

# N. Johnson & Sons Restoration

## Masonry Restoration & Waterproofing

To: Stoneham DPW

Location: 3-5 Central St, Stoneham, MA

7-5

Project: scraping and painting windows

## Proposal

We propose to furnish all labor, materials, equipment and supervision to complete the following scope of work:

- ❖ Nick Johnson and Sons restoration will be working at 5 Central St in the center of the town.
- ❖ We are looking for 3 parking permits to allow an 80 foot articulating boom lift to reach the outside of the building to scrape and paint the window trim.
- ❖ They will be putting sidewalk overhead protection to allow pedestrians to safely walk through during work hours.
- ❖ Lights will be hung to allow safe and clear passing through staging, so there will be no dark areas
- ❖ The hours we will be working are Monday- Friday 8am to 4 pm.

❖ will have Stoneham Police detail each day of working

## Terms and Conditions:

- ❖ Excludes any and all weather conditions
- ❖ All work will be performed during regular work hours unless otherwise specified
- ❖ N. Johnson & Sons Restoration will complete all work in a workman-like manner in accordance with industry standards.
- ❖ Any alteration or deviation from the above proposal or related specifications involving extra costs will be performed only upon receipt of a written change order and will become an extra charge over and above the contract price.
- ❖ 50% of the estimated price of all work under \$10,000.00 is due prior to work

# N. Johnson & Sons Restoration

## Masonry Restoration & Waterproofing

To: Chris Fritz

Location: 3 Central St. Stoneham, Ma.

3-6

Project: Window and paint restoration

## Proposal

We propose to furnish all labor, materials, equipment and supervision to complete the following scope of work:

- ❖ The above estimate is to paint the trim on the exterior front, left, right side and back of the building.
- ❖ We will have an 85 ft. articulating boom on site, with a police detail, and overhead walk through for sidewalk protection.
- ❖ We will seal all open penetrations.
- ❖ All prep will be scraping paint and epoxy patching all metal and wood trim.
- ❖ We will apply one coat of primer and two coats of finish.

## Terms and Conditions:

- ❖ Excludes any and all weather conditions
- ❖ All work will be performed during regular work hours unless otherwise specified
- ❖ N. Johnson & Sons Restoration will complete all work in a workman-like manner in accordance with industry standards.
- ❖ Any alteration or deviation from the above proposal or related specifications involving extra costs will be performed only upon receipt of a written change order and will become an extra charge over and above the contract price.
- ❖ 50% of the estimated price of all work under \$10,000.00 is due prior to work commencing and the difference upon completion.

**Payments are To Be made As Followed:**

- ❖ 5% Upon Signing
- ❖ 30% Upon Start Date
- ❖ 35% Half Way Through
- ❖ 30% Upon completion of work

By signing this proposal, the client hereby agrees that this is a binding contract based on the terms and conditions above

**Client Acceptance**

X   
Title: Dir. of Proj Mgt

**N. Johnson & Sons Restoration**

X   
Title: \_\_\_\_\_

Thank you for the opportunity to bid the above work. If you should have any questions, comments or require additional information, please contact the undersigned. We look forward to hearing from you soon.

Nick Johnson  
Owner of N. Johnson & Sons Restoration  
14 Sawyer Ct. Malden, MA 02148  
[Njohnson775@yahoo.com](mailto:Njohnson775@yahoo.com)  
Phone: (781) 363-9310



## NOTICE TO ABUTTERS

June 10, 2015

You are hereby notified that a public hearing will be held at the Hearing Room of the Town Hall on Tuesday, June 23, 2015 at 7:10 p.m., upon the petition of National Grid for locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways, and places of Town of Stoneham substantially as described in the petition dated 4/25/2015, attached hereto made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

**Extend Gas Main 300' of 4" Plastic in Melba Lane to serve #4 Valdora Drive, #2 Valdora Drive and #20 Melba Lane.**

Homeowners at 21, 23, 25 Melba Lane and 1 Valdora will have the proposed gas main in front of their residence and should consider, even if they don't convert their home to gas this year, having National Grid install a service line to their home. Barbara Road, Melba Lane (Extension), Ryan Circle and Valdora Drive were last paved over 20 years ago and are approaching the timeframe where the Town will repave the street as part of its yearly Chapter 90 program. Following paving of the street there is a 5 year moratorium on any excavations except for emergency repairs. Any homeowner(s) or utility company, if granted permission for non-emergency work, would be subject to a \$1,000 fee and required to mill and resurface the impacted area. The Town has been informed by National Grid that these costs are passed directly to the consumer requesting a service. Due to outside factors it is not always possible to alert residents about yearly paving operations until June of the program year which leaves little time to make a decision prior to the 5 year moratorium.

If you are a resident on Melba Lane or Valdora Drive and would like a gas main installed in front of your house as well please notify the Town and contact National Grid to learn more about the cost.

Drawing may be seen in the office of the Board of Selectmen.

**Board of Selectmen**

By Erin Sinclair  
Office Manager  
Board of Selectmen

## Sinclair, Erin

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**From:** Lizotte, David  
**Sent:** Tuesday, May 05, 2015 3:31 PM  
**To:** Sinclair, Erin; Grover, Robert  
**Subject:** RE: Grant of Location National Grid Melba & Valdora

Erin,

I was unable to locate any objectionable Public Works reason.

It should be noted that Barbara Road, Valdora and Ryan Circle were paved on or before 1995 and will be added to the list of streets to be reviewed for paving in the future. The Department would encourage a requirement that NationalGrid, at a minimum, contact house numbers 21, 23 & 25 on Melba Lane and house number 1 on Valdora to inform them that after the Town resurfaces the street the Homeowner(s) would be responsible for a \$1,000 fee, possible milling and resurfacing of the Cul-de-sac or outright denial of a gas service for a minimum of 5 years. It would be more economical for them to install a service now, even if they don't convert their home to gas, or risk being locked out until potentially 2022 or later.

Notice should be sent to every homeowner on Valdora Drive, Barbara Road, Ryan Circle, Melba #21,23,25 and Brookbridge #22, 24, 26, 28.

David Lizotte

David Lizotte  
Operations Engineer  
(O) 1-781-438-0760 x2584  
(F) 1-781-438-8183  
(E) [DLizotte@stoneham-ma.gov](mailto:DLizotte@stoneham-ma.gov)

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**From:** Sinclair, Erin  
**Sent:** Tuesday, May 05, 2015 12:06 PM  
**To:** Grover, Robert  
**Cc:** Lizotte, David  
**Subject:** Grant of Location National Grid Melba & Valdora

Hello,

Can you give me your recommendation on this grant of location and please instruct on what abutters should be notified. Thanks!

<< File: Public Hearing Grant of Location National Grid Melba Lane & Valdora Drive.pdf >>

*Erin Sinclair*  
*Office Manager for the Board of Selectmen*

PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

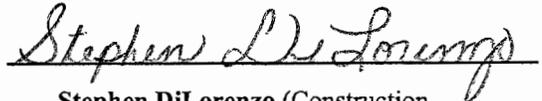
To the City Council of the Town of Stoneham, MA:

The National Grid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways, and places of

Town of Stoneham and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:  
EXTEND GAS MAIN 300' of 4" Plastic in Melba Lane to serve # 4 Valdora Dr and # 2 Valdora Dr and # 20 Melba Lane.

DATE: April 25, 2015

BY:

  
Stephen DiLorenzo (Construction

Supervisor)

ORDER FOR GAS MAIN LOCATION

City Council of the Town of Stoneham, MA.

It is **HEREBY ORDERED** that the location of the mains of the National Grid for the transmission and distribution of gas in and under the public streets, lanes, highways, and places of the Town of Stoneham substantially as described in the petition dated 04/25/2015, attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said National Grid shall comply with all applicable provisions of law and ordinances of the Town of Reading to the enjoyment of said locations and rights.

Dated this 25th day of April, 2015.

I hereby certify that the foregoing order was duly adopted by the City Council of the Town of Stoneham, MA on \_\_\_\_\_ day of \_\_\_\_\_, 2015.

