

TOWN OF  
STONEHAM  
MASSACHUSETTS

www.stoneham-ma.gov

OFFICE OF TOWN ADMINISTRATOR  
35 CENTRAL STREET  
STONEHAM, MA 02180-2087  
TEL: 781-279-2600  
FAX: 781-279-2602  
dragucci@ci.stoneham.ma.us

DAVID RAGUCCI

TOWN ADMINISTRATOR

MEMO

DATE: December 14, 2015  
TO: Tom Boussy, Chairman, Board of Selectmen  
FROM: David Ragucci, Town Administrator  
SUBJECT: Spare Traffic Director – Police Department

Please be advised that, on the recommendation of Chief James McIntyre and Safety Officer Joseph Ponzio, the Town would like to appoint Dorothy Latta, 14 Alden Avenue, Stoneham, MA to the position of Spare Traffic Director.

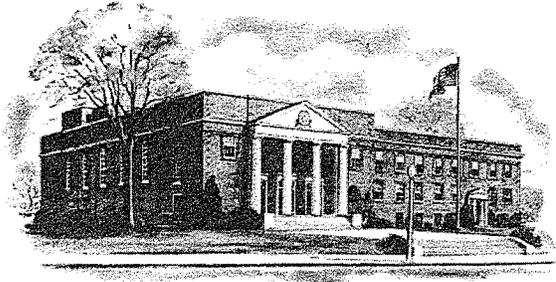
This appointment is contingent upon Ms. Latta passing her CORI and pre-employment physical.

If the Board has any questions or concerns, please don't hesitate to contact me.

Thank you.

2015 DEC 15 A 9 52  
TOWN OF STONEHAM  
BOARD OF SELECTMEN

2015 NOV 5 A 9:19  
TOWN OF STONEHAM  
BOARD OF SELECTMEN



TOWN OF  
STONEHAM  
MASSACHUSETTS

[www.stoneham-ma.gov](http://www.stoneham-ma.gov)

OFFICE OF TOWN ADMINISTRATOR  
35 CENTRAL STREET  
STONEHAM, MA 02180-2087  
TEL: 781-279-2600  
FAX: 781-279-2602  
[dragucci@ci.stoneham.ma.us](mailto:dragucci@ci.stoneham.ma.us)

DAVID RAGUCCI

TOWN ADMINISTRATOR

December 15, 2015

Dorothy Latta  
14 Alden Avenue  
Stoneham, Massachusetts 02180

Dear Ms. Latta:

In accordance with Chapter 26 of the Acts of 1981, I hereby appoint you to the position of Spare Traffic Director for the Town of Stoneham. This appointment will become effective on Monday, January 4, 2016. Your salary as a Spare Traffic Director will be \$19,035.60.

Since the Spare Traffic Director position is a classification within the Stoneham Traffic Director's Association collective bargaining union, I am sending a notice of your appointment to Union President Anthony Proia for his information and follow-up.

Please contact Town Clerk Maria Sagarino at (781) 279-2650 to make an appointment to be sworn-in.

My congratulations to you and I wish you much success in this new endeavor.

Sincerely,

  
David Ragucci  
Town Administrator

/dp

cc: Board of Selectmen  
Chief James McIntyre  
Officer Joseph Ponzio, Safety Officer  
Anthony Proia, President, Traffic Directors Association  
Town Accountant  
Human Resources  
Town Clerk



STONEHAM HIGH SCHOOL  
ATHLETIC HALL OF FAME  
149 Franklin Street  
Stoneham, Massachusetts 02180



**NOTICE OF MEETING**  
**Monday, January 11, 2016**

**6:30pm**

**Hall of Fame Committee**  
**High School**  
**Room 107A**

**AGENDA**

1. Finalize all articles to send for print
2. Finalize letter to inductees with tickets to send out
3. Finalize letter and list for supporters to mail out
4. Finalize letter on previous inductees to mail out



*Merry Christmas  
and  
Happy Holidays*

*May the joy of the holidays  
and the laughter of children  
remain in your heart  
throughout the year!*

*From our family,  
Sheriff Peter J. Koutoujian  
Elizabeth Cerdá Koutoujian  
Peter, Cristian and Isabel*



