

**Board of Selectmen  
Hearing Room  
Stoneham Town Hall**

**Tuesday, June 7, 2016  
7:00 PM**

<b>ITEM</b>	<b>TIME</b>	<b>DESCRIPTION</b>	<b>DISPOSITION</b>
1	7:00 PM	Pledge of Allegiance	
2	7:01 PM	Park Street Speed Bump - Public Hearing	
3		Committee Appointments - Cultural Council/Herlinda Charpentier Saitz; Historical Commission - Joanne DiMambro	
4		Liquor Licensing Authority:	
4a		Special Alcoholic Beverage License - Stone Zoo - Cynthia Mead	
4b		Special Alcoholic Beverage License - Stone Zoo - Centerplate - Colleen O'Dwyer	
4c		Special Alcoholic Beverage License - St. Patrick's Parish - Susanne Bromauler	
4d		Change of Manager - Bacci Restaurant - Raymond Napoli	
5		Approval of Minutes - 5/10/16; 5/24/16	
6		Mass Municipal Request - Caroline Colarusso	
7		Verizon Cable License Renewal - Bill Solomon	
8		Island Sponsorship Program - Tom Boussy	
9		Complete Streets Letter of Intent and Policy - Anthony Wilson	
10		Process for Hiring Interim TA - Tom Boussy	
11		Selectmen Meetings and Scheduling - Tom Boussy	
12		Chapter 90 Funding Plans - Ann Marie O'Neill	
13		BOS Appointed Committee Agendas/Minutes - Ann Marie O'Neill	
14		Town Administrator - David Ragucci	
15		Miscellaneous	
16		Executive Session: To conduct strategy sessions together with the Town Administrator in preparation for further negotiations, if and as needed, with non-union personnel (the Chief of Police and/or the Fire Chief) pursuant to M.G.L. c. 30A, sec. 21(a)(2) of the Open Meeting Law.	

**Board of Selectmen  
2nd Floor Conference Room  
Stoneham Town Hall  
Tuesday June 7, 2016  
6:00 P.M.**

ITEM	TIME	DESCRIPTION	DISPOSITION
1	6:00 P.M.	Pledge of Allegiance	

**Open Session**

2 Convening of the Board of Selectmen in open session

**Executive Session**

3 The matter of the potential exchange of real property, more specifically Weiss Farm (170 Franklin Street) and Stoneham Oaks Golf Course (101 R Montvale Avenue) pursuant to M.G.L. c.30A, sec. 21(a)(6).

2016-5

**THE LICENSING BOARD OF SELECTMEN  
THE TOWN OF STONEHAM  
MASSACHUSETTS**

This is to Certify that

Cynthia Mead  
Stone Zoo

**THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED  
A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES,  
TO BE DRUNK ON THE PREMISES  
Under Chapter 138, Section 14, of the Liquor Control Act**

**June 18, 2016  
5:30—9:00 p.m.**

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires 6/19/16 unless sooner suspended or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 7th day of June, 2016.

\_\_\_\_\_  
Anne Marie O'Neill, Chairwoman

\_\_\_\_\_  
Caroline Colarusso, Vice Chairman

\_\_\_\_\_  
Anthony Wilson, Secretary

\_\_\_\_\_  
Thomas Boussy

\_\_\_\_\_  
George Seibold

LICENSING BOARD

ECS

**THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ**

Licensing Board for the Town of Stoneham  
(Return to the Board of Selectmen, 35 Central Street, Stoneham, MA 02180)

TOWN OF STONEHAM  
BOARD OF SELECTMEN

I hereby make application for a Special Alcoholic Beverage License for the purpose of selling and dispensing all kinds of alcoholic beverages or wines and malt beverages permitted by law at a Fundraiser

MAY 13 A 10:22

(State whether banquet, concert, picnic, etc.)

Which is to be held by Stone Zoo  
(Name of organization)  
a Non-Profit organization, on the 18 day of June, 2016  
(Fraternal, military, etc.)

between the hours of 5:30 - 9:00 p.m. at the following described place  
Stone Zoo, 149 Pond Street Stoneham, MA 02180

How many cases or bottles, etc., of all kinds of alcoholic beverages are to be sold?

One pre-mixed cocktail containing 1oz of alcohol will be given out to each ticket buyer that turns in a ticket. There will also be sampling (2oz or less) by Barefoot Wines and SpikedSeltzer.

How many people do you expect? 1,000

Are you charging admission fee? Yes How Much? \$55 in advance \$65 day of

I certify that I am Executive Vice President of the above-mentioned Organization, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages, and for any damage which may occur as a result of such use.

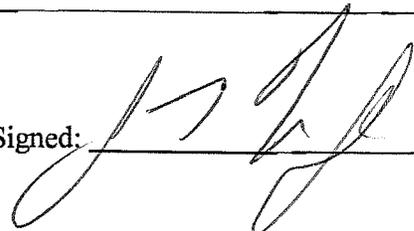
Signed: Cynthia Mend E.V.P. Date: 5/11/16

Home Address: 13 1/2 Warren St Stoneham MA

Telephone: 781-438-9515

Police Department Recommendation: ASSIGN TWO STATE POLICE  
DETAILS TO THE EVENT

Police Detail: Yes  No

Signed: 

Name of Licensee: Cynthia Mead / Stone Zoo

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.

Cynthia Mead

\* Signature of Individual

John Hill

By: Corporate Officer

**043129124**

\*\* Social Security # Voluntary  
or Federal Identification Number

- This license will not be issued unless this certification clause is signed by the applicant.

\*\* Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency **will be subject to license suspension or revocation.** This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 Office of Investigations  
 600 Washington Street  
 Boston, MA 02111  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: Commonwealth Zoological Corp dba Zoo New England  
 Address: One Franklin Park Road  
 City/State/Zip: Dorchester, MA Phone #: (617) 319-5180

<p>Are you an employer? Check the appropriate box:</p> <p>1. <input checked="" type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p>Business Type (required):</p> <p>5. <input type="checkbox"/> Retail</p> <p>6. <input type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input checked="" type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input type="checkbox"/> Other _____</p>
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\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.  
 \*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Aim Mutual Insurance Co.  
 Insurer's Address: 51 Third Ave  
 City/State/Zip: Burlington, MA 01803-0970  
 Policy # or Self-ins. Lic. #: AWC40070094112015 Expiration Date: 7/31/2014

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 5/10/2014  
 Phone #: (617) 242-0244 x 242

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):  
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_



**COMMENTS/REMARKS**

Cancellation

-----  
30 Days Written Notice

2016-6

**THE LICENSING BOARD OF SELECTMEN  
THE TOWN OF STONEHAM  
MASSACHUSETTS**

This is to Certify that

Colleen O'Dwyer  
Centerplate/Zoo NewEngland

**THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED  
A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES,  
TO BE DRUNK ON THE PREMISES  
Under Chapter 138, Section 14, of the Liquor Control Act**

**June 18, 2016  
5:00—9:00 p.m.**

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires 6/19/16 unless sooner suspended or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 7th day of June, 2016.

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Caroline Colarusso, Vice Chairman

\_\_\_\_\_  
Anthony Wilson, Secretary

\_\_\_\_\_  
Thomas Boussy

\_\_\_\_\_  
George Seibold

LICENSING BOARD

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(Return to the Board of Selectmen, 35 Central Street, Stoneham, MA 02180)

I hereby make application for a Special Alcoholic Beverage License for the purpose of selling and dispensing all kinds of alcoholic beverages or wines and malt beverages permitted by law at a

Fundraiser

(State whether banquet, concert, picnic, etc.)

Which is to be held by Zoo New England / Centerplate

(Name of organization)

a non-profit organization, on the 18th day of June, 2016  
(Fraternal, military, etc.)

between the hours of 5:00 pm & 9:00 pm at the following described place

Stone Zoo

How many cases or bottles, etc., of all kinds of alcoholic beverages are to be sold?

How many people do you expect? 500

Are you charging admission fee? \_\_\_\_\_ How Much? \_\_\_\_\_

I certify that I am General Manager of the above-mentioned Organization, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages, and for any damage which may occur as a result of such use.

Signed: Colin O'Day Date: 5/13/16

Home Address: 36 Babcock Ave, Weymouth, MA 02191

Telephone: (617) 908-5766

Police Department Recommendation: ASSIGN TWO STATE POLICE DETAILS TO THE EVENT.

