

TOWN OF STONEHAM
Capital Improvement Program Summary

Date: August 4, 2014 8/7/14



Department	Department Head	Project	Est. Exp.	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
	Dave Ragucci	Municipal Administration							
		Public Safety							
Police	Chief McIntyre	2 marked Ford Police Interceptor	\$88,000	completed14	\$88,000				
		Firing Range rehab.	\$25,000		\$25,000				
		HVAC Operating system	\$0	ongoing					
		SigSauer Rifles			\$10,400				
		Vests			\$24,000				
		Generator	\$0						
		Un-Marked Ford Taurus (w/\$4500 upgrade) & Gateway notebook Computer 2	\$0						
		Backup Repeaters	\$0						
			\$113,000	\$0	\$147,400	\$0	\$0	\$0	\$0
Building	Cheryl Noble	Cabinets			\$5,000				
Fire	Chief Rolli	Compressor	\$10,000					\$10,000	
		South side garage roof	\$50,000				\$50,000		
		Fire station window	\$300,000			\$300,000			
		Re-point building	\$400,000			\$400,000			
		Opiticom emitters	\$200,000						\$200,000
		Fire prevention Vehicle	\$35,000				\$35,000		
		Ladder 1	\$0						
		Gear rack	\$15,000	\$15,000					
		Turnout gear	\$100,000					\$100,000	
			\$1,110,000	\$15,000	\$0	\$700,000	\$85,000	\$110,000	\$200,000
		General Government							
Clerk	Maria Sagarino	Voting equipment	\$65,000		\$65,000				
			\$0						
			\$0						
			\$65,000	\$0	\$65,000	\$0	\$0	\$0	\$0
Town Hall	Dave Ragucci	Replace roof	\$0						
		Interior paint	\$5,000				\$5,000		
		Replace boilers w/gas (2)	\$7,000			\$7,000			
		Fire panel	\$0	completed 13					
		Postage Machine	\$0	completed 13	\$20,000				
		Meeting room drapes							
		Office carpet			\$12,194				
		Energy savings	\$6,000		\$3,000	\$3,000			
			\$18,000	\$0	\$35,194	\$10,000	\$5,000	\$0	\$0
DPW	Bob Grover	Sidewalk	\$500,000	completed 13	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
		East School public parking	\$0	completed 13					
		Drain Construction	\$200,000	Pending		\$100,000		\$100,000	
		Uderground wiring	\$0	Pending					
		Trees	\$100,000		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
		Parks and Fields	\$75,000	Completed14	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		1 ton truck	\$30,000		\$30,000				
		1/2 ton truck	\$27,000		\$27,000				
		1 ton dump with plow	\$30,000		\$30,000				
		Backhoe							
		Large dump F800	\$125,000	completed14					

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		Slide in sander			\$20,000				
		Cemetary Embelleshment-Lindenwood	\$80,000	completed 13	\$10,000	\$25,000	\$10,000	\$25,000	\$10,000
		Garage roof	\$0	completed 13					
		Hydraulic Lift	\$0	completed14					
			\$1,167,000	\$0	\$252,000	\$260,000	\$145,000	\$260,000	\$145,000
Infor Tech	Tom Cicatelli	Citizen Portal	\$0						
		Munis upgrade	\$13,300	Completed 14					
		E-mail server	\$8,000	Completed 14					
		Virtual Clients	\$4,800	Ongoing	\$4,800				
		Printer replacements	\$8,500	Completed 14	\$4,250				
		Wide format printer/scanner	\$6,000	Completed 14					
		Microsoft office 13	\$36,000	Completed 14					
			\$76,600	\$0	\$9,050	\$0	\$0	\$0	\$0
		Other Town Services							
Unicorn	Rick Arzillo	Water well search	\$50,000			\$50,000			
		Drainage 3 areas				\$40,000			
		Fence - 3rd Hole	\$20,000	completed 13	\$20,000				
		Cart Path 1	\$0	ongoing					
		Irrigation Clock upgrade	\$30,000		\$15,000	\$5,000	\$5,000	\$5,000	
		Used Utility Cart	\$16,000			\$8,000	\$8,000		
		Rotary Rough Mower	\$16,000			\$16,000			
		Greensmower	\$29,000			\$29,000			
		Fairway mower	\$25,000		\$25,000				
		Used pick-up	\$15,000				\$15,000		
		Spray Unit	\$10,000		\$10,000				
			\$201,000	\$0	\$60,000	\$148,000	\$28,000	\$5,000	\$0
Board of Health	John Fralick		\$0						
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Whip Hill	Dan Townsend	Widen gate and roadway	\$0						
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreation		Field irrigation replace	\$0						
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library	Mary Todd		\$0						
		HVAC Pneumatics	\$12,000	\$12,000					
		Replace/repair leaking foundation at South Window	\$50,000		\$50,000				
		Replace last curved wooden windows	\$0	completed 13					
		Lower level doors and windows	\$0						
		Carpets	\$24,000	\$10,000	\$14,000				
		Exterior painting			\$21,250				
			\$86,000	\$22,000	\$85,250	\$0	\$0	\$0	\$0
Senior Center		Carpeting + Paint (Water Damage)	\$0						
		Door	\$0	completed 13					

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Department	Department Head	Project	Est. Exp.	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Historical Commissi	Marcia Wengen	Priority 2 gravestones	\$20,300		\$20,300				
		Priority 3 gravestones	\$22,000		\$22,000				
		Repair 3 tombs	\$35,000		\$35,000				
		Repoint 2 walls	\$35,000		\$35,000				
		Repair capped gravestones	\$13,500		\$13,500				
			\$125,800	\$0	\$125,800	\$0	\$0	\$0	\$0
Rink	Lou Chiulli	Repave Parking lot	\$25,000				\$25,000		
		Exterior lights	\$0 completed 13						
		Zamboni Generator	\$110,000 completed 10				\$110,000		
		Slab	\$500,000				\$500,000		
		Compressors	\$0 Completed 14						
		Boards & Glass	\$0 completed 10						
		Bleachers	\$10,000			\$10,000			
		Stair trend for bleachers	\$12,000		\$12,000				
		Rubber matting							
		Security	\$8,000				\$8,000		
		Dehumidification	\$80,000				\$80,000		
		Boiler	\$0 completed 11						
		Low E Ceiling	\$32,000 completed 09					\$32,000	
		Hot Water	\$0 completed 13						
		Large Roof	\$200,000 completed 09				\$200,000		
		Roof lower level	\$50,000		\$50,000				
		Remodel Shower	\$30,000		\$30,000				
		Hot Water Storage	\$0 completed 13						
		Trailer	\$5,000			\$5,000			
		Garage Doors	\$15,000			\$15,000			
		Lower Doors	\$8,000 completed 10			\$8,000			
		Upper Doors	\$8,000 completed 10			\$8,000			
			\$1,093,000	\$0	\$92,000	\$46,000	\$923,000	\$32,000	\$0
		Sub-total Municipal	A \$4,060,400	\$37,000	\$881,694	\$1,164,000	\$1,186,000	\$407,000	\$345,000

TOWN OF STONEHAM
 Capital Improvement Program Summary



Date: August 4, 2014 8/7/14
 Department Department Head Project

Department	Department Head	Project	Est. Exp.	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Dr. Olson		School Administration							
		Middle School							
		Music Lab	\$0						
		High School							
		High School Renovation:							
		High School Planning	\$500,000			\$500,000			
		High School Renovation (50% reimbursement if lumped)	\$9,000,000				\$9,000,000		
		Turf field and improvements	\$1,500,000				\$1,500,000		
		Parking Lot and Sidewalks	\$600,000				\$600,000		
			\$0						
		Elementary							
		Elementary Wireless	\$50,000		\$50,000				
		Elementary Repainting	\$150,000			\$50,000	\$50,000	\$50,000	
		HVAC/EMS Controller	\$200,000		\$200,000				
		All Schools							
		Computers	\$350,000		\$50,000	\$100,000	\$100,000	\$100,000	
		Smartboard Systems	\$0						
		Sub-total Schools	B \$12,350,000	\$0	\$300,000	\$650,000	\$11,250,000	\$150,000	\$0

TOWN OF STONEHAM
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Department	Date:	August 4, 2014	8/7/14		Est. Exp.	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Department Head	Project										
		W&S									
DPW	R Grover	Sewer			\$2,200,000		\$425,000	\$425,000	\$450,000	\$450,000	\$450,000
		Water			\$2,200,000		\$425,000	\$425,000	\$450,000	\$450,000	\$450,000
		Sewer Jet Truck			\$0						
		Paving			\$0						
		Sub-total W&S		C	\$4,400,000	\$0	\$850,000	\$850,000	\$900,000	\$900,000	\$900,000
		Total Expenditures		A+B+C	\$20,810,400	\$37,000	\$2,031,694	\$2,664,000	\$13,336,000	\$1,457,000	\$1,245,000

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Department	Department Head	Project	Est. Exp.	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Funding Summary:									
		General Funds	\$37,000	\$37,000					
		Surplus Cash	\$0						
		State Aid	\$0	\$0					
		Federal Aid	\$0						
		Water & Sewer Rates	\$0	\$0					
		Water & Sewer Surplus	\$0	completed14					
		Balance from purchase of DPW truck			\$20,000				
		Article 9 Oct 2012 STM	\$0						
		Remainder of Guterrez	\$0						
		Free Cash	\$0						
		Transfer from Cap Stab Account	\$0						
		Transfer from STABILIZATION ACCOUNT	\$0						
		Transfer from Cable Revolving Fund	\$0						
		Perpetual Care Fund	\$0	completed 13					
		State Grant for SCBA	\$0						
		Sale of Town Assets	\$0						
		Water & Sewer Bond (paid by W&S charge)	\$0						
		Sidewalk							
		Leasing	\$0						
		Debt Exclusion Bond	\$0						
		General Obligations Bonds	\$0	\$0					
		Total Funding	\$37,000	\$37,000	\$20,000	\$0	\$0	\$0	\$0

Budget Impact:									
		Current Debt Service General Funds	\$5,249,350	\$1,026,155	\$977,743	\$934,790	\$809,910	\$765,556	\$735,196
		Potential Bonding Impact-Dept 710	\$3,228,663			\$807,166	\$807,166	\$807,166	\$807,166
		Current Debt Service Debt Exclusion	\$14,036,409	\$2,592,521	\$2,494,253	\$2,392,536	\$2,292,510	\$2,181,314	\$2,083,275
		General Funds expenditures-Dept 918	\$37,000	\$37,000	\$0	\$0	\$0	\$0	\$0
		Water & Sewer Impact	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0						
		Total Budget Impact	\$22,551,422	\$3,655,676	\$3,471,996	\$4,134,492	\$3,909,586	\$3,754,036	\$3,625,637

Available funds:	
Current Cap. Stab. Balance	\$268,531
Recommend Free Cash	\$280,440
Prior appropriations	\$0
Sale of properties	\$605,082
Balance remaining	\$1,154,053

WARRANT ARTICLE

To see if the Town will vote to abandon an existing easement shown as UTILITY EASEMENT A on a plan entitled "Plan of Land Fallon Road Stoneham, Mass. dated September 10, 2014" shown by Benchmark Survey, more particularly bounded and described as follows:

A certain parcel of land located on the westerly sideline of the MDC Access Road situated in the Town of Stoneham, Middlesex South County, Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point at the westerly sideline of the MDC Access Road, said point being N 27° 57' 00" W along the westerly sideline of the MDC Access Road a distance of 11.51 feet from a stone bound drill hole;

Thence running S 23° 03' 00" W a distance of 7.37 feet to a point;

Thence turning and running S 77° 50' 05" W a distance of 42.00 feet to a point;

Thence turning and running S 12° 09' 55" E a distance of 32.00 feet to the southerly sideline of Old Fallon Road;

Thence turning and running S 77° 50' 05" W along the southerly sideline of Old Fallon Road a distance of 10.00 feet to a point;

Thence turning and running N 12° 09' 55" W a distance of 32.00 feet to a point;

Thence turning and running S 77° 50' 05" W a distance of 20.00 feet to a point;

Thence turning and running N 12° 09' 55" W a distance of 10.00 feet to a point;

Thence turning and running N 77° 50' 05" E a distance of 43.00 feet to a point;

Thence turning and running N 23° 03' 00" E a distance of 39.78 feet to the westerly sideline of the MDC Access Road;

Thence running S 27° 57' 00" E along the westerly sideline of the MDC Access Road a distance of 37.91 to the point of beginning;

Containing an area of 1,590 square feet and shown as UTILITY EASEMENT "A" on a plan entitled "PLAN OF LAND FALLON ROAD STONEHAM, MASS. SCALE 1"=20' Dated SEPTEMBER 10, 2014" by Benchmark Survey.

Said Utility Easement "A" being no longer needed for the purpose for which it was intended. The Town Administrator and Board of Selectmen are hereby authorized to take any action necessary to declare said Easement abandoned, or do anything in relation thereto.

Board of Selectmen

WARRANT ARTICLE

To see if the Town will vote to abandon an existing easement shown as UTILITY EASEMENT B on a plan entitled "Plan of Land Fallon Road Stoneham, Mass. dated September 10, 2014" shown by Benchmark Survey, more particularly bounded and described as follows:

A certain parcel of land located on the westerly sideline of the MDC Access Road situated in the Town of Stoneham, Middlesex South County, Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point at the westerly sideline of the MDC Access Road, said point being S 27° 57' 00" E along the westerly sideline of the MDC Access Road a distance of 122.44 feet from the intersection with the off ramp to the southbound lane of Route 93;

Thence running S 27° 57' 00" E along the westerly sideline of the MDC Access Road a distance of 13.16 feet to a point;

Thence turning and running S 36° 12' 51" W a distance of 33.63 feet to a point;

Thence turning and running N 12° 09' 55" W a distance of 35.00 feet to a stone bound drill hole;

Thence turning and running N 77° 50' 05" E to the westerly sideline of the MDC Access Road a distance of 21.56 feet to the point of beginning.

Containing an area of 576 square feet and shown as UTILITY EASEMENT "B" on a plan entitled "PLAN OF LAND FALLON ROAD STONEHAM, MASS. SCALE 1"=20' Dated SEPTEMBER 10, 2014" by Benchmark Survey.

Said Utility Easement "B" being no longer needed for the purpose for which it was intended. The Town Administrator and Board of Selectmen are hereby authorized to take any action necessary to declare said Easement abandoned, or do anything in relation thereto.

Board of Selectmen

2014 SEP 15 A 8:47

TOWN CLERK
REGISTRARS

WARRANT ARTICLE

To see if the Town will vote to accept a new utility easement on Fallon Road shown as proposed Utility Easement C on a plan entitled "Plan of Land Fallon Road Stoneham, Mass. dated September 10, 2014 drawn by Benchmark Survey more particularly described as follows:

A certain parcel of land located on the southerly sideline of the off ramp on the southbound lane of Route 93 at the intersection of Fallon Road situated in the Town of Stoneham, South Middlesex County, Commonwealth of Massachusetts, bounded and described as follows:

Beginning at a point at the intersection of the westerly sideline of the MDC Access Road and the southerly sideline of the off ramp on the southbound lane of Route 93; said point being S 83° 26' 21" E along the southerly sideline of the off ramp on the southbound lane of Route 93 a distance of 39.05 feet from a stone bound/eplp;

Thence running S 83° 26' 21" E along the southerly sideline of the ramp on the southbound lane of Route 93 a distance of 30.00 feet to a point at the westerly sideline of the MDC Access Road;

Thence turning and running S 06° 33' 39" W a distance of 40.00 feet to a point;

Thence turning and running N 83° 26' 21" W a distance of 30.00 feet to a point;

Thence turning and running N 06° 33' 39" E a distance of 40.00 feet to the point of beginning on the southerly sideline of the off ramp on the southbound lane of Route 93;

Containing an area of 1,200 square feet and shown as PROPOSED UTILITY EASEMENT "C" on a plan entitled "PLAN OF LAND FALLON ROAD STONEHAM MASS. SCALE 1"=20' Dated SEPTEMBER 10, 2014" by Benchmark Survey.

The Town Administrator and Board of Selectmen are hereby authorized to take any action necessary to accept said Utility Easement "C", or do anything in relation thereto.

Board of Selectmen

2014 SEP 15 A 8:47

REGISTRARS

WARRANT ARTICLE

TOWN CLERK
REGISTRARS

To see if the Town will vote to authorize the transfer of the care, custody, management and control of a parcel of land to the Board of Selectmen for the purpose of the sale of said land. Said parcel of land is shown as Lot D on a plan entitled "Plan of Land Fallon Road Stoneham, Mass. dated September 10, 2014" drawn by Benchmark Survey and more particularly described as follows:

A certain parcel of land located on the westerly sideline of the MDC Access Road situated in the Town of Stoneham, Middlesex South County, Commonwealth of Massachusetts bounded and described as follows:

Beginning at a stone bound drill hole at the westerly sideline of the MDC Access Road; said point being S 27° 57' 00" E a distance of 94.44 feet from the intersection of the southbound lane off ramp to Route 93 and the westerly sideline of the MDC Access Road;

Thence running S 27° 57' 00" E along the westerly sideline of the MDC Access Road a distance of 28.00 feet to a point;

Thence turning and running S 77° 50' 05" W a distance of 21.56 feet to a stone bound drill hole;

Thence turning and running S 12° 09' 55" E a distance of 40.00 feet to a stone bound drill hole;

Thence turning and running S 77° 50' 05" W a distance of 30.00 feet to a stone bound drill hole;

Thence turning and running N 12° 09' 55" W to the southerly sideline of Old Fallon Road a distance of 40.00 feet to a stone bound drill hole;

Thence running N 46° 19' 15" E along the southerly sideline of Old Fallon Road a distance of 51.55 to the point of beginning.

Containing an area of 1,895 square feet and shown as LOT "D" on a plan entitled "PLAN OF LAND FALLON ROAD STONEHAM, MASS. SCALE 1"=20' Dated SEPTEMBER 10, 2014" by Benchmark Survey.

Said LOT "D" being no longer needed for the purpose for which it was intended. The Town Administrator and Board of Selectmen are hereby authorized to take any action necessary to sell said Lot D, or do anything in relation thereto.