BY: \_\_\_\_\_

\_\_\_\_\_  
Title

PLEASE RETURN ORIGINAL TO  
NATIONAL GRID  
100 COMMERCIAL ST  
MALDEN, MA 02148  
ATTENTION: Steve DiLorenzo\_617-908-4312

RETAIN DUPLICATE FOR YOUR RECORDS

Paid \_\_\_\_\_

**Stoneham Certified Abutters List Request:**

Subject Property Location Valdara, Barbana, Ryan  
Parcel ID of the Subject Property \_\_\_\_\_  
Applicant's Name Lin Sinclair - Board of Selectman  
Applicant's Telephone Number \_\_\_\_\_

**Purpose of Abutters List**

\_\_\_\_\_ **Zoning Board of Appeals (Variance or Special Permit)**  
includes all abutters of the subject property within a 300 Foot Radius

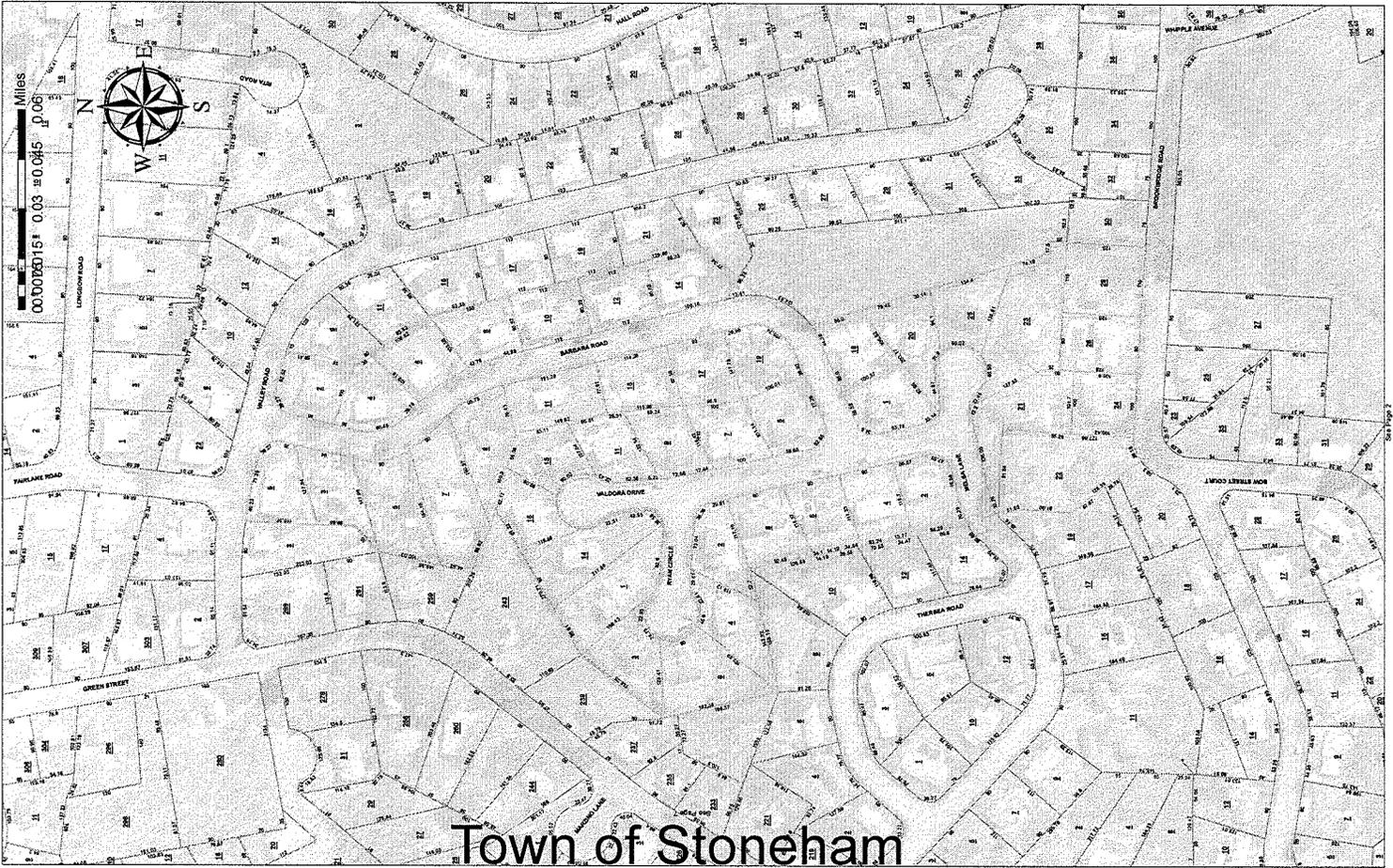
\_\_\_\_\_ **Planning Board**  
\_\_\_\_\_ Accessory Dwelling or In-Law Apartment - 300 Foot Radius  
\_\_\_\_\_ Special Permit - 300 Foot Radius  
\_\_\_\_\_ Sub-Division - Direct Abutters Only  
\_\_\_\_\_ Warrant Articles - No Abutters

\_\_\_\_\_ **Site Plan**  
includes all abutters of the subject property within a 300 Foot Radius

\_\_\_\_\_ **Liquor License**  
includes direct abutters and all churches, school and hospitals within 500 Feet

\_\_\_\_\_ **Utility (Fee will be billed at a later date)**  
A review of the proposed utility work must be presented to the Director of Department of Public Works. The scope of the proposed work will be analyzed and a map will be created indicating the abutters in need of notification. This map must then be provided to the Assessors Office for a Certified Abutters List to be generated.

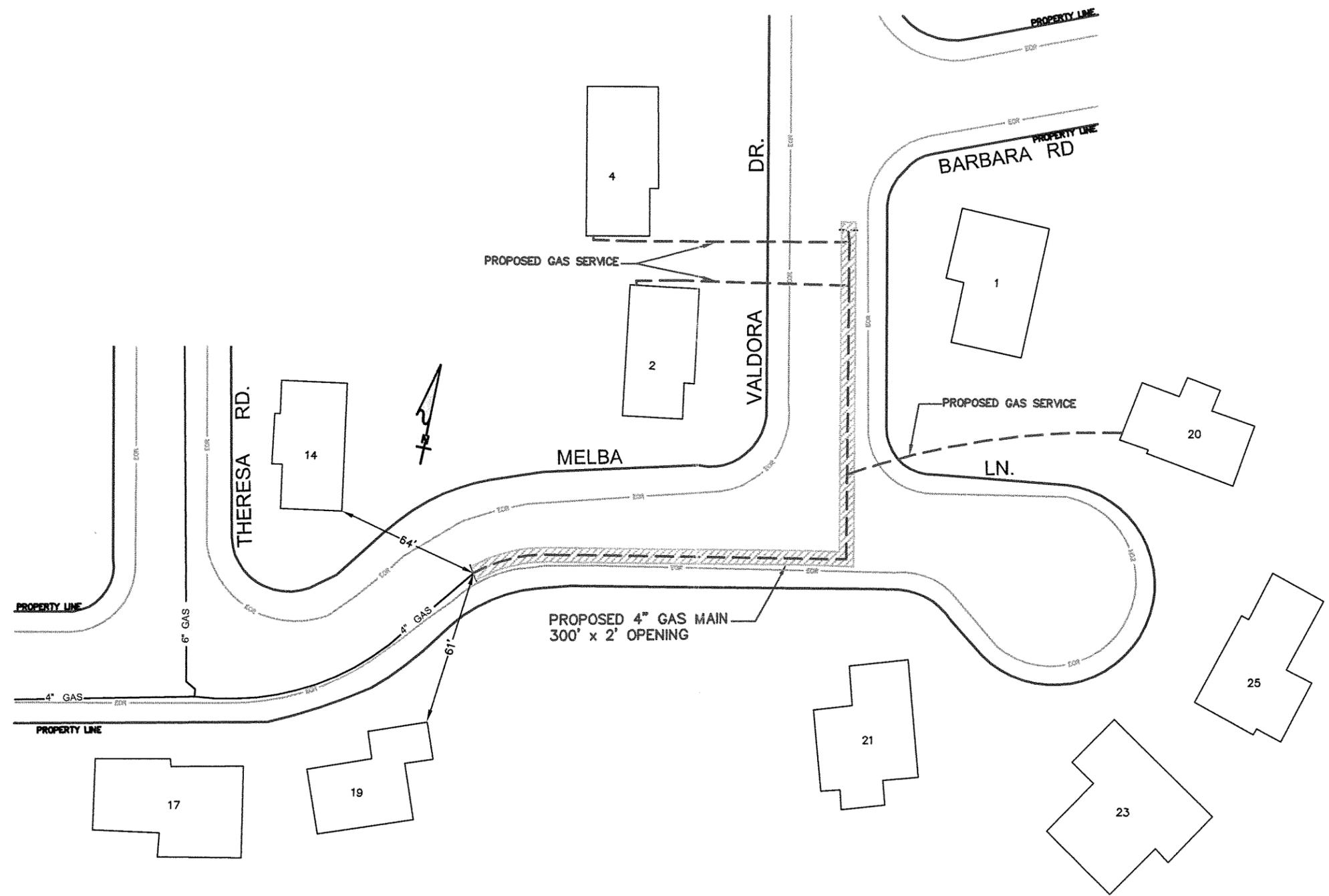
\* The cost of any abutters list is \$25.00



Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
1-0-302	21 MELBA LN	MACONE JOHN M. / MACONE LESLIE A. 21 MELBA LANE STONEHAM MA 02180
1-0-303	23 MELBA LN	IOAKIM PASQUALINA G. / IOAKIM ANTONIOS A. TRS. 23 MELBA LANE / STONEHAM MA 02180
1-0-304	25 MELBA LN	AZER ANWAR, TR., ETAL / ANWAR & MARILENE AZE 25 MELBA LN STONEHAM MA 02180
1-0-305	20 MELBA LN	WEBB ROBERT A. / WEBB LAURA A. 20 MELBA LANE STONEHAM MA 02180
1-0-306	1 VALDORA DR	DIMAURO MARIA C. / ONE VALDORA DR. / STONEHAM MA 02180
1-0-307	18 BARBARA RD	PAPA JOSEPH M. / BRIDGET A. PAPA 18 BARBARA RD STONEHAM MA 02180
1-0-308	19 BARBARA RD	KELLEHER KEVIN W / MARY LOU KELLEHER 19 BARBARA RD STONEHAM MA 02180
1-0-309	5 VALDORA DR	BERNABEI ROBERT B. / JILL L. BERNABEI 5 VALDORA DR STONEHAM MA 02180
1-0-45	2 BARBARA RD	DAVIS TODD A. / DAVIS LUCIA 2 BARBARA RD STONEHAM MA 02180
1-0-46	4 BARBARA RD	FULIGNI AGOSTINO S / PATRICIA C FULIGNI 4 BARBARA RD STONEHAM MA 02180
1-0-47	6 BARBARA RD	CARLETON FREDERICK / CARLETON DONNA 6 BARBARA RD. STONEHAM MA 02180
1-0-48	8 BARBARA RD	LOVUOLO ANTHONY / JANINE A. LOVUOLO 8 BARBARA RD STONEHAM MA 02180
1-0-49	10 BARBARA RD	SPINALI ALFRED J. / SPINALI KAREN A. 10 BARBARA RD STONEHAM MA 02180
1-0-50	12 BARBARA RD	O'DONNELL JOHN B III / DIANE C O'DONNELL 12 BARBARA RD STONEHAM MA 02180
1-0-51	14 BARBARA RD	BRANSFIELD RICHARD J. / SANDRA BRANSFIELD 14 BARBARA RD STONEHAM MA 02180
1-0-52	17 BARBARA RD	NAJDI SAFAA / RECHAG SOUFIANE 17 BARBARA RD STONEHAM MA 02180

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
1-0-53	15 BARBARA RD	TULIPANO STEPHEN J. / TILIPANO KATHLEEN M. 15 BARBARA RD STONEHAM MA 02180
1-0-54	11 BARBARA RD	GALLAHUE DAVID W. / GALLAHUE CAROLYN M. 11 BARBARA RD STONEHAM MA 02180
1-0-55	9 BARBARA RD	DEANGELIS ARMANDO J / VALERIE J DE ANGELIS 9 BARBARA RD STONEHAM MA 02180
1-0-57	24 BROOKBRIDGE RD	GAGNON NORMAN J / JANE R GAGNON 24 BROOKBRIDGE RD STONEHAM MA 02180
1-0-58	26 BROOKBRIDGE RD	CARPINELLA MICHAEL / CARPINELLA COLLEEN 26 BROOKBRIDGE RD STONEHAM MA 02180
1-0-62	28 BROOKBRIDGE RD	CONWAY EDWARD MARTIN / CONWAY TERESA CA 28 BROOKBRIDGE RD / STONEHAM MA 02180
7-0-214	7 BARBARA RD	PAPARO ANTHONY J. TRS. / SEVEN BARBARA RLTY 7 BARBARA ROAD / STONEHAM MA 02180
7-0-215	5 BARBARA RD	LAZZARO MICHAEL / SANDRA A.LAZZARO PO BOX 80355 STONEHAM MA 02180
7-0-216	3 BARBARA RD	COOGAN JOSEPH P / SHIRLEY L COOGAN 3 BARBARA RD STONEHAM MA 02180
7-0-217	5 VALLEY RD	SAVINO DONNA J. 5 VALLEY RD STONEHAM MA 02180
7-0-308	22 BROOKBRIDGE RD	MAXWELL ELAINE A. / 22 BROOKBRIDGE RD / STONEHAM MA 02180
7-0-461	7 VALDORA DR	IOCCO ROCCO / IOCCO AMELIA 7 VALDORA DR STONEHAM MA 02180
7-0-462	9 VALDORA DR	SALEH GEORGE 9 VALDORA DR STONEHAM MA 02180
7-0-463	11 VALDORA DR	BASTERI RICHARD W. / SORDELLO MICHELLE M. 11 VALDORA DR. STONEHAM MA 02180
7-0-464	15 VALDORA DR	SORRENTI FRANK E JR / SORRENTI GAIL P 15 VALDORA DRIVE STONEHAM MA 02180
7-0-465	16 VALDORA DR	SCENNA ROCCO / SCENNA COLOMBA TRS. 16 VALDORA DR STONEHAM MA 02180

Parcel ID - Map/Block/Lot	Location	Owner/Mailing Address
7-0-466	14 VALDORA DR	POTO MARIO P JR / POTO LENORA A 14 VALDORA DR STONEHAM MA 02180
7-0-467	1 RYAN CR	BANDAR JOHN / BANDAR DONNA P. 1 RYAN CIRCLE STONEHAM MA 02180
7-0-468	3 RYAN CR	MARTIN GAIL LYNN / TARANTINO STEPHANIE 3 RYAN CIRCLE STONEHAM MA 02180
7-0-468A	6 RYAN CR	CAVICCHI JOHN E. / CAVICCHI SHEILA A. 6 RYAN CIRCLE STONEHAM MA 02180
7-0-469	4 RYAN CR	D'ALBA ANTHONY F. / D'ALBA DIANE M. 4 RYAN CR STONEHAM MA 02180
7-0-470	2 RYAN CR	WADE CHERYL 2 RYAN CR STONEHAM MA 02180
7-0-471	8 VALDORA DR	FINN TIMOTHY J. / PEMPESELL LAURA K. 8 VALDORA DR STONEHAM MA 02180
7-0-472	6 VALDORA DR	NIEWENHOUS AUGUST S / NIEWENHOUS ANN MAR 6 VALDORA DR STONEHAM MA 02180
7-0-473	4 VALDORA DR	SALITURI KERI A 4 VALDORA DR STONEHAM MA 02180
7-0-474	2 VALDORA DR	MASCI TRS. ROBERT / MASCI TRS. ARLENE 2 VALDORA DR STONEHAM MA 02180



**LEGEND**

	PROPOSED GAS
	EXISTING GAS
	PROPERTY LINE
	EDGE OF ROADWAY
	PROPOSED OPENING

NOTE:  
 THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.  
 CALL 811 BEFORE YOU DIG  
 UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES  
 NO FIELD VERIFICATION PERFORMED

REVISIONS				
NO.	DESCRIPTION	DATE	DR.BY	APP.BY

**nationalgrid**  
 40 SYLVAN ROAD  
 WALTHAM, MA 02451

**GRANT OF LOCATION**  
 PROPOSED LOCATION OF 4" GAS MAIN  
 MELBA LN. AND VALDORA DR.  
 STONEHAM, MA 02180

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.M.P. / N.C.	04/08/2015	4"	L.P.	PLASTIC	300±	1011596

SCALE: 1" = 50'-0"  
 SHEET 1 OF 1  
 DRAWING NO.  
**GP-STO**  
**1011596-15-34**

**To:** David Ragucci, Town Administrator  
**From:** Robert E. Grover, DPW Director  
**Date:** June 12, 2015  
**Subject:** Trash

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TRASH

FY 15 rates for quarters 3 & 4

\$160	per unit up to 6
\$105	Condos per unit (dumpsters)
\$100	Seniors
\$30,000	Housing Authority – 283 units (barrels no dumpsters)

Costs FY15 Hiltz	\$795,000
\$62.50 per ton Covanta	\$343,750 (est. June)
	\$1,138,750
Billed	\$1,212,355 - surplus \$73,600

FY 16 Hiltz	\$810,900
\$62.50 per ton Covanta	\$344,000 - level tonnage @ 5500
	\$1,154,900

Projected billing @ FY 15 Rates – (quarters 3 & 4)

\$270,200 = \$1,080,800

Shortfall \$74,000

Approx. Present Account Balance = \$280,000 + \$75,000 = \$355,000

FY 17 Hiltz	\$827,118
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To: Dave Ragucci, Town Administrator  
 From: Robert Grover, Director DPW  
 Re: Trash/Recycling Tons

6/15/2015

	TRASH		RECYCLING		<u>True Recycling Rate</u> Percentage of Recycling to Trash+Recycling		Percentage of Recycling to Trash	
	FY 13	FY 14	FY 13	FY 14	FY 13	FY 14	FY 13	FY 14
July	616.25	632.34 ↑	85.45	91.48 ↑	12.18%	12.64% ↑	13.87%	14.47% ↑
August	632.20	595.02 ↓	74.12	81.70 ↑	10.49%	12.07% ↑	11.72%	13.73% ↑
September	583.20	590.45 ↑	81.08	91.19 ↑	12.21%	13.38% ↑	13.90%	15.44% ↑
October	618.87	625.68 ↑	67.28	102.49 ↑	9.81%	14.08% ↑	10.87%	16.38% ↑
November	637.15	561.98 ↓	97.06	96.46 ↓	13.22%	14.65% ↑	15.23%	17.16% ↑
December	571.28	613.41 ↑	106.16	119.49 ↑	15.67%	16.30% ↑	18.58%	19.48% ↑
January	588.37	569.01 ↓	103.2	100.44 ↓	14.92%	15.00% ↑	17.54%	17.65% ↑
February	441.92	446.67 ↑	67.07	92.21 ↑	13.18%	17.11% ↑	15.18%	20.64% ↑
March	496.19	489.72 ↓	91.33	88.60 ↓	15.55%	15.32% ↓	18.41%	18.09% ↓
April	597.82	612.02 ↑	88.46	108.44 ↑	12.89%	15.05% ↑	14.80%	17.72% ↑
May	647.85	626.80 ↓	91.70	104.25 ↑	12.40%	14.26% ↑	14.15%	16.63%
June	662.90	587.93 ↓	95.08	105.51 ↑	12.54%	15.22%	14.34%	17.95%
<b>Total</b>	<b>7,094.00</b>	<b>6,951.03 ↓</b>	<b>1,047.99</b>	<b>1,182.26 ↑</b>	<b>12.87%</b>	<b>14.54% ↑</b>	<b>14.77%</b>	<b>17.01% ↑</b>