Police Detail: Yes  No

Signed: [Signature]

**Licensing Board for the Town of Stoneham**  
(Return to the Board of Selectmen, 35 Central Street, Stoneham, MA 02180)

TOWN OF STONEHAM  
BOARD OF SELECTMEN

I hereby make application for a Special Alcoholic Beverage License for the purpose of selling and dispensing all kinds of alcoholic beverages or wines and malt beverages permitted by law at a

2016 MAY 23 4 8:20

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Home Address: 36 Babcock Ave, Weymouth, MA 02191

Telephone: (617) 908-5766

Police Department Recommendation: \_\_\_\_\_

Police Detail: Yes \_\_\_\_\_ No \_\_\_\_\_

Signed: \_\_\_\_\_

## **Special Alcoholic Beverage License**

### **Non-Profit**

### **Non-public Property**

- ✓ License must be issued to a natural person. (Can be a manager acting on behalf of a corporation.) Full name and home address of person applying.

Type of license: All Alcoholic or Wine and Malt

Section of premises to be licensed (including where liquor will be stored).

- ✓ No license shall be issued under the section until applicant or licensee provides proof of coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$250,000 on account of injury to or death of 1 person, and \$500,000 on account of any 1 accident resulting in injury to or death of more than 1 person. Proof of the insurance coverage required by this section shall be made by filing a certificate of insurance in a form acceptable to the local licensing authority. The insurance shall be subject to sections 5 and 6 of chapter 175A of the General Laws.
- ✓ State days and hours of requested license when license is applied for.
- ✓ Check in the amount of \$25.00 per day must be submitted with application.

All the alcoholic beverages must be obtained from a wholesaler.

A liquor delivery cannot be accepted until the license starts. All the liquor has to be out when the license expires. The liquor has to go back to the wholesaler when the license expires.

No Special Licensee may sell or deliver alcoholic beverages between the hours of 2:00 a.m. and 8:00 a.m.

Illegal to serve alcoholic beverages free, with or without a set charge to get in.

Alcoholic Beverages Control Commission regulations are available on the internet.

Town of Stoneham Alcohol Beverage Rules and Regulations are applicable and are in the Town Code – Chapter 16, which is available on the Town website at [www.stoneham-ma.gov/board-of-appeals/pages/town-of-stoneham-town-code](http://www.stoneham-ma.gov/board-of-appeals/pages/town-of-stoneham-town-code)

**Licensing Board for the Town of Stoneham**  
(Return to the Board of Selectmen, 35 Central Street, Stoneham, MA 02180)

TOWN OF STONEHAM  
BOARD OF SELECTMEN  
2016 MAY 23 4 8: 20

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\_\_\_\_\_

How many people do you expect? 500

Are you charging admission fee? \_\_\_\_\_ How Much? \_\_\_\_\_

I certify that I am General Manager of the above-mentioned Organization, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages, and for any damage which may occur as a result of such use.

Signed: *Colin O'Day* Date: 5/18/16

Home Address: 36 Babcock Ave, Weymouth, MA 02191

Telephone: (617) 908-5766

Police Department Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Police Detail: Yes \_\_\_\_\_ No \_\_\_\_\_

Signed: \_\_\_\_\_

984133 TOWN OF STONEHAM

3320968

05/17/16

Invoice	Description	Date	P.O. NO.	Gross Amount	Discount	Net Amount
061816		05/17/16		25.00	0.00	25.00

25.00 0.00 25.00

WARNING: DOCUMENT CONTAINS INVISIBLE PAPER FIBERS, A COLORED BACKGROUND AND WATERMARK ON REVERSE

**Centerplate**  
 1 Independence Pointe  
 Suite 305  
 Greenville, SC 29615

32-1  
1110

Date  
05/17/16

**003320968**

PAY  
TWENTY-FIVE AND 00/100

Amount
*****25.00

**DOLLARS**

To TOWN OF STONEHAM  
 The BOARD OF SELECTMEN  
 Order 35 CENTRAL ST  
 Of

Void After 90 Days

Wells Fargo Bank NA  
 15 S. Main St.  
 Greenville, SC 29601

⑈003320968⑈ ⑆053101561⑆ 2079900614350⑈

\* SEE REVERSE SIDE FOR OPENING INSTRUCTIONS \*

**Centerplate**  
 1 Independence Pointe  
 Suite 305  
 Greenville, SC 29615

TOWN OF STONEHAM  
 BOARD OF SELECTMEN  
 35 CENTRAL ST  
 STONEHAM MA 02180

KingSeal 81ZBLC-T328

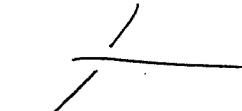
8219966

Name of Licensee: Boston Culinary Group, Inc.

**STATE TAX CERTIFICATION CLAUSE**

I certify under the penalties of perjury, that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required by law.

  
\*Signature of Individual

  
By: Corporate Officer  
Hadi Monavar, EVP, CFO, CAO, Dir  
Boston Culinary Group, Inc.

04-2281482  
\*\*Social Security Number – Voluntary  
Or  
Federal Identification Number

\*This license will not be issued unless this certification clause is signed by the applicant.

\*\*Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency **will be subject to license suspension or revocation.** This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 Office of Investigations  
 600 Washington Street  
 Boston, MA 02111  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: Boston Culinary Group, Inc. dba Centerplate

Address: 149 Pond Street

City/State/Zip: Stoneham, MA 02180 Phone #: (617) 989-3740

<p><b>Are you an employer? Check the appropriate box:</b></p> <p>1. <input checked="" type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]</p> <p>3. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**</p> <p>4. <input type="checkbox"/> We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]</p>	<p><b>Business Type (required):</b></p> <p>5. <input type="checkbox"/> Retail</p> <p>6. <input checked="" type="checkbox"/> Restaurant/Bar/Eating Establishment</p> <p>7. <input type="checkbox"/> Office and/or Sales (incl. real estate, auto, etc.)</p> <p>8. <input type="checkbox"/> Non-profit</p> <p>9. <input type="checkbox"/> Entertainment</p> <p>10. <input type="checkbox"/> Manufacturing</p> <p>11. <input type="checkbox"/> Health Care</p> <p>12. <input type="checkbox"/> Other _____</p>
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\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

*I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.*

Insurance Company Name: Trumbull Insurance Company a division of Hartford Insurance

Insurer's Address: One Hartford Plaza T 17 81

City/State/Zip: Hartford, CT 06155

Policy # or Self-ins. Lic. # 10 WN R25812 Expiration Date: 06/01/2016

**Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).**

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

*I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.*

Signature: Hadi Monavar, E.V.P., CFO, CAO Date: 05/13/2016

Phone #: (617) 989-3740

*Official use only. Do not write in this area, to be completed by city or town official.*

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):  
 1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, INC. TWO ALLIANCE CENTER 3560 LENOX ROAD, SUITE 2400 ATLANTA, GA 30326  277045-Cent-CAS-15-16      61070    PZA	<b>CONTACT NAME:</b> PHONE (A/C, No. Ext):      FAX (A/C, No): E-MAIL ADDRESS:														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : N/A</td> <td>N/A</td> </tr> <tr> <td>INSURER B : Hartford Fire Insurance Co</td> <td>19682</td> </tr> <tr> <td>INSURER C : Trumbull Insurance Company</td> <td>27120</td> </tr> <tr> <td>INSURER D : Twin City Fire Insurance Co</td> <td>29459</td> </tr> <tr> <td>INSURER E : N/A</td> <td>N/A</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : N/A	N/A	INSURER B : Hartford Fire Insurance Co	19682	INSURER C : Trumbull Insurance Company	27120	INSURER D : Twin City Fire Insurance Co	29459	INSURER E : N/A	N/A	INSURER F :
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INSURER F :															

**COVERAGES**      **CERTIFICATE NUMBER:** ATL-003759748-11      **REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			10CSER25816	06/01/2015	06/01/2016	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COM/POP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			10WNR25812 (AOS)	06/01/2015	06/01/2016	X PER STATUTE	
D				10WBRR25813 (WI)	06/01/2015	06/01/2016		
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	<b>LIQUOR LIABILITY</b>			10CSER25816	06/01/2015	06/01/2016	Each Common Cause	1,000,000
							Aggregate	2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Town of Stoneham is included as additional insured where required by written contract with respect to general liability.  
Event location: 149 Pond St., Stoneham, MA 02180

<b>CERTIFICATE HOLDER</b>  Town of Stoneham 35 Central St Stoneham, MA 02180	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
--	---

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**THE LICENSING BOARD OF SELECTMEN  
THE TOWN OF STONEHAM  
MASSACHUSETTS**

This is to Certify that

**St. Patrick's Parish**

**THE ABOVE NAMED NON PROFIT ORGANIZATION IS HEREBY GRANTED  
A SPECIAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES,  
TO BE DRUNK ON THE PREMISES  
Under Chapter 138, Section 14, of the Liquor Control Act**

**June 10, 2016  
8:30 a.m. to 12:00 midnight**

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires 6/11/16 unless sooner suspended or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 24th day of May .