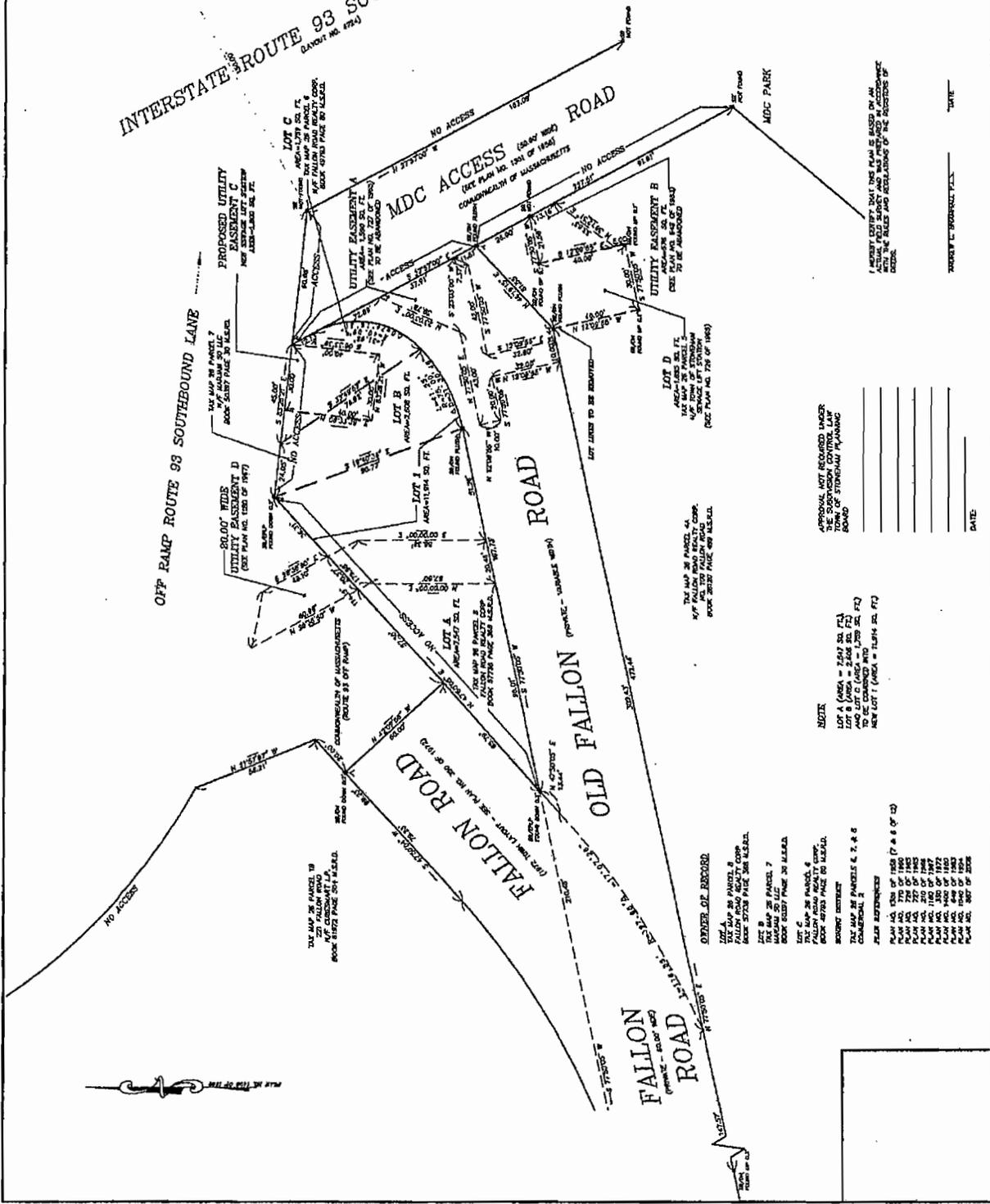
Board of Selectmen

INTERSTATE ROUTE 93 NORTHBOUND LANE
 (LANE NO. 4720)

INTERSTATE ROUTE 93 SOUTHBOUND LANE
 (LANE NO. 4721)

PLAN OF LAND
 FALLON ROAD
 STONEHAM, MASS.

SCALE 1" = 20'
 BENCHMARK SURVEY 41 ELM STREET
 STONEHAM, MA 02180
 (781) 279-9109



APPROVAL NOT REQUIRED UNDER THE SUPERVISORY CONTROL LAW OF THE BOARD OF STONEHAM PLANNING BOARD

DATE: _____

NOTES:
 LOT A (AREA = 2,615 SQ. FT.)
 LOT B (AREA = 2,614 SQ. FT.)
 LOT C (AREA = 2,700 SQ. FT.)
 LOT D (AREA = 1,614 SQ. FT.)

OWNER OF RECORD:
 THE MAP OF PARCEL 8
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 7
 MDC ACCESS ROAD
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 6
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 5
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 4
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 3
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 2
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED
 THE MAP OF PARCEL 1
 FALLON ROAD REALTY CORP.
 BOOK 2878 PAGE 208 RECORDED

DATE: _____

Historical Commission

One (1) alternate member appointment for a one-year term effective until **April 30, 2015**.

CANDIDATE:

* Alec Poitzsch _____
61 Wright Street, 203

CANDIDATE FOR COMMITTEE/BOARD

Name: Alec Poitzsch (Email) alec.poitzsch@gmail.com

Address: 61 Wright St. Apt. 203 Stoneham, MA 02180 339 707 5230
(Cell#)

(Work) Analog Devices Inc. 804 Woburn St. Wilmington, MA 01887 (Tel.) 339 707 5230

(Home) _____ (Tel.) 339 707 5230

How did/do you hear about the position? Internet search

Have you given your time previously as a volunteer? Y N

If Y, in what capacity/ies? Tutoring, Red Cross, Community Outreach, Hospital

Why do you want to become a committee/board member? What would you like to get out of this experience?

I want to be more involved in my community (Stoneham), and this seems like a wonderful opportunity to both give back to the town as well as take initiative for organizing events.

What interests, activities or hobbies do you enjoy? I enjoy technical work in a diverse set of fields, organizing and attending community events, outdoor events, and community service/volunteer

Previous/current Occupation/s, Position: Design Engineer at Analog Devices, Inc. in Wilmington MA
Bachelors & Masters Degree from MIT ('13 and '14)

Education/Training, Hobbies or Other Skills: skills: Circuit design, programming, French, Spanish

Other organizations to which s/he belongs: IEEE, Eta Kappa Nu

How long do you think you'd like to be involved with the board? Several years at the very minimum. I expect to be in the area for a long time

Are you prepared to attend a training/information session/board meeting? Yes

Are you willing to undergo a CORI background check? Y N

What are his/her current interests (in the board/committee)? Cultural Council; Historical Commission

Comments: I am interested in helping out however possible, on whichever board may have a vacancy. Thanks! -Alec

Sponsor: _____ Date: _____ CORI: _____

Cultural Council

One (1) member appointment for a three-year term effective until **September 30, 2017**.

CANDIDATE:

* Ann McPherson
26 Evergreen Road

Sinclair, Erin

From: Dennis O'Hara <stonehamculture@gmail.com>
Sent: Wednesday, September 17, 2014 12:05 PM
To: Sinclair, Erin
Subject: Fwd: Stoneham Cultural Council Opening

Hi Erin--

This is one of the people I spoke with regarding the Cultural Council, and she wants to join. Can this be put on the agenda for next week?

Thanks,
Dennis

----- Forwarded message -----

From: Ann McPherson <acc.mcpherson@yahoo.com>
Date: Tue, Sep 16, 2014 at 6:42 PM
Subject: Re: Stoneham Cultural Council Opening
To: Dennis O'Hara <stonehamculture@gmail.com>

Dear Dennis,

I would like to be considered for the open position on the Stoneham Cultural Council. I have been a resident of Stoneham for 14 years and have raised two children through the school system. It's only been recently, now that they have graduated, that I have been thinking about a volunteer opportunity to give back.

I work for small company that helps non-profits fund raise in "planned giving" and I was considering offering my time to one of my clients. While that still might happen, I read your description and it sounded like a perfect match from all accounts. My interest is in the arts and culture, exposure to the grant making side of fundraising would be beneficial, and the amount of time required would not burdensome. This would be a great way to make a connection with the community since most of my day is spent in the office.

Thank you for your consideration.

Ann McPherson
26 Evergreen Rd.
781.438.0243

Dear Chairman of the Board of Selectmen, Stoneham, MA.

Wayne H. Kearney, of 20 Middle Street Stoneham, MA. 02180

I am asking the Board for a Two Year Site Plan Extension on Tuesday, September 23, 2014 meeting, in regards to the rear of #11 Emerson Street to construct a Repair Garage. The Site Plan expires September 2014. I would like to extend it to September 2016.

Respectfully,

Wayne H. Kearney

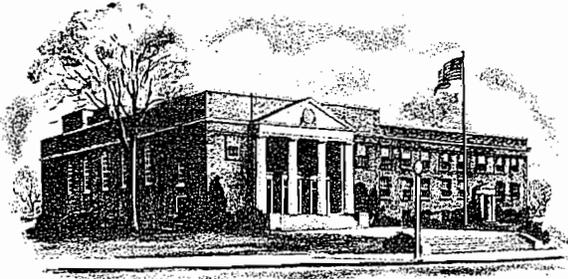
Wayne H. Kearney

September 16, 2014

(H) 781/438/7589

(B) 781/438/8484

(C) 781/706/7722



Board of Selectmen

Frank Vallarelli, *Chairman*
Robert W. Sweeney, *Vice Chairman*
Thomas Boussy, *Secretary/Selectman*

File Copy

**TOWN OF
STONEHAM**

MASSACHUSETTS
Town Hall
35 Central Street
Stoneham, MA 02180
781/279-2680

John F. DePinto, *Selectman*
Richard S. Gregorio, *Selectman*
Muriel Doherty, *Office Manager*

September 11, 2012

Mr. Wayne H. Kearney
71 Pine Street
Stoneham, Massachusetts 02180

Re: 11 Emerson Street, Stoneham, MA

Dear Mr. Kearney:

Please be advised that the Board of Selectmen, at our meeting on August 28, 2012, voted to extend your site plan approval of November 6, 2001, which had previously been extended on June 17, 2003 for one year, from November 6, 2003 to November 6, 2004 and on August 24, 2004 for two years to November 6, 2006, and on March 14, 2006 for two years to September 6, 2008, and on April 8, 2008 for two years to November 6, 2010, and on September 21, 2010 for another two years to September 21, 2012. The Board voted on August 28, 2012 to extend your site plan on the above referenced property for another two years, to September 21, 2014.

The Board of Selectmen reserves the right to review and modify the plan at any time.

Very truly yours,

Board of Selectmen

Frank Vallarelli

Chairman

md

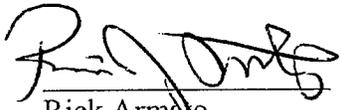
Voting to approve:

cc: Town Administrator
Inspectional Services
Fire Department
Board of Health
Planning Board
Police Department
Department of Public Works
School Committee

Frank Vallarelli, Chairman
Thomas Boussy
John F. DePinto
Richard S. Gregorio
Robert W. Sweeney

Filed with Town Clerk: September 13, 2012

Today, July 25, 2014 I had a conversation with Larry Means at the golf course. I asked him if he thought the course was looking better. He said "a little but the course is still losing money ". I told him receipts were up \$30,000 over last year to which he replied "Ragucci, Grover, Sweeney and DePinto think they are running this Town. They are cooking the books.


Rick Armato

7/25/14
Date

NOTICE TO ABUTTERS

September 16, 2014

You are hereby notified that a public hearing will be held at the Hearing Room of the Town Hall on Tuesday, September 23, 2014, at 7:50 p.m., upon the petition of National Grid for locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways, and places of Town of Stoneham substantially as described in the petition dated 9/15/2014, attached hereto made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

Extend Gas Main 135' on Bow Street to serve #6.

Drawing may be seen in the office of the Board of Selectmen.

Board of Selectmen

By Erin Sinclair
Office Manager
Board of Selectmen

Sinclair, Erin

From: Grover, Robert
Sent: Tuesday, September 16, 2014 12:11 PM
To: Sinclair, Erin
Subject: RE: National Grid

Public Works has no objections

From: Sinclair, Erin
Sent: Tuesday, September 16, 2014 11:59 AM
To: Grover, Robert
Subject: National Grid

Can you please give your recommendation on this request for Grant of Location on Bow Street?
Thanks

<< File: Grant of Location Bow Street.pdf >>

*Erin Sinclair
Office Manager for the Board of Selectmen
35 Central Street
Stoneham, MA 02180
781-279-2680 Phone
781-279-2681 Fax*

PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

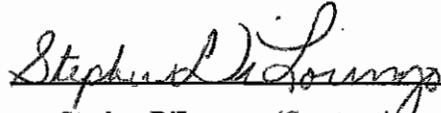
To the City Council of the Town of Stoneham, MA:

The National Grid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways, and places of

Town of Stoneham and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:
EXTEND GAS MAIN 135 ' FT on Bow St to serve # 6

DATE: September 15, 2014

BY:


Stephen DiLorenzo (Construction

Supervisor)

ORDER FOR GAS MAIN LOCATION

City Council of the Town of Stoneham, MA.

It is **HEREBY ORDERED** that the location of the mains of the National Grid for the transmission and distribution of gas in and under the public streets, lanes, highways, and places of the Town of Stoneham substantially as described in the petition dated 09/15/2014, attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said National Grid shall comply with all applicable provisions of law and ordinances of the Town of Reading to the enjoyment of said locations and rights.

Dated this 15th day of September, 2014.

I hereby certify that the foregoing order was duly adopted by the City Council of the Town of Stoneham, MA on _____ day of _____, 2014.

BY: _____

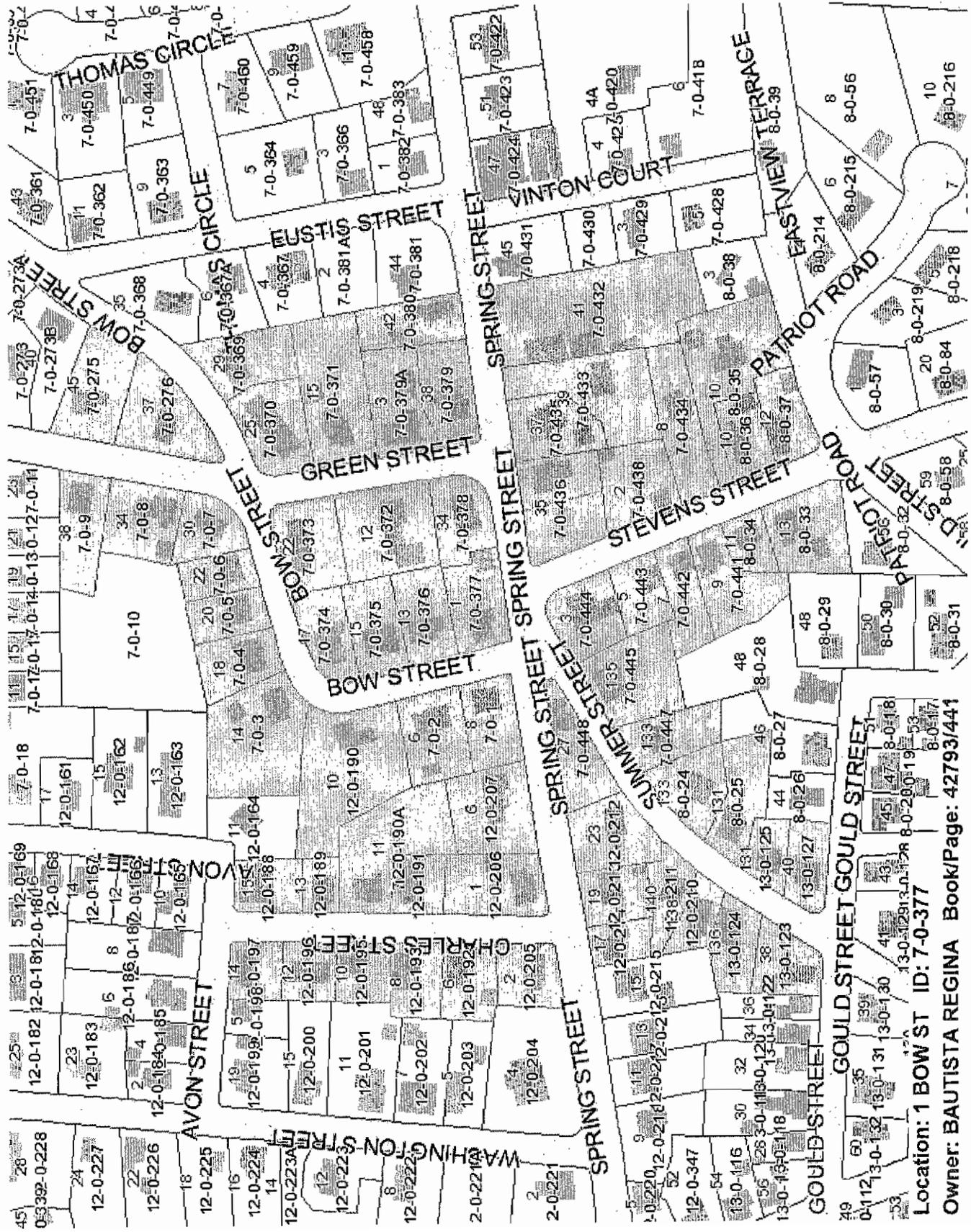
Title

PLEASE RETURN ORIGINAL TO
NATIONAL GRID
100 COMMERCIAL ST
MALDEN, MA 02148
ATTENTION: Steve DiLorenzo 617-908-4312

RETAIN DUPLICATE FOR YOUR RECORDS



- Zoning
- streams
- Water
- wetlands
- Buildings
- Easements
- Parcels
- Roadway
- town
- towns



1 in = 198.13 ft

Printed:
9/18/2014



Location: 1 BOW ST ID: 7-0-377
Owner: BAUTISTA REGINA Book/Page: 42793/441

MainStreetGIS, LLC - www.mainstreetgis.com / info@mainstreetgis.com

Disclaimer: This map is for assessment purposes only. It is not valid for use as a survey or for conveyance