Recycling change FY14 vs FY 13  
 134.27 Tons ↑  
 12.81% ↑

Trash change FY14 vs FY 13  
 142.97 Tons ↓  
 2.02% ↓

To: Dave Ragucci, Town Administrator  
 From: Robert Grover, Director DPW  
 6/15/2015  
 Re: Trash/Recycling Tons

	TRASH		RECYCLING		<u>True Recycling Rate</u>		Percentage of Recycling to Trash	
	FY 14	FY 15	FY 14	FY 15	Percentage of Recycling to Trash+Recycling		FY 14	FY 15
					FY 14	FY 15		
July	632.34	483.94 ↓	91.48	179.02 ↑	12.64%	27.00% ↑	14.47%	36.99% ↑
August	595.02	419.59 ↓	81.70	142.48 ↑	12.07%	25.35% ↑	13.73%	33.96% ↑
September	590.45	465.68 ↓	91.19	143.15 ↑	13.38%	23.51% ↑	15.44%	30.74% ↑
October	625.68	477.45 ↓	102.49	165.99 ↑	14.08%	25.80% ↑	16.38%	34.77% ↑
November	561.98	425.80 ↓	96.46	142.32 ↑	14.65%	25.05% ↑	17.16%	33.42% ↑
December	613.41	507.88 ↓	119.49	198.76 ↑	16.30%	28.13% ↑	19.48%	39.14% ↑
January	569.01	443.67 ↓	100.44	138.10 ↑	15.00%	23.74% ↑	17.65%	31.13% ↑
February	446.67	355.97 ↓	92.21	132.91 ↑	17.11%	27.19% ↑	20.64%	37.34% ↑
March	489.72	396.73 ↓	88.60	144.44 ↑	15.32%	26.69% ↑	18.09%	36.41% ↑
April	612.02	479.04 ↓	108.44	146.48 ↑	15.05%	23.42% ↑	17.72%	30.58% ↑
May	626.80	476.86 ↓	105.51	153.78 ↑	14.41%	24.38% ↑	16.83%	32.25% ↑
<b>Total</b>	<b>6,363.10</b>	<b>4,932.61 ↓</b>	<b>1,078.01</b>	<b>1,687.43 ↑</b>	<b>14.49%</b>	<b>25.49% ↑</b>	<b>16.94%</b>	<b>34.21% ↑</b>

Recycling change FY15 vs FY 14

609.42 Tons ↑ **\$38,088.75 Cost Avoidance Improvement**  
 56.53% ↑

Trash change FY15 vs FY 14

1,430.49 Tons ↓ **\$89,405.63 Direct Cost Savings Tip fee**  
 22.48% ↑

Overflow Bag reimbursement (net)	\$454.00	(Revenue)
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Bulk items reimbursement	\$3,150.00	(Revenue)
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Trash Fee Accounts	5760	Tons	Lbs	(Thru May 2015)
Households Served	6679	0.067138657	134.2773	Average trash per month per household .

Tons	(Thru May 2015)
0.805663885	Projected annual household trash average.

*cc. Board of Selectm.*

*Charles F. Houghton*  
*Attorney - At - Law*

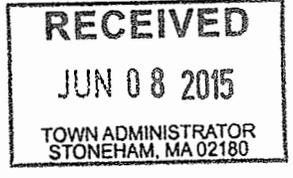
*271 Main Street - Suite 202, Stoneham, Massachusetts 02180*  
*Telephone: (781) 438-7444 Fax: (781) 438-2078*

*Christopher J. Gordon*  
*Attorney*

*Janet E. Ewell*  
*Attorney*

*Mark E. Mulligan*  
*Attorney*

*Maria D'Alorio*  
*Paralegal*



May 29, 2015

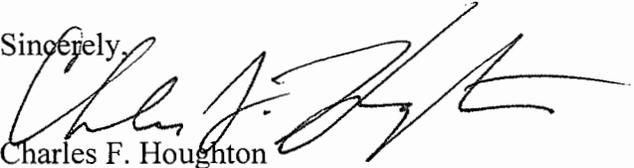
Mr. David Ragucci  
Town Administrator  
Town of Stoneham  
35 Central Street  
Stoneham, MA 02180

Dear Mr. Ragucci:

This letter is to remind you that the mitigation payment made by Richmond Company for Fallon Road, in addition to the 1.8 million dollar payment, included the \$25,000.00 Fallon Road Improvement District monies paid on April 27, 2015 to the Town of Stoneham.

You may remember that both Marjam and Richmond Company agreed that they would each pay \$25,000.00 and that this would be held by the Town Administrator for implementation of the Fallon Road Area Improvement Agreement to be used and administered solely by the Town of Stoneham through its Town Administrator and only for the improvement and development of Fallon Road.

Thank you.

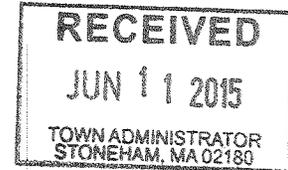
Sincerely,  
  
Charles F. Houghton

CFH:meh

IYH CORPORATION  
19 BROOK ROAD, SUITE 201  
NEEDHAM, MA 02494  
TEL: (781) 444-3399

June 2, 2015

Mr. David Ragucci  
Town Administrator  
Town of Stoneham  
35 Central Street  
Stoneham, MA 02180



Dear Mr. Ragucci,

Enclosed please find the 2015 contribution to the Stoneham Public Safety fund on behalf of IYH Corporation. Per the agreement, this is the final payment.

Sincerely,

A handwritten signature in cursive script that reads "Amy Crowley".

Amy Crowley  
Controller

1349

IYH CORPORATION  
1215 Chestnut Street  
Newton Upper Falls, MA 02464

5-70172110

DATE

5/28/15

PAY  
TO THE  
ORDER OF

Town of Stoughton

\$ 10,000.-

Ten Thousand

DOLLARS



Security  
Features  
Basic on  
Back

CITIZENS BANK OF MASSACHUSETTS

FOR Public Safety - FINAL

*Stanley B...*

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MP

**Town of Stoneham  
Office of the Town Administrator**

35 Central Street  
Stoneham, MA 02180



Information Technology (781) 279-2644  
Human Resources: (781) 279-2620

**Town of Stoneham Electronic Communication and Computer-Use Policy**

**All Users of the Town's Systems shall read and abide by this Policy.**

**1. PURPOSE**

This Policy is intended to provide guidance on the appropriate use of the Town of Stoneham's electronic communications and information equipment and systems ("Systems") including, but not limited to, Computer Workstations, Hardware and Software, Electronic Mail ("e-mail"), Internet, Printers, Plotters, Scanners, Personal Digital Assistants (PDA's), Smart Phones, Tablets, Cameras, Facsimile Machines (FAX), Copiers, LCD Projectors, and Network Devices such as Switches, Hubs, and Wireless Access Points. All Systems and e-mail accounts are the property of the Town of Stoneham.

**2. SCOPE**

Use of the Town of Stoneham's Systems by any employee, contractor, consultant, volunteer, intern or any other person so authorized including, but not limited to, any part-time, full-time, elected or appointed personnel ("User") shall constitute acceptance of the terms of this Policy and any such additional related policies that may be issued by the Town of Stoneham.

Managers and supervisors are responsible for ensuring that all their employees using the Town's Systems have read this policy and have understood its applicability to their activities.

**3. POLICY**

Users shall use the Town of Stoneham's Systems in a responsible, professional, ethical, and lawful manner. Access and use of the Town of Stoneham's Systems is intended for business-related purposes, including communicating with co-workers and colleagues, and researching topics relevant to Town of Stoneham business. All existing state, federal, and local laws and Town of Stoneham policies apply to your conduct while

using the Town of Stoneham's Systems, particularly those that govern intellectual property protection, sexual or other harassment, misuse of Town of Stoneham resources, privacy rights, and confidentiality.

This Policy sets forth general guidelines and examples of prohibited uses of the Town of Stoneham's Systems for illustrative purposes, but does not attempt to identify all required or prohibited activities by Users. Questions regarding whether a particular type of activity or use is acceptable should be directed to the Chief Information Officer ("CIO") and/or your supervisor. These guidelines may be supplemented by more specific administrative procedures and rules governing day-to-day management and operation of the Town of Stoneham's Systems.