\_\_\_\_\_  
Anne Marie O'Neill, Chairwoman

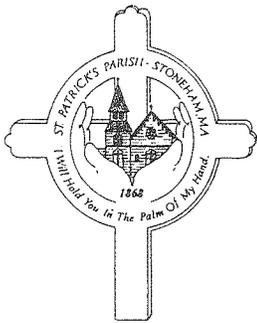
\_\_\_\_\_  
Caroline Colarusso, Vice Chairman

\_\_\_\_\_  
Anthony Wilson, Secretary

\_\_\_\_\_  
Thomas Boussy

\_\_\_\_\_  
George Seibold

LICENSING BOARD



*Saint Patrick Parish*

TOWN OF STONEHAM  
BOARD OF SELECTMEN

71 CENTRAL STREET • STONEHAM, MASSACHUSETTS 02180 • Telephone 781-486-0960 • Fax 781-435-0075

2016 MAY 16 P 3:49

**Memo**

To: Board of Selectmen  
From: Rev. Mario J. Orrigo *MJO*  
Date: May 6, 2016  
Subject: Non-Profit Alcoholic Beverage License

This is to request a non-profit alcoholic beverage license for liquor to be served at the Saint Patrick 1<sup>st</sup> Annual Corn Hole Tournament on June 10, 2016. The event will take place at St. Patrick Parish Center, 71 Central Street, Stoneham and the liquor will be stored in the kitchen area.

Attached is a check for \$25 and a Certificate of Liability Insurance for \$1,000,000.

Please issue the license from 8:30 AM to 12:00 Midnight to:

Rev. Mario J. Orrigo  
Saint Patrick Parish  
71 Central Street  
Stoneham, MA 02180



Licensing Board for the Town of Stoneham  
(Return to the Board of Selectmen, 35 Central Street, Stoneham, MA 02180)

I hereby make application for a Special Alcoholic Beverage License for the purpose of selling and dispensing all kinds of alcoholic beverages or wines and malt beverages permitted by law at a

Corn Hole Tournament

(State whether banquet, concert, picnic, etc.)

Which is to be held by Saint Patrick School  
(Name of organization)

a SOIC(3) organization, on the 10th day of June, 2016  
(Fraternal, military, etc.)

between the hours of 8am - 12am (midnight) at the following described place

Saint Patrick Parish, OLPH, 71 Central St., Stoneham

How many cases or bottles, etc., of all kinds of alcoholic beverages are to be sold?

10 cases of beer &/or wine

How many people do you expect? 150 to 200

Are you charging admission fee? \*25/player How Much? \*15/spectator

I certify that I am Business Manager of the above-mentioned Organization, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages, and for any damage which may occur as a result of such use.

Signed: Josueene Brounck Date: 5/18/16

Home Address: 11 Thompson Pond Rd., Stoneham

Telephone: 781-438-0960

Police Department Recommendation: \_\_\_\_\_

Police Detail: Yes \_\_\_\_\_ No

Signed: \_\_\_\_\_

Name of Licensee: Saint Patrick School / Parish

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.

\_\_\_\_\_  
\* Signature of Individual

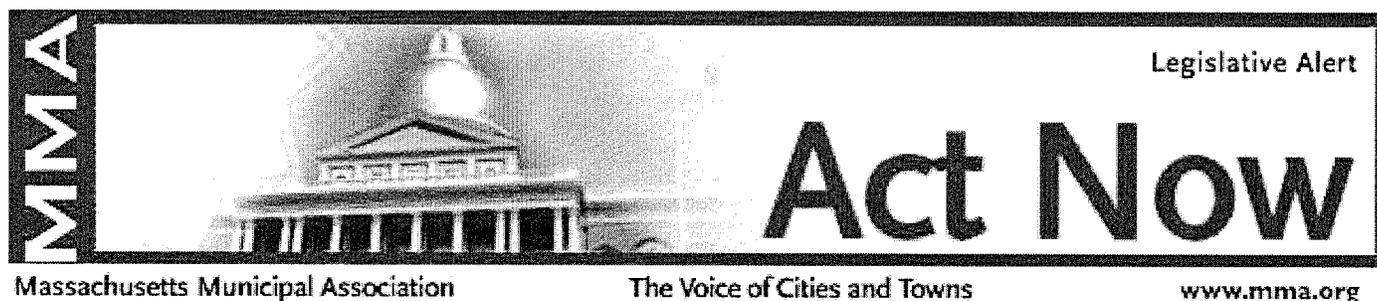
Rev. Mario J. Orujo   
By: Corporate Officer

04-2106354  
\*\* Social Security # Voluntary  
or Federal Identification Number

- This license will not be issued unless this certification clause is signed by the applicant.

\*\* Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency **will be subject to license suspension or revocation.** This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Having trouble viewing this email? [Click here](#) for web version.



Thursday, June 2, 2016

## **SENATE LEADERS ADVANCE BILL TO MAKE MAJOR CHANGES IN HOUSING AND ZONING LAWS**

**SENATORS TO VOTE ON THE BILL ON THURSDAY, JUNE 9**

**S. 2311 WOULD GRANT DEVELOPERS “BY-RIGHT” BUILDING RIGHTS WITH REDUCED LOCAL REVIEW, ADD HOUSING MANDATES ON COMMUNITIES, AND MAKE SWEEPING CHANGES IN ZONING LAWS**

**ASK YOUR SENATORS TO EXPLAIN HOW S. 2311 WOULD IMPACT YOUR COMMUNITY BEFORE THEY VOTE!**

Earlier today, Senate leaders released major legislation to make sweeping changes in the state’s housing and zoning laws, a proposal that would significantly impact development and zoning in every community.

S. 2311, An Act Promoting Housing and Sustainable Development, will be voted on by the full Senate on Thursday, June 9.

Senate leaders have taken previous legislation to update the state’s zoning and planning laws, and greatly expanded it by adding provisions that would override local authority in several areas, primarily on housing matters. Communities would be required to adopt “by-right” multi-family housing districts and allow accessory apartments “by-right” in residential districts, for example.

**[Please click here to download a copy of S. 2311](#)**

Please call your Senators today to let them know that this issue is important to your community, and ask them to tell you what is in the legislation BEFORE they vote.

They need to understand and explain how the bill would the impact your community.

As we noted in an earlier Action Alert, the MMA supports efforts to give cities and towns real tools to improve local planning and development, and real authority to meet local affordable housing needs and goals. But the for-profit development industry has been pushing hard to preempt local decision-making authority, calling for provisions to override local zoning by mandating "as-of-right" authority for developers, even though this proposed preemption of local zoning would not address the cost of housing, or be linked to the development of more affordable housing.

### **KEY PROVISIONS OF S. 2311 INCLUDE:**

**Mandated "By-Right" Multi-Family Housing Districts** – S. 2311 would mandate every city and town to establish "by-right" zoning districts for multi-family housing, removing any special permit or local approval process except normal site plan review, with NO provisions that these housing units meet the affordability needs of the community, and prohibiting communities from setting density provisions less than 8 units per acre in rural communities and 15 units per acre in all other communities. The MMA is greatly concerned that this will **increase** the cost of housing in cities and towns and make it harder to meet affordable housing targets, because developers will almost always pursue projects for luxury and high-end developments that yield the highest profits.

**Mandated "By-Right" Accessory Apartments** – S. 2311 would mandate every city and town to approve accessory apartments in all residential districts, granting homeowners "by-right" ability to add additions, separate buildings or property renovations, as long as the accessory apartment is no larger than half of the entire structure or 900 square feet, and meets building code standards, although cities and towns could cap accessory apartments to no more than 5 percent of the total non-seasonal housing units in the community.

**Mandated "Open Space Residential Developments"** – Every city and town would be required to approve "by-right" residential development projects with greater density, if those projects are designed to preserve open space in or adjacent to the development. These are "compact" or "cluster" developments that are designed to allow for a portion of the land to remain undeveloped.