12-0-188
SULLIVAN WILLIAM N.
15 CHARLES ST
STONEHAM, MA 2180

12-0-189
NOMANI MOHAMMED
13 CHARLES STREET
STONEHAM, MA 2180

12-0-190
GOLDFARB SCOTT LEE
10 BOW ST
STONEHAM, MA 2180

12-0-190A
PALLADINO GERARD
11 CHARLES ST
STONEHAM, MA 2180

12-0-191
MINI JOHN S.
7 CHARLES ST
STONEHAM, MA 2180

12-0-192
NOONAN THOMAS R
6 CHARLES ST
STONEHAM, MA 2180

12-0-193
COLLITON PAUL M
8 CHARLES ST
STONEHAM, MA 2180

12-0-195
MCLAUGHLIN JAMES M. JR.
10 CHARLES ST
STONEHAM, MA 2180

12-0-196
DITONNO JEFFREY M.
12 CHARLES ST
STONEHAM, MA 2180

12-0-197
KRABY DANIEL J
14 CHARLES ST
STONEHAM, MA 2180

12-0-205
ASARO JASPER
2 CHARLES ST
STONEHAM, MA 2180

12-0-206
FIERIMONTE BRIAN A
1 CHARLES ST
STONEHAM, MA 2180

12-0-207
SIMMONS WILLIAM
6 SPRING ST
STONEHAM, MA 2180

12-0-210
FULLER SANDRA A. TRS
138 SUMMER STREET
STONEHAM, MA 2180

12-0-211
JONAS LESLIE
140 SUMMER ST
STONEHAM, MA 2180

12-0-212
CAMPBELL KAREN M.
23 SPRING ST
STONEHAM, MA 2180

12-0-214
SLOAN LOIS C
17 SPRING ST
STONEHAM, MA 2180

13-0-123
BLOUT JASON M.
38 GOULD ST
STONEHAM, MA 2180

13-0-124
GEARY FRANCIS J
136 SUMMER ST
STONEHAM, MA 2180

13-0-125
WACKERMAN DENNIS V
131 SUMMER ST
STONEHAM, MA 2180

13-0-127
OTTARIANO ANGELINA
40 GOULD ST
STONEHAM, MA 2180

7-0-1
TOBIAS JOSEPH M.
8 SPRING ST
STONEHAM, MA 2180

7-0-2
SINCLAIR MATTHEW A.
6 BOW STREET
STONEHAM, MA 2180

7-0-275
MALONEY DIANE M.
45 GREEN STREET
STONEHAM, MA 2180

7-0-276
GHANNAM MATTHEW W.
37 GREEN ST
STONEHAM, MA 2180

7-0-3
CORNETTE JOSEPH F. JR.
14 BOW ST
STONEHAM, MA 2180

7-0-369
TILLOTSON ROBERT H
29 BOW ST
STONEHAM, MA 2180

7-0-370
OLIVE TREE PROPERTIES LLC
383 DORCHESTER AVE
BOSTON, MA 2127

7-0-371
GARDNER PATRICIA M. ETAL
15 GREEN ST
STONEHAM, MA 2180

7-0-372
WHITE VINCENTE
12 GREEN ST
STONEHAM, MA 2180

7-0-373
MCDONOUGH KENNETH O.
22 GREEN ST
STONEHAM, MA 2180

7-0-374
FAGUNDES JOSE H
17 BOW ST
STONEHAM, MA 2180

7-0-375
MERLINO JOHN
15 BOW ST
STONEHAM, MA 2180

7-0-376
MOONEY RAYMOND F. III
13 BOW ST
STONEHAM, MA 2180

7-0-377
BAUTISTA REGINA
1 BOW STREET
STONEHAM, MA 2180

7-0-378
GEARY KATHLEEN
34 SPRING ST
STONEHAM, MA 2180

7-0-379
POTTER WILLIAM F.
38 SPRING ST
STONEHAM, MA 2180

7-0-379A
LEGAULT JOEL
3 GREEN ST
STONEHAM, MA 2180

7-0-380
DEVINE JAMES CARROLL JR
42 SPRING ST
STONEHAM, MA 2180

7-0-4
MARQUIS JACOB R
18 BOW ST
STONEHAM, MA 2180

7-0-432
SALERNO ROBERT S.
41 SPRING ST
STONEHAM, MA 2180

7-0-433
LAFRENIER MARY ANN
39 SPRING ST
STONEHAM, MA 2180

7-0-434
RYAN G.MILTON
8 STEVENS ST
STONEHAM, MA 2180

7-0-435
DAWSON NANCY
37 SPRING ST
STONEHAM, MA 2180

7-0-436
WETHERILL JULIE M.
35 SPRING ST
STONEHAM, MA 2180

7-0-438
MARCHANT MARY K TR S
71 GREEN ST
STONEHAM, MA 2180

7-0-441
BOUTHILLER JOSEPH P.
9 STEVENS ST
STONEHAM, MA 2180

7-0-442
CAMPBELL ETHEL M ETAL
2 FOREST ST.
STONEHAM, MA 2180

7-0-443
JENSEN CHARLES P.
5 STEVENS ST
STONEHAM, MA 2180

7-0-444
PRATTI JOHN R.
3 STEVENS ST
STONEHAM, MA 2180

7-0-445
GANLY CIARAN P.
133A SUMMER ST
STONEHAM, MA 2180

7-0-447
GANLY CIARAN P.
133A SUMMER ST
STONEHAM, MA 2180

7-0-448
DENISON LAURA ANNE
27 SPRING ST
STONEHAM, MA 2180

7-0-5
COLEMAN CHRISTOPHER E.
20 BOW ST
STONEHAM, MA 2180

7-0-6
MAYO FRANK R
22 BOW ST
STONEHAM, MA 2180

7-0-7
CHUNG KIN MING
30 GREEN ST
STONEHAM, MA 2180

7-0-8
MATSON RICHARD A.
34 GREEN ST
STONEHAM, MA 2180

7-0-9
BERNAT LORRAINE M.
38 GREEN STREET
STONEHAM, MA 2180

8-0-24
REID KENNETH W.
133 SUMMER ST
STONEHAM, MA 2180

8-0-25
ASSANG CARMEN
131A SUMMER ST
STONEHAM, MA 2180

8-0-33
SORRENTINO PHYLLIS
13 STEVENS STREET
STONEHAM, MA 2180

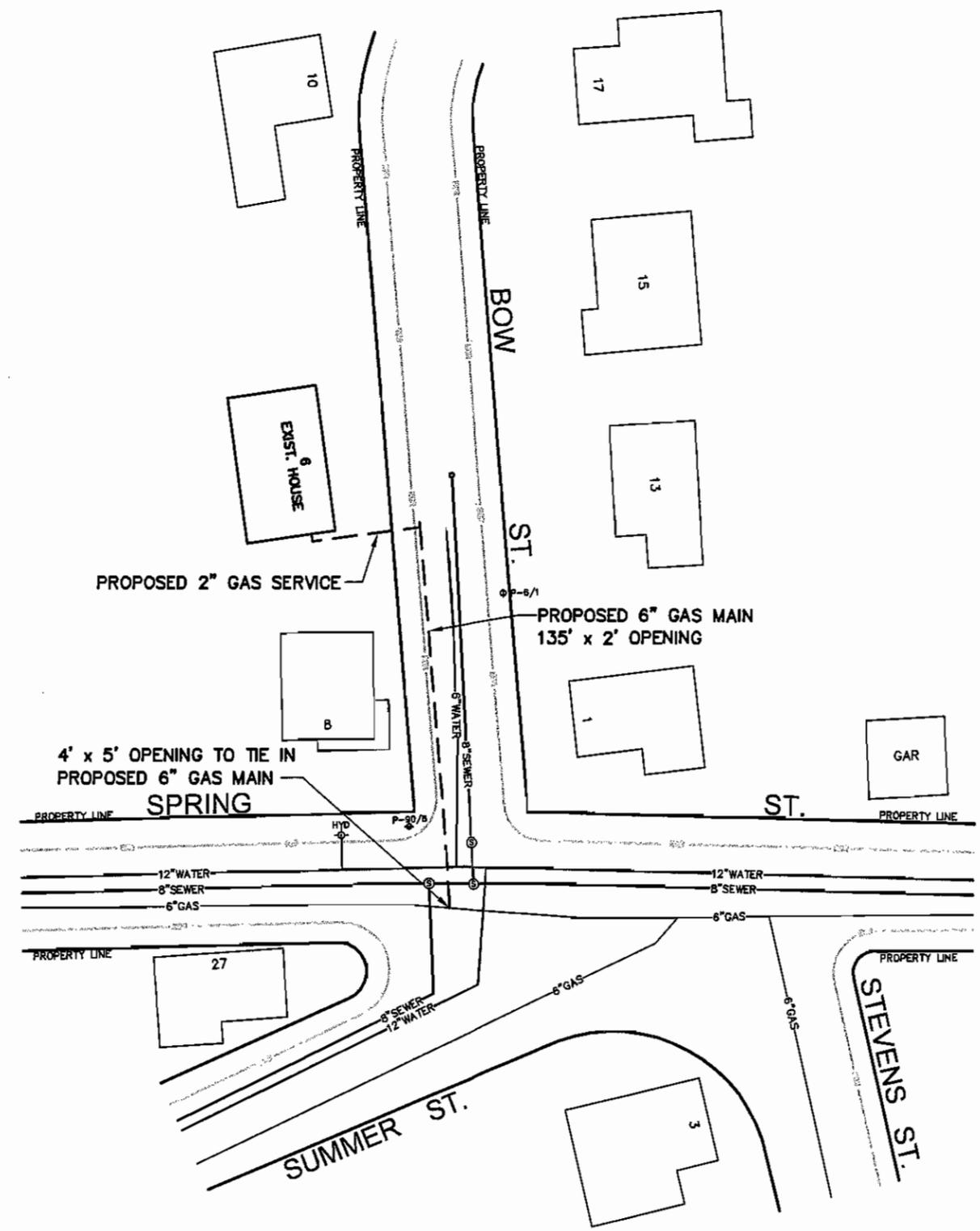
8-0-34
SOLH HOUSSAM A.
11 STEVENS ST
STONEHAM, MA 2180

8-0-35
CATRONE PAUL J
10 1/2 STEVENS ST
STONEHAM, MA 2180

8-0-36
CAIN IRENE B. IRROC. TRUST
10 STEVENS ST
STONEHAM, MA 2180

8-0-37
MCCABE JENNIFER
12 STEVENS STREET
STONEHAM, MA 2180

2-21



PROPOSED PIPE TOTALS
 MAIN = 135' OF 6" PLASTIC
 SERVICE = 40' OF 2" PLASTIC

- NOTE**
- ① - 135' x 2' OPENING TO INSTALL GAS MAIN
 - ② - 4' x 5' OPENING TO TIE IN GAS MAIN

- - - - - PROPOSED GAS
 ———— ELECTRIC
 ———— EXISTING GAS
 ———— WATER
 ———— STORM DRAIN
 ———— SANITARY SEWER
 ———— TELEPHONE

+ HYDRANT
 [] CATCH BASIN
 [] UTILITY POLE
 (1) TELEPHONE MANHOLE
 (E) ELECTRIC MANHOLE
 (S) SEWER MANHOLE

NOTE:
 THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.
 CALL 811 BEFORE YOU DIG
 UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES
 NO FIELD VERIFICATION PERFORMED

nationalgrid
 40 SYLVAN ROAD
 WALTHAM, MA 02451

GRANT OF LOCATION
 PROPOSED LOCATION OF NEW 6" GAS MAIN TO SERVICE
 6 BOW ST., STONEHAM, MA 02180

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.A.M. / D.J.S.	09/04/2014	AS NOTED	L.P.	PLASTIC	AS NOTED	977441

SCALE: 1" = 50'-0"
 SHEET 1 OF 1
 DRAWING NO.
GP-STO
977441-14-253B

NOTICE OF HEARING

The Stoneham Board of Selectmen will hold a public hearing in accordance with provisions of the Zoning By-Laws on Tuesday, September 23, 2014 at 8:00 pm. in the Hearing Room of the Town Hall on the petition of KMJSS Realty Trust d/b/a Montvale Plaza, to amend the site plan approval of Martin L. Murphy, Trustee of KMJSS Realty Trust d/b/a Montvale Plaza dated 05/18/04 to change off-site parking to StonehamBank's lower parking lot at 68 Montvale Avenue for 46 parking spaces from 6:00 p.m. to 1:00 a.m. On August 6, 2014 Montvale Plaza obtained a Special Permit from the Planning Board pursuant to Section 4.8.3.5 of the Zoning By-laws.

Plan may be seen in the office of the Building Inspector

BOARD OF SELECTMEN



TOWN OF STONEHAM

Project Review

Review Report

Project: 54 Montvale Ave, Montvale Plaza

Representative(s): Charles Houghton

Status: Project Review

Project Review Team: John Fralick, Robert Grover, Joe Rolli, Joe Ponzo, Cheryl Noble

The information contained herein is subject to review and a final determination by the Board of Selectmen. The purpose of the Project Review is to provide the applicant with an opportunity to understand the regulatory mandates, and to further receive input from Town departments relative to the proposed project. At no time are non-regulatory conditions to be considered final and binding until such time that the Board of Selectmen has agreed to same and/or others when applicable.

Department	Issue(s) Raised	Applicant's Response
-------------------	------------------------	-----------------------------

DPW Engineering	Public works has no comments or objections	Agreed
----------------------------	--	--------

Police Department	After reviewing the permit application for the off site parking at the Stoneham Bank, the police dept has no suggested changes to the plan.	Agreed
------------------------------	---	--------

Board of Health	Looks fine to me, make sure there are dust, noise and pest mitigation contingency plans for construction and make sure they apply for any dumpster permits via the BOH.	Agreed
------------------------	---	--------

Fire Department	FD has no issues	Agreed
------------------------	------------------	--------

Inspectional Services	The building department has no objections to the proposed parking plan as long as none of the required spaces are being used during business hours	Agreed
------------------------------	--	--------

Please note this document has been provided to the each of the department heads and a copy has been transmitted to the applicant.

Respectfully submitted,

Cheryl Noble

Sinclair, Erin

From: Grover, Robert
Sent: Thursday, August 14, 2014 3:20 PM
To: Noble, Cheryl
Subject: RE: Amended Site Plan for Montvale Plaza Parking

Public works has no comments or objections.
Bob Grover

From: Noble, Cheryl
Sent: Thursday, August 14, 2014 3:03 PM
To: Sinclair, Erin; Grover, Robert; Rolli, Joe; Fralick, John; Ponzo, Joseph
Subject: Amended Site Plan for Montvale Plaza Parking

Please see attached amended site plan and get me your comments by next Thursday (8/21) if possible.

Thanks
Cheryl

Sinclair, Erin

From: Ponzo, Joseph
Sent: Thursday, August 14, 2014 3:14 PM
To: Noble, Cheryl
Subject: Re: Amended Site Plan for Montvale Plaza Parking

Cheryl,

After reviewing the permit application for the off site parking at the Stoneham Bank, the police dept has no suggested changes to the plan.

Respectfully Submitted,

Joseph Ponzo
Safety Officer
Stoneham Police Dept

Sent from Joes i phone!!!

> On Aug 14, 2014, at 3:02 PM, "Noble, Cheryl" <cnoble@stoneham-ma.gov> wrote:
>
> Please see attached amended site plan and get me your comments by next Thursday (8/21) if possible.
>
> Thanks
> Cheryl
> <54 Montvale Ave - Cover letter and application - amended site plan - Murphy, Martin.pdf>
> <68 & 80 Montvale Ave Site Plan 2014.pdf>

Sinclair, Erin

From: Fralick, John
Sent: Tuesday, August 19, 2014 1:44 PM
To: Noble, Cheryl
Subject: RE: Amended Site Plan for Montvale Plaza Parking

Hi Cheryl,

Looks fine to me, make sure there are dust, noise and pest mitigation contingency plans for construction and make sure they apply for any dumpster permits via the BOH.

Thanks!

-J

From: Noble, Cheryl
Sent: Thursday, August 14, 2014 3:03 PM
To: Sinclair, Erin; Grover, Robert; Rolli, Joe; Fralick, John; Ponzio, Joseph
Subject: Amended Site Plan for Montvale Plaza Parking

Please see attached amended site plan and get me your comments by next Thursday (8/21) if possible.

Thanks
Cheryl

Sinclair, Erin

From: Rolli, Joe
Sent: Monday, August 18, 2014 8:17 AM
To: Noble, Cheryl
Subject: RE: Amended Site Plan for Montvale Plaza Parking

FD has no issuesChief Rolli

From: Noble, Cheryl
Sent: Thursday, August 14, 2014 3:03 PM
To: Sinclair, Erin; Grover, Robert; Rolli, Joe; Fralick, John; Ponzo, Joseph
Subject: Amended Site Plan for Montvale Plaza Parking

Please see attached amended site plan and get me your comments by next Thursday (8/21) if possible.

Thanks
Cheryl

Charles F. Houghton

Attorney - At - Law

271 Main Street - Suite 202, Stoneham, Massachusetts 02180

Telephone: (781) 438-7444 Fax: (781) 438-2078

Christopher J. Gordon
Attorney

Mark E. Mulligan
Attorney

Janet E. Etwell
Attorney

Maria D'Alelio
Paralegal

August 13, 2014

Ms. Cheryl Noble, Building Inspector
Stoneham Town Hall
35 Central Street
Stoneham, MA 02180

RE: Site Plan, 54 Montvale Avenue, Stoneham, MA 02180

Dear Ms. Noble:

Please be advised that I represent KMJSS Realty Trust d/b/a Montvale Plaza, regarding the proposed site plan for the property at 54 Montvale Avenue, Stoneham, MA 02180.

My client has entered into an agreement with StonehamBank A Co-operative Bank for off-site parking at the Bank's lower parking lot at 68 Montvale Avenue for 46 parking spaces from 6:00 p.m. to 1:00 a.m. On August 6, 2014, Montvale Plaza obtained a Special Permit from the Planning Board pursuant to Section 4.8.3.5 of the Zoning By-laws.

Enclosed please find my check in the amount of One Hundred Dollars (\$100.00) and ten copies of my client's site plan are filed herewith.

If you need any additional information, please contact me at the above number.

Sincerely,



Charles F. Houghton, Esquire

CFH:meh
Enclosures
cc: Erin Sinclair, Selectmen's Office

Aug 14 2 27 PM '14

STONEHAM
TOWN

STONEHAM
TOWN

AUG 14 3 25 PM '14

TOWN OF
STONEHAM
MASSACHUSETTS
BUILDING AND WIRE DEPARTMENT

RECEIVED
AUG 14 2014
PLANNING BOARD



SITE PLAN HEARING APPLICATION

Amended

Date: 8-13-14

The undersigned, owner of the property, hereby applies for a Site Plan Hearing according to the Provisions of Chapter 16 of the Town Ordinance.

- I. A. The applicant shall complete two copies of this form and submit 18 copies of the "Site Plan" by a Registered Engineer.
- B. Submit a letter from the owner describing the type of building being constructed, renovated, altered and the proposed use of said building.
- C. Attach a copy of the Special Permit and Board of Appeals Decision (if applicable).

II. Fill in the following data as required for this hearing.

A. Location of Property 54 and 80 Montvale Avenue, Stoneham, MA 02180

B. Name of Owner KMJSS Realty Trust

C. Address of Owner 54 Montvale Avenue, Stoneham, MA 02180

D. Business Name (If Different from Owner) Montvale Plaza

E. Telephone Number of Owner 781-438-8858

F. Present Use of Building or Property Banquet Hall, Dinner Theatre, Function Hall

G. Height of existing and/or proposed structure one-story

H. Has there been a previous Site Plan on this property? Yes No

If "YES" give the dates
5-18-2004

I. Zoning District Commercial I

III. PREPARE AND FILE WITH THIS FORM A "SITE PLAN". STATE THE ZONING DISTRICT IT LIES WITHIN. SHOW THE LOT, ITS AREA, DIMENSIONS, AN ACCURATE COMPLETE OUTLINE OF THE PROPOSED AND ANY EXISTING STRUCTURES THEREON, DISTANCES FROM ALL BOUNDARY LINES, PARKING, COMPUTATIONS FOR ALL REQUIRED PARKING. SITE PLAN SHALL BE PREPARED AND STAMPED BY A REGISTERED PROFESSIONAL ENGINEER/SURVEYOR.

A. NAME & ADDRESS OF THE ENGINEER Benchmark Survey
41 Elm Street, Stoneham, MA 02180

IV. PROVIDE SUPPLEMENTARY DRAWING TO SHOW THE NATURE AND CHARACTER OF THE PROPOSED STRUCTURE.

V. PROVIDE A DESCRIPTION OF YOUR PROPOSAL INCLUDING THE INTENDED USE OF THE PROPERTY. NOTE: THIS DESCRIPTION WILL APPEAR IN THE LEGAL NOTICE OF THE NEWSPAPER, AND IS SUBJECT TO REVIEW BY THE OFFICE OF THE BOARD OF SELECTMEN.

Montvale Plaza has entered into an agreement with StonehamBank for off-site parking at the Bank's lower parking lot at 68 Montvale Avenue for 46 parking spaces from 6:00 p.m. to 1:00 a.m.. On August 6, 2014 Montvale Plaza obtained a Special Permit from the Planning Board pursuant to Section 4.8.3.5 of the Zoning By-laws.

VI. I, THE UNDERSIGNED - OWNER OF PROPERTY, AFFIRM THAT THE FOREGOING STATEMENTS ARE TRUE STATEMENTS OF FACT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNED  STREET # 271 Main Street, Suite 202
Charles F. Houghton, Esq.

TOWN Stoneham STATE MA 02180 PHONE NO. 781-438-7444

VII. FILE ONE COPY OF THIS APPLICATION WITH A CHECK IN THE AMOUNT OF \$300.00, PAYABLE TO THE TOWN OF STONEHAM.

- VIII. A. A NEW SITE PLAN IS REQUIRED FOR ANY CHANGES AFTER THE WORK ON AN EXISTING SITE PLAN HAS BEEN COMPLETED AND FINAL APPROVAL RECEIVED.
- B. A NEW SITE PLAN IS ALSO REQUIRED IF THE DATE HAS EXPIRED ON AN EXISTING SITE PLAN.

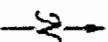
IX. FILE ONE COPY OF THIS APPLICATION WITH THE TOWN CLERK FOR RECORD.