**4. REVIEW**

This Policy will be reviewed by the CIO and the Town Administrator, or any person so designated by the Town Administrator, on a periodic basis to ensure that it is legally sound and reasonably enforceable. The Town reserves the right to amend this policy at any time at the discretion of Town management.

**5. TRAINING AND NOTIFICATION**

Users shall become familiar with, and adhere to, the provisions of this Policy and receive in-service training at time of hire and periodically thereafter, as necessary. In addition, Users will receive notifications pertaining to this Policy by internal mail, e-mail, bulletin board posting, and occasional network log-on reminders.

**6. PRIVACY**

**Users should have no expectation of privacy in the Town of Stoneham's Systems. Any information stored on, accessed, browsed or created on the Town's**

**Systems should not be considered private by the User. This includes files, e-mail communications, and website history. All electronic files and documents originating from or passing through the Town's Systems are considered to be the property of the Town.**

Subject to certain exceptions in the law, e-mail messages are considered public records and are therefore legally discoverable and subject to record retention policies.

## **7. MONITORING**

The Town of Stoneham retains the right to inspect all electronic files and data created and/or communicated to and from users of the Town of Stoneham's Systems. Said communications may also be subject to audit checks, security assessments, and forensic examinations. Users should be aware that the CIO is authorized to monitor network traffic, and/or access all files, including e-mail files and Internet use history, stored on any Systems. The Town of Stoneham, in order to ensure the continuity and safe operations of its Systems, may employ intercept, capture, and/or use detection programs that search for patterns of abuse, security risks, illegal activity, and any violation of this Policy.

## **8. SECURITY**

A. Users shall restrict access (electronically and/or physically) to their Systems to ensure adequate security and prevent destruction or tampering with the Systems. This includes computer equipment and Systems located in motor vehicles and/or any Town-owned device in the User's possession, such as a laptop or PDA.

B. Users shall conduct a daily visual and operational inspection on all Systems. Any damage, evidence of tampering or malfunctioning of the System, must be reported immediately to the CIO.

C. Users shall log into the department computers in their designated work areas (on a regular basis) to read and respond to official department e-mails. Users are required to know their e-mail User names and passwords and are responsible for logging into and out of their accounts. Users are prohibited from giving their personal passwords to others, and/or leaving unattended, open access to their e-mail/network

accounts. Users shall not allow others to use their assigned e-mail accounts, unless configured to do so by the CIO.

## **9. INTERNET/E-MAIL GUIDELINES**

While we increasingly use the Internet and e-mail as a tool in the workplace, misuse or abuse of the Internet and e-mail can result in wasted time, as well as potentially violate laws, bylaws, ordinances, regulations or other Town of Stoneham policies. Therefore, Users should adhere to the following Internet and E-Mail Guidelines.

A. **Use for Official Business:** It is the Town of Stoneham's policy to restrict Internet and e-mail access to official Town of Stoneham business. Use of the Internet or E-mail for personal matters is prohibited, **unless prior authorization is obtained from the Users' department head.** Users, upon obtaining approval from their respective department head, may use the department computer equipment, applications, programs or Systems **for limited personal use**, ensuring that this use does not interfere with their primary job responsibilities. Users are expected to demonstrate a sense of responsibility and not abuse this limited use privilege. The department head shall monitor personal use to determine if abuse occurs. While using the Town's Systems for personal use, **Users should not expect any right of privacy in the Town of Stoneham's Systems.**

B. **Authorization:** Authorization for Internet and e-mail access must be obtained through the Human Resources Office or the CIO. Once authorization is approved, each User is responsible for the security of his or her account password and will be held responsible for all use or misuse of such account. Department Heads and Supervisors are responsible for notifying Human Resources of any employee resignations or terminations. Access to the Town's Systems shall cease when the employee vacates his/her position.

C. **Compliance with Laws:** Users must not utilize the Internet or e-mail to knowingly violate any state, federal or local law, or the laws of any other nation. United States copyright and patent laws may apply to information and material(s) accessed through the Internet, and care should be taken to not violate the copyrights or patents of others on or through the use of the Internet or e-mail. Users shall respect and

comply with all software licensing agreements and are forbidden to use, copy, retrieve, modify or forward copyright-protected materials, except as permitted by law.

D. **Viruses:** All appropriate precautions should be taken to detect viruses, including scanning all computer files (including attachments) that are downloaded and/or opened from the Internet, before installation or execution of such files/attachments.

Users should only open attachments from anticipated and trusted sources. Users should direct any questions regarding the proper use of virus detection software to the CIO prior to downloading and/or opening any computer files/attachments.

E. **Public Records Law:** Users shall familiarize themselves with the Commonwealth's Public Record Laws. The Secretary of State's Office of the Commonwealth has determined that e-mail (and any attachments) qualifies as "public records," as defined in Chapter 4, section 7(26) of the Massachusetts General Laws. Therefore, all e-mail sent by or received through the Town of Stoneham's Systems shall be archived by the CIO. All Users shall retain either a printed or digital record of e-mail sent by or received through the Town of Stoneham's System's, in the same manner that other paper records are kept by their departments, and in accordance with the Record Retention requirements. Some e-mails may also be requested through the Freedom of Information Act.

F. **Prohibited Practices**

1. Unless it is directly related to a criminal investigation or other investigative operation pre-approved by the Chief of Police, Users are prohibited from using the Town of Stoneham's Systems, including any device connected to the Town Network VLAN or telephone dial-up lines, to knowingly display, transmit, download, receive, store, archive, distribute, edit and/or record any unlawful or offensive communication and/or computer file, that is:

- a. Discriminatory or harassing;
- b. Derogatory to any individual or group;
- c. Obscene, sexually explicit, sexually suggestive or pornographic;

d. Defamatory or threatening;

e. Promotional of one's personal political beliefs or for any political purpose;

f. In violation of any state or federal law, regulation, or local bylaw; or

g. In violation of any license governing the use of software or copyrighted material. Users shall not use the Town of Stoneham's computers to knowingly download or distribute pirated software or data. Any software or files downloaded via the internet may be used only in ways that are consistent with their licenses or copyrights. **The downloading of games or other programs for amusement/entertainment, or any other personal purpose is strictly prohibited.**

2. Users are forbidden from viewing or disseminating any child pornography or other pornography to anyone by any means. Furthermore, any discovery of said pornography must be reported immediately to the Town Administrator.

3. Unless otherwise authorized by this Policy, Users are prohibited from engaging in or attempting to engage in:

a. Maliciously using or disrupting the Town of Stoneham's computers, networks, or Internet services;

b. Misusing or damaging the Town of Stoneham's equipment or Systems;

c. Monitoring or intercepting the files or electronic communications of other Users or third parties;

d. Hacking or obtaining access to systems or accounts (internal or external), which they are not authorized to use;

e. Using another User's network log-in account, e-mail address(es), and/or password(s);

f. Breaching, testing or monitoring a Town-owned computer or System or tampering with the Town's system configuration and/or network security measures;

g. Attempting to access unauthorized sites;

h. Using the Town of Stoneham's Systems after such access has been denied or revoked;

i. Attempting to delete, erase or otherwise conceal any information stored on any portion of the Town of Stoneham's Systems; or installing any software program, application or hardware device on a Town-owned computer or System without first obtaining authorization from the CIO or his/her designee.

4. Users shall not (unless approved and acting in a Police investigative capacity) send e-mail or other electronic communications that hides the identity of the sender or represents the sender as someone else or utilize any form of spoofing, masquerading and/or anonymous relaying/WEB surfing services.

5. Users shall not use or abuse software programs, computer resources or Systems in a manner that is likely to cause major network congestion or significantly hamper the ability of other Users to access and use the system or network.

6. Users shall not broadcast messages to all employees or Users via e-mail without permission from the Town Administrator. Users shall not utilize the Town of Stoneham's Systems for the purpose of sending "chain-letters, unsolicited mass e-mails, or other "spam."

7. Users shall not utilize the Internet or e-mail to deliberately propagate any virus, worm, "Trojan horse," trap-door or back-door program code, or any type of malware, or knowingly disable or overload any computer system, network, or to circumvent any system intended to protect the privacy or security of another User.

8. Users shall not utilize the Town of Stoneham's computers or Systems for private financial gain, or commercial, advertising or solicitation purposes.

9. Users shall refrain from using encrypted programs and encrypted communications (unless previously approved by the CIO).

Encrypted programs may only be used for the purposes of safeguarding sensitive/confidential information and certain authorized online investigations. Users, authorized to use various forms of encryption on files and communications, must provide the CIO with a

sealed printed copy (to be retained in a secure location) of all of the passwords and/or encryption keys necessary to access the files, including any User accounts and passwords used in accessing secure resources and network configurations.