FEMA

December 4, 2015

Thomas Boussy  
Chairperson, Board of Selectmen  
Town of Stoneham  
Town Hall  
35 Central Street  
Stoneham, Massachusetts 02180

Subject: Town of Stoneham, Middlesex County, Massachusetts  
Community No.: 250215

Dear Mr. Boussy:

On April 13 and 14, 2015, the United States Geological Survey (USGS), in partnership with the Federal Emergency Management Agency (FEMA), conducted a Discovery meeting for the Charles Watershed as part of FEMA's Risk Mapping, Assessment, and Planning (Risk MAP) program. The Charles Watershed is the 8-digit hydrologic unit code (HUC) 01090001. During the meeting, the USGS discussed areas of flooding concern and project goals, milestones, and products with a variety of stakeholders, including FEMA officials, state and community officials, and watershed interest groups. Flooding sources considered during this meeting included major rivers such as the Charles, Ipswich, Mystic, Neponset, North, Parker, Saugus, Weir, Weymouth Fore, and Weymouth Back, as well as other smaller rivers and tributaries to those rivers in the eastern Massachusetts watershed.

The Discovery process marked the beginning of a Risk MAP project that started in October 2014, and it assisted in identifying the scope of the Charles Watershed study. The Discovery meetings are part of the Discovery process, and the information exchanged between FEMA and communities within the Charles Watershed during Discovery improved our understanding of the watershed's flood hazard mapping and mitigation planning. At the Discovery meetings, we reviewed the flood risk data gathered to date. We also discussed your community's flooding history, flood risk concerns and mitigation.

Please find enclosed a copy of the Charles Watershed Discovery Report, which collates information presented at the Discovery Meetings; information collected from communities prior to, at, and following the Discovery Meetings; and other information collected from other sources.

Using this information that we collected during the Discovery process, **the following rivers in the Charles Watershed were selected for detailed studies — Charles River, Godfrey Brook, Ipswich River, Neponset River, Parker River, Saugus River, and Town Brook.** The scope of the engineering and mapping covered for each river reach in this project is summarized in Table 1.

Detailed studies involve field surveys to obtain structural geometry and elevation data and new hydrologic and hydraulic analysis resulting in new flood elevations. **The field surveying on the previously listed river reaches will be occurring during November 2015 through the spring 2016. Thus, please be aware that you and residents in your communities may see USGS survey crews on the bridges, dams, and rivers, during the next several months.**

As this project continues, the USGS will be conducting a number of other meetings with the stakeholders in the Charles Watershed to communicate to you the progress of the project and to solicit your comments about draft and preliminary products. After the Discovery meeting, the next meeting to be held will be the work

Thomas Boussy  
December 4, 2015  
Page 2

map meetings. In the work map meetings, the USGS and FEMA will be meeting with officials from each community to discuss the draft flood insurance rate map products – the work maps – for that community. Communities can expect to receive an invitation to these meetings at least three weeks before their scheduled dates.

If you have any questions regarding the Discovery process and results or the planned Work Map meetings, please contact the project manager, Gardner Bent, Hydrologist – USGS, by e-mail ([gbent@usgs.gov](mailto:gbent@usgs.gov)) or by calling (508) 490-5041. Also available to answer any questions is Kerry Bogdan, Senior Engineer - FEMA Region 1, at (617) 956-7576 or [Kerry.Bogdan@fema.dhs.gov](mailto:Kerry.Bogdan@fema.dhs.gov).

Sincerely,

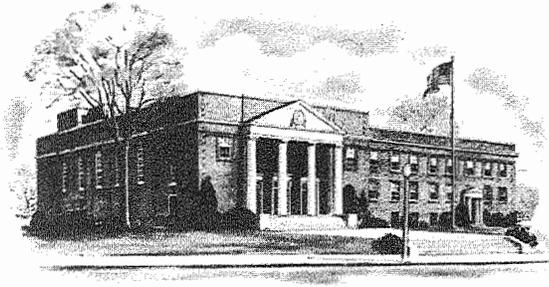
Marilyn Hilliard  
Risk Analysis Branch Chief  
Mitigation Division  
FEMA Region 1