X. SITE PLAN AMENDMENT:

- A. AMENDED SITE PLANS ARE SUBJECT TO A NEW HEARING BEFORE THE BOARD OF SELECTMEN.
- B. NEW APPLICATION SHALL BE SUBMITTED.
- C. FEE: THREE HUNDRED (\$300.00) DOLLARS.
- D. CHANGES DURING WORK TO AN EXISTING SITE PLAN IS CONSIDERED AN AMENDED SITE PLAN.
- E. FEE OF \$ 100.00, PAYABLE TO THE TOWN OF STONEHAM.



- Zoning
- streams
- Water
- wetlands
- Buildings
- Easements
- Parcels
- Roadway
- town
- towns



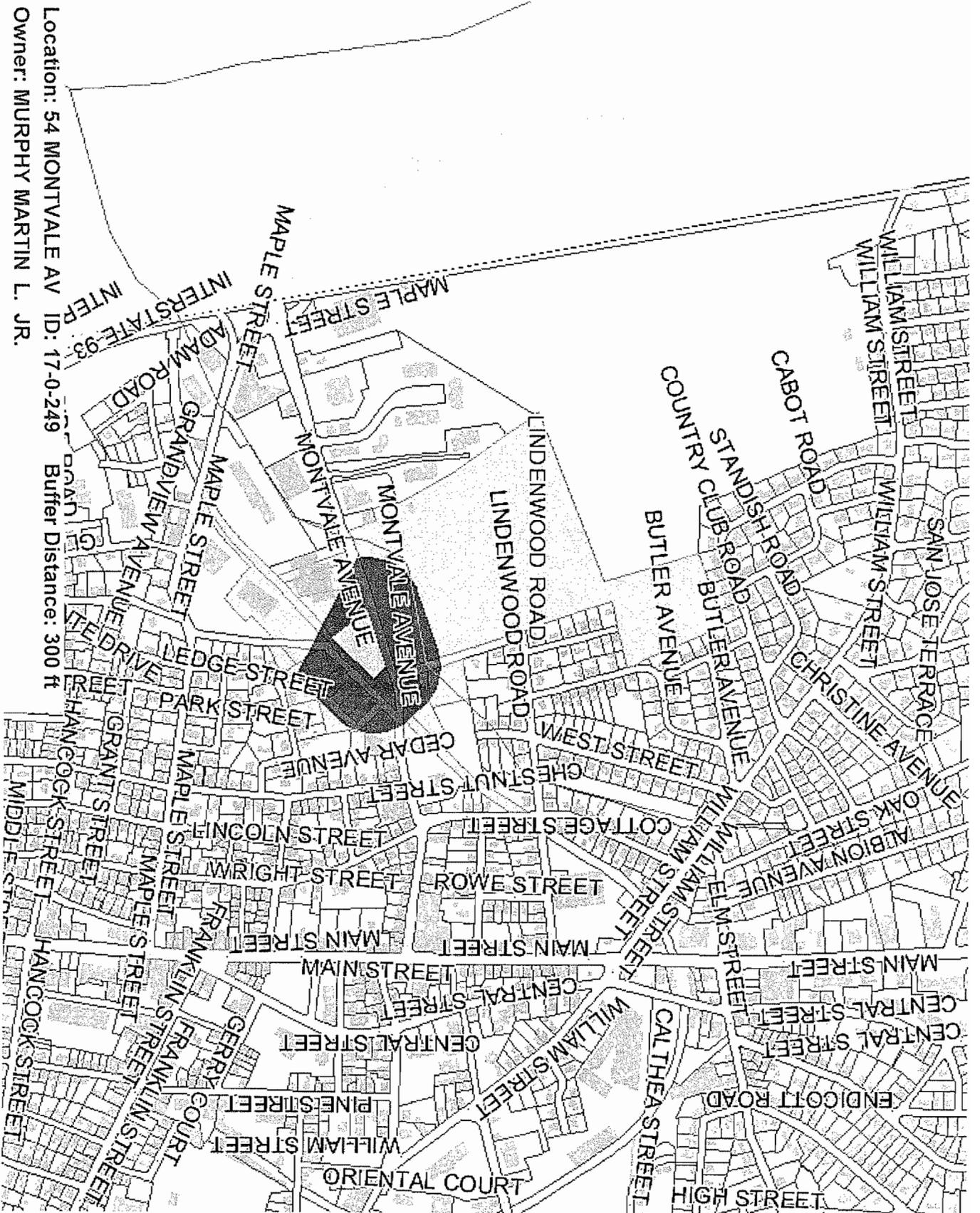
1 in = 779.1 ft

Printed:
9/3/2014

MainStreetGIS

Location: 54 MONTVALE AV ID: 17-0-249 Buffer Distance: 300 ft
Owner: MURPHY MARTIN L. JR.

MainStreetGIS, LLC - www.mainstreetgis.com / info@mainstreetgis.com
Disclaimer: This map is for assessment purposes only. It is not valid for use as a survey or for



Stoneham Certified Abutters List

9/3/2014

Address: 54 MONTVALE AVEParcel ID: 17-249

17-0-239	48 MONTVALE AV	COMMUNITY HOSPITALS OF	38 MONTVALE AVENUE STONEHAM,MA02180
17-0-241	10 RAFFERTY RD	CREMONE KATHRYN M.	10 RAFFERTY ROAD STONEHAM,MA02180
17-0-243	10 RAFFERTY RD	CREMONE KATHRYN M.	10 RAFFERTY ROAD STONEHAM,MA02180
17-0-244	8 RAFFERTY RD	HOLLAND CRYSTAL	8 RAFFERTY ST STONEHAM,MA02180
17-0-245	6 RAFFERTY RD	DONLAN VINCENT L.	6 RAFFERTY RD STONEHAM,MA02180
17-0-246	4 RAFFERTY RD	TUMBARELLO BARBARA A.	4 RAFFERTY RD STONEHAM,MA02180
17-0-247	2 RAFFERTY RD	SCHON JANINE MARIE	2 RAFFERTY RD STONEHAM,MA02180
17-0-248	58 MONTVALE AV	DR. MOHAMMED AKBARIAN TRS	10 CONVERSE PLACE WINCHESTER,MA01890
17-0-249	54 MONTVALE AV	MURPHY MARTIN L. JR.	54 MONTVALE AV STONEHAM,MA02180
17-0-249A	52 MONTVALE AV	MAR A MAR REALTY LLC	91 SUMMIT ROAD MEDFORD,MA02155
17-0-253	51 MONTVALE AV	51 MONTVALE LLC	185 MAIN STREET STONEHAM,MA02180
17-0-254	53 MONTVALE AV	MURRIN EDWARD J	53 MONTVALE AVE STONEHAM,MA02180
17-0-255	47 MONTVALE AV	HEROOK DEBORAH	47 MONTVALE AVE STONEHAM,MA02180
18-0-65	10 RAFFERTY RD	CREMONE KATHRYN M.	10 RAFFERTY ROAD STONEHAM,MA02180
18-0-66	89 MAPLE ST	CLEAR CHANNEL OUTDOOR	89 MAPLE ST STONEHAM,MA02180
18-0-66D	LOT C MAPLE ST	85 MAPLE STREET STONEHAM	607 MAIN ST. STONEHAM,MA02180
18-0-73	21 CEDAR AV	REGAN EDWARD A.	21 CEDAR AV STONEHAM,MA02180
18-0-74	19 CEDAR AV	FRAAS ARTHUR E. JR.	19 CEDAR AVE STONEHAM,MA02180
18-0-75	17 CEDAR AV	SWINIARSKI ELLEN M TR	17 CEDAR AVE STONEHAM,MA02180
18-0-77	13 CEDAR AV	NORRIS ALAN J.	13 CEDAR AVE STONEHAM,MA02180

This list is certified by _____ on 9/3/2014

1

TO: STONEHAM INDEPENDENT

Please publish the following legal notice of a SITE PLAN HEARING on the following dates:

Wednesday, August 20, 2014

and

Wednesday, August 27, 2014

Bill should be sent to:

Attorney Charles F. Houghton
271 Main Street, Suite 202
Stoneham, MA 02180

NOTICE OF HEARING

The Stoneham Board of Selectmen will hold a public hearing in accordance with provisions of the Zoning By-Laws on Tuesday, September 9, 2014 at 8:00 pm. in the Hearing Room of the Town Hall on the petition of KMJSS Realty Trust d/b/a Montvale Plaza, to amend the site plan approval of Martin L. Murphy, Trustee of KMJSS Realty Trust d/b/a Montvale Plaza dated 05/18/04 to change off-site parking to StonehamBank's lower parking lot at 68 Montvale Avenue for 46 parking spaces from 6:00 p.m. to 1:00 a.m. On August 6, 2014 Montvale Plaza obtained a Special Permit from the Planning Board pursuant to Section 4.8.3.5 of the Zoning By-laws.

Plan may be seen in the office of the Building Inspector

BOARD OF SELECTMEN

Dates to be published: 8/20/14 & 8/27/14

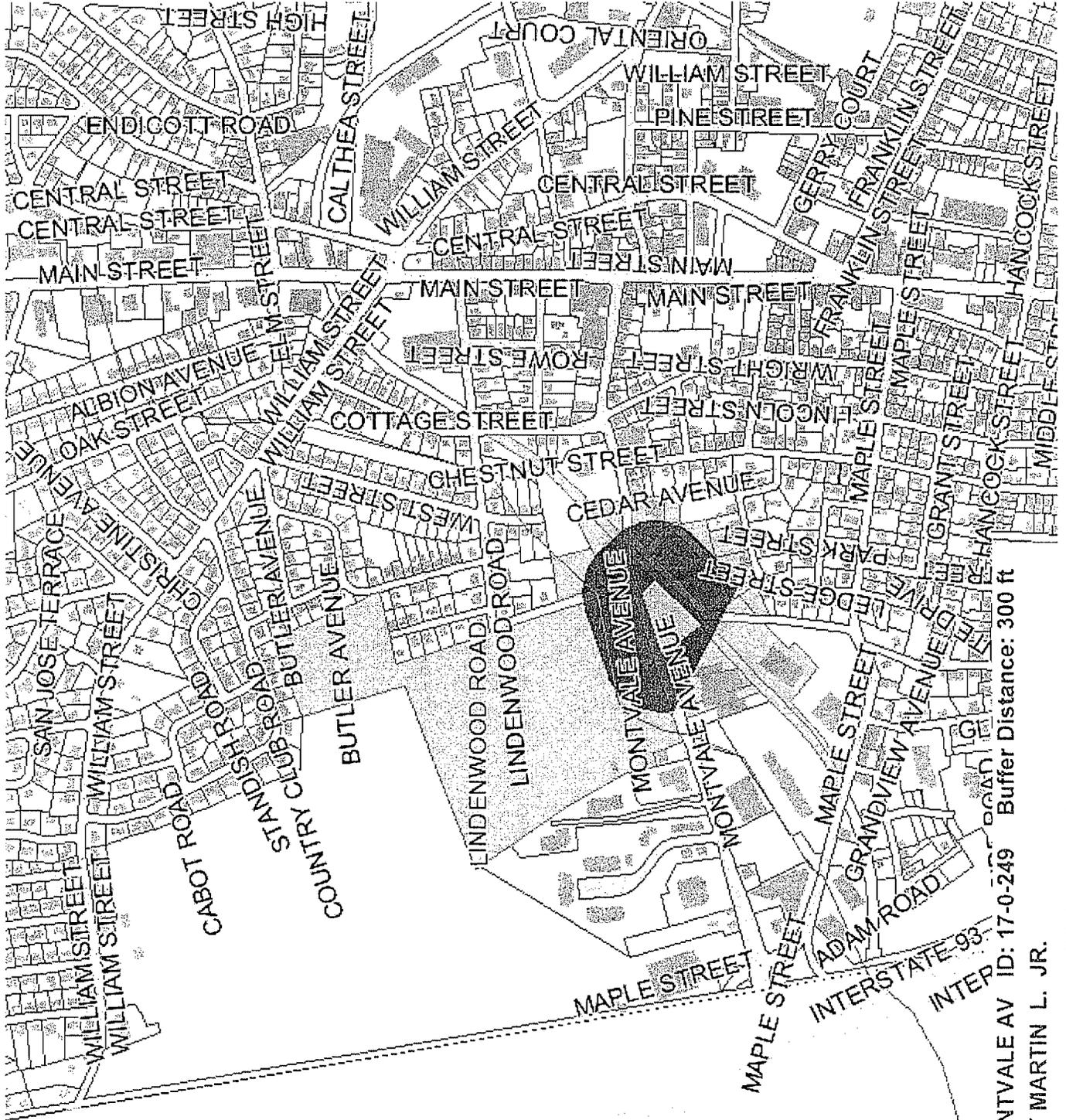


- Zoning
- streams
- Water
- wetlands
- Buildings
- Easements
- Parcels
- Roadway
- town
- towns



1 in = 779.1 ft

Printed:
8/18/2014



Location: 54 MONTVALE AV ID: 17-0-249 Buffer Distance: 300 ft

Owner: MURPHY MARTIN L. JR.

MainStreetGIS, LLC - www.mainstreetgis.com / info@mainstreetgis.com

Disclaimer: This map is for assessment purposes only. It is not valid for use as a survey or for conveyance

17-0-239
COMMUNITY HOSPITALS OF
38 MONTVALE AVENUE
STONEHAM, MA 02180

17-0-241
CREMONE KATHRYN M.
10 RAFFERTY ROAD
STONEHAM, MA 02180

17-0-243
CREMONE KATHRYN M.
10 RAFFERTY ROAD
STONEHAM, MA 02180

17-0-244
HOLLAND CRYSTAL
8 RAFFERTY ST
STONEHAM, MA 02180

17-0-245
DONLAN VINCENT L.
6 RAFFERTY RD
STONEHAM, MA 02180

17-0-246
TUMBARELLO BARBARA A.
4 RAFFERTY RD
STONEHAM, MA 02180

17-0-247
SCHON JANINE MARIE
2 RAFFERTY RD
STONEHAM, MA 02180

17-0-248
DR. MOHAMMED AKBARIAN TRS
10 CONVERSE PLACE
WINCHESTER, MA 01890

17-0-249
MURPHY MARTIN L. JR.
54 MONTVALE AV
STONEHAM, MA 02180

17-0-249A
MAR A MAR REALTY LLC
91 SUMMIT ROAD
MEDFORD, MA 02155

17-0-253
51 MONTVALE LLC
185 MAIN STREET
STONEHAM, MA 02180

17-0-254
MURRIN EDWARD J
53 MONTVALE AVE
STONEHAM, MA 02180

17-0-255
HEROOK DEBORAH
47 MONTVALE AVE
STONEHAM, MA 02180

18-0-65
CREMONE KATHRYN M.
10 RAFFERTY ROAD
STONEHAM, MA 02180

18-0-66
CLEAR CHANNEL OUTDOOR
89 MAPLE ST
STONEHAM, MA 02180

18-0-66D
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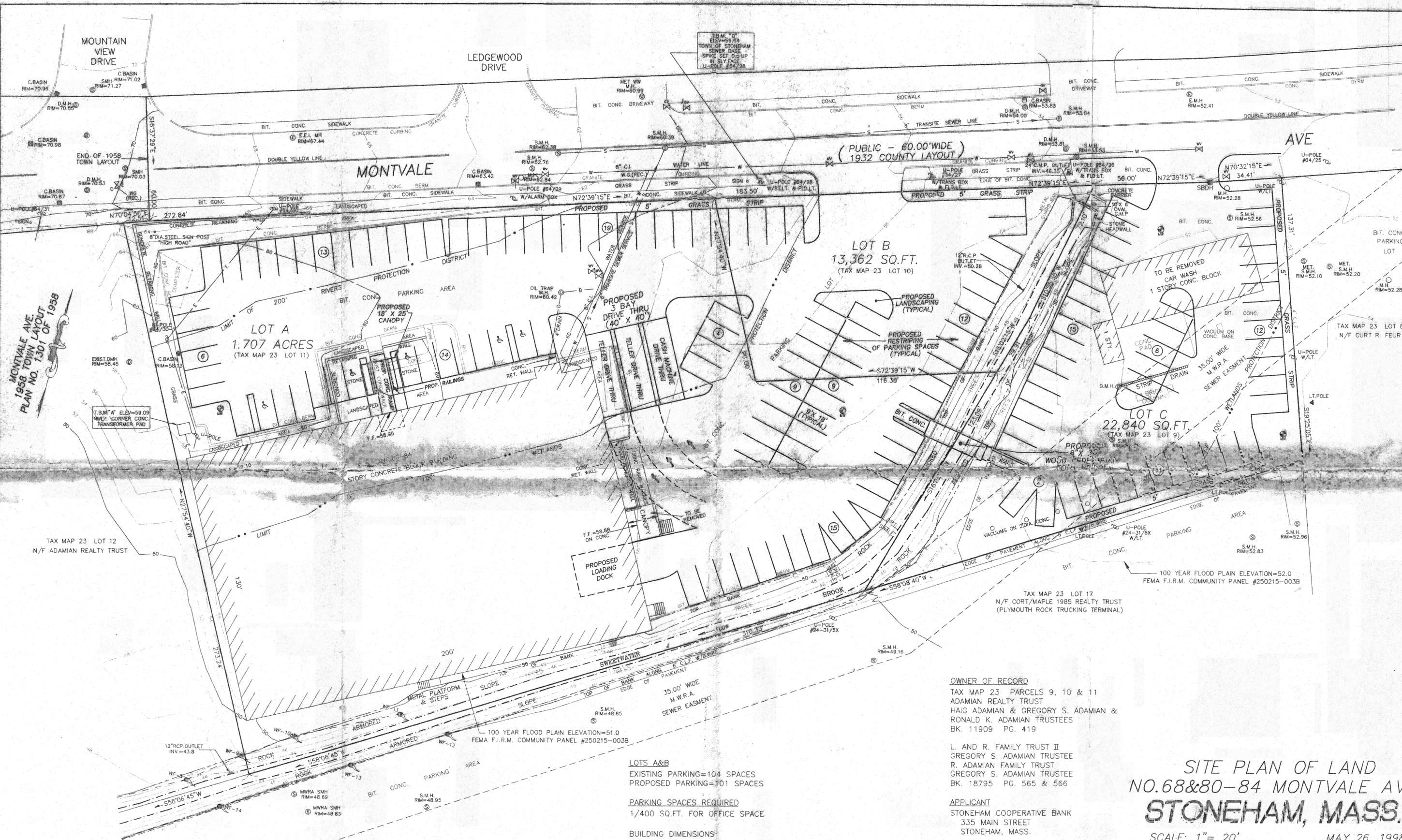
18-0-77
NORRIS ALAN J.
13 CEDAR AVE
STONEHAM, MA 02180

22-0-88
TOWN OF STONHAM
TOWN HALL
STONEHAM, MA 02180

22-0-89
DR. MOHAMMED AKBARIAN TRS
10 CONVERSE PLACE
WINCHESTER, MA 01890

23-0-7
DR. MOHAMMED AKBARIAN TRS
10 CONVERSE PLACE
WINCHESTER, MA 01890

17-0-253A
CUMMINGS CARL, N.
58 LINDENWOOD ROAD
STONEHAM, MA 02180



SITE AREA
 LOT A = 74,357 SQ.FT.
 LOT B = 13,362 SQ.FT.
 LOT C = 22,840 SQ.FT.
 TOTAL AREA = 110,559 SQ.FT.
 = 2.538 ACRES

NOTE:
 UTILITY INFORMATION SHOWN IS BASED ON BOTH A FIELD SURVEY AND PLANS OF RECORD. THE LOCATIONS OF UNDERGROUND PIPES AND CONDUITS HAVE BEEN DETERMINED FROM THE AFOREMENTIONED RECORD PLANS AND ARE APPROXIMATE ONLY. BEFORE PLANNING FUTURE CONNECTIONS THE PROPER UTILITY ENGINEERING DEPARTMENT SHOULD BE CONSULTED AND THE ACTUAL LOCATION OF SUBSURFACE STRUCTURES SHOULD BE DETERMINED IN THE FIELD. CALL TOLL FREE DIG SAFE CALL CENTER 1-888-344-7233, 72 HOURS PRIOR TO EXCAVATION.