10. Users shall not store confidential information or Non-Public Information (NPI) locally on desktop or mobile computers or on any removable device or media such as floppy disks, CD's, DVD's, iPods, PDA's, cell phones, and flash/jump drives. Confidential information and NPI is defined as information that is exempt from disclosure under the Freedom of Information Act; protected by statute, Executive order, or regulation; designated by the Town as confidential; or not yet made available to the public or authorized to be made available. Examples of NPI include, but are not limited to: a) Social Security Numbers; b) Credit card or bank account numbers; or c) Medical or educational records.

11. Users shall not transmit or disclose, via e-mail or any other means, confidential information or NPI unless it is a necessary function of the User's duties, in which case such transmission must be encrypted.

12. All computer hardware, software and Systems shall at all times remain the property of the Town of Stoneham and shall not be removed from their respective sites or downloaded onto personal computer equipment without the express written approval of the CIO. Users shall not reassemble and/or disassemble computer equipment or Systems belonging to the Town of Stoneham without express permission from the CIO.

**G. Violations of Policy:** Users have read, understand, and agreed to comply with this Policy, governing the use of the Town of Stoneham's Systems. Those individuals who violate this Policy or otherwise abuse the privileges and guidelines set forth in this Policy may be subject to corrective action including, but not limited to, possible termination of employment, legal action, and criminal liability. Additionally, Users shall be personally liable for any losses, costs or damages incurred by the Town of Stoneham related to violations of this Policy.

Users shall report violations of this Policy to their supervisor, or in the case of department heads, directly to the Town Administrator.

**Retaliation against another user for reporting a violation or violations of this Policy, including the use of e-mail or the Internet in a retaliatory manner, is strictly prohibited by the Town of Stoneham.**

**This Policy replaces any previously released policies concerning the use of the Town’s electronic communications (e-mail) and computer and internet usage.**

Reviewed and approved by the Board of Selectmen, the Town Administrator and the Chief Information Officer:

\_\_\_\_\_  
Board of Selectmen, Chairman      Date

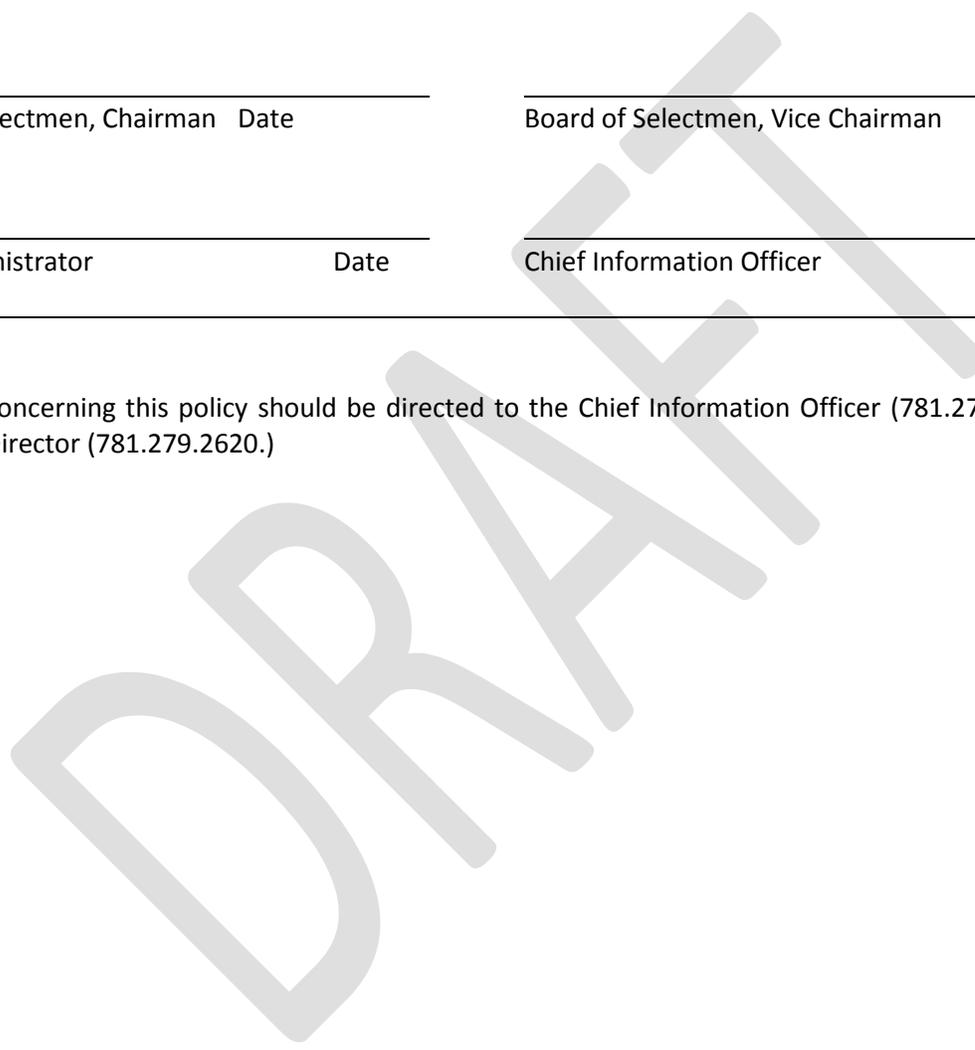
\_\_\_\_\_  
Board of Selectmen, Vice Chairman      Date

\_\_\_\_\_  
Town Administrator      Date

\_\_\_\_\_  
Chief Information Officer      Date

Questions concerning this policy should be directed to the Chief Information Officer (781.279.2644) or the Human Resources Director (781.279.2620.)

GRay  
04/07/15



**EMPLOYEE ACKNOWLEDGEMENT FORM**

I acknowledge that I have read the **Town of Stoneham's Electronic Communication and Technology Policy**.

I understand that the use of the Town of Stoneham's computer System and other Town-owned equipment constitutes employee consent to the terms of use as outlined in this Policy.

I understand that violations of this Policy may subject me to disciplinary action, up to and including discharge from employment and/or legal action.

I understand that there is no expectation of personal privacy when using the Town of Stoneham's computer and e-mail systems and other Town-owned equipment.

\_\_\_\_\_  
Employee Name (please print)

\_\_\_\_\_  
Department

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

**Historical Commission**

**One (1) appointment** to finish a three-year term effective until **April 30, 2017**.

CANDIDATE:

\* Dolly Wilson  
181 Central Street

\_\_\_\_\_

**One (1) Alternate member appointment** for a one-year term effective until **April 30, 2016**.

CANDIDATE:

\* Joanne DiMambro  
5 Elizabeth Road

\_\_\_\_\_

\*\*\*Joanne DiMambro and Dolly Wilson are resigning their current seats to swap.  
Enclosed are their resignations and request for appointment. \*\*\*

June 7, 2015

Board of Selectman  
c/o Erin Sinclair  
Town of Stoneham  
35 Central Street  
Stoneham, MA 02180

To the Board:

I am writing to request an appointment as a member of the Historical Commission for the Town of Stoneham to replace Joanne Dimambro, whose term expires April 30, 2017, but who is resigning effective June 30, 2015. I was recently appointed as an alternate member with a term expiring April 30, 2016. I will be resigning as the alternate member, effective June 30, 2015.

I have an M.A. and Ph.D. in history, along with 15 years' experience teaching and researching in history and public history, along with over 10 years working in journalism, public relations and marketing. I am an 18-year resident of Stoneham, and have spent the last 5 years volunteering as part of the Bikeway/Greenway Committee.

Sincerely,

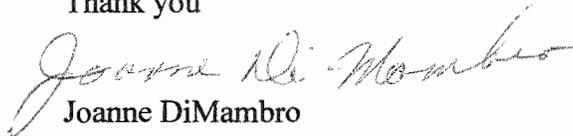
Dolly Wilson  
181 Central Street  
Stoneham

To Board of Selectmen  
Town of Stoneham

June 1,2015

I, Joanne DiMambro, would like to be appointed as an alternate for the Stoneham Historical Commission until April 30 2016 if this is possible. I have resigned my seat on the commission as of June 30 and would like to remain active for them as an alternate on the board.

Thank you



Joanne DiMambro

Joanne DiMambro  
9 Cabot Rd.  
Stoneham, Mass.02180

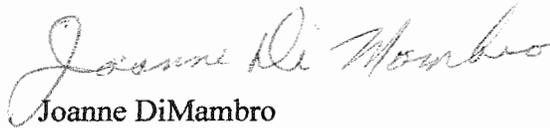
TO: Board of Selectmen  
Town of Stoneham

June 1, 2015

I, Joanne DiMambro, will resign from the Stoneham Historical Commission effective as of June 30,2015. I have enjoyed my years on the commission.

I was grateful to have worked with such hard working members.