**Watered-Down Inclusionary Zoning** – The MMA has been a champion of legislation to clearly authorize cities and towns to adopt inclusionary zoning bylaws and ordinances to require developers to include affordable housing as an important component of large projects. This is the only clear way that cities and towns can ensure that new developments help to expand the stock of affordable housing. S. 2311 does contain an inclusionary zoning provision, but developers have succeeded in watering down the legislation by adding language that would only allow inclusionary zoning in exchange for municipal concessions, such as allowing greater density, even if those concessions are not economically necessary for the project to advance. Communities that have already implemented inclusionary zoning ordinances would be forced to weaken their local policies to conform with S. 2311, so that these localities could only use inclusionary zoning when they make additional concessions to developers. Further, inclusionary zoning could NOT be applied to any developments that are submitted under the "by-right" multi-family districts mandated in the bill. The MMA will be asking Senators to remove any conditions or concessions on inclusionary zoning.

**There are a Number of Proposals in S. 2311 that are Intended to Help Improve the Zoning**

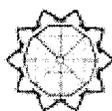
**Process** – The MMA and local officials have been working on zoning legislation for several years to address several problems at the local level, and S. 2311 includes several of these, including:

- Communities could charge development impact fees, to be used only for studies to review the specific project or for infrastructure improvements, but not for personnel-related costs, and all unspent money, plus interest, would need to be returned to the developer within 6 years;
- In order to better connect planning and zoning, communities would be required to develop a comprehensive master plan, and communities would be given the option to reduce the 2/3 majority legislative vote required to make zoning changes down to a simple majority or a percentage in between;
- Site plan review would be codified in statute, with a statutory deadline of 120 days for local review;
- The bill would address concerns over the "approval not required" issue by authorizing communities to adopt a minor subdivision zoning bylaw to provide for local review of subdivisions of 6 units or less. Permitting of minor subdivisions on existing rights-of-way would be required within 65 days, and approval of minor subdivisions on new rights-of-way would be required within 95 days.

The MMA is continuing to review the 46-page bill. If you have any questions about S. 2311, please contact MMA Legislative Analyst David Lakeman at 617-426-7272 or [dlakeman@mma.org](mailto:dlakeman@mma.org).

**Please call your Senators today and ask that they consult with you BEFORE this far-reaching legislation is debated on Beacon Hill.**

**Thank You!**



**Massachusetts Municipal Association**

One Winthrop Square, Boston, MA 02110

(617) 426-7272

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TOWN OF  
STONEHAM

MASSACHUSETTS 02180

319 MAIN STREET  
STONEHAM, MA 02180  
(781) 438-4543

TOWN COUNSEL  
WILLIAM H. SOLOMON, ESQ.

**To:** Ann Marie O'Neil, Chairwoman  
Board of Selectmen

**From:** William H. Solomon  
Town Counsel

**Date:** June 3, 2016

**Subject:** Verizon Cable License Renewal

On April 30<sup>th</sup>, Verizon submitted an "Informal Proposal" to the Town in response to a Request For Proposal sent to Verizon on February 26, 2016. (The Proposal was provided to the Board at that time. See the PDF attached hereto.)

The Proposal has many substantive shortcomings, including the following proposals:

- (i) 5-year length of the License, rather than 10 years;
- (ii) The right of Verizon to terminate the License upon 60-days notice at any time;
- (iii) The right of Verizon to modify or terminate the License based upon a change of law with respect to the Town's right to require or impose obligations on a Video Service Provider ("VSP"), including Verizon or if the Board of Selectmen "enters into any franchise, agreement, license, or grants any other authorization to another VSP to provide Video Programming ...";
- (iv) A limitation on service new dwelling units if cable service cannot be provided by Verizon's existing network.
- (iv) An inadequate definition of "Gross Revenues";
- (v) Inadequate capital funding for facilities and equipment;
- (vi) Inadequate provision for PEG Access video return; and
- (vii) Changes to the Customer Service Standards the require further consideration.

Because Verizon submitted an “Informal Proposal” rather than the require formal proposal to the Town, I am proposing to Verizon that the Town accept the proposal as a “formal proposal” and that the dates for the Town to consider and act on the proposal therefore be extended, as set out in Attachment A).<sup>1</sup>

I note that because Verizon did not decide its positions on key license issues, including the license term, its right to terminate or modify a license, and its capital funding approach, until very late in the license renewal process (approximately April and May of this year), as SINCE further complicated by the effects on the availability of its management team based on the recent labor dispute/strike, and because of the significant changes in license terms that Verizon proposes, Verizon has, to my knowledge, not reached a license renewal agreement with any Massachusetts municipality at this time.

The Board should take a vote on this matter at its meeting of June 21, 2016. I will provide a memorandum and proposed motion prior to that time.

Please feel free to contact me if there are any questions.

---

<sup>1</sup> Prior to the RFP being sent to Verizon, this office provided advance notification to Verizon of such intent. As a result of that notification, Verizon requested that the license renewal process remain informal, and in response thereto, this office forwarded a proposed procedural agreement reflecting that discussion. For various, if not apparent, reasons, Verizon was not able to respond to the proposed procedural agreement, and on February 26, 2016, the RFP was sent to Verizon. At Verizon’s request an extension of time until April 30, 2016 was granted for its submission of the Proposal. The proposal, referenced as being an informal proposal was submitted by Verizon on that date.

**Attachment A**

**[DRAFT]  
AGREEMENT  
BY AND BETWEEN  
THE TOWN OF STONEHAM, MA  
AND  
VERIZON NEW ENGLAND INC.  
REGARDING FORMAL LICENSING PROCESS  
(June \_\_, 2016)**

This Agreement entered into by and between the Town of Stoneham, a Massachusetts municipal corporation, acting by and through its Board of Selectmen, as cable television licensing authority (“Town”), and Verizon of New England Inc. a New York Corporation, registered to do business in the Commonwealth of Massachusetts (“Verizon”).

WHEREAS, the Town issued a Cable Television Final License to Verizon on June 27, 2006.

WHEREAS, Verizon and the Town have each preserved their respective rights pursuant to Section 626(a) of the Cable Act (47 U.S.C. sec. 546(a)).

WHEREAS, the Town forwarded a Request For Proposal For Cable Television Renewal License (“RFP”) to Verizon on February 26, 2016 (after an initial suggestion by Verizon and addressed by the Town, to extend the time for the issuance of a Request For Proposal and a responsive Proposal was not further addressed by Verizon;

WHEREAS, Verizon sought and was granted by the Town and extension of time to respond to the RFP to April 30, 2016;

WHEREAS, Verizon sought submitted an “Informal Proposal” to the Town, dated April 29, 2016 and received by the Town on April 30, 2016. (“Verizon is making this proposal at this time under the informal process set forth in Section 626 of the Federal Cable Act”)

WHEREAS, Verizon now seeks to have the Town, by and through its Board of Selectmen, deem said “Informal Proposal” as a formal proposal pursuant to Section 626(b) of the Cable Act (47 U.S.C. sec. 546(b)).

NOW THEREFORE, in consideration of the mutual understandings contained herein, the parties agree as follows:

1. The Town agrees to treat Verizon's proposal as a formal proposal, pursuant to Section 626(b) of the Cable Act (47 U.S.C. sec. 546(b)).

2. Verizon agrees that the Town shall have four (4) months from April 30, 2016, until August 30, 2016, or at the Town's option which may be exercised at any time prior to August 30, 2016, to November 30, 2016, to renew the license or issue a preliminary assessment that the license should not be renewed.

3. Nothing herein shall waive, prohibit or restrict (or be deemed to waive, prohibit or restrict) the rights of the parties to enter another agreement regarding the above referenced time periods or other time periods moving forward, including extending the time for the Issuing Authority to issue a written statement of preliminary denial pursuant to 207 CMR 3.06(3).

4. Subject to the provisions contained herein, nothing herein shall waiver or limit (or be deemed to waive or limit) the rights of either Verizon or the Town pursuant to Section 546 (c) – (f) of the Cable Act (47 U.S.C. sec. 626 (c) – (f)), and all such rights are and shall be in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed under seal by each of them or their authorized representatives as of the respective date(s) set out below.