LOTS A&B
 EXISTING PARKING=104 SPACES
 PROPOSED PARKING=101 SPACES

PARKING SPACES REQUIRED
 1/400 SQ.FT. FOR OFFICE SPACE

BUILDING DIMENSIONS:
 130'X 200' = 26,000 / FLOOR
 2 FLOORS X 26,000 SQ.FT.
 = 52,000 SQ.FT. (MAX. BUILD-OUT)

52,000 / 400 = 130 SPACES REQUIRED

TOTAL PARKING SPACES PROVIDED
 ON LOTS A, B, & C = 146

OWNER OF RECORD
 TAX MAP 23 PARCELS 9, 10 & 11
 ADAMIAN REALTY TRUST
 HAIG ADAMIAN & GREGORY S. ADAMIAN &
 RONALD K. ADAMIAN TRUSTEES
 BK. 11909 PG. 419

L. AND R. FAMILY TRUST II
 GREGORY S. ADAMIAN TRUSTEE
 R. ADAMIAN FAMILY TRUST
 GREGORY S. ADAMIAN TRUSTEE
 BK. 18795 PG. 565 & 566

APPLICANT
 STONEHAM COOPERATIVE BANK
 335 MAIN STREET
 STONEHAM, MASS.

ZONING DISTRICT
 COMMERCIAL

I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL FIELD SURVEY.
Andrew C. Bramhall 5/27/98
 ANDREW C. BRAMHALL P.L.S. DATE



**SITE PLAN OF LAND
 NO. 68 & 80-84 MONTVALE AVE
 STONEHAM, MASS.**

SCALE: 1" = 20' MAY 26, 1998
 BENCHMARK SURVEY 48 ELM STREET

STONEHAM, MASS. 02180
 (781) 279-9109



RECEIVED
 98 JUN -9 PM 4:46
 OFFICE OF THE TOWN ENGINEER
 TOWN OF STONEHAM
 48 ELM STREET
 STONEHAM, MASS.

Sinclair, Erin

From: Rolli, Joe
Sent: Wednesday, September 10, 2014 1:44 PM
To: Sinclair, Erin; Ragucci, David; 'attywhs@comcast.net'; Fralick, John
Subject: Food Trucks

Hello All

I was watching the Board of Selectmen meeting last night and noticed food trucks were being considered. Commonwealth of Massachusetts Regulations(CMR 527, section 11), NFPA 96-2008 edition,

section 4.1.9 makes the regulation applicable to “trucks, buses, trailers.”

Section 4.1.1-requires compliance with exhaust systems for processes, which may produce smoke or grease laden vapors.

Section 10.1.2-requires that equipment that produces grease laden vapors be equipped with fire extinguishing equipment.

Section 11.4-requires inspection of the exhaust system.

I will be forwarding copies of these regulations through inter-office mail.

Chief Rolli

3.3.50* Trained. A person who has become proficient in performing a skill reliably and safely through instruction and practice/field experience acceptable to the AHJ.

3.3.51 Trap. A cuplike or U-shaped configuration located on the inside of a duct system component where liquids can accumulate.

Chapter 4 General Requirements

4.1 General.

4.1.1 Cooking equipment used in processes producing smoke or grease-laden vapors shall be equipped with an exhaust system that complies with all the equipment and performance requirements of this standard.

4.1.1.1* Cooking equipment that has been listed in accordance with ANSI/UL 197 or an equivalent standard for reduced emissions shall not be required to be provided with an exhaust system.

4.1.1.2 The listing evaluation of cooking equipment covered by 4.1.1.1 shall demonstrate that the grease discharge at the exhaust duct of a test hood placed over the appliance shall not exceed 5 mg/m^3 (0.00018 oz/ft^3) when operated with a total airflow of $0.236 \text{ m}^3/\text{s}$ (500 cfm).

4.1.2 All such equipment and its performance shall be maintained in accordance with the requirements of this standard during all periods of operation of the cooking equipment.

4.1.3 The following equipment shall be kept in working condition:

- (1) Cooking equipment
- (2) Hoods
- (3) Ducts (if applicable)
- (4) Fans
- (5) Fire-extinguishing equipment
- (6) Special effluent or energy control equipment

4.1.3.1 Maintenance and repairs shall be performed on all components at intervals necessary to maintain good working condition.

4.1.4 All airflows shall be maintained.

4.1.5 The responsibility for inspection, testing, maintenance, and cleanliness of the ventilation control and fire protection of the commercial cooking operations shall ultimately be that of the owner of the system, provided that this responsibility has not been transferred in written form to a management company, tenant, or other party.

4.1.6* All solid fuel cooking equipment shall comply with the requirements of Chapter 14.

4.1.7 Multitenant applications shall require the concerted cooperation of design, installation, operation, and maintenance responsibilities by tenants and by the building owner.

4.1.8 All interior surfaces of the exhaust system shall be accessible for cleaning and inspection purposes.

4.1.9* Cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, tents, or any form of roofed enclosure, shall comply with this standard unless otherwise exempted by the authority having jurisdiction in accordance with 1.3.2 of this standard.

4.2* Clearance.

4.2.1 Where enclosures are not required, hoods, grease removal devices, exhaust fans, and ducts shall have a clearance of at least 457 mm (18 in.) to combustible material, 76 mm (3 in.) to limited-combustible material, and 0 mm (0 in.) to noncombustible material.

4.2.2 Where a hood, duct, or grease removal device is listed for clearances less than those required in 4.2.1, the listing requirements shall be permitted.

4.2.3 Clearance Reduction.

4.2.3.1 Where a clearance reduction system consisting of 0.33 mm (0.013 in.) (28 gauge) sheet metal spaced out 25 mm (1 in.) on noncombustible spacers is provided, there shall be a minimum of 229 mm (9 in.) clearance to combustible material.

4.2.3.2 Where a clearance reduction system consisting of 0.69 mm (0.027 in.) (22 gauge) sheet metal on 25 mm (1 in.) mineral wool batts or ceramic fiber blanket reinforced with wire mesh or equivalent spaced 25 mm (1 in.) on noncombustible spacers is provided, there shall be a minimum of 76 mm (3 in.) clearance to combustible material.

4.2.3.3 Where a clearance reduction system consisting of a listed and labeled field-applied grease duct enclosure material, system, product, or method of construction specifically evaluated for such purpose in accordance with ASTM E 2336, the required clearance shall be in accordance with the listing.

4.2.3.4 Zero clearance to limited-combustible materials shall be permitted where protected by one of the following:

- (1) Metal lath and plaster
- (2) Ceramic tile
- (3) Quarry tile
- (4) Other noncombustible materials or assembly of noncombustible materials that are listed for the purpose of reducing clearance
- (5) Other materials and products that are listed for the purpose of reducing clearance

4.2.4 Clearance Integrity.

4.2.4.1 In the event of damage, the material or product shall be repaired and restored to meet its intended listing or clearance requirements and shall be acceptable to the AHJ.

4.2.4.2* In the event of a fire within a kitchen exhaust system, the duct and its enclosure (rated shaft, factory-built grease duct enclosure, or field-applied grease duct enclosure) shall be inspected by qualified personnel to determine whether the duct and protection method are structurally sound, capable of maintaining their fire protection function, and in compliance with this standard for continued operation.

4.2.4.3 Protection shall be provided on the wall from the bottom of the hood to the floor, or to the top of the noncombustible material extending to the floor, to the same level as required in 4.2.1.

4.2.4.4 The protection methods for ducts to reduce clearance shall be applied to the combustible or limited-combustible construction, not to the duct itself.

4.3 Field-Applied and Factory-Built Grease Duct Enclosures.

4.3.1 Field-applied grease duct enclosures shall be protected with a through-penetration firestop system classified in accor-

(5) Access panels or doors complying with Chapter 7

(6) In-line fans complying with 8.1.3.1

9.3.1.2 Equipment listed for reduced clearances shall be listed in accordance with ANSI/UL 1978.

9.3.1.3 Equipment shall have space provided to all access panels or doors for the safe removal and servicing of control devices, such as filters, electrostatic precipitator cells, and odor control media beds, and for cleaning of the equipment housing.

9.3.2 Downgrading other parts of the exhaust system due to the installation of approved devices, whether listed or not, shall not be allowed.

9.3.3 Any equipment, listed or otherwise, that provides secondary filtration or air pollution control and that is installed in the path of travel of exhaust products shall be provided with an approved automatic fire-extinguishing system, installed in accordance with the fire-extinguishing system manufacturer's instructions, for the protection of the component sections of the equipment, and shall include protection of the ductwork downstream of the equipment, whether or not the equipment is provided with a damper.

9.3.3.1 Filter media used in secondary filtration or air pollution control units and not complying with 6.2.3 shall have fire protection that is adequate for the filter media being used in accordance with the fire-extinguishing system manufacturer's instructions.

9.3.4 If the equipment provides a source of ignition, it shall be provided with detection to operate the fire-extinguishing system protecting the equipment.

9.3.5 Where a cooking exhaust system employs an air pollution control device that recirculates air into the building, the requirements of Chapter 13 shall apply.

9.3.6 Equipment commissioning report(s) shall be provided for other equipment installed.

Chapter 10 Fire-Extinguishing Equipment

10.1 General Requirements.

10.1.1 Fire-extinguishing equipment for the protection of grease removal devices, hood exhaust plenums, and exhaust duct systems shall be provided.

10.1.2* Cooking equipment that produces grease-laden vapors and that might be a source of ignition of grease in the hood, grease removal device, or duct shall be protected by fire-extinguishing equipment.

10.2 Types of Equipment.

10.2.1 Fire-extinguishing equipment shall include both automatic fire-extinguishing systems as primary protection and portable fire extinguishers as secondary backup.

10.2.2* A placard shall be conspicuously placed near each extinguisher that states that the fire protection system shall be activated prior to using the fire extinguisher.

10.2.2.1 The language and wording for the placard shall be approved by the authority having jurisdiction.

10.2.3* Automatic fire-extinguishing systems shall comply with ANSI/UL 300 or other equivalent standards and shall be installed in accordance with the requirements of the listing.

10.2.3.1* In existing dry or wet chemical systems not in compliance with ANSI/UL 300, the fire-extinguishing system shall be made to comply with 10.2.3 when any of the following occurs:

- (1) The cooking medium is changed from animal oils and fats to vegetable oils.
- (2) The positioning of the cooking equipment is changed.
- (3) Cooking equipment is replaced.
- (4) The equipment is no longer supported by the manufacturer.

10.2.3.2 Effective January 1, 2014, all existing fire-extinguishing systems shall meet the requirements of 10.2.3.

10.2.4 Grease removal devices, hood exhaust plenums, exhaust ducts, and cooking equipment that are not addressed in ANSI/UL 300 or other equivalent test standards shall be protected with an automatic fire-extinguishing system(s) in accordance with the applicable NFPA standard(s), all local building and fire codes, and the fire extinguishing system's manufacturer's recommendations and shall be approved by the authority having jurisdiction.

10.2.5 Automatic fire-extinguishing equipment provided as part of listed recirculating systems shall comply with ANSI/UL 710B.

10.2.6 Automatic fire-extinguishing systems shall be installed in accordance with the terms of their listing, the manufacturer's instructions, and the following standards where applicable:

- (1) NFPA 12
- (2) NFPA 13
- (3) NFPA 17
- (4) NFPA 17A
- (5) NFPA 750

10.2.7 Modifications to Existing Hood Systems.

10.2.7.1 Any abandoned pipe or conduit from a previous installation shall be removed from within the hood, plenum, and exhaust duct.

10.2.7.2 Penetrations and holes resulting from the removal of conduit or piping shall be sealed with listed or equivalent liquidtight sealing devices.

10.2.7.3 The addition of obstructions to spray patterns from the cooking appliance nozzle(s) such as baffle plates, shelves, or any modification shall not be permitted.

10.2.7.4 Changes or modifications to the hazard after installation of the fire-extinguishing systems shall result in re-evaluation of the system design by a properly trained, qualified, and certified person(s).

10.2.8 Fixed Baffle Hoods with Water Wash.

10.2.8.1 Grease removal devices, hood exhaust plenums, and exhaust ducts requiring protection in accordance with 10.1.1 shall be permitted to be protected by a listed fixed baffle hood containing a constant or fire-actuated water-wash system that is listed and in compliance with ANSI/UL 300 or other equivalent standards and shall be installed in accordance with the requirements of their listing.

11.1.8 Inspection and maintenance of “other equipment” as allowed in 9.3.1 shall be conducted by properly trained and qualified persons at a frequency determined by the manufacturer’s instructions or the equipment listing.

11.2 Inspection, Testing, and Maintenance of Fire-Extinguishing Systems.

11.2.1* Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the authority having jurisdiction at least every 6 months.

11.2.2* All actuation and control components, including remote manual pull stations, mechanical and electrical devices, detectors, and actuators, shall be tested for proper operation during the inspection in accordance with the manufacturer’s procedures.

11.2.3 The specific inspection and maintenance requirements of the extinguishing system standards as well as the applicable installation and maintenance manuals for the listed system and service bulletins shall be followed.

11.2.4* Fusible links of the metal alloy type and automatic sprinklers of the metal alloy type shall be replaced at least semiannually except as permitted by 11.2.6 and 11.2.7.

11.2.5 The year of manufacture and the date of installation of the fusible links shall be marked on the system inspection tag.

11.2.5.1 The tag shall be signed or initialed by the installer.

11.2.5.2 The fusible links shall be destroyed when removed.

11.2.6 Detection devices that are bulb-type automatic sprinklers and fusible links other than the metal alloy type shall be examined and cleaned or replaced annually.

11.2.7 Fixed temperature-sensing elements other than the fusible metal alloy type shall be permitted to remain continuously in service, provided they are inspected and cleaned or replaced if necessary in accordance with the manufacturer’s instructions, every 12 months or more frequently to ensure proper operation of the system.

11.2.8 Where required, certificates of inspection and maintenance shall be forwarded to the authority having jurisdiction.

11.3 Inspection of Fire Dampers.

11.3.1 Actuation components for fire dampers shall be inspected for proper operation in accordance with the manufacturer’s listed procedures.

11.3.2 Replacement of Fusible Links.

11.3.2.1 Fusible links on fire damper assemblies shall be replaced at least semiannually or more frequently as necessary.

11.3.2.2 Replacement shall be made by a certified person acceptable to the authority having jurisdiction.

11.3.3* Documentation Tag.

11.3.3.1 The year of manufacture and the date of installation of the fusible links shall be documented.

11.3.3.2 The tag shall be signed or initialed by the installer.

11.4* **Inspection for Grease Buildup.** The entire exhaust system shall be inspected for grease buildup by a properly trained,

qualified, and certified person(s) acceptable to the authority having jurisdiction and in accordance with Table 11.4.

Table 11.4 Schedule of Inspection for Grease Buildup

Type or Volume of Cooking	Inspection Frequency
Systems serving solid fuel cooking operations	Monthly
Systems serving high-volume cooking operations, such as 24-hour cooking, charbroiling, or wok cooking	Quarterly
Systems serving moderate-volume cooking operations	Semiannually
Systems serving low-volume cooking operations, such as churches, day camps, seasonal businesses, or senior centers	Annually

11.5 Inspection, Testing, and Maintenance of Listed Hoods Containing Mechanical, Water Spray, or Ultraviolet Devices.

Listed hoods containing mechanical or fire-actuated dampers, internal washing components, or other mechanically operated devices shall be inspected and tested by properly trained, qualified, and certified persons every 6 months or at frequencies recommended by the manufacturer in accordance with their listings.

11.6 Cleaning of Exhaust Systems.

11.6.1* If, upon inspection, the exhaust system is found to be contaminated with deposits from grease-laden vapors, the contaminated portions of the exhaust system shall be cleaned by a properly trained, qualified, and certified person(s) acceptable to the authority having jurisdiction.

11.6.2* Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge.

11.6.3 At the start of the cleaning process, electrical switches that could be activated accidentally shall be locked out.

11.6.4 Components of the fire suppression system shall not be rendered inoperable during the cleaning process.

11.6.5 Fire-extinguishing systems shall be permitted to be rendered inoperable during the cleaning process where serviced by properly trained and qualified persons.

11.6.6 Flammable solvents or other flammable cleaning aids shall not be used.

11.6.7 Cleaning chemicals shall not be applied on fusible links or other detection devices of the automatic extinguishing system.

11.6.8 After the exhaust system is cleaned, it shall not be coated with powder or other substance.

11.6.9 When cleaning procedures are completed, all access panels (doors) and cover plates shall be restored to their normal operational condition.

4.3.3 Railcar to Cargo Tank Transfer.

4.3.3.1 Notification of intent for transfer of LP-Gas directly from railcar to cargo tank shall be submitted to the authority having jurisdiction before the first transfer.

4.3.3.2 The authority having jurisdiction shall have the authority to require inspection of the site or equipment for such transfer prior to the initial transfer.

4.4* Qualification of Personnel.

4.4.1 Persons whose duties fall within the scope of this code shall be provided with training that is consistent with the scope of their job activities and that includes proper handling and emergency response procedures.

4.4.2 Persons whose primary duties include transporting LP-Gas, transferring liquid LP-Gas into or out of stationary containers, or making stationary installations shall complete training that includes the following components:

- (1) Safe work practices
- (2) The health and safety hazards of LP-Gas
- (3) Emergency response procedures
- (4) Supervised, on-the-job training
- (5) An assessment of the person's ability to perform the job duties assigned

4.4.3* Refresher training shall be provided at least every 3 years.

4.4.4 Initial and subsequent refresher training shall be documented.

4.5* Ammonia Contamination.

4.5.1 LP-Gas stored or used in systems within the scope of this code shall contain less ammonia than is required to turn the color of red litmus paper to blue.

4.5.2 A test for ammonia shall be performed on the LP-Gas prior to the initial use or transfer of LP-Gas from a transportation or storage system that has been converted from ammonia service.

4.6* **Minimum Requirements.** For any purpose or application addressed within the scope of this code, where the minimum requirements of the code are met, additional features or components of equipment not prohibited by the code shall be permitted to be used.

Chapter 5 LP-Gas Equipment and Appliances

5.1* **Scope.** This chapter applies to individual components and components shop-fabricated into subassemblies, container assemblies, and complete container systems.

5.2 Containers.

5.2.1 General.

5.2.1.1* Containers shall be designed, fabricated, tested, and marked (or stamped) in accordance with the regulations of the U.S. Department of Transportation (DOT); the ASME Code, Section VIII, "Rules for the Construction of Unfired Pressure Vessels"; or the API-ASME Code for Unfired Pressure Vessels for Petroleum Liquids and Gases, except for UG-125 through UG-136.

(A) Used containers constructed to specifications of the Association of American Railroads shall not be installed.

(B) Adherence to applicable ASME Code case interpretations and addenda that have been adopted and published by ASME 180 calendar days prior to the effective date of this code shall be considered as compliant with the ASME Code.

(C) Where containers fabricated to earlier editions of regulations, rules, or codes listed in 5.2.1.1, and of the Interstate Commerce Commission (ICC) *Rules for Construction of Unfired Pressure Vessels*, prior to April 1, 1967, are used, the requirements of Section 1.4 shall apply.