Attachment: Discovery Report (DVD)

cc: David Ragucci, Town Administrator, Town of Stoneham  
Cheryl Noble, Building Inspector, Town of Stoneham  
August S. Niewenhous, III, Chairperson, Planning Board, Town of Stoneham  
Erin Wortman, Town Planner, Town of Stoneham  
Bob Grover, Town Engineer, Town of Stoneham  
Eric Carlson, Acting NFIP State Coordinator, Massachusetts Department of Conservation and Recreation  
Kerry Bogdan, Senior Engineer, FEMA Region I (w/o attachment)  
Gardner Bent, Project Manager, U.S. Geological Survey (w/o attachment)

**Table 1: Detailed study reaches in the Charles Watershed, eastern Massachusetts**

<b>River</b>	<b>Communities</b>	<b>Downstream limit of study</b>	<b>Upstream limit of study</b>
Charles River	Boston, Cambridge, Watertown, Waltham, Newton, Weston, and Wellesley, MA	Cambridge, Boston, and Watertown Corporate boundary, about 1,600 ft. downstream of the Arsenal St. bridge, Watertown, MA	Newton, Weston, and Wellesley Town boundary, about 1,800 ft. upstream of Park Rd. bridge, Weston, MA
Godfrey Brook	Milford, MA	Confluence with Charles River, Milford, MA	About 200 ft. west of Blanchard Road, Milford, MA
Ipswich River	Topsfield, Boxford, Middleton, Danvers, Peabody, Lynnfield, North Reading, Reading, Wilmington, and Burlington, MA	State Rt. 1/Boston St., Topsfield	Wilmington/Burlington Town boundary, about 200 ft. north of Michael Drive in Burlington, MA
Neponset River	Milton, Boston, Dedham, Canton, Westwood, Norwood, Sharon, Walpole, and Foxborough, MA	Baker Dam, about 200 ft. upstream of Adams St., Milton Village, Milton, MA	Foxborough/Walpole Town boundary, about 1,300 ft. upstream of Summer St., Walpole, MA
Parker River	Newbury and Georgetown, MA	Dam about 50 ft. upstream of Central St., Newbury, MA	Newbury/Georgetown Town boundary, about 2,100 ft. upstream of River St. bridge, Newbury, MA
Saugus River	Saugus, Wakefield, and Lynnfield, MA	Saugus Iron Works National Historic Site, Bridge St. bridge, Saugus, MA	Outflow of Lake Quannapowitt, Wakefield, MA
Town Brook	Quincy and Braintree, MA	At Elm St. bridge, Quincy, MA	Near the Braintree/Quincy Corporate boundary, about 400 ft. upstream of Rockdale St., Braintree, MA



TOWN OF  
STONEHAM

MASSACHUSETTS 02180

[www.stoneham-ma.gov](http://www.stoneham-ma.gov)

OFFICE OF BOARD OF SELECTMEN

Telephone: 781-279-2680

FAX: 781-279-2681

Email: [esinclair@ci.stoneham.ma.us](mailto:esinclair@ci.stoneham.ma.us)

Thomas Boussy, *Chairman*  
Ann Marie O'Neill, *Vice Chairman*  
Caroline Colarusso, *Selectwoman*

John F. DePinto, *Selectman*  
Frank Vallarelli, *Selectman*  
Erin Sinclair, *Office Manager*

January 5, 2016

The Commonwealth of Massachusetts  
The Alcoholic Beverages Control Commission  
239 Causeway Street, First Floor  
Boston, Massachusetts 02114

**The Town of Stoneham 2015 Annual Report**

Class of Licenses for 2015		Fees		
(15)	All Alcoholic Restaurants	\$2,500	Revenue generated:	\$37,500
(0)	Wine & Malt Restaurant	\$2,500	Revenue generated:	\$0
(5)	All Alcoholic Package Stores	\$1,500	Revenue generated:	\$7,500
(6)	All Alcoholic Club	\$350	Revenue generated:	\$2,100
(1)	General On-Premise All Alcoholic	\$1,500	Revenue generated:	\$1,500
(10)	Special	\$25	Revenue generated:	\$250

No violations.