**VERIZON NEW ENGLAND, INC.**

**TOWN OF STONEHAM  
BY ITS BOARD OF SELECTMEN**

\_\_\_\_\_

\_\_\_\_\_  
Ann Marie O'Neill, Chairwoman

Print Name: \_\_\_\_\_

\_\_\_\_\_  
Thomas A. Boussy

Title: \_\_\_\_\_

\_\_\_\_\_  
Caroline Colarusso

Dated: \_\_\_\_\_

\_\_\_\_\_  
George Seibold

\_\_\_\_\_  
Anthony Wilson

Approved as to legal form:

---

Town Counsel

# TOWN OF STONEHAM

Complete Streets Policy

May 2016

# OVERVIEW: MASSACHUSETTS COMPLETE STREETS FUNDING

1. **Provide technical assistance and incentives for policy adoption**
2. **Encourage adoption of strategic and comprehensive approach**
3. **Facilitate better multimodal mobility for all ages and abilities** by addressing critical gaps in pedestrian, bicycle, and transit infrastructure and funding Complete Streets projects in cities and towns that have already adopted policies and undertaken planning.
4. **Reward municipalities who have committed to adopting Complete Streets best practices**

# EXAMPLE ELIGIBLE PROJECTS

- **Pedestrian:** Sidewalk installation or repair, upgrading cross walks, adding refuge islands, upgrading curbing, retiming signals, ADA accessibility.
- **Road Improvements:** Change lane width, parking, upgrade striping, road diets, bike lanes or sharrows, turn lanes, traffic calming.
- **Complete Streets Amenities:** Benches, widen sidewalks, lighting, transit shelters.

\* The town prioritizes the projects.

# FUNDING PROCESS

Tier  
**1**

## Complete Streets Training and Policy Development

Receive technical assistance through Baystate Roads workshops to develop of your community CS Policy.

Tier  
**2**

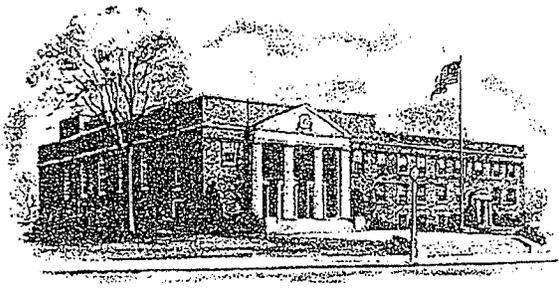
## Prioritization Plan Development

Gain up to \$50,000 of funding towards technical assistance to develop your CS Prioritization Plan.

Tier  
**3**

## Project Approval and Construction NTP

Receive up to \$400,000 per community for the construction of CS projects or elements in larger overall projects. Apply for Chapter 90 funding to expense design.



TOWN OF  
STONEHAM

MASSACHUSETTS

[www.stoneham-ma.gov](http://www.stoneham-ma.gov)

OFFICE OF TOWN ADMINISTRATOR

35 CENTRAL STREET

STONEHAM, MA 02180-2087

TEL: 781-279-2600

FAX: 781-279-2602

[dragucci@ci.stoneham.ma.us](mailto:dragucci@ci.stoneham.ma.us)

DAVID RAGUCCI

TOWN ADMINISTRATOR

June 7, 2016

Complete Streets Program Administrator  
Massachusetts Department of Transportation  
10 Park Plaza  
Boston, MA 02116

RE: Intent to Become a Complete Streets Municipality

Dear Complete Streets Program Administrator:

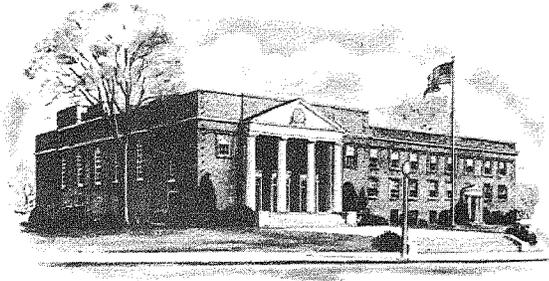
Please accept this letter as a commitment from our municipality to pass a Complete Streets Policy within one year from the date of this letter. The Complete Streets Policy will be passed as a bylaw, ordinance or administrative policy by our highest elected body or official. We will hold at least one public meeting to present the policy for public comment.

We are committed to being a part of the Complete Streets Funding Program and would like to begin work on the development of our Complete Streets Prioritization Plan (Tier 2) while our Complete Streets Policy (Tier 1) is being developed.

Thank you for your consideration.

Sincerely,

David Ragucci  
Town Administrator



TOWN OF  
STONEHAM  
MASSACHUSETTS

Town of Stoneham <b>COMPLETE STREET POLICY</b>	
Effective Date	July 1, 2016
Expiration Date	None
Date Last Revised	
Selectmen vote to introduce policy	June 2, 2016
Selectmen vote to adopt policy	TBD

**COMPLETE STREETS POLICY**

Vision and Purpose:

The Town of Stoneham’s Complete Streets Policy identifies the Town’s commitment to Complete Streets and set a plan for implementation of Complete Streets. Stoneham is a mature inner-core suburb located 10 miles north of Boston at the junction of Interstates 93 and 95, which provides residents with strong access to Boston and regional job centers. Stoneham’s size makes gives it a potential to be a very walkable community. Forty-Five percent of residences are within a 1 mile walking distance of the Stoneham Town common and almost 40% to 60% are within ½ mile walking distance of the main street retail district. Furthermore, the vast majority of students in Stoneham (96.6%) do not have bus transportation. Stoneham recognizes the need to better balance between different transport modes in our transportation planning and projects.

Complete Streets principles will tie together existing resources within Stoneham including a new Bikeway/Greenway, the Town Common, and local retail businesses, contributing to economic viability and safety. It will improve the safety, health, and quality of life in our community by providing accessible and efficient connections between home, school, work, recreation and retail destinations and enhance the pedestrian and vehicular environments throughout the community.

Stoneham’s Complete Streets policy will accommodate all road and sidewalk users by creating a road network that meets the needs of individuals utilizing a variety of transportation modes. It is the intent of the Town of Stoneham to formalize the plan, design, operation and maintenance of streets so that they are safe for all users of all ages and abilities as a matter of routine. Complete Streets addresses safety and accessibility for all the users of our roadways, trails and transit systems. This policy directs decision-makers to consistently plan, design, and construct streets to accommodate all anticipated users including, but not limited to pedestrians, bicyclists, motorists,

transit riders, and commercial and emergency vehicles. The Town of Stoneham recognizes that all users of various modes of transportation, including people of all ages and abilities, are legitimate users of streets and deserve safe facilities.

Core Commitment:

The Town of Stoneham recognizes that all projects, new, maintenance, or reconstruction, are potential opportunities to apply Complete Streets design principles. The Town will, to the maximum extent practical, design, construct, maintain, and operate all streets to provide for a comprehensive and integrated street network of facilities for people of all ages and abilities.

Where feasible, Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects as appropriate. All transportation infrastructure and street design projects requiring funding or approval by the Town of Stoneham, as well as projects funded by the state and federal government, such as the Chapter 90 funds, City improvement grants, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding and other state and federal funds for street and infrastructure design shall adhere to (comply with) the Town of Stoneham Complete Streets Policy. Private developments and related street design components or corresponding street-related components shall adhere to (comply with) the Complete Streets principles. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets resolution, including the design, construction, and maintenance of such roadways within Town boundaries.

Transportation infrastructure may be excluded, upon approval by the Board of Selectmen, where documentation and data indicate that:

1. Facilities where specific users are prohibited in Town Code or by law, such as interstate freeways or pedestrian malls. An effort will be made, in these cases for accommodations elsewhere.
2. Where cost or impacts of accommodation is excessively disproportionate to the need or probable use or probable future use.

Best Practices:

The Town of Stoneham Complete Streets policy will focus on developing a connected, integrated network that serves all road users of all abilities. Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects.

Implementation of the Town of Stoneham Complete Streets Policy will be carried out cooperatively within all departments in the Town of Stoneham with multi-jurisdictional cooperation, to the greatest extent possible, among private developers, and state, regional, and federal agencies.

Complete Streets principles include the development and implementation of projects in a context sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context-sensitive approach to process and design includes a range of goals by considering stakeholder and community values on a level plane with the project need. It includes goals related to livability with greater participation of those affected in order to gain project consensus. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historical, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.

The Town of Stoneham recognizes that "Complete Streets" may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

The Town of Stoneham recognizes the importance of prioritizing projects and project areas in a cohesive manner to achieve the largest impact. Priority will be given to projects within a radius of the downtown retail district and radius from schools.