5.2.1.2 Containers that have been involved in a fire and show no distortion shall be requalified for continued service before being used or reinstalled.

(A) Cylinders shall be requalified by a manufacturer of that type of cylinder or by a repair facility approved by DOT.

(B) ASME or API-ASME containers shall be retested using the hydrostatic test procedure applicable at the time of the original fabrication.

(C) All container appurtenances shall be replaced.

(D) DOT 4E specification (aluminum) cylinders and composite cylinders involved in a fire shall be permanently removed from service.

5.2.1.3 ASME paragraph U-68 or U-69 containers shall be permitted to be continued in use, installed, reinstalled, or placed back into service. Installation of containers shall be in accordance with all provisions listed in this code. [See Section 5.2, Table 5.2.4.2 and Table 5.7.2.5(A), and Annex D.]

5.2.1.4 Containers that show excessive denting, bulging, gouging, or corrosion shall be removed from service.

5.2.1.5 Except for containers used in cargo tank vehicle service, ASME containers of 3000 gal (11.4 m³) water capacity or less used to store anhydrous ammonia shall not be converted to LP-Gas fuel service.

5.2.1.6 Repairs or alteration of a container shall comply with the regulations, rules, or code under which the container was fabricated. Repairs or alteration to ASME containers shall be in accordance with the ANSI/NB23 *National Board Inspection Code*.

5.2.1.7 Field welding shall be permitted only on saddle plates, lugs, pads, or brackets that are attached to the container by the container manufacturer.

5.2.1.8 Containers for general use shall not have individual water capacities greater than 120,000 gal (454 m³).

5.2.1.9 Containers in dispensing stations not located in LP-Gas bulk plants or industrial plants shall have an aggregate water capacity not greater than 30,000 gal (114 m³).

5.2.1.10 Heating or cooling coils shall not be installed inside storage containers.

5.2.1.11 ASME containers installed underground, partially underground, or as mounded installations shall incorporate provisions for cathodic protection and shall be coated with a material recommended for the service that is applied in accordance with the coating manufacturer's instructions.

5.2.2 Cylinders.

5.2.2.1* Cylinders shall be continued in service and transported in accordance with DOT regulations.

5.2.2.2 A cylinder with an expired requalification date shall not be refilled until it is requalified by the methods prescribed in DOT regulations.

5.2.3 Cylinders Filled on Site at the Point of Use.

5.2.3.1 DOT cylinders in stationary service that are filled on site at the point of use and, therefore, are not under the jurisdiction of DOT shall comply with one of the following criteria:

- (1) They shall be requalified in accordance with DOT requirements.
- (2) They shall be visually inspected within 12 years of the date of manufacture and within every 5 years thereafter, in accordance with 5.2.3.2 through 5.2.3.4.

5.2.3.2 Any cylinder that fails one or more of the criteria in 5.2.3.4 shall not be refilled or continued in service until the condition is corrected.

5.2.3.3 Personnel shall be trained and qualified to perform inspections. Training shall be documented in accordance with Section 4.4.

5.2.3.4 Visual inspection shall be performed in accordance with the following:

- (1) The cylinder is checked for exposure to fire, dents, cuts, digs, gouges, and corrosion according to CGA C-6, *Standard for Visual Inspection of Steel Compressed Gas Cylinders*, except that 5.2.1.1(1) of that standard (which requires tare weight verification) shall not be part of the required inspection criteria.
- (2) The cylinder protective collar (where utilized) and the foot ring are intact and are firmly attached.
- (3) The cylinder is painted or coated to minimize corrosion.
- (4) The cylinder pressure relief valve indicates no visible damage, corrosion of operating components, or obstructions.
- (5) There is no leakage from the cylinder or its appurtenances that is detectable without the use of instruments.
- (6) The cylinder is installed on a firm foundation and is not in contact with the soil.
- (7) A cylinder that passes the visual examination is marked with the month and year of the examination followed by

the letter E (e.g., "10-01E," indicating requalification in October 2001 by the external inspection method).

- (8) The results of the visual inspection are documented, and a record of the inspection is retained for a 5-year period.

5.2.4 Container Service Pressure.

5.2.4.1 The service pressure of cylinders shall be in accordance with the regulations published under 49 CFR, "Transportation."

5.2.4.2 The maximum allowable working pressure (MAWP) for ASME containers shall be in accordance with Table 5.2.4.2.

5.2.4.3 In addition to the applicable provisions for horizontal ASME containers, vertical ASME containers over 125 gal (0.5 m³) water capacity shall comply with 5.2.4.3(A) through 5.2.4.3(E).

(A) Containers shall be designed to be self-supporting without the use of guy wires and shall be designed to withstand the wind, seismic (earthquake) forces, and hydrostatic test loads anticipated at the site.

(B) The MAWP (see Table 5.2.4.2) shall be the pressure at the top head, with allowance made for increased pressure on lower shell sections and bottom head due to the static pressure of the product.

(C) Wind loading on containers shall be based on wind pressures on the projected area at various height zones above ground in accordance with ASCE 7, *Minimum Design Loads for Buildings and Other Structures*. Wind speeds shall be based on a mean occurrence interval of 100 years.

(D) Seismic loading on containers shall be in accordance with ASCE 7, *Minimum Design Loads for Buildings and Other Structures*. A seismic analysis of the proposed installation shall be made that meets the approval of the authority having jurisdiction.

(E) Shop-fabricated containers shall be fabricated with lifting lugs or other means to lift the container.

5.2.4.4 ASME engine fuel containers shall have a MAWP of 312 psig (2.2 MPag).

Table 5.2.4.2 Maximum Vapor Pressure and Maximum Allowable Working Pressure (MAWP)

Maximum Vapor Pressure		MAWP					
		Current ASME Code ^a		Earlier Codes			
				API-ASME		ASME ^b	
At 100°F (psig)	At 37.8°C (MPag)	psig	MPag	psig	MPag	psig	MPag
80	0.6	100	0.7	100	0.7	80	0.6
100	0.7	125	0.9	125	0.9	100	0.7
125	0.9	156	1.1	156	1.1	125	0.9
150	1.0	187	1.3	187	1.3	150	1.0
175	1.2	219	1.5	219	1.5	175	1.2
215	1.5	250	1.7 ^c	250	1.7 ^c	200	1.4
215	1.5	312	2.2 ^c	312	2.2 ^c	—	—

Note: See Annex D for information on earlier ASME or API-ASME codes.

^aASME Code, 1949 edition, paragraphs U-200 and U-201, and all later editions. (See D.2.1.5.)

^bAll ASME codes up to the 1946 edition and paragraphs U-68 and U-69 of the 1949 edition. (See D.2.1.5.)

^cSee 5.2.4.4 and 5.2.4.5 for required MAWP for ASME engine fuel and mobile containers.

[print](#)

Mother, daughter die after Philly food truck blast

07.24.14 - 12:55 pm

PHILADELPHIA (AP) — A mother and teenage daughter have died of injuries they suffered in a fiery explosion inside their food truck earlier this month, authorities said Thursday.

Jaylin Landaverry Galdamez, 17, died Tuesday and Olga Galdamez, 42, died Sunday, according to the medical examiner's office. The mother owned the truck.

Both died of burn-related injuries suffered from the July 1 explosion of the La Parrillada Chapina truck in the Feltonville neighborhood of north Philadelphia, said Jeff Moran, a spokesman for the office.

Eleven others were injured, three critically, in the explosion, which investigators believe was caused by a propane tank leak ignited by cooking grills.

Jaylin Galdamez hoped to become a doctor. One of her teachers called the food truck her "ticket to their future." Her father had died a few years ago.

"My understanding is that when Jaylin went home each day, she did her school work and then she began the prep work for the food truck," said Carol Dauerbach, who taught her at Little Flower High School, a Roman Catholic High School for girls.

Olga Galdamez got up at 3 a.m. to start cooking, and Jaylin sometimes helped her before school, Dauerbach said. In the summers, she would join her mother in the truck.

"(They did) all they could do to get Jaylin where she wanted to be in life," said Dauerbach, who had been asked to write the rising senior's college recommendation letter.

The bodies are expected to be flown to Guatemala for burial after a funeral Friday, relatives told KYW-TV.

Nearby surveillance video captured the explosion, which was followed by a huge fireball that engulfed the 25-foot truck and set a utility pole on fire.

The truck carried two 100-pound propane tanks to fuel its grills. Both tanks were full and one was in use at the time of the explosion. Investigators believe the leak occurred in the other tank, which was later found nearly 100 feet away.

The U.S. Bureau of Alcohol, Tobacco, Firearms and Explosives and the city fire marshal's office investigated. Messages left with those agencies Thursday by The Associated Press were not immediately returned.

Sinclair, Erin

From: Rolli, Joe
Sent: Wednesday, September 10, 2014 2:48 PM
To: Fralick, John; Sinclair, Erin; Ragucci, David
Subject: RE: Food Trucks

That is fine John, if your satisfied with the exhaust that will suffice

From: Fralick, John
Sent: Wednesday, September 10, 2014 2:45 PM
To: Rolli, Joe
Cc: Sinclair, Erin; Ragucci, David; attywhs@comcast.net
Subject: Re: Food Trucks

Thank you, Chief. I did note on my inspection report of George's truck that an exhaust system would be required, as there is not currently one in place in the truck. As for the type and quality of the exhaust system, I will leave that up to you to decide, as the Federal Food Code (2009 ed. Sec. 6-304.11) states only that mechanical ventilation of sufficient capacity to remove fumes, smoke, heat, steam, odor etc is required.

Let me know if you need anything from the BOH.

Thanks!

-J

On Sep 10, 2014, at 1:43 PM, "Rolli, Joe" <jrolli@stoneham-ma.gov> wrote:

Hello All

I was watching the Board of Selectmen meeting last night and noticed food trucks were being considered. Commonwealth of Massachusetts Regulations(CMR 527, section 11), NFPA 96-2008 edition, section 4.1.9 makes the regulation applicable to "trucks, buses, trailers."

Section 4.1.1-requires compliance with exhaust systems for processes, which may produce smoke or grease laden vapors.

Section 10.1.2-requires that equipment that produces grease laden vapors be equipped with fire extinguishing equipment.

Section 11.4-requires inspection of the exhaust system.

I will be forwarding copies of these regulations through inter-office mail.

Chief Rolli

Stoneham Board of Selectmen – Minutes of Meeting of September 9, 2014

Chairman Thomas Boussy called the meeting to order at 7:00p.m. Also present were Selectman John F. DePinto, Selectman Robert W. Sweeney, Selectman Frank Vallarelli, Town Administrator David Ragucci and Town Counsel William H. Solomon. Selectwoman Ann Marie O'Neill was not present.

Pledge of Allegiance

Update Stoneham Center Action Plan/Rachel Meredith-Warren

Rachel Meredith-Warren was present to give a description on what the Stoneham Center Action is about and an update on where they are at. She would like to invite everyone to a Public Meeting on Wednesday, October 1, 2014 from 6pm to 9pm at the Town Hall. If you are looking for more information you can go to Stoneham TV and the Town website. Chairman Boussy states that the meeting have been very informative.

Update CDBG Grant Research/Rachel Meredith-Warren

Rachel Meredith-Warren was present to give an update on CDBG Grant Research. Mrs. Meredith-Warren states that we may try for topics such as Infrastructure, accessible improvement or planning. Mrs. Meredith-Warren feels we can put something together and compete for this federal grant. She states that an issue we are having is that Stoneham needs to have a community planning process in place and we are just starting that for Stoneham. Mrs. Meredith-Warren states that Stoneham is not ready for February 2015 but we may be on track 18 months from now for the February 2016 deadline.

Appoint Election Officers

Selectman Sweeney moved to appoint the following Democratic Election Officers: Warden – August S. Niewenhaus; Deputy Warden – Maria Silvaggi; Inspector – Diana L. Cooper; Deputy Inspector – Shirley R. Murray. Motion was seconded by Selectman DePinto **and unanimously voted (4-0)**.

Selectman Sweeney made a motion to move up to item #7.

Appointments to Committees

Capital Committee

One appointment for a one-year term effective until 4/30/15

Selectman DePinto moved to appoint Thomas Shannon to the (1) one one-year term. Motion was seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Chairman Boussy recuses himself because his wife is requesting to sit on the Open Space & Recreation.

Selectman Sweeney made a motion to increase Open Space & Recreation to 13 members, seconded By Selectman DePinto and **unanimously voted (4-0)**.

Open Space & Recreation

Three appointments for a three-year term effective until 4/30/17

Selectman Sweeney moved to appoint Maura Hayes Campbell, Aldo Urisno and Julie Boussy to the (3) three three-year terms. Motion was seconded by Selectman DePinto and **unanimously voted (4-0)**.

Conservation Commission

One appointment to complete a three-year term effective until 4/30/15

Selectman Vallarelli moved to appoint Domenick Cimina to finish the (1) one three-year term. Motion was seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Selectman Sweeney made a motion to go to agenda item #11, seconded by Selectman DePinto.

Approve Minutes

Selectman Sweeney made motion to approve minutes of August 5, 2014, seconded by Selectman DePinto and **unanimously voted (4-0)**. Selectman Sweeney moved approval of the executive session minutes of August 5, 2014, seconded by Selectman DePinto. **Motion was unanimously voted (4-0)**.

Selectman DePinto made a motion to move to item #14, seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Discussion of Affidavit by Rick Amato

Selectman DePinto made a motion to move this agenda item to the next meeting when all people involved can be present, seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Selectman Sweeney made a motion to move to item #13, seconded by Selectman DePinto.

Approve Block Parties/Dinanno & Longbow Roads

Selectman DePinto moved approval of the request for a Block Party on Dinanno Road on 9/13/14, seconded by Selectman Sweeney. **Motion was unanimously voted (4-0)**. Selectman Vallarelli moved approval of the request for a Block Party on Longbow Road on 9/21/14, seconded by Selectman Sweeney. **Motion was unanimously voted (4-0)**. Chairman Boussy asks for the Board to approve a block party that was submitted tonight. Selectman Sweeney moved approval of the request for a Block Party on Parkway Road on 9/20/14, seconded by Selectman DePinto. **Motion was unanimously voted (4-0)**.

Selectman DePinto made a motion to move to item #12, seconded by Selectman Sweeney.

Approve Common Victuallar License/BMK Pizza Inc., d/b/a Pizza Mia, 67 Franklin Street

Selectman DePinto moved to approve Common Victuallar License/BMK Pizza Inc., d/b/a Pizza Mia, 67 Franklin Street, seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Selectman Vallarelli made a motion to move to item #10, seconded by Selectman Sweeney.

Discussion on Food Truck/Boussy

Attorney William Solomon states that he will draw up regulations to allow for food trucks in Stoneham for the Board to approve at the next meeting. Selectman DePinto made a motion to adopt regulations at the next meeting, seconded by Selectman Sweeney and **unanimously voted (4-0)**.

Selectman Sweeney made a motion to go to item #5, seconded by Selectman DePinto.

Fallon Road Design Discussion/Houghton

Attorney Charles Houghton was present to represent Fairview Residential. Attorney Charles Houghton would like to continue this discussion on October 7, 2014 Selectmen's meeting. They are still at Conservation Commission, MEPA and DCR. They will have more information by October 7, 2014.

Amended Site Plan Hearing/Montvale Plaza/Houghton

Selectman DePinto moved to continue until September 23, 2014 at 8:00 p.m., seconded by Selectman Sweeney and **unanimously voted (4-0)**.

2nd Water Meter Discussion

Director of Public Works Robert Grover was present. Mr. Grover stated that the Water & Sewer Review Board went to the Finance & Advisory Board for their recommendation in May 2014. The recommendation of the Finance & Advisory Board was not in favor of 2nd meters. Mr. Grover gave an analysis on water & sewer. Selectman Sweeney made a motion to open up for residents to obtain 2nd water meters and to also include that if residents from Wincrest Development overcome their legal issue with 2nd meters and they come to the Town of Stoneham for a 2nd water meter at any time they will be grandfathered in to be able to obtain one, seconded by Selectman DePinto. A roll call vote was taken.

Voting in Favor:

Selectman DePinto
Selectman Sweeney
Selectman Vallarelli
Chairman Boussy.

Motion passed (4-0).

Reduction of Trash Fee

Chairman Boussy discusses the trash/recycling numbers. Chairman Boussy discusses the trash fee. Selectman Sweeney made a motion to reduce the trash fee to the following: \$160.00 Residential, \$105.00 per Condo and \$100.00 Senior Citizen to be effective starting quarter three, seconded by Selectman DePinto and **unanimously voted (4-0).**

Potential TM Warrant Articles (Preliminary Discussion)

Attorney William Solomon discusses potential October Town Meeting warrant articles. Attorney Solomon state he is looking at Liquor Licenses possibly needing a warrant article to make changes. Attorney Solomon also states he is planning on a warrant article pertaining to the Water & Sewer Review Board. Town Administrator Ragucci states that Marjam is looking to purchase land from the Town on Fallon Road and if the Board does not object he will further discussion with Marjam on proceeding with this transaction which will also require a warrant article. Chairman Boussy talks about trying to get a Farmers Market back to Stoneham. He states this has been a long hard process and possibly may need addressed at the Annual Town Meeting. Town Administrator Ragucci states the Bike Path survey has been completed. The engineers will be presenting what right of ways or takings that will be needed to construct the Bike Path and this topic will need warrant articles also. Marcia Wengen, 56 Washington Street asked the Board about naming streets after Veterans and if this would be something that would need a warrant article. The Board states no they would just have the request be submitted.

Town Administrator

Mr. Ragucci informs the Board that the State of Massachusetts has certified free cash in the amount of \$1,138,074. He states that out of the money \$100,000 is trash and will be put into the account that was setup at Town Meeting. Mr. Ragucci would like to notify the Rustic Road residents that the pipe work being done that he has come into a problem with contactor and there are steps being taken to remove the current contractor and find a new contractor to finish the work. Mr. Ragucci states that the Town Planner job description has been drafted and will advertised next month in the MMA publication. Mr. Ragucci states that there is a Bi Board meeting Thursday, September 11, 2014 @ 7pm at Central Middle School. Mr. Ragucci also states that the flooding near Main and Montvale and other areas around town need to be addressed. He states that we need to start looking at and discussing how to resolve this issue. Selectman DePinto suggests drafting a warrant article to fix these issues. Mr. Ragucci states that is what they are looking to do. Mr. Ragucci refers to the letter submitted from Town Counsel/Town Administrator regarding assistance by outside Counsel for potential property transaction/Weiss Farm/Stoneham Oaks. Mr. Ragucci would like to know if the Board objects to following this through. The Board does not object. Attorney Solomon states that at the next

September 9, 2014 (4)

meeting he will be asking for vote from the Board on making Attorney Blaesser a Special Municipal employee.

Miscellaneous Correspondence

Marylou Bracciotti, 26 Broadway would like to acknowledge the development at the old North School. She suggests people go check it out. They did a great job. Chairman Boussy states he went to the open house at 411 Main Street and states that it is beautiful and they did a great job constructing the building. Selectman DePinto would like to confirm that the cable monies are correct. Attorney Solomon states yes they are. Selectman Sweeney asks Mr. Ragucci to have Mr. Grover look at the complaint from Gerry Street. Selectman Sweeney also reads a letter addressed to Mr. Ragucci and Attorney Solomon requesting all correspondence related to the trash discussions/decisions made between all town departments over the past 18 months.

Meeting adjourned at 9:25 p.m.

