

Date: 2/10/14  
To: Finance & Advisory Board (FAB)  
From: Rachel Meredith-Warren, FAB Member  
Re: Board of Health Dept. Analysis

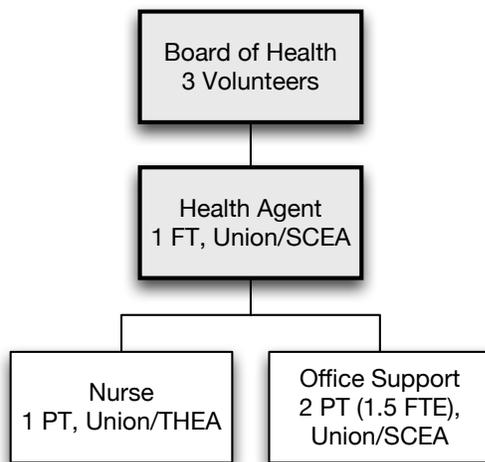
**Dept. Name:** Stoneham Board of Health  
**Dept. Head:** John Fralick, Agent

**Summary:**

The Board of Health is a well functioning department, responsible for enforcing regulations relating to public health, safety and the environment.

**Department Staffing Levels:**

As the diagram below shows, the BoH staff includes an Agent who reports to the Board of Health, and 5 full and part time staff. The Board itself is made up of three volunteers: a retired fire chief, a pharmacist and a professor of nursing. The current Agent has been in his position for approximately three years. Prior to the BoH, he was an inspector for the City of Beverly and before that was part of the facilities staff of the Woburn Housing Authority.



**Services:**

In 2012, the year for which most recent figures are available, the department conducted over 221 inspections and responded to 35 complaints. Of the 221 inspections, approximately 120 were food establishments, 11 were swimming pools, 3-4 were recreational camps, and the remainder were housing related.

The BoH administers a number of programs, including but not limited to health clinics, tobacco control, housing fitness inspection, and mosquito elimination/catch basin monitoring programs. The department also maintains health related databases and oversees permit issuance.

**Funding:**

The BoH is funded by municipal sources and receives program funding from the state and federal governments. It's personnel and operating funding for FY14 is \$136k. The department does not anticipate any major increase or decreases in its FY15 budget.