Very truly yours,

*Thomas Boussy*

Thomas Boussy  
**Chairman, Board of Selectmen/Local Liquor Licensing Authority**

December 4, 2015

111 Franklin Street  
Stoneham, MA 02180  
(781) 832-0195

Massachusetts Bay Transportation Authority  
Frank DePaola, General Manager  
10 Park Plaza  
Boston, MA 02116

*This letter is a  
small update - and  
a big Thank You!*

Dear Mr. DePaola:

The announcement of a permanent extension of the operating hours of the 132 Bus is a moment of great significance for our community. The Stoneham Transportation Advisory Committee (STAC) looks forward to maximizing this new opportunity for expanded mobility. With this letter, we wish to extend our thanks for your role in achieving this change.

We also wish to highlight some of our recent activities to keep you up to date:

- **Rolling Out New 132 Schedule.** At our December meeting, we met to plan "Get on the Bus!" a publicity campaign to draw attention to the new schedule, as well as highlight the destinations one can reach on the 132 in addition to the city of Boston. We expect to continue coordinating this work through State Representative Michael Day's office.
- **Short List Map.** We are indebted to MBTA's Dave Carney for his detailed review of our Short List Map at the October 28<sup>th</sup> CIP Forum. We are refining the Short List Map into a next version that is responsive to his pragmatic feedback.
- **Demand Data.** On December 1<sup>st</sup>, at an annual holiday lunch for 300 senior citizens, we pilot tested a survey to deepen our understanding of public transportation use patterns and demand in Stoneham. We expect to launch the survey more widely in the coming weeks.

As you know, we are working every day to preserve what is best about the identity, history and traditions of Stoneham, and move forward into the future. Public transportation is a major component of this work. Thank you again for your earnestness and consideration of our community as an important part of the MBTA network.

Sincerely yours,

  
Rachel Meredith-Warren

On behalf of the Stoneham Transportation Advisory Committee (STAC)

Cc: Dave Carney, MBTA Director Bus Operations  
Melissa Dullea, MBTA Senior Director Service Planning  
Michael Day, Massachusetts State Representative, 31<sup>st</sup> Middlesex District  
Mark MacClean, Massachusetts Department of Conservation and Recreation  
✓ David Ragucci, Town Administrator, Town of Stoneham *c/o Debbie*  
✓ Thomas Boussey, Chair, Board of Selectmen, Town of Stoneham *c/o Erin*

North Suburban Child  
and Family Resource  
Network  
Woodville School  
30 Farm St.  
Wakefield, MA 01880  
781-246-5187

Email:  
nscfamilynet@hallmark  
health.org

Website:  
[www.hallmarkhealth.org](http://www.hallmarkhealth.org)  
(listed under programs)

**Sick policy:** We ask that you do not attend programs if you or your child are not feeling well or are exhibiting any of the following symptoms: severe coughing, frequent sneezing, runny nose, fever, sore throat, conjunctivitis, vomiting or diarrhea. If your child is prescribed an antibiotic, please wait a full 24 hours before attending. The staff reserves the right to ask a family to leave a program if any of the above symptoms are present.

**Inclement weather policy:** Our programs will be canceled when local schools are closed. If schools have a delayed opening, please call our office to check our schedule. Call the office if inclement weather begins during the day or occurs over the weekend to check if programs are being held.



The North Suburban Child and Family Resource Network supports parents, caregivers and educators of children prenatal through entering kindergarten in Lynnfield, Melrose, North Reading, Reading, Stoneham, Wakefield and Winchester as well as other surrounding communities. Funding is provided by a grant from the MA Dept. of Early Education and Care through the Wakefield Public Schools, in collaboration with Hallmark Health System. Our goal is to help parents and caregivers create a healthy home environment as well as to promote family well-being through education and community support.

Registration for our fall classes begins Tuesday, January 5. Call 781-246-5187.

## Expectant parents, infants and pre-toddlers

### Hello Baby, Now What?

(Birth – 6 months) ... **Drop-in.**  
Mondays, Jan. 4 – Apr. 25, (no group Jan. 18, Feb. 15, Apr. 18)  
10:30 am – Noon, Location: Melrose Church of the Nazarene, 2 Short Street, Melrose. Join a play and learn group with your baby! We will talk, sing, share joys and challenges, and make new friends. Guest speakers are invited based on the interests of parents in the group. Feel free to come any time during the group. Have questions or topics you would like to see addressed? Feel free to contact Kathy at kharlow@hallmarkhealth.org.