Respectfully submitted,

Erin Sinclair

STONEHAM PUBLIC SCHOOLS
STONEHAM, MASSACHUSETTS

**SCHOOL COMMITTEE AND SELECTMEN BI-BOARD MEETING
CENTRAL MIDDLE SCHOOL, ROOM 106
SEPTEMBER 11, 2014**

The meeting of the School Committee was held at 7:30 P.M. on Thursday, September 11, 2014 in Room 106 at the Central Middle School with the following members present: J. Craigie, Chairperson; S. McCarthy, Vice Chair, S. MacNeill, D. Maurer and M. Christie. Also present were L. Olson, Superintendent of Schools and M. Cresta, Director of Finance. Board of Selectmen members T. Boussy (Chair), J. DePinto, F. Vallarelli, and A. O'Neill; Town Administrator D. Ragucci and Town Accountant R. Florino.

Chair J. Craigie called the open session of the School Committee to order at 7:30 P.M.

A. Pledge of Allegiance

B. Bi-Board Meeting with Selectmen

The joint meeting of the School Committee and Board of Selectmen was called to order by Chair J. Craigie and Chair T. Boussy.

D. Ragucci outlined the usage of the \$1,138,074 balance of Certified Free Cash as of July 1, 2014:

\$415,062.75	FY14 Snow & Ice Deficit
\$100,000.00	Transfer Trash Fee Surplus to Special Fund
\$25,000.00	Increase Reserve Fund
\$37,131.00	FY15 Budget Shortfall
\$280,442.62	Capital Stabilization
\$280,442.63	General Stabilization

D. Ragucci also discussed the FY15 Budget Shortfalls totaling \$331,655 due to an increase in the Essex North Shore Agricultural assessment, Northeast Regional Vocational and the reduction in state aid. This shortfall will be covered by an increase in new growth, increase in local receipts, transfer of trash disposal fees and transfer from Certified Free Cash surplus revenue.

A discussion followed regarding the control of the reserve fund by the Finance Board, the application to the MSBA for the High School renovation project and the retirement liability shortfall. R. Florino said that the Retirement Board will be inviting the Board of Selectmen and the School Committee to a meeting on November 18th to discuss the shortfall.

Dr. Olson discussed the Warrant Articles that the School Committee will bring forward to Town Meeting. All four articles are regarding the easements at 105 Central Street.

The Boards also discussed Capital Committee recommendations. D. Ragucci outlined several department requests, including a DPW truck, fire truck, two police cruisers, fences at the golf course and painting at the library. Dr. Olson added that the School Department would be submitting a request to update the HVAC controls at the elementary schools. D. Ragucci said that there is a similar situation at the police department with the HVAC system and both Boards agreed to check the feasibility of consolidating HVAC services. D. Ragucci agreed to follow up with the Capital Committee to get a date for their next meeting.

The School Committee also discussed the FY16 Budget Process and the need to include the substance abuse counselor position that was not funded in the FY15 budget.

The Boards agreed to schedule their next meeting in January.

ACTION: A motion was made by S. MacNeill and seconded by M. Christie to adjourn the Bi-Board meeting. The motion was approved unanimously by both the School Committee and Board of Selectmen at 8:48 P.M.

C. Action to Approve the Minutes of:

August 21, 2014 Regular Meeting

ACTION: A motion was made by M. Christie and seconded by S. MacNeill to approve the minutes of August 21, 2014. The motion was approved 4-0-1 with D. Maurer abstaining.

August 21, 2014 Executive Session

ACTION: A motion was made by S. McCarthy and seconded by M. Christie to approve the minutes of August 21, 2014 to remain confidential. The motion was approved 4-0-1 with D. Maurer abstaining.

D. Approval of Warrant

ACTION: A motion was made by S. McCarthy and seconded by M. Christie to approve Bill Warrant #15-2 in the amount of \$534,337.94. The motion was approved 5-0.

E. Public Comment

Chairperson Craigie announced that she would limit public comment to fifteen minutes due to the length of items on the agenda and if issues are not resolved, a letter can be submitted to the superintendent requesting to be put on the agenda for the next meeting.

Dr. Olson read a statement regarding the bus routes and scheduling and ended by saying that the reversal in the afternoon bus route would be evaluated Friday afternoon and a decision made for Monday.

Several parents spoke against the change in the afternoon route and voiced concerns for the length of time students would wait for the bus to arrive at the school for the return home. Suggestions included staggering the start times at Robin Hood and South or adding a second bus and charge a fee. Several parents also felt that they would opt out of the bus if the afternoon route changed, thus causing more traffic congestion at South School.

F. Technology Discussion

Dr. Olson introduced Kathy Martin, Director of Instructional Technology, who provided an initial overview of the district's technology, both support side and instructional side:

- All K-12 teachers have access to computers
- Interactive projectors are being installed, and additional interactive white boards will be installed later this year. Training sessions will take place over the next few weeks to train the trainers.
- The Central Middle School opened with some delays in printing and internet due to power issues but they are working to resolve the issues.
- Working on having a full inventory of technology available by December
- A profile of technology education included keyboard training for grade 4-5 and *Project Lead the Way* at the Central Middle School.

A discussion followed regarding staffing, programs, Wi-Fi updates, grants for STEM education and STEM competitions.

G. Warrant Articles – October Town Meeting

The School Committee reviewed the four articles that they will present at Town Meeting to resolve easement issues between the Central Middle School property and 105 Central Street.

ACTION: A motion was made by D. Maurer and seconded by S. MacNeill to approve the Warrant Articles for Town Meeting. The motion was approved 5-0.

H. Strategic Plan

Dr. Olson outlined the DESE goals which must be incorporated into the Strategic Plan and also a draft of the survey questions as discussed at the last meeting.

I. Donations

Dr. Olson recommended acceptance of the following donations:

- \$500 from B. J. Wholesale Club to the Colonial Park School
- \$2,500 from StonehamBank to the Central Middle School

ACTION: A motion was made by S. MacNeill and seconded by D. Maurer to approve the above donations. The motion was approved 5-0.

Discussion/Correspondence/New Items

S. MacNeill reported on the Stoneham Substance Abuse Coalition. They will have a table at town day and at the football game on Friday night. A vigil will take place on the Town Common October 26 in recognition of Red Ribbon Week. More information can be found on the website www.stonehamsac.com.

M. Christie announced that the SBCEF will once again sponsor an art show auction in the spring and requested that parents consider donating their children's artwork.

Middle School Building Project

J. Craigie reported that the Middle School Project is now 97% complete and a punch list is ongoing. The Building Committee will meet next Monday night and a grand opening date will be announced soon.

Superintendent's Report

Dr. Olson reported that opening enrollment numbers totaled 2,327, which was minus 13 from the October 2013 projection. The Central Middle School had an increase in enrollment possibly due to the new building, and the High School had a decrease in enrollment possibly due to students attending Essex Agriculture. A brief discussion followed regarding the assessment process for Essex Agriculture.

ACTION: A motion was made by M. Christie and seconded by D. Maurer to adjourn at 9:53 P.M. The motion was approved unanimously by roll call.

RESPECTFULLY SUBMITTED
LES E. OLSON, SUPERINTENDENT OF SCHOOLS

DOCUMENTS REVIEWED:

Minutes August 21, 2014
Bill Warrant 15-2
Warrant Articles for Town Meeting

Income

Town Budget	\$ 40,000.00
Redstone	\$ 4,500.00
Eastern Bank	\$ 500.00
Tom Boussy	\$ 1,000.00
Sinclair	\$ 500.00
Patty Walsh	\$ 500.00
Craig Celli	\$ 500.00
Stoneham ford	\$ 1,000.00
Liberty Reality	\$ 2,000.00
Matignon	\$ 1,000.00
Brickpoint	\$ 1,000.00
Donations	\$ 450.00
Total	\$ 52,950.00

Town Budget	\$ 40,000.00
Sponsorship	\$ 12,950.00
Total	\$ 52,950.00

Remaining Sponsorships Available

Main Street	\$ 6,000.00
Montvale	\$ 3,000.00
Warren & Hancock	\$ 1,500.00
Spring & Pleasant	\$ 750.00
Total	\$ 11,250.00

If all sponsorship is sold **\$ 22,250.00** yearly

Expense

Montvale	\$ 2,000.00	Paid
North & George Street	\$ 1,000.00	Paid
Main Street	\$ 16,850.00	Paid
Maintenance	\$ 3,055.00	
Lighting Quote	\$ 7,600.00	
Additional Lighting	\$ 7,300.00	
Westwood & Governor	\$ 3,527.20	
Spring & Pleasant	\$ 2,032.20	
Warren & Hancock #1	\$ 1,237.24	
Warren & Hancock #2	\$ 1,551.09	
Mahoney's	\$ 300.00	
Signs	\$ 4,200.00	
Total	\$ 50,652.73	

Balance **\$ 2,297.27**

To Date Money Spent **\$ 19,850.00**



TOWN OF
STONEHAM
MASSACHUSETTS
Town Counsel

To: Thomas Boussy, Chairman
Board of Appeals

From: William H. Solomon **William H. Solomon**
Town Counsel

Date: September 20, 2014

Subject: Special Municipal Employee Designation Request – Attorney Brian W. Blaesser, Robinson + Cole.

As set out in the memorandum from the Town Administrator and myself, dated September 5, 2014 and discussed at the Board's meeting of September 9, 2014, Attorney Brian W. Blaesser who together with his firm of Robinson + Cole is coming on to assist the Town with the potential property transaction involving Weiss Farm and Stoneham Oaks. In the Robinson + Cole engagement letter, Attorney Blaesser requests that Robinson + Cole be designated as "Special Municipal Employees" pursuant to M.G.L. c. 268A.¹ As explained by State Ethics Commission materials:

What is a "special municipal employee"?

Several specific municipal positions are automatically designated as "special municipal employees" under the law. In other instances, the status of "special municipal employee" can be assigned to certain municipal positions by a vote of the board of selectmen, board of aldermen, town council or city council. Your position is eligible to be designated as a

¹ Attorney Blaesser writes "[i]n furtherance of the provision governing "Potential Conflicts/Unrelated Matters" in the attached Standard Terms of Engagement for Legal Services", it is possible that during the time that R&C is engaged by the Town in this matter, one or more of R&Cs present or future clients will have transactions or disputes, including litigation, with the Town. ... [T]he Town confirms that R&C attorneys (other than Brian Blaesser may undertake to represent existing or new clients in any manner that is not substantially related to R&C's work for you in this matter, including without limitation, filing a claim or complaint against the Town, or before Town Meeting, or filing an administrative or judicial appeal from a certain decision made by a Town board, a Town Committee, or at a Town Meeting.

"special municipal employee" provided [as set out in M.G.L. c.268A, section 1(n)] that:

1. you are not paid; **or**
2. you hold a part-time position which allows you to work at another job during normal working hours; **or**
3. you were not paid for more than 800 working hours (approximately 20 weeks full-time or 15 hours or less per week part-time) during the preceding 365 days.

It is the municipal position that is designated as having "special municipal employee" status, not the individual and all employees holding the same office or position must have the same classification as "special municipal employees." [Emphasis added.]

Designation of the "position" as a "Special Municipal Employee" allows Attorney Blaesser or other counsel at Robinson and Cole to act as an agent or attorney for, and receive compensation from, a private party in a matter pending before the Town of Stoneham agency, provided that he has not participated in the matter and it is not, and in the previous year was not, a subject of his official responsibility. As also explained by the State Ethics Commission in its materials ("Advisory 06-01): Consultants and Attorneys Who Provide Services to Government Agencies May Be Public Employees Subject to the Conflict of Interest Law:

In summary, special public employee status makes it possible for public employees who are professionals to privately practice their profession within their employing public entity's jurisdiction, even with respect to matters involving or of interest to their employing public entity, with certain reasonable and limited restrictions (as described above). This includes attorneys in private practice who are public employees only by virtue of their personally providing services to a public entity. By imposing on special public employees only these limited restrictions, G. L. c. 268A protects the public interest in avoiding conflicts of interest without unduly discouraging public service by privately practicing professionals.

Accordingly, I recommend that the Board of Selectmen vote as follows:

To designate all counsel retained by the Town of Stoneham to specifically assist the Town with the potential Weiss Farm/Stoneham Oaks property transaction, and whom otherwise comply with the

limitations set out in M.G.L. c. 268A, section 1(n) as Special Municipal Employees.”

Please feel free to contact me if there are any questions or if I can be of assistance.

Enclosures

cc: Town Administrator



TOWN OF
STONEHAM
MASSACHUSETTS
Town Counsel

To: Thomas Boussy, Chairman
Board of Appeals

From: William H. Solomon *William H. Solomon*
Town Counsel

Date: September 20, 2014

Subject: Facade Improvement Program – Possible Warrant Article

As discussed, you requested this office prepare for your submission to the Board of Selectmen for its consideration, a warrant article regarding a possible Facade Improvement Program” for the Board October (2014) Town Meeting. While traditionally most facade improvement programs throughout the Commonwealth have been funded primarily or exclusively through state and/or federal funding (mostly state Community Development Block Grants (“CDBG”) for which the Town of Stoneham is unlikely to be eligible for, but which I haven’t specifically researched if it might at all be possible), that does not have to be the case, and funding can be in whole or in part by the municipality. (This, of course, is a policy decision.) One possibility discussed is beginning a limited program with town funding, and using that as a base/basis to successfully apply for state funding going forward. As discussed, given the limited funding, at least at first, that would be available in Stoneham if the Town decides to move forward, the initial focus could be on delayed payback/low interest loans, with a small grant incentive.

Many communities, including the Town of Stoneham in the late 1980s/early 1990s have had façade improvement programs, and such programs continue to exist, although state and federal funding are not more limited. I have listed below a few of the past and current façade improvement programs and the municipality’s description thereof. While some of the below communities listed are the major cities in the Commonwealth, I nevertheless list the programs for those aspect that may be relevant to Stoneham, despite what would be different financial possibilities and limits.

As you have raised for discussion purposes, some of the initial funding for this program might be transferred from the budget item for the town planner this fiscal year, which will not all be needed given the start date of the planner.

The basic warrant article could provide as follows:

To see if the Town will vote to raise and appropriate from taxation or by transfer from available funds a sum not to exceed _____ Thousand Dollars

to initiate and operate a facade improvement program to make grants and/or loans available for business property owners or business tenants [the geographic area may or may not be limited]. Said funds to be expended and/or loaned in a facade improvement program to managed by Town Planner under the supervision and direction of the Town Administrator.

Or do anything in relation thereto.

Sample Façade/Sign/Storefront Improvement Programs In The Commonwealth of Massachusetts

1. Town of Ayer – Downtown Sign and Façade Program

The Town of Ayer has a population just short of 7,500 residents. The Ayer façade program appears limited to “deferred payment loans”, rather than grants.

Sign & Facade Program

The Downtown Sign and Façade Program provides deferred payment loans for storefront improvements for Ayer's Downtown Target Area. The program offers these loans for facade restoration or sign improvements for buildings in the downtown target area.

If you are interested in sign and/or facade improvements for your Ayer business, please contact Alicia Hersey, Program Coordinator, at 978-772-8221 or dev2@ayer.ma.us.

2. City of Waltham – Downtown Storefronts)2014)

Program Launched to Improve Downtown Waltham Storefronts

Anybody who wants assistance in fixing their storefront can contact the DWP at 781-923-0808.

By Ryan Grannan-Doll (Patch Staff) Updated January 8, 2014 at 9:03 am 2

The Downtown Waltham Partnership has announced a new program to improve storefronts in downtown Waltham.

"Improving a storefront is one of the most important investments a store owner can make," Downtown Waltham Partnership Executive Director Charman Bray told the group's annual meeting on Jan. 7.

Under the program, business owners would apply for assistance in improving their storefront's appearance, including possibly getting a new sign and awning.

Funding for the program would come from several sources. For every dollar a business owner would pitch in, the DWP would match it up to \$6,000, Bray said. The DWP plans to apply for grants for the program and is exploring a loan program with Brookline Bank. The bank recently opened a branch in Waltham.

The programs is part of the DWP's larger effort to improve the downtown corridor, which includes two recently approved amendments to allow for bakeries and delis in the downtown, Bray said.

Anybody who wants assistance in fixing their storefront can contact the DWP at 781-923-0808.

3. **City of Cambridge – Façade, Signage and Lighting Improvement Program (2014)**

The City of Cambridge Community Development Department (CDD) has established a Façade, Signage and Lighting Improvement Program that provides technical and financial assistance to property owners or business tenants seeking to renovate or restore their exterior signage, lighting or commercial building facades. The Program's objectives are to improve the physical appearance of independent businesses and enhance the commercial districts.

The Program provides a matching grant for funding of well-designed improvements that will coordinate all the important features of the storefront into a more attractive image while creating, if necessary, an accessible entrance for the public. This may include the restoration of architectural details, better windows and doors, and well-proportioned signage and lighting. Past reimbursement grants have ranged from \$2,500 to \$35,000 based on scope of work and available funds. Reimbursement grants vary each year so contact CDD for further information.

A consultant retained by the City will be available to provide assistance to applicants through the conceptual design stage at no cost to the applicants. Applicants, however, will be responsible to hire licensed architects and contractors to refine this conceptual design depending on the scope of work.

Storefront Improvement Program

The Storefront Improvement Program provides technical and financial assistance to property owners or tenants seeking to renovate or restore commercial building exterior facades. The Program seeks to improve the physical appearance of independent businesses and enhance the commercial districts of Cambridge.

The Latest

- New name for this business and property assistance is the Storefront Improvement Program (formerly known as the Façade, Signage and Lighting Program).
- New Program Campaign: Storefronts-For-All in Cambridge – Get money for upgrades to your storefront. Improve accessibility and grow your business!
- Twelve façade or signage & lighting improvement projects have been designated for FY2014.
- Reimbursement grants range from \$2,500 to \$35,000 based on the scope of work.
- Completed projects this fiscal year include: Cambridge Center for Adult Education and Beyt 2b Design.
- We are accepting applications for FY2014-FY2015 design services and reimbursement grants.

Program Description

The Storefront Improvement Program provides technical and financial assistance to property owners or tenants seeking to renovate or restore commercial building exterior facades. The Program seeks to increase accessibility into storefronts, improve the physical appearance of independent businesses and enhance the commercial districts of Cambridge.

This program provides:

- 90% matching grant up to \$20,000 for ADA improvements to entrance, including ramps, lifts, doors hardware and automatic openers, accessible parking, and signage.
- 50% matching grant up to \$15,000 for other façade improvements, including better windows, paneling, architectural details and restoration of historic features.
- 50% matching grant up to \$2,500 for signage, lighting and awning improvements.
- An architectural consultant retained by the City is available to provide assistance to applicants through the conceptual design stage at no cost to the applicants.

Please note that improvements made prior to approval of a design and contract by the Program's review committee will not be funded. Large scale projects may require a licensed architect and contractor to refine a conceptual design and to implement the City-approved plans. Reimbursement grant limits vary from year to year. Please contact the Program for information on the current funding limits.

4. City of Worcester (2014) – Facade & Awning Incentive Grant Program

To leverage private investment in the physical and aesthetic improvement of commercial properties with first floor/street-level storefronts and enhance the attractiveness of targeted areas within the City of Worcester. Learn about eligibility requirements below.

Eligible Areas

Eligible areas include all targeted commercial corridors, as described in the enclosed map, located in the [Commercial Area Revitalization District \(CARD\)](#).

Funding

Funding for this program will be provided through the City of Worcester's Community Development Block Grant (CDBG) funds, which are allocated by the United States Department of Housing and Urban Development (HUD). Applicants must meet and adhere to Federal requirements and compliance issues.

Amount of Funding

- The maximum grant amount allowed per project is \$10,000.
- The maximum grant amount allowed per project is not to exceed 75% of the total project cost.
- For projects in the Downtown, a \$25,000 maximum will be allowed, but only up to 50% of the total project cost.
- Properties in the CARD, outside of the Downtown, that contain more than two storefronts, are eligible for an additional \$2,500 per storefront. The storefronts must have separate street numbers.