The latest design guidance, standards, and recommendations available will be used in the implementation of Complete Streets including:

- The Massachusetts of Department of Transportation [Project Design and Development Guidebook](#)
- The latest edition of American Association of State Highway Transportation Officials (AASHTO) [A Policy on Geometric Design of Highway and Streets](#)
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls (2009).
- The Architectural Access Board (AAB) 521CMR Rules and Regulations
- ADA Accessibility Standards ([www.ada.gov](http://www.ada.gov))
- Documents and plans created for the Town of Stoneham, such as:
  - The Tri-Community Bikeway/Greenway 100% design plans (MassDOT, July 2015, MPO Project ID 604652)
  - [The Stoneham Town Center Strategic Action Plan](#) (MAPC December 2014)
  - Community Compact Complete Streets initiative (ongoing)

Complete Streets implementation and effectiveness should be constantly evaluated for success and opportunities for improvement. The town will develop performance measures to gauge implementation and effectiveness of the policies.

#### Implementation:

The Town shall make Complete Streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies, and jurisdictions to achieve Complete Streets.

The Town shall review and either revise or develop proposed revisions to all appropriate planning documents (master plans, open space and recreation plan, etc.), zoning and subdivision codes, laws, procedures, rules, regulations, guidelines, programs, and templates

to integrate Complete Streets principles in all Street Projects on streets. A committee of relevant stakeholders designated by the Town Administrator will be created to implement this initiative.

The Town shall maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure, including accessibility of infrastructure. The information will prioritize projects to eliminate gaps in the sidewalk, street crossings and bikeway network.

The Town will reevaluate Capital Improvement Projects prioritization to encourage implementation of Complete Streets implementation.

The Town will make its best effort to train pertinent town staff and decision-makers on the content of Complete Streets principles and best practices for implementing policy through workshops and other appropriate means.

The Town will utilize inter-department coordination to promote the most responsible and efficient use of resources for activities within the public way and will make a best faith effort to coordinate with adjacent municipalities to ensure a seamless network of facilities for all users of the roadway.

The Town will seek out appropriate sources of funding and grants for implementation of Complete Streets policies.

---

Ann Marie O'Neill, Chairman

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Caroline Colarusso, Vice Chairman

---

Anthony Wilson, Secretary

---

Thomas Boussy

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George Seibold



**MWRA ADVISORY BOARD  
MASSACHUSETTS WATER RESOURCES AUTHORITY**

TOWN OF STONEHAM  
BOARD OF SELECTMEN  
2016 MAY 27 P 12:28



May 19, 2016

The Honorable John F. DePinto  
Chair, Board of Selectmen  
Town of Stoneham  
35 Central Street  
Stoneham, MA 02180

Dear Selectmen DePinto:

We are forwarding to you a letter that has been sent to your water superintendent. It outlines the MWRA's ongoing efforts to assist our member communities in addressing the lead issue in schools. We have bolstered our in-house ability to perform lead testing in a timely fashion and stand ready to test samples from your community. MWRA has also been working closely with the Department of Environmental Protection (DEP) in a coordinated approach to establish protocols for the testing of lead levels in public schools. DEP has been very proactive in addressing this issue, including the establishment of a program to assist communities around the State to test schools for lead. We urge you to consider applying for their assistance.

We would also remind you that the MWRA has established a \$100 million zero-interest loan program to help defray the cost of removing lead services from residential buildings. Communities that are interested should consider beginning the application at this time.

Please feel free to contact us if you have any questions.

Sincerely,

Joseph E. Favaloro  
Executive Director  
MWRA Advisory Board

Frederick A. Laskey  
Executive Director  
Massachusetts Water Resources Authority



# MASSACHUSETTS WATER RESOURCES AUTHORITY

Charlestown Navy Yard  
100 First Avenue, Building 39  
Boston, MA 02129

Frederick A. Laskey  
Executive Director

Telephone: (617) 242-6000  
Fax: (617) 788-4899  
TTY: (617) 788-4971

Dear Water Superintendent:

MWRA has increased its capacity to provide laboratory and other resources, in coordination with the state's new school testing program, to accelerate lead testing in schools within MWRA's service area.

MWRA is offering to support our communities by providing free lead sample analysis services using MWRA's laboratory. All public schools, publicly-funded charter schools, and publicly-funded early education centers (pre-schools) within our water service area will be eligible. MWRA will provide sampling instructions and bottles, as well as labeling instructions for taps and samples to ensure that results can be reliably tied back to specific fountains or taps within each school. Schools will be expected to develop an accurate inventory, develop a school sample map and numbering system for all fixtures to be tested, fill out the sample bottle label information, and take the samples.

MWRA anticipates that many communities could complete school sampling before the end of this school year in June, rather than waiting until after the new school year begins in September.

MWRA is recommending that schools follow the DEP sampling protocol and collect first draw and 30-second flushed samples at all drinking water fountains, food and beverage prep sinks, and other sinks likely to be used for drinking water (e.g. nurses' offices or teachers' lounges). If any first draw sample result is above the lead Action Level, MWRA will analyze the 30-second flushed sample. MWRA will directly and immediately provide any result over the lead Action Level to the community school department and water departments and as soon as it is available from the laboratory.

In addition, a state program that has been developed by DEP offers technical and financial assistance state-wide to school systems, and MWRA recommends that each community sign up for DEP's school sampling program, as well. Applications are due to DEP by May 27<sup>th</sup>. Signing up requires no commitment of local funds. MWRA will continue to coordinate our efforts with the complementary efforts of the state program. Information on DEP's program can be accessed at: [www.mass.gov/eea/agencies/massdep/water/drinking/testing-assistance-for-lead-in-school-drinking-water.html](http://www.mass.gov/eea/agencies/massdep/water/drinking/testing-assistance-for-lead-in-school-drinking-water.html)

If you are interested in participating in MWRA's school testing program, please contact either of us, or Joshua Das at 617-788-4822 or [Joshua.Das@mwra.com](mailto:Joshua.Das@mwra.com).

Very Truly Yours,

David Coppes  
Director of Waterworks

Stephen Estes-Smargiassi  
Director of Planning and Sustainability

TOWN OF STONEHAM  
BOARD OF SELECTMEN  
2016 MAY 31 P 6:44  
xfinity™

May 27, 2016

Board of Selectmen  
Town of Stoneham  
35 Central Street  
Stoneham, MA 02180

**Re: Channel Change Information**

Dear Chairman and Members of the Board:

We are writing to share with you the following channel changes occurring on July 28, 2016 within your community.

WHDH-ThisTV will move from ch 297 to ch 936;  
WLVI-BuzzR will move from ch 291 to ch 939;  
WCVB-MeTV will move from ch 292 to ch 942;  
WFXT-Movie will move from ch 296 to ch 948;  
WBIN-AntennaTV will move from ch 288 to ch 951;  
WBIN-Grit will move from ch 289 to ch 952;  
WGBH-World will move from ch 209 to ch 956;  
WGBX-Kid will move from ch 217 to ch 958;  
WGBX-Create will move from ch 237 to ch 959;  
WFXZ-CD will move from ch 300 to ch 981;  
WNEU-Exito will move from ch 290 to ch 983  
WUNI-LATV will move from ch 299 to ch 986;  
WYDN-SD will move from ch 295 to ch 23.

Please be advised customers are receiving notification of this information, in advance, via bill message. Should you have any questions, please do not hesitate to contact me at (978) 927-5700 x43024.

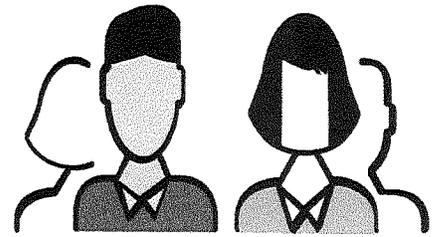
Sincerely,

*Jane M. Lyman*

Jane M. Lyman, Sr. Manager  
Government & Regulatory Affairs

Moto\_V10

# Regional YOUTH Summit



You are invited to attend the Summit to hear from the youth about community action plans to reduce stigma.

## Goals and Objectives

The goal of the Regional Youth Summit is to educate youth leaders on being advocates to reduce stigma of substance use disorder and on addressing problems in their community through analysis, action planning, and implementation.

