the Board to host a dance with the Council on Aging. Wilson moved to approve the event. Seibold seconded the motion. Voted unanimously.

**Agenda Item 15: Human Rights Commission** MacNeill stated that this agenda item developed from exploring a Pride event for June. She continued that there is no LGBTQ representative for the Board and that most communities have a commission to create relationships. MacNeill is looking for input on membership and believes a senior member of the community should be added. Colarusso requested that this item be placed on the next agenda.

**Agenda Item 16: BYOB** MacNeill stated that there are no regulations for BYOB so it is something that the Board need to start looking at for fairness, safety, and liability reasons. Seibold stated that he has always been concerned about liability and lack of insurance. Colarusso stated that legal needs to draft some regulations for discussion.

**Agenda Item 17: Sapphire Award** Parker stated that she spoke to Town Counsel regarding Wilson's OML concerns and as long as the Board makes its decision at a meeting, there is no issue. The Board discussed the trophy/plaque.

**Agenda Item 18: Town Administrator's Report** Pettengill stated as follows: There have many complaints and concerns regarding the aggregation plan. Wortman will be holding public meetings to discuss the details of the plan; In December, the Town Accountant stated that there was an accounting error that he found totaling 2.4 million dollars. There was never any missing money, the books were no balanced based on the software that was being used; The recent snow and ice storm cost \$120,000. Colarusso asked for a breakdown of OT and private contractor pay outs; The Fire Department took delivery of a John Deere Gator for use in the Fellsway and on the Greenway.

**Agenda Item 20: Approve Executive Session Minutes:** Colarusso moved to enter into executive session for the purpose of approving minutes from executive sessions not to return to the Select Board. Seibold seconded the motion. A roll call vote was taken.

Voting in Favor:

Chairwoman MacNeill  
Vice Chairwoman Parker  
Clerk Seibold  
Selectman Wilson  
Selectwoman Colarusso

**Motion carries (5-0).**

Respectfully submitted,

Dava Kilbride – Secretary to the Board of Selectmen