### Pre-toddler Play: Drop-in.

Fridays, Jan. 15 – Apr. 23, (No group Feb. 19, Mar. 25, Apr. 22)  
**Creeper/Crawlers:** Ages 7-14 months, 10:30 – 11:15 a.m.  
**Wobblin' Walkers:** Ages 15-23 months, 9:30 – 10:15 a.m.  
Music, storytelling and developmental play activities will be enjoyed by you and your child. Learn about development, parenting strategies and related topics. Share experiences and information with other parents. Location: Stoneham Boys & Girls Club, 15 Dale Court, Stoneham. Use door on right side of building.

Hallmark Health System also offers additional programs for new and expecting parents including The Baby Café, Feeling Fit and Fabulous and Creative Coping.

For more information, visit [www.hallmarkhealth.org](http://www.hallmarkhealth.org)

### Kathy's Korner:

I hope that you and your family have a wonderful holiday season. We miss Shake Your Silly's and Saturday Play and Learn too! We are working on securing spaces for those programs. We will send out a one-page flyer for drop-in and family fun events. Thanks for your interest and patience. Together we make a difference in the life of a child. Peace, Kathy

## Play and learn programs

### Terrific Toddlers: Tuesdays,

9:15 – 10 a.m. or 10:15 – 11 a.m.  
**Session 1:** Jan. 12 – Feb. 23. (No class on Feb. 16.)  
**Session 2:** Mar. 8 – Apr. 12.  
Location: Hallmark Health Medical Center, 30 New Crossing Road, Reading.

This six-week play and learn group is designed for parents or caregivers and children 2-3 years old to enjoy interacting with peers while learning literacy skills, singing songs and participating in activities and arts and crafts. Younger siblings, ages 8-23 months, may attend and should be registered along with the older child. Siblings 0-7 months must be in a front pack. Suggested donation of \$40 per child, \$60 for two or more, is optional and tax deductible. **Registration required.**

### Alphabet Soup:

Wednesdays, 9:30 – 10:15 a.m. or 10:30 – 11:15 a.m.  
**Session 1:** Jan. 13 – Feb. 24. (No class Feb. 27.)  
**Session 2:** Mar. 9 – Apr. 13  
Location: Franklin Early Childhood Center, 16 Franklin Street, Melrose.

This six-week group is designed for parents or caregivers and their 2 1/2 - 4 year olds (siblings 0-7 months only and must be in a front pack). The group will use reading, singing, crafts and play to learn the alphabet while developing pre-reading skills. Suggested donation of \$40 per child, \$60 for two or more, is optional and tax deductible. **Registration required.**

### Movin' & Groovin':

(Ages 2 - 4 years old)  
Thursdays, 9:30 – 10:15 a.m.  
**Session 1:** Jan. 14 – Feb. 25 (No class Feb. 18.)  
**Session 2:** Mar. 10 – Apr. 14.  
Location: Stoneham Boys & Girls Club, 15 Dale Court, Stoneham. Join others for 45 minutes of stretching, shaking, and singing. This six-week group will get your heart pumping while building healthy bodies and brains. Suggested donation of \$40 per child, \$60 for two or more, is optional and tax deductible. **Registration required.**

## Parent/caregiver education

**Emotions Coaching:** *Monday, March 14, 6:30 – 8:30 p.m.*, at the Marsha Caron Theater, Medford High School, 489 Winthrop Street, Medford (enter through the Medford Family Network). Sponsored by the Medford Family Network, Malden CFCE, Everett CFCE and the NSCFRN. **Pre-registration required.** Email [mcassidy@medford.k12.ma.us](mailto:mcassidy@medford.k12.ma.us) or call (781) 393-2106. There is no charge for this workshop. Limited childcare is available.

Emotions dominate the world of our children. Since emotions regulation precedes self-discipline, it is essential that we consciously nurture these skills from infancy through adolescence. Together we will identify the four skills of an emotions coach and how to teach emotions identification, modulation and expression to our children. The goal is not to suppress emotions, but to express them in ways that are not destructive to ourselves, others or property. Presented by Jeanine Fitzgerald, Certified Human Behavior Consultant.