### Event Details

Date: June 11th, 2016  
Time: 2:30 pm–3:30 pm  
Place: AC Marriott Hotel  
95 Station Landing  
Medford, MA 02155

RSVP @

Email: [mvroap@gmail.com](mailto:mvroap@gmail.com)  
Contact: Brooke Hoyt  
781.393.2449

### Objectives

#### YOUTH WILL...

- > be able to describe stigma.
- > be able to educate adults on stigma.
- > identify stigmatizing language and understand what language should be used when speaking about substance use disorder.
- > create group action plans to take back to your communities and implement.

#StigmaPreventsChange





# MASSACHUSETTS WATER RESOURCES AUTHORITY

Charlestown Navy Yard  
100 First Avenue, Building 39  
Boston, MA 02129

Frederick A. Laskey  
Executive Director

Telephone: (617) 242-6000  
Fax: (617) 788-4899  
TTY: (617) 788-4971

May 23, 2016

Ann Marie O'Neill, Chairwoman  
Stoneham Board of Selectmen  
Town Hall  
35 Central Street  
Stoneham, MA 02180

Dear Chairwoman O'Neill:

It was with great disappointment that I received word from Town Manager David Ragucci that the Board of Selectmen, at its May 10th meeting, failed to approve the construction mitigation agreement between the Massachusetts Water Resources Authority (MWRA) and the Town of Stoneham for the construction of the Northern Intermediate High water pipeline project (NIH). The agreement was negotiated, in good faith by MWRA, over an extended period of time with the Town Manager and other town officials. The agreement was approved by the MWRA Board, despite the stated concerns of several MWRA Board members who believed the deal was too generous. However, those Board members deferred to the staff who they had designated to negotiate the deal. It is frustrating to now learn, after the fact, that Stoneham's designated negotiating team apparently did not have the authority to negotiate a settlement.

Regarding the particulars of the agreement, each side had two major objectives and through some creative thinking those objectives were met. Stoneham wanted MWRA to utilize a Landers Road location as a temporary construction staging area and in doing so, would pay for the cleanup of this dump site. Stoneham also wanted MWRA to install sidewalks on Oak Street, the street with heavy impacts. MWRA did not want to get involved with the Landers Road location because of the liability of pre-existing contamination. For a number of reasons, MWRA did not want to get into the installation of sidewalks and instead would have preferred to fully pave the length of Oak Street. A compromise was reached on the Oak Street sidewalks. Stoneham presented an estimate of the cost of Stoneham installing new sidewalks and fully paving Oak Street (see attached). MWRA accepted Stoneham's proposal to make payments totaling \$429,000 to the Town for this purpose. Regarding the Landers Road issue, Stoneham proposed an alternative location for the staging area, which is an unused plot of land next to the High School. MWRA would pay the Town \$500,000 to lease that parcel for the duration of the construction. The \$500,000 is Stoneham's estimate of the cost of cleaning up the Landers Road location. A large part of the frustration with the rejection of this deal by the Board of Selectmen is that Stoneham's goals advocated during negotiations were met and the dollar amounts came from Stoneham.

Historically, MWRA has been fair and generous to the Town of Stoneham. During the construction of the Spot Pond Water Storage Tank up behind the hospital, MWRA agreed to almost \$1 million in expenditures at the request of the Town officials including:

- \$450,000 for a new antenna and building for the Town's public safety antenna,
- \$300,000 for changes to the project requested by the Stoneham Conservation Commission,
- \$75,000 for enhancements and paving improvements to the North Street/Rte 28 intersection.

Stoneham also received over \$200,000 in mitigation payments that were part of a three-way negotiation between the Town, the developer of the property, and MWRA.

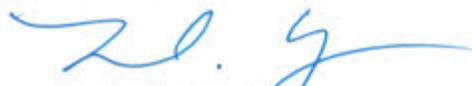
MWRA believes that the proposed agreement on the NIH project is equally generous.

I should also point out that when Stoneham faced substantial water rate increases because of the closing down of the Atlantic Gelatin factory, MWRA took the extraordinary step of allowing the Town to defer a \$386,386 Pipe Line Assistance Program payment to MWRA. This unprecedented deferment of a payment, which was the idea of MWRA's Advisory Board, provided substantial relief to the Town and its ratepayers.

It is important that I address a misunderstanding, or perhaps misrepresentation, that the NIH project is solely for the benefit of Reading and is of no benefit to Stoneham. The NIH is a service area comprised of all or parts of six communities – Stoneham, Woburn, Reading, Wakefield, Winchester and Wilmington. MWRA staff have been aware of the weaknesses in the NIH system long before Reading even thought of joining. In assessing the vulnerabilities of the MWRA's water system the combination of the lack of redundancy and 10,000 feet of existing prestressed concrete cylinder pipe (PCCP) that is known to fail catastrophically, makes the NIH one of the most vulnerable areas in our system. Within minutes of a break in one of the pipes in NIH, Stoneham would begin to see a major drop in water pressure leading to parts of town becoming completely dry in short order. While MWRA has developed emergency backup plans that would include emergency pumping, all six NIH communities would be in trouble. It would be ugly and dangerous, particularly if a fire were to occur. To address this situation, the MWRA is spending a projected \$89 million to create complete redundancy for Stoneham and the other five NIH communities. The member communities of MWRA's water system will fund this upgrade for the benefit of these six communities, including Stoneham.

In closing, I must again express my frustration with this situation. I have attached the MWRA and the MWRA's Advisory Board's Guidelines for Engineering and Construction Practices, which was approved by vote of the MWRA communities through the Advisory Board. I would urge you to request that a Construction Impact Review Board be convened by your peers on the Advisory Board to provide a fresh attempt to create a mitigation agreement. That said, a reading of this policy will lead to the obvious conclusion that the proposed agreement has stretched the limits of this longstanding policy and is more than generous.

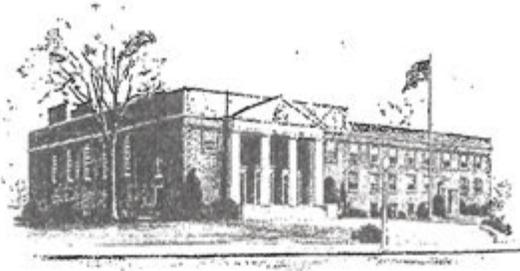
Sincerely,



Frederick A. Laskey  
Executive Director

Enclosures

cc: Dave Ragucci, Town Administrator  
Dava Kilbride, Town of Stoneham  
Joseph E. Favaloro, MWRA Advisory Board



TOWN OF  
S T O N E H A M  
MASSACHUSETTS 02180

Public Works Department  
16 Pine Street

781-438-0760  
Fax 781-438-8183

Oak Street Roadway and Sidewalk Estimate

3,920ft x 30ft (average width)

Cold Plane Roadway: 13,100 s. yd. @ \$3.25	=	\$42,575
Asphalt Roadway: 2" = 1,625 tons @ \$75	=	\$121,875
Adjust Casting: 10 @ 260	=	\$2,600
Granite Curbing: Buy and Installed 3,100ft/ @ \$42 per ft.	=	\$130,200
Concrete Sidewalks and Driveway	=	\$120,200
Police Details	=	\$12,000
Total	=	<u>\$429,450</u>



## GUIDELINES FOR ENGINEERING AND CONSTRUCTION PRACTICES

As adopted by the Board of Directors on March 9, 1994 and  
the MWRA Advisory Board on May 19, 1994 and revised December 17, 1997.

**GOAL:** The MWRA's primary goal in project design and construction is to ensure that all projects satisfy the intended purpose at the least possible cost to MWRA ratepayers.

**POLICY:** It is the MWRA's policy to replace "in-kind" any of the affected community's infrastructure that is removed or severely impacted by construction. This will not include any betterment to the community's infrastructure, unless such improvements are the inevitable result of the project.

In order to minimize the costs of MWRA construction projects, the following guidelines should be followed during the design stage of projects.

### GUIDELINES:

#### Roadway pavement for trench construction:

Either a permanent patch, based on established community standards, or a payment to the community for a reduced depth patch over a properly compacted trench backfill with curb-to-curb overlay will be provided. The payment will be for an overlay that would extend to the back of the sidewalks on the intersecting streets with seams cut in at an angle.

#### Roadway pavement for non-trench, point excavations:

A permanent patch based on established standards will be provided.

#### Sidewalks and curbs:

In accordance with established community standards, replace, in kind, only that which is damaged by the MWRA.

#### Trees:

Replace only trees that are disturbed by the construction, utilizing an established criteria (i.e. MDC's formula, equal shade, etc.).

#### Parks:

Replace, in kind, items disturbed within the limits of the construction.