Thank you



Joanne DiMambro

Joanne DiMambro  
9 Cabot Rd.  
Stoneham Ma. 02180

**APPLICATION FOR BLOCK PARTY**

(Return to: Board of Selectmen, 35 Central Street, Stoneham)

Applicant Name: Jennifer & Shawn McIntyre

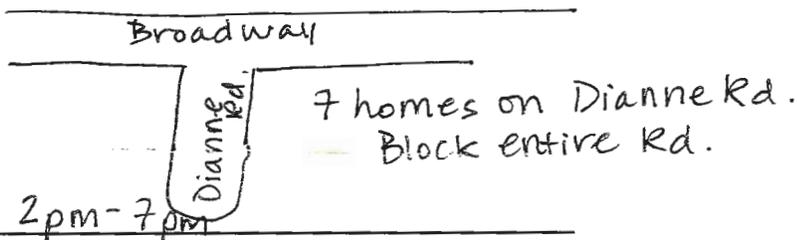
Applicant Address: 8 Dianne Rd

Applicant Day Phone#: 781 956 3573

Applicant Evening Phone#: \_\_\_\_\_

Location of Block Party: Dianne Rd

Locations to be blocked off (Draw a diagram):



Date and time: June 27, 2pm-7pm

Signature of Applicant: J. McIntyre

Signatures, with addresses, of all neighbors who will be affected by the Block Party:

Name	Address
Jennifer & Shawn McIntyre	8 Dianne Rd.

⊛ All Residents on street signed off ⊛ as

Block Party requests must be received in the Selectmen's office by the Wednesday preceding the meeting that precedes the Block Party.

For Office Use Only:

Approved: [Signature]  
Chief of Police

**DONATIONS TO THE MEMORIAL DAY PARADE COMMITTEE IN MEMORY OF  
FRED MOSLEY 2015**

John Novak 1004- 5 <sup>th</sup> Ave Rock Falls, IL 61071-1663	\$15.00
Laura Hogan 144 Marble Street #205 Stoneham, MA 02180	\$15.00
The Duff Family 15 Elizabeth Road Stoneham, MA 02180	\$15.00
Mrs Alice Hurd Ferguson (from us and our children) 47 Stevens Street Stoneham, MA 02180	\$25.00
Hugh Williams Jr 6603 Georgia Ave Bradenton, Florida 34207	\$100.00
Stoneham Bank 80 Montvale Ave Stoneham, MA Please send correspondence to c/o Janice Houghton 21 Cricklewood Drive Stoneham, MA 02180	\$100.00
Maureen Buckley 73 Governor Road Stoneham, MA 02180	\$25.00
Denise Healy 573 Main Street Stoneham, Ma Please send acknowledgement to Maureen and Charilie Haughton 15 Kimball Drive Stoneham, Ma 02180	\$20.00

TOTAL  
\$915.00

Vendor No: 5101 Name: STONEHAM TOWN HALL

Inv Date	Inv Number	Description	Amount Paid
05/19/2015	Donation	Stoneham Memorial Day Trolley	600.00

Check No 182274      Check Date 05/29/2015      Total: 600.00

182274



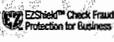
**STONEHAM BANK**  
a co-operative bank

80 MONTVALE AVE.  
STONEHAM, MA 02180



**STONEHAM BANK**  
a co-operative bank

53-7158-2113



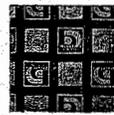
EZShield™ Check Fraud  
Protection for Business

\*\*Six Hundred and NO/100 Dollars\*\*

	DATE	AMOUNT
	May 29, 2015	\$*****600.00

PAY TO THE ORDER OF

STONEHAM TOWN HALL  
ATTN: MEMORIAL DAY PARADE COMMITTEE  
35 CENTRAL STREET  
STONEHAM MA 02180



*E. A. Marsh, Jr.*

\_\_\_\_\_  
AUTHORIZED SIGNATURE

⑈ 182274 ⑈ ⑆ 216371586 ⑆ 040002651 ⑈

Security features. Details on back.

**Stoneham Board of Selectmen – Minutes of Meeting of June 9, 2015**

Chairman Thomas Boussy called the meeting to order at 7:04 p.m. Also present were Selectwoman Caroline Colarusso, Selectman John F. DePinto, Selectwoman Ann Marie O’Neill, Selectman Frank Vallarelli, Town Administrator David Ragucci and Town Counsel William H. Solomon.

**Pledge of Allegiance**

**Site Plan Hearing/489 Main Street/Attorney Houghton (Time :42-38:01 on Stoneham TV on Demand)**

Selectman DePinto read the Notice of Hearing. Attorney Charles Houghton was present to represent Buckingham Realty Trust, Michael J. O’Sullivan, Trustee to change use from five (5) residential units to (6) residential units in the building on the property located at 489 Main Street, Stoneham, MA on land owned by Buckingham Realty Trust, Michael J. O’Sullivan, Trustee, 7 West Street, Wakefield, MA 01880. Selectman DePinto read Department Recommendations from May 28, 2015. Selectwoman O’Neill asked for clarification on the parking. Attorney Charles Houghton explains there are 13 spots except for two spots which are located 18 feet back from the sidewalk on Benton Street side. Attorney Charles Houghton agrees with all DPW Engineering, Police Department, Board of Health, Fire Department and Inspectional Services. Selectman Vallarelli asked if this is the property that Taste of Siam being parks cars now. Attorney Houghton stated yes and that will be terminated once this is approved. Selectwoman O’Neill states she does not like the cars parked out front. Attorney Houghton states this is following the bylaws. Chairman Boussy states that the zoning by laws predict any kind of planning. Chairman Boussy states the bylaws need to be looked at and updated. Selectwoman Colarusso asks if they are planting more than one tree. Attorney Houghton states they will be paying \$500.00 for trees and they will purchase as many as they can with that money. Selectwoman O’Neill brings up the question again regarding the parking for Taste of Siam. Attorney Solomon responds with the legal answers. Chairman Boussy opened the hearing to the public. Joan Lemire 12 Fairview Road spoke. Cindy Hemingway 14 Fells Road spoke. Chairman Boussy closed the public hearing. Selectman DePinto made motion to approve site plan contingent on Attorney Solomon researching the original site plan for Georgie D’s to make sure there is no conflict with parking and two years allowed for completion, seconded by Selectman Vallarelli. A roll call vote was taken.

Voting in Favor:

Selectwoman Colarusso  
Selectman DePinto  
Selectwoman O’Neill  
Selectman Vallarelli  
Chairman Boussy

**Motion was unanimously voted (5-0).**

**Site Plan Hearing/335 Main Street/Attorney Charles Houghton (Time 38:12-54:23 on Stoneham TV on Demand)**

Selectman DePinto read the Notice of Hearing. Attorney Charles Houghton were present to represent Dalia Valencia & Middlesex Investment Partners LLC to add a 1048 square foot specialty coffee and tea shop with 16-17 seats inside and 5 tables with 10 chairs outside for common seating on the property located at 335 Main Street, Stoneham, MA on land owned by Middlesex Investment Partners, LLC, 51 Main Street, Stoneham, MA 02180. Attorney Houghton clarifies that the parking issue has been resolved today. Chairman Boussy states there is a bunch of excitement around this project and the town bylaws almost caused this project to not make it. Chairman Boussy would like to revisit the permitting software that was looked at. Chairman Boussy states he thinks it is time to bring someone from the outside in to look at the zoning bylaws. Selectman DePinto read Department Recommendations from May 28, 2015. Attorney Charles Houghton agrees with all DPW Engineering, Police Department, Board of Health, Fire Department and Inspectional Services. Chairman Boussy opened the hearing to the public. Joe Senna spoke on the history of the building since their purchase a year and a half ago. Mr. Senna states the building department was great, all the people involved were great. He appreciates everything the Town has done and he hopes they are proud of it. Chairman Boussy states it looks great. Selectwoman O’Neill states they are excited along with people on social media. She states it is a huge improvement and thank you. Anthony Wilson 181 Central Street spoke. Chairman Boussy closed the public hearing. Selectwoman O’Neill made motion to approve site plan contingent upon all requests being met with two years allowed for completion, seconded by Selectman DePinto. A roll call vote was taken.

Voting in Favor:

Selectwoman Colarusso  
Selectman DePinto  
Selectwoman O’Neill  
Selectman Vallarelli  
Chairman Boussy

**Motion was unanimously voted (5-0).**

A resident from Melba/Valdora spoke asking if the hearing regarding gas line extension could be heard tonight. The Board states the Public Hearing from May 26<sup>th</sup> was postponed due to National Grid not showing up. They cannot have a Public Hearing without it being posted and notices sent out. This was scheduled to be heard on June 23, 2015. **(Time 55:10-62:24 on Stoneham TV on Demand)**

**Sign and Present 2015 ADA Proclamation (Time 62:26-63:32 on Stoneham TV on Demand)**

Selectman DePinto read the ADA Proclamation and made a motion to sign proclamation, seconded by Selectwoman Colarusso and **unanimously voted (5-0).**

**Water & Sewer Rates/Town Administrator (Time 63:55-98:17 on Stoneham TV on Demand)**

Town Administrator Ragucci presented the recommendation for the FY16 rates. The recommendation was voted by the Water & Sewer Review Board 3-2 to increase the water rate by \$1.00/hcf making the new rate \$6.00/hcf and lowering the sewer rate by \$.75/hcf making the new rate \$9.05/hcf. This results in an overall combined increase of \$.25/hcf. Chairman Boussy asked for clarification on the water charges. Town Administrator Ragucci ask the Board if the Director of Public Works Robert Grover could walk them through this.