### Maneuvering the Maze:

Wednesdays, April 6 and 13, Monday, April 25, 7-9 p.m. at Perkins Hall, Melrose-Wakefield Hospital. When a child has special needs, locating supports can be an overwhelming process! Presenters will provide an overview of the available services and how to access them. Learn about working with school systems and special education laws, government benefits and family support. There is no charge for these workshops. This series is sponsored by EMARC, The North Suburban Child and Family Resource Network, The Medford Family Network, Mass Families Organizing for Change and Riverside Community Care. To register, call **Judy Santa Maria at EMARC. 781-942-4888 x 4022** or email [familysupport@thearc.org](mailto:familysupport@thearc.org).

### Grandparents Raising

**Grandchildren In Harmony:** The North Suburban Child & Family Resource Network offers a support group for grandparents raising their grandchildren or other relatives raising a family member. The program meets twice a month from September through June. For additional information, call the office at 781-246-5187 or e-mail Kathy at [kharlow@hallmarkhealth.org](mailto:kharlow@hallmarkhealth.org).

## Family Resource Network Workshops

Registration begins Tuesday, January 5. Call 781-246-5187.

\$5 Suggested donation for parents/caregivers.

\$15 fee for childcare providers includes certificate of attendance.

### Developmental Milestones and Red Flags for Children Ages 3-5 Years Old:

*Thursday, February 25, 7-9 p.m.*, at Perkins Hall, Melrose-Wakefield Hospital. Are you a parent, family childcare provider or teacher raising or working with children from 3 to 5 years old? This workshop will discuss appropriate developmental milestones, as well as red flags to watch for as children in your care grow and develop. We will discuss what to be on the lookout for, and what supports are available when you have concerns. Presenters Patti Kheboian and Ruth Ann Strong come to us from the Criterion-Stoneham Early Intervention Program, with a wealth of experience in working with families and children with developmental delays.

## Family Fun Activities

**Storytime Fun: Drop-In** (2-4 years, siblings welcome) 10:00 - 10:45 a.m. both locations.

**North Reading location:** Flint Memorial Library, Activity Room, 147 Park Street, North Reading. Wednesdays, Jan. 6, Feb. 3, Mar. 2 and Apr. 6.

**Lynnfield location:** Lynnfield Public Library, 16 Summer Street, Lynnfield. Thursdays, Jan. 14, Feb. 11, Mar. 10 and Apr. 14.

Join staff members from the Family Resource Network for 45 minutes of fun and learning. We will gather to sing, do a craft, read a book, and maybe even bring out the parachute. **Registration is not required.**

### StoryWalk® It's Winter by Linda Glaser

Dec. 19, 2015 – Jan. 3, 2016, Crystal Springs Trail in Greenwood Park, across the street from the Stone Zoo in Stoneham, 9:00 a.m. – dusk. We are excited to bring you our latest StoryWalk® collaboration with the Department of Conservation and Recreation, the Friends of the Fells, Melrose Mass in Motion and the Medford Family Network, to offer a self-guided walk through the Fells! The book combines a cheerfully illustrated song of the praise to winter with a pinch of science. Laminated pages of the book will be displayed along the trail. Foster your child's connection with nature as well as their literacy skills. Please sign in on the sheet posted on the Kiosk at Greenwood Park. *This program was adapted from The StoryWalk® Project created by Anne Ferguson of Montpelier,*

### Eat the Healthy Way, Not the

**Wealthy Way:** *Wednesday, March 2, 7-9 p.m.*, at Perkins Hall, Melrose Wakefield Hospital. Food shopping doesn't have to put a hole in your wallet, nor does it have to take all the time out of your daily routine to keep your family healthy. Sure, buying prepared foods is easier, but is it healthier? Preparing your own food at home allows you to control what you put into meals and what you don't. Come join a fun and interactive class that focuses on becoming a savvy food shopper and sets you up for strategies to prepare foods the healthiest way for your family. Presented by Kammy Demello, Nutritionist, North Suburban WIC.