#### Community's underground utilities parallel to the trench:

Replace utilities completely exposed, if required, with the same size and with suitable material, as determined by the community and MWRA, in compliance with applicable regulations.

#### Community's underground utilities perpendicular to the trench:

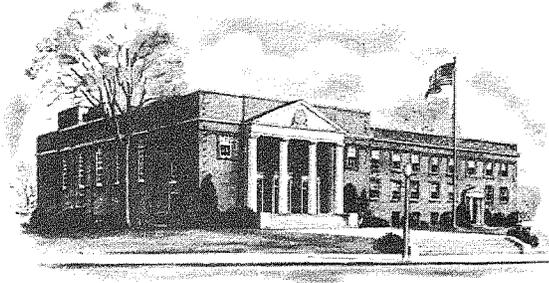
Utilities completely exposed in the trench will be replaced, if required, to the nearest joint beyond each side of the trench or 4 feet beyond the trench, whichever is less, unless special conditions encountered justify further replacement (such as lead water services, which will be replaced from the main to the property line).

#### Water system valves:

Valves on the community's distribution system that must be operated in order to complete the construction project and are demonstrated to be inoperable will be either repaired (if possible) or replaced (only if necessary).

### CONSTRUCTION IMPACT REVIEW BOARD (CIRB)

Three Advisory Board Members (and one alternate) and two MWRA staff members will comprise the CIRB. The CIRB will evaluate requests that MWRA staff go beyond the established guidelines. *The CIRB's role is strictly advisory.* The MWRA Executive Office and Board of Directors will continue to make final decisions and enter into agreements regarding mitigation to communities impacted by construction of major facilities.



TOWN OF  
STONEHAM  
MASSACHUSETTS

May 26, 2016

Frederick A. Laskey  
Executive Director  
Massachusetts Water Resources Authority  
Charlestown Naval Yard  
100 First Avenue, Building 39  
Boston, MA 02129

Dear Mr. Laskey:

I am in receipt of your letter, dated May 23, 2016, one day prior to the May 24, 2016, Board of Selectmen's (BOS) meeting<sup>1</sup>. Your letter, the tone of which is hostile, contains inaccurate information. I will extend to you the benefit of doubt that it was not your intention to be either hostile or inaccurate, in the hope that we can salvage some sense of professional communication and enter into a meaningful dialog.

It was with great disappointment to myself, other members of the Board, and the community, that neither you nor an MWRA representative attended the BOS meeting on the 24<sup>th</sup>. It was my understanding that you reached out to our Town Administrator (TA) and requested to be placed on the agenda of May 10<sup>th</sup>, with the understanding that the draft MWRA agreement would be received by the Board prior to our posting deadline of Friday, May 6<sup>th</sup>. The posting deadline passed without receipt of said documents, thus the matter was pushed to May 24<sup>th</sup>, the Board's next regularly scheduled meeting; This is the Board's usual practice. In consideration of your time, I placed you first on the agenda. Although you may have sent regrets, I did not receive any indication that the MWRA would not be in attendance. I explain the history to counter your opening paragraph in which you state that that the

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<sup>1</sup> It is important to note that your letter was emailed after the close of business on May 23<sup>rd</sup>, and hand delivered on May 24<sup>th</sup>.

BOS, at its May 10<sup>th</sup> meeting, failed to approve the construction mitigation agreement between the MWRA and the Town for the construction of the NIH. Obviously, communication broke down somewhere along the line.

Mr. Ragucci forwarded your material to me on May 9<sup>th</sup>. Upon receipt, I promptly confirmed the MWRA as an agenda item and reached out to Town Counsel, Bill Solomon, to inquire whether he had given any input in the development of the agreement. He stated that he had not. It would be helpful to know who represented Stoneham in the development of this agreement from a legal perspective. Since Stoneham was not represented by counsel in drafting the MOA, our counsel should have been afforded the opportunity to review the draft MOA and respond accordingly.

This Board, as well as the past Board, has made multiple requests to both our TA and the MWRA, urging specificity on the project's route, plan, and mitigation proposals. A project of this scope and size warrants feedback from all parties. We requested this of you when you addressed the BOS on May 26, 2015, the last time, of which I am aware, you initiated contact with the Board. On September 22, 2015, Mr. Ragucci was formally asked by the BOS to discuss MWRA plans and mitigation. He was asked again on January 19, 2016. I would be curious to know when the "negotiating team" met with the MWRA. Normally, the Board forms subcommittees that engage in such negotiations in conjunction with Town Counsel. This ensures fair representation from the Town and allows the TA to put our best foot forward. Further, each time you appeared before the BOS over the past four years, inquiries have been made in regard to this project. I am proud of the diligence and hard work this Board has extended to each and every one of the major projects happening in Stoneham. All Board members have been very generous and accommodating of their time. Our inquiries regarding the NIH project have been consistently postponed and/or not answered. Your letter refers to Stoneham's "negotiating team". I would ask that you kindly identify those individuals, as I have no knowledge of such a team and the BOS has been clear with our direction to Mr. Ragucci; The Board wants to be included in all negotiations.

Once the MWRA agenda item was published, our School Superintendent, Dr. Les Olsen reached out and alerted me to the fact that, while using the High School grounds for staging had been proposed to him in January, 2016, the School Committee had not yet formally discussed or voted on an agreement regarding the issue. In fact, both Dr. Olsen and a member of the School Committee attended the May 24<sup>th</sup> BOS meeting with the express interest in listening to your address to the BOS and to obtain details regarding the staging proposal. I am simply reporting what I was told. Your letter states that the MWRA accepted Stoneham's proposal for an alternative staging area. Would you kindly shed light on the details of this agreement? Have you met with the School Committee on the matter? It would be prudent to confirm that all stakeholders have signed off on any agreement to avoid misunderstandings and misrepresentations.

Your letter also states that there is a misunderstanding or misrepresentation that the NIH project is solely for the benefit of Reading and is of no benefit to Stoneham. Kindly identify the source of that misunderstanding. Are you referring to an individual or the community perspective as a whole? As the MWRA will be present in Stoneham for many years with unfortunate disruptions, I might suggest bringing your public relations person on board to listen to the public, hear their concerns, put a plan in

place to address as many concerns as possible, and create open communications with the BOS. I believe public meetings have been held in Reading and North Reading. Reading has a comprehensive plan that is posted on its Town website. I am not aware of any meetings with the public in Stoneham, and, to the best of my knowledge, we have not been given the information to replicate Reading's communications.

There is a lot of history in your letter regarding mitigation between the MWRA and Stoneham with respect to the Spot Pond Water Storage Tank up behind the hospital. I would point out that was a completely separate project negotiated by a completely separate BOS. This Board is focused on the impending project, to which we have received very little information despite multiple requests.

Stoneham still appreciates the relief the MWRA extended to us in consideration with the closing of the Atlantic Gelatin Factory. On May 26, 2015, both you and Mr. Favaloro met to deliver this welcome news. I distinctly remember the BOS expressed our gratitude publically on that evening. Our gratitude was recorded in the minutes of the same meeting. I would remind you that, as appreciative as we are, that was a separate matter and that the NIH project must stand on its own merits. It was also at that meeting that the BOS asked about the impending NIH project. It was clear by our questioning that BOS had very little information on the project at that point, and unfortunately, nothing has changed. In fact, each and every time you have attended a BOS meeting the board has requested we begin discussions on the project. Your letter expresses your frustration; I share that frustration.

This project is scheduled to take place simultaneously with several other significant projects. Our Town will be experiencing unprecedented residential and commercial impacts. I realize this may not be a consideration of the MWRA, but it is critical to the wellbeing of our Town, our businesses, and our residents. To ignore such local impacts would be irresponsible and non-responsive to Stoneham. I, and perhaps others on the Board, feel compelled to express these concerns to you in your capacity; We hope that you are willing to listen.

Over the years Stoneham has endured much to accommodate the projects of state agencies, quasi-state agencies, and neighboring communities. We plan on continuing to work with agencies, such as yours, for the greater good, but we must be mindful of the needs of our residents and Town. I remain hopeful that you will understand my position and I look forward to hearing from you so that we may begin a fruitful dialog on this project for the benefit of our mutual constituents.

Very truly yours,

A handwritten signature in black ink, appearing to read "Ann Marie O'Neill". The signature is fluid and cursive, written in a professional style.

Ann Marie O'Neill  
Chairwoman, Board of Selectmen

cc: Joseph E. Favaloro, MWRA Advisory Board  
David Ragucci, Town Administrator