The Board agreed. Selectwoman O'Neill addresses that the contract with Atlantic Gelatin protects them more than the Town. Selectwoman Colarusso states she would like to see the moving forward more protection for the tax payer and proper allocation of work hours at the DPW which needs to start now. Town Administrator Ragucci agrees this needs to change but it has been an accepted practice for 25-30 years. Chairman Boussy states we need to start looking at the overtime and figure out if we can add jobs and save money. Selectmen DePinto would like to know an update on the recycling to discuss at looking at the trash fee at the next meeting. Scott LeBeau 55 Pleasant Street stated the Stoneham Recycles posted on Facebook today that the new recycling policy has saved just over 80,000.00 and just of 1,200 tons of recycling. Chairman Boussy states there is a lot to discuss and agrees to put trash discussion on the agenda for the next meeting.

**Telephone System/Cicatelli (Time 98:34-117:56 on Stoneham TV on Demand)**

Thomas Cicatelli was present to ask for \$94,000.00 to replace the 15 year old telephone system because the Police phone systems are going out. Mr. Cicatelli explains the phone systems and how they operate and what they are not doing along with what services new system will provide. Selectman DePinto asks if this could be leased. Selectwoman O'Neill asked if he looked into the company that the School Department used when they upgraded their phone system. Selectwoman Colarusso asked if he got any comps and if there are any cost savings per month. Selectwoman O'Neill states they should get together to look at where the Fallon Road mitigation money will be used. Selectman Vallarelli made a motion to table this item until the June 23, 2015 meeting by then they will have an answer, seconded by Selectman DePinto **and unanimously voted (5-0)**.

**Appointment to Committees (Time 118:06-118:36 on Stoneham TV on Demand)**

Selectman DePinto made a motion to reappoint Sue Coughlin, 300 Mountain View Drive on the Disability Committee until April 30, 2018, seconded by Selectman Vallarelli **and unanimously voted (5-0)**. Selectman DePinto made a motion to appoint Nicholas DeCarlo, 5 Elizabeth Road as an associate member on the Conservation Commission until April 30, 2016, seconded by Selectwoman O'Neill **and unanimously voted (5-0)**.

**Approve Minutes (Time 118:39-120:29 on Stoneham TV on Demand)**

Selectman DePinto made motion to approve minutes of 4/28/15, seconded by Selectwoman O'Neill **and unanimously voted (5-0)**. Selectman DePinto made motion to approve minutes of 5/12/15, seconded by Selectwoman O'Neill **and unanimously voted (5-0)**. Selectman DePinto made a motion to approve minutes of 5/21/15, seconded by Selectwoman O'Neill **and voted (3-0-2)**. Selectwoman Colarusso and Selectman Vallarelli abstained. Selectman DePinto made motion to approve minutes of 5/26/15, seconded by Selectwoman O'Neill **and unanimously voted (5-0)**. Selectwoman O'Neill made motion to approve executive session minutes of 5/19/15 and not to release, seconded by Selectman DePinto **and unanimously voted (4-0-1)**. Chairman Boussy abstained.

**Approve CIP Request (Time 120:32-139:17 on Stoneham TV on Demand)**

Selectwoman Colarusso made a motion to approve the CIP request from Oro Salon, 8 Franklin Street for the amount of \$3,000.00, seconded by Selectman DePinto **unanimously voted (5-0)**. Scott LeBeau 55 Pleasant Street spoke. Marcia Wengen 56 Washington Street spoke. A roll call vote was taken.

Voting in Favor:

Selectwoman Colarusso  
Selectman DePinto  
Selectwoman O'Neill  
Selectman Vallarelli  
Chairman Boussy

**Motion was unanimously voted (5-0).**

**Stockwell (Time 139:30-141:00 on Stoneham TV on Demand)**

Selectman DePinto made a motion to approve request #1 for Stockwell, seconded by Selectman Vallarelli **unanimously voted (5-0)**. Selectman DePinto made a motion to approve request #2 for Stockwell, seconded by Selectman Vallarelli **unanimously voted (5-0)**. Selectman DePinto made a motion to approve request #3 for Stockwell, seconded by Selectwoman O'Neill **unanimously voted (5-0)**. Selectman DePinto made a motion to approve request #4 for Stockwell, seconded by Selectwoman Colarusso **unanimously voted (5-0)**. Selectman DePinto stated he would like to thank Erin and Stockwell for securing the money for the flu vaccines. Chairman Boussy states the quarterly report show there is still over 1 million dollars in the account.

**Town Administrator (Time 141:12-144:14 on Stoneham TV on Demand)**

Town Administrator Ragucci states that the Town has recovered \$43,000.00 in back taxes, insurance and maintenance costs from 11 Fuller Street property owners. Mr. Ragucci states he met with MassDOT on the infrastructure project at Rt28 & North Street. He states this project has been pushed out to the spring of 2017. Mr. Ragucci states will plenty of meeting and time for public comment on this project. Town Administrator Ragucci states that the Town is going to be signing a landscape contract with Groundmasters for \$25,738.00 to maintain the Beautification Program.

**Miscellaneous (Time 144:15-166:38 on Stoneham TV on Demand)**

Selectwoman O'Neill discusses a letter that was received stating we have the opportunity to send a letter stating that Stoneham is not in support of being a host municipality for marijuana dispensaries. Selectwoman O'Neill asks for the Boards support in sending this letter. Selectman Vallarelli made a motion for a letter to be written by Tom and Bill and sent, seconded by Selectman DePinto **and unanimously voted (5-0)**. Selectman DePinto would like Anthony Wilson from the Bikepath Committee to speak on the upcoming event. Anthony Wilson would like to invite everyone Saturday at 2pm for a Walk/Historic Tour that will start on Gould Street. Chairman Boussy would

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like to know what the plan is for the stairs at Pomeworth Park that were falling apart. Town Administrator Ragucci states that he is aware and DPW has blocked them off a few times. He states the plan is to remove those stairs and DPW is going to fill with dirt and plant grass. Mr. Ragucci states to repair these stairs would cost about \$10,000.00. Chairman Boussy asks what the KENO To Go letter is all about. The Board discusses. Anthony Wilson 181 Central Street states there are other establishments in Stoneham on the list. The Board did not act on this letter. Selectwoman O'Neill would like to update everyone on the Zoo. Selectwoman O'Neill states there has been a great outpouring of support and she would like to see this continue from Stoneham and other communities. Selectwoman O'Neill states the Zoo is very important to this area and would suggest reaching out by sending letters of support to release the capital money to Secretary Ash, Governor Baker and by signing the petition that is available on the home page of the Town website. Selectwoman O'Neill states the Zoo is a great partner to us and surrounding town. Chairman Boussy suggests the Board send a letter to Senator Markey, Senator Elizabeth Warren and Congresswoman Katherine Clark appealing the decision of Eversouce coming through Stoneham. Selectwoman O'Neill states we have small business that may not be able to survive these projects. The Board decided to have Tom and Bill draft and send that letter. Selectwoman Colarusso stated she would like to thank you the Board and Mr. Solomon for the follow up on Albion Street and those residents will be addressed and get what they deserve. Selectwoman Colarusso stated she is working on the survey and is gathering a list of choice departments. Selectwoman Colarusso asked Town Administrator Ragucci to look at the lights at Main and William Street she states the timing may be off. Selectwoman Colarusso asks the Board if they are having an executive session anytime soon. Selectwoman Colarusso would like to have one to set the Town Administrators goals for the next year. Selectwoman O'Neill states they should have an executive session with an update on Weiss Farm. Selectwoman Colarusso would also like Town Administrator Ragucci to have the crosswalks at South School looked at. She states she thinks they may be in the wrong location.

**Selectman DePinto made the motion to adjourn at 9:55 p.m., seconded by Selectwoman O'Neill and unanimously voted (5-0).**

Respectfully submitted,  
**Erin Sinclair**

**Stoneham Board of Selectmen – Minutes of Meeting of June 11, 2015**

Vice Chairwoman Ann Marie O’Neill called the meeting to order at 5:01 p.m. Also present were Selectwoman Colarusso, Selectman John F. DePinto and Selectman Vallarelli. Chairman Thomas Boussy was not present.

**Pledge of Allegiance**

**Emergency Meeting to Approve Funding for Failing Phone System**

Selectman DePinto made a motion to appropriate \$100,000.00 of the Fallon Road Mitigation money to purchase the new phone system, seconded by Selectwoman Colarusso and **unanimously voted (4-0)**. For the record it was noted that the Police phones are going down daily and went down Tuesday night during an emergency call.

Selectman DePinto made the motion to adjourn at 5:03 p.m.

Respectfully submitted,

**Erin Sinclair**

## Stockwell Approval Requests

- (1) Request for payment to chiropractor in the amount of \$50.00.

Background: Has requested Stockwell help prior and has been approved.

- (2) Request for 2<sup>nd</sup> payment to BOH for Flu Vaccines \$5,000.00

Background: First request was approved for \$5,000.00 from BOH.