*VT and developed in collaboration with the Vermont Bicycle & Pedestrian Coalition and the Kellogg Hubbard Library.*

**Playful Paws & Curious Cubs:** This program is sponsored by a generous donation from the National Coalition for Educational and Cultural Programs (NCECP). The Stone Zoo, in collaboration with the Family Resource Network and Stoneham Boys & Girls Club, will be offering 3 different four week sessions. Each 45 minute class of open play and animal exploration will be held at the Stoneham Boys and Girls Club. **Session 1:** Count the Classes, Jan. 13, 20, 27 and Feb. 3; **Session 2:** Amazing Adaptations, Feb. 24, March 2, 9 and 16; **Session 3:** Focus on Food, March 23, 30, April 6 and 13. Playful Paws (ages 18 months - 3 years) and Curious Cubs (ages 3 & 4 years), will learn through looking, touching and movement. The possibilities are endless and may include storytimes, animal encounters, biofacts, simple crafts and more. **Space is limited and advance registration is required through Zoo New England. Family Resource Network families should enter code "NSCFRN1" to be eligible for the member discount price. For more information and to register visit:**

<http://www.zoonewengland.org/discover/families-youth-and-teens/programs-for-families-and-young-children>.



December 17, 2015

Board of Selectmen  
Town Hall  
35 Central Street  
Stoneham, MA 02180

To the Board:

I am pleased to notify you that RCN will not be raising cable television rates, as such, in 2016. However, our costs to provide cable entertainment channels and sports programming continue to rise. Most significantly the broadcast networks continue to increase our programming costs with so-called retransmission fees that remain unchecked.

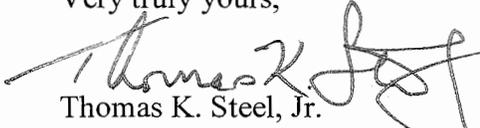
As a result of these rising charges note that on February 1, 2016 RCN will be raising the Broadcast TV Surcharge by \$1.80/month bringing it to \$7.78/month. Those customers now paying a Sports Surcharge will see an additional \$1.60/month increasing the charge to \$5.57/month. Lastly, those RCN subscribers now paying a Cable Entertainment Surcharge will see that amount rise by \$2.60/month to a total on the bill of \$4.60/month.

It is important to note that these surcharge dollars go straight to broadcasters, sports programmers and cable entertainment networks. Even with this latest increase this pass through of costs from our subscribers directly to these programmers represents only a part of the whole cost that RCN pays to secure such programming.

Our subscribers will be directed to our website for added information: [www.rcn.com/rateFAQs](http://www.rcn.com/rateFAQs).

As always, do not hesitate to contact me with any questions at 617-670-2906 or by email at [tom.steel@rcn.net](mailto:tom.steel@rcn.net).

Very truly yours,

  
Thomas K. Steel, Jr.  
Vice President and Regulatory Counsel

**To:** David Ragucci, Town Administrator  
**From:** Robert E. Grover, DPW Director  
**Date:** December 11, 2015  
**Subject:** Street Opening Permits

---

Please be advised that the D.P.W. has checked all trenches that were issued permits in 2015 and found them all to be paved and satisfactory for winter plowing. In the process of checking all the trenches, 2 were found that were not paved yet. Permits had not been issued and the gas company was contacted. These were emergency repairs on leaks and they will pave them now.

Attached please find a copy of a street opening permit. You will note that it is necessary to post insurance and take responsibility for the trench for 2 years.

After the winter the D.P.W. will check all trenches that received permits within the last 2 years and insure that any deficiencies are corrected.

Per your request a sign off provision for the trench has been added to page 2 of the permit attachment.

**TOWN OF STONEHAM  
DEPARTMENT OF PUBLIC WORKS  
16 Pine Street**

Date: \_\_\_\_\_

From the **Dig Safe start date & time** up to and including \_\_\_\_\_ is hereby authorized to open, occupy, obstruct and encumber a space not exceeding \_\_\_ feet in length by \_\_\_ feet in width of the travel-way/sidewalk in front of the premises at \_\_\_\_\_ for the purpose of \_\_\_\_\_ cut is issued subject to the specific conditions as applicable and numbered 1 - 12 as set forth on the back of this permit as well as the following:

This permit is issued and accepted upon the condition that the company accepting it shall, in all respects, conform to the statutes, the by-laws of the Town of Stoneham and the specifications in this permit and that any violation thereof shall work an immediate revocation: That said company shall indemnify and save harmless the Town of Stoneham from any damage it may sustain or be required to pay by reason of doing or maintaining the work permitted, or by reason of any act or neglect that occurs for any reason by itself or because of its employees or others relating to such work, or by reason of any violation of any specification in this permit, shall place and maintain a safe and convenient way, satisfactory to the Director of Public Works or his duly authorized agent, for the use of foottravelers and provide a safe and convenient passage for public travel around or over such place: shall not disturb or interfere with any pipes, wires, or sewers lawfully laid in such street, or connected therewith, and that if it does not put the street in good and safe condition according to the law concerned therewith, it shall pay whatever sums the Town shall expend for putting same into such condition. Should any portion of the street which has been excavated require repairing or resurfacing within a period of two (2) years from the time it has been disturbed, the said Town or its agent shall notify the said company to make such repairs as the Director or agent feel are necessary and in case of the failure of the said company to make such repairs within a reasonable time as determined by the Director or his agent, the Town shall have the right to make such necessary repairs and the expense of the same shall be paid by the said company and the Town shall be indemnified for any and all costs, including fees, liability, and counsel incurred by the Town to defend any claims, etc. The person requesting this permit shall provide any bond or other security requested by the Town or its authorized agents.

Furthermore, the contemplated work shall be accomplished in such manner as to protect all travelers from liability to accident and from contact with materials, rubbish, or excavations by fencing or otherwise, to the approval of the Director of Public Works and upon the condition that during the whole of every night, from twilight in the evening until sunrise in the morning, lighted lanterns, flashing barricades or other lighted warning devices, shall be placed so as to effectively warn all persons of the existence of any obstruction travel.

The permit must be conspicuously displayed upon the work where it can be seen by anyone passing by. Strict compliance with this rule will be required and this permit is revoked upon any violation of the conditions herein contained.

Extended upon said terms and conditions to \_\_\_\_\_

**REQUIRES FLOWABLE FILL \_\_\_\_\_ REQUIRES INFARED PATCH \_\_\_\_\_**

**PERMIT CONDITIONS**

1. In accordance with Section 8/5, of the Stoneham Town Code, the Contractor, before undertaking any work in, within, or affecting a public way, shall review such work with the Chief of Police or his designee. Appropriate safety precautions, including the hiring of uniformed Police officers, shall be observed in accordance with the resulting recommendations.
2. A minimum width of paved roadway as determined by the Director of Public Works shall be maintained open and passable to vehicular traffic at all times during the process of the work.
3. The full width of the traveled way shall be maintained safe and passable between the hours of 4 p.m. and 8 a.m. each night.
4. Advance warning signs, such as "Reduce Speed Construction Ahead", shall be posted and maintained by the contractor approximately 200 yards east and west of the work site.
5. All excavations, materials, and equipment remaining within the limits of the public way during the hours of darkness shall be completely surrounded with lights and barricades as directed by the Director or his agent.
6. Warning signs and lights shall be inspected for proper operation and location at least once every twelve hours throughout the duration of the job including weekends and holidays.
7. Backfill operations shall follow the installation of piping as soon as practical after inspection so as to minimize the amount of open trenches. Roadway pavement adjacent to the excavation shall be swept daily in conjunction with backfill operations.
8. Temporary pavement repairs shall be installed where required by the Engineer. Such repairs shall be composed of bituminous concrete with a minimum thickness of 2 inches installed in a neat, uniform manner at a grade acceptable to the Director.
9. All materials and methods of construction shall be approved by the Director prior to installation on the project. **ABSOLUTELY NO PIPING OR RELATED WORK SHALL BE BACKFILLED UNTIL IT HAS BEEN INSPECTED AND APPROVED OF BY THE DIRECTOR OR HIS AGENT.**
10. All pavement including sidewalks and adjacent private property damaged during the work shall be repaired and/or resurfaced as directed by the Director.
11. Steel plates not less than 3/4" thick shall be at the work site at all times of sufficient area to protect the entire open trench area.
12. All excavations shall be completely backfilled each night.

**D.P.W. Trench Inspections**

Date	Trench Condition	Reported To	D.P.W. Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Final Inspection**

_____	_____	_____	_____
-------	-------	-------	-------