Eligible Applicants

Eligible applicants shall be property owners of commercial buildings with first floor/street-level storefronts located within the targeted commercial corridors. First floor/street-level retail tenants may apply with the

approval of the property owner as a co-applicant. In order for an application to be considered, all real estate taxes on the subject properties must be current.

Ineligible Applicants

Ineligible applicants include, but are not necessarily limited to, property owners of commercial buildings that house or will house check cashing agencies and some non-bank financial retail outlets, gun shops, pawn shops, liquor stores, sexually-oriented businesses, nail shops, and dollar stores.

The City reserves the right to reject any application that is incomplete or does not meet the Program Requirements in the sole opinion of the Division of Business Assistance. In addition, the City may decide on a case-by-case basis to reject any application that does not benefit the health, safety, and welfare of the targeted commercial corridor.

Eligible Activities

- Complete façade renovations*
- Lighting
- Signage
- Windows
- Doors
- Awnings
- Painting
- Entryways

*For this program, facade is defined as the side of a building which faces and/or is visible from a public way and is generally used for public access.

Facade Design Guidelines

The Design Standards will promote high quality architecture by reinforcing basic urban design principles that make a city desirable and attractive for residents, employees and visitors. The Design Standards are not intended to limit development, but rather to ensure that the program is arranged on the site to respond to its context and to minimize adverse impacts to the pedestrian environment. Download the guidelines below.

5. City of Newton – Facade Improvement Program (2014)

The City of Newton has established a new Small Business Façade Improvement Program. The program offers financial assistance to eligible small businesses and nonprofits to make exterior improvements to their business storefronts, as well as assist in making all small businesses fully accessible. By using federal Community Development Block Grant (CDBG) funds and partnering with our business community, the City seeks to support Newton’s businesses and enhance the physical appearance and vitality of our village commercial centers.

[Facade](#) [Improvement](#) [Program](#) [Brochure](#)

Examples of exterior improvements that are eligible under this program include:

- Accessibility improvements, such as ramps
- Exterior Signs
- Awnings
- Lighting
- Energy Conservation for windows and doors
- Painting
- Correction of Code Violations

Program funds may not be used for improvements to the interior of the business or to sidewalks.

Financial Assistance

- **Architectural Design Grants available for up to \$2,000 in grant-funded assistance towards architectural and design fees**
- **Deferred Forgivable Loans available for up to \$35,000 to assist in financing the improvements**

Eligible Applicants

The applicant must be a small business or a non-profit organization. For the purpose of this program, a small business is defined as a commercial enterprise that is independently owned, operated, and controlled, and has 25 or fewer full-time equivalent employees at the time of application. If the applicant is a business tenant, the applicant must provide written consent from the property owner for the improvements.

The small business must be located within the target neighborhood (see map) and serve the residents of that target neighborhood.

Eligible Areas

In 2013-2014, the City is piloting this program in Nonantum. Most businesses near the village center on Watertown Street and side streets fall within the target area. Upon successful implementation, the program may be expanded to several other village centers.

Important Documents	for Interested Applicants
Facade Improvement	Application
Facade Improvement	Guidelines
Facade Improvement	Checklist

We are here to help!

Do you have an idea for a façade improvement that you’ve always wanted to explore and need technical guidance and financial assistance to make it possible? Newton staff members are happy to meet with you and walk you through the process. Please contact the Community Development Department.

6. Town of Bourne Façade and Sign Improvement Program (2013)

2013 Community Development Grant
Sign Improvement Program

- Open to all Downtown District Commercial property & business owners
- Up to \$5,000 per storefront; includes signs, awnings & sign lighting
- 0% interest, deferred payment loans, 100% forgiven in 10 years

Applications & Program Guidelines now available!
Applications considered in the order they are received.

More information available by contacting:
Lisa Devaney
CDF Grant Coordinator
Office of the Town Planner
508-759-0615 Ext. #301

TOWN OF BOURNE SIGN AND FACADE IMPROVEMENT PROGRAM APPLICATION GUIDELINES PROGRAM OBJECTIVE

The Sign and Façade Improvement Program is intended to assist property owners in the renovation of the exterior of their buildings, to improve the visual quality of the downtown, and to enhance the downtown area as a place to visit, shop and work.

ARCHITECTURAL SERVICES

The Town of Bourne provides design services to property owners who do not hire independent architects. Design services provided by the Town (and required of independent architects) include:

Preliminary meeting between the Architect, the Town Planner and Property Owner;

Consultation and preparation of design alternatives by the Architect for the Property Owner's review;

Preparation of preliminary design drawings, cost estimate, and final designs by the Architect;

Final inspection and completion certification by the Architect at the conclusion of the work.

DEPOSIT

Property owners receiving design assistance from the Town are required to submit a deposit equal to 30% of the architectural fee. The deposit is typically between \$700 and \$1000. The deposit is refunded upon completion of the project in full compliance with the architectural drawings and the Sign and Façade Improvement Agreement.

The Town of Bourne reserves the right to retain all or part of the deposit to defray architectural costs if a property owner withdraws from the program or violates the program guidelines after the Architect has started work on the project.

TERMINATION

The Town of Bourne has the right to reject the Sign and Façade Improvement application or terminate any agreement if a property owner is found to be in violation of any conditions set forth in these guidelines or has started the project prior to an executed agreement with the Town of Bourne. | P a g e

FINANCIAL ASSISTANCE – DEFERRED PAYMENT LOANS

Eligible applicants are defined as the property owners of eligible commercial buildings located in the Target Area, as described below. Property owners participating in the program receive a Deferred Payment Loan at 0% interest in an amount equal to 100% of the actual cost of eligible improvements. Individual projects are limited to a maximum Deferred Payment Loan of \$50,000. All loans will be secured by a mortgage filed with the Barnstable Registry of Deeds. If property is not sold or title transferred within 10 years, the Deferred Payment Loan is forgiven. If title is transferred or a property is sold within 10 years of rehabilitation completion, loans funds will be recaptured on a prorated basis.

ELIGIBILITY CRITERIA

All improvements must comply with standards set forth in the Town's Zoning Bylaw and building codes. Improvements to buildings without significant architectural features shall be carefully designed and constructed to be in scale with existing structure. Buildings that have significant architectural features are required to restore and maintain those features. State Law may requires handicapped access. If such access is required but infeasible, an application for a variance must be filed with the Architectural Access Board. Applicants for participation in the program must meet the following eligibility criteria:

Applicants must be commercial building owners;

Commercial buildings must be substantially occupied by operating retail businesses, service establishments or offices;

Commercial properties must be up to date on federal, state, and local taxes prior to participation in the program including local property tax and sewer user fees;

Commercial properties must comply with state and local code requirements;

Participants must comply with all state and local laws and regulations pertaining to licensing and permits.

ELIGIBLE AREA - BOURNE'S DOWNTOWN

Under the Department of Housing and Community Development (DHCD) funding guidelines, Bourne's Sign and Façade Improvement Program funds are restricted to a Target Area comprised of Bourne's Downtown located within Buzzards Bay as depicted on the attached Target Area Map.

ELIGIBLE IMPROVEMENTS

The following items are eligible for inclusion in the Sign and Façade Improvement Program.

removal of elements which cover architectural details;
replacement of original architectural details;
new storefront construction within an existing building;
window replacement and window framing visible from the street;
removal of handicapped barriers (e.g. steps), construction of new exterior access;
new signs and awnings;

cleaning, repainting, repointing, or residing of buildings;

INELIGIBLE IMPROVEMENTS

Projects that are underway or started prior to the execution of an agreement with the Town of Bourne are not eligible to participate in the Sign and façade Improvement Program. The following improvements are ineligible under the program:

interior improvements;
roof repair not visible from the street;
removal of architecturally important building components/features;
addition to a part of a building;
sidewalk repairs;

SIGNAGE

Signage is an integral component of storefront design, and should be designed to complement the architectural integrity of the façade and fit within architecturally allotted space. Because signage is an architecturally sensitive element, the Town reviews and approves all signs as part of the design process.

PROGRAM PROCEDURES

The application process is as follows:

1. Applicant reviews program and application form with the Town Planner;
2. Applicant completes and files application with the Town;
3. Town Planner determines eligibility and maximum amount of Deferred Payment Loan;
4. Town Planner informs applicant in writing of the applicant's eligibility and the availability of funds;
5. Town designates Architect to complete the storefront design;
6. Applicant submits architect deposit fee to Town and signs deposit agreement;
7. Applicant meets with the Town Planner and the Architect to discuss design alternatives;
8. Architect prepares and submits preliminary designs and budget estimates to Town and applicant for review and selection;
9. Architect prepares final design drawings and submits them to Town (Town Planner and municipal Design Review Committee) and the applicant for approval;
10. Upon approval of final drawings, Applicant to receive bid package prepared by the Architect and has thirty (30) days to submit to the Town a minimum of two (2) written estimates from general contractors for the improvements. Estimates must be based upon current Davis-Bacon prevailing wage rates which are outlined in the bid package;
11. Applicant selects contractor with the lowest eligible bid. If the Applicant selects other than the lowest eligible bid, the Applicant must make up the difference between the two bids. Program assistance is based upon the lowest eligible bid.
12. Pre-construction meeting takes place between the Applicant, the selected contractor, the Town Planner, and the Town's Contract Monitor, to review Davis-Bacon and other requirements;

13. Applicant signs a contract with the Town and has thirty (30) days from the execution of the contract to begin construction;
14. Town representative of the Sign and Façade Improvement Program conducts milestone payments and the Contract Monitor conducts site interviews;
15. Applicant's contractor constructs storefront improvements as specified in final design. Any changes are amendments to the agreement and must have prior written approval from the Town;
16. Contractor submits weekly payroll and monthly utilization reports to Town's Contract Monitor;
17. Project completed in compliance with the final design and the Sign and Facade Agreement
18. Architect certifies that the improvements comply with the final drawings and specifications

FAILURE TO INSTALL SIGNS

The Town will retain \$1000 for each uninstalled sign and for each sign not in compliance with the final drawings. The Town will return the retention once all signs are installed in full compliance with the final drawings.

CHANGES TO STOREFRONT AFTER COMPLETION

The Applicant must agree not to change or alter the improved storefront without prior written approval from the Town for a period of ten (10) years from the agreement completion date. The proposed changes must be reviewed and approved by the Design Review Committee which may require further approval by the Planning Board.

APPLICATION AND INFORMATION

If you wish to participate in the Sign and Façade Improvement Program or would like additional information, please contact Town Planner Coreen Moore at 508-759-0615 Ext 4. Applicants are advised not to complete the application form until they have discussed the proposed project with the Town Planner.

7. City of Gardner – Sign and Facade Program (2014)

The City of Gardner, through its Department of Community Development and Planning (DCDP), administers a Commercial Rehabilitation Program funded by a Community Development Block Grant (CDBG) from the state's Department of Housing and Community Development (DHCD). The program provides technical and financial assistance to eligible property owners to renovate commercial buildings, and to commercial businesses to repair or replace existing signs, or erect new signs.

Funding. Sign projects are awarded a zero (0) percent interest, deferred payment loan. The loan is forgiven after five (5) years provided title to the property remains unchanged and the owner observes all terms of the loan agreement. Loans cannot exceed \$2,500. Facade projects are eligible for a matching loan. The program finances eighty percent (80%) of approved project costs in the form of a five (5) year deferred payment loan (DPL) at zero percent interest. The loan is forgiven after five (5) years provided title to the property remains unchanged and the owner observes all terms of the loan agreement. If title to the property changes, or if the terms of the loan agreement are violated, the loan becomes immediately due. The maximum amount of assistance provided per project is \$15,000.

Security for grant funds. Sign project installment loans are secured by a promissory note and a personal guarantee. Facade project deferred payment loans (DPL's) are secured by a promissory note and the filing of a mortgage lien with the Worcester Registry of Deeds.

Technical assistance includes preparing a scope of work and soliciting bids from contractors; advising applicants with design issues and compliance with zoning laws; and providing contract documents and construction supervision. Property owners may be required to obtain professional architectural/engineering services in cases of extensive renovation. Because grant funds are used to finance part of the renovations, projects must comply with federal and state prevailing wage requirements and public bidding process.

The City of Gardner reserves the right, without further notice, to amend the program guidelines, establish priority or waiting lists, or suspend program operations or deny applications when deemed in the interest of the program and the City.

8. City of Salem – Storefront Improvement Program (2014)

This program is designed to encourage private investment and reinvestment by new and existing property/business owners in downtown and entrance corridors. The program allows a one-to-one match for moderate to substantial exterior and/or façade improvements in the designated areas. The match from the city is up to \$5,000 for each project.

Program Guidelines

The City of Salem Storefront Improvement Program is funded by the Department of Planning and Community Development (DPCD) as part of the Mayor’s goal to revitalize commercial areas in Salem. The Storefront Improvement Program is administered by DPCD.

To help business owners better understand the program, we provided a listed of frequently asked questions and answers to those questions. If you would like further information or would like to apply, please contact DPCD.

What type of assistance is available?

The Storefront Improvement Program offers two types of assistance to eligible businesses and property owners—Design Assistance and Construction Grants. Applicants can apply for both programs

Design Assistance

The Salem DPCD provides Design Assistance for qualified businesses at **no cost** to the applicant. Design Assistance consists of an on-site meeting with the business owner, a schematic design for the proposed improvements, a budget estimate and a written description of the proposed work.

Construction Grant (up to \$5,000)

Eligible businesses can apply for up to \$5,000 for **exterior improvements** to their storefront. (For multi-storefront buildings, each storefront can receive up to \$5,000 match with a maximum of \$15,000 for the entire building.) The program requires a **match of funds** by the applicant; every dollar paid by the City must be matched by a dollar from the applicant.

Who can apply?

Any business owner or property owner located in one of the eligible districts can apply for the program. A business owner that is leasing space in the district must have lease authority or obtain authorization from the building owner to make improvements to the property.

What types of projects are eligible?

The program can only fund **exterior** improvements to your storefront. Only work approved by DPCD is eligible for the program; work completed **prior** to receiving a commitment letter from the city is **not** eligible for funding. The following types of improvements are eligible for funding:

- Installation of new signs or improvements to existing ones
- Installation, repair or replacement of awnings
- Restoration of exterior facade
- Exterior painting
- Removal of inappropriate or incompatible exterior finishes and materials

- Reconfiguration of existing doors and entrances
- Repair or replacement of existing storefront windows
- Installation of exterior building, sign or display area lighting
- Removal of security window bars, roll-down grates and grate boxes (installation of electronic security systems to replace grates is allowable)
- Other improvements may be allowed on a case-by-case basis

9. **Town of Greenfield – Commercial Façade Improvement Program (2014)**

The Town of Greenfield has received funding through the Department of Housing & Community Development (DHCD), Massachusetts Community Development Mini-Entitlement Block Grant Program to assist local commercial property owners make repairs/upgrades to the façade of their buildings.

This program will provide eligible property owners with funding for up to 75% of their renovations needed on their buildings. (maximum of \$45,000 coming from this grant) The property owner would be responsible for at least 25% of the entire project.

For additional information please contact Alice Connelley, Community Development Administrator, at 772-1548 or cd_administrator@greenfield-ma.gov.

10. **City of Beverly – Beverly Main Streets Façade and Sign Improvement Program (2014)**

"This program is a great incentive! I recommend that every business owner take advantage of it." Joe Deisley, co-owner of EJ Cabot's (2012 recipient)

The Façade and Sign Improvement Program is designed to improve the overall appearance of the downtown by upgrading individual commercial properties. It is a financial incentive program whereby the City uses grant funds to match the investment that the business or property owner makes, up to \$5,000, to fix the exterior of the building and/or the signage. The grant money may be used for improvements such as new signage, lighting, brick work, paint, entryways and windows.

2014 Recipients:

We are pleased to announce the recipients of our 2014 Façade and Sign Improvement Grant Program, which will award \$25,000 in matching grants for improvements to downtown storefronts and signs. The program is a partnership between the City and Beverly Main Streets to help improve the appearance of downtown properties, which in turn makes the whole downtown more attractive. This year we received a high number of applications, with 14 applications asking for \$66,000 in matching grants. The recipients have committed to approx \$300,000 in building improvements so that's quite a return on the city's investment of \$25,000 in grants. We're also happy to report that most of the applicants and recipients are on Rantoul Street, so when the construction is completed, many of the buildings will look just as great, too!

Grant recipients located on Cabot Street

- Casa de Moda building (building upgrades to new owner Frank Kaminski)
- Mingo Gallery (new sign)

Grant recipients located on Rantoul Street

- Super Chicken (building upgrades)
- Vacant property purchased by Prides Restaurant Group (building upgrades)

- Karma Hair Salon (new sign)
- Cala Renee Hair Salon (new sign)
- Soho Cats (new sign)
- Jacob's Corner Pub (building upgrades and new sign)
- Former Goat Hill Grille (building upgrades and new sign for new restaurant opening there)

Key dates in 2014:

March 10 - program is announced

March 24 - informational meetings for applicants at **9am, 12 noon and 6pm** at the BMS office at 248 Cabot St

April 9 - applications due to BMS office

April 14 - applicants notified of the Design Committee's decisions

Please read these 2014 FAQs before deciding to apply. The schedule and application are found below the FAQs.

2014 Frequently Asked Questions

What is the Façade and Sign Improvement Program?

The program is a partnership between the City and Beverly Main Streets to help improve the appearance of downtown properties, which in turn makes the whole downtown more attractive.

How much money can I get?

Each grant can be up to \$5,000. Large properties with multiple first-floor tenants may receive up to \$10,000. Since it's a matching grant, that means for every dollar you invest, the City will match it, up to \$5,000. Your \$5,000 investment could result in at least \$10,000 worth of improvements.

Do I have to pay the money back?

No.

Can I get the money before I start work? Can the money be used to pay my contractor?

No. You must pay all costs and submit receipts showing this, and the City will verify payments and completion of work, and then reimburse you. The grant money is reimbursed only at the end of the entire project.

I've already done some work on my building. Can I submit for reimbursement of that work?

No. Only work that is approved by BMS and the Design Review Board as part of the 2014 Program is eligible for reimbursement, and work may not start until you have those approvals.

Where does the Façade and Sign Improvement Program money come from?

The City uses funds from a variety of grants which are designated for downtown revitalization.

Who can apply for a grant?

The business or property owner of any commercial property in the Main Streets downtown district can apply. Owners can apply once every 5 years for a specific property.

What is the deadline to apply?

All documentation must be received by Beverly Main Streets no later than April 9, 2014.

Where can I download an application?

Keep reading - further on down are all the forms you need.

Where do I send my application?

You can mail or drop off your application: Beverly Main Streets, 248 Cabot Street, Beverly.

What do I need to submit?

You submit the application form, along with photos of the building today, plus sketches and color samples of the planned improvements. You also need budget estimates on contractor letterhead.

If I'm going to get free design help, why do I need to submit a sketch of my design?

If you are given a grant, we do assign an architect to work with you for up to 2 hours to help you with your design. However, those 2 hours are enough to refine your ideas, not to start from scratch. You have to have a clear idea of what you want to improve before you apply.

What factors are considered in selecting the recipients?

First, the quality of your application counts so be sure to submit a complete, high quality application, on time. The Committee looks at the overall impact the project will have on the appearance of the individual building and the whole block. We want visitors to say "wow" when they see the project completed, so new colors, new signage and new awnings all help. We also want businesses to be illuminated at night, not just for appearance but for safety and security, so your willingness to add lighting will also be a factor.

I have let my building deteriorate and now I'd like to fix it up. Is that eligible?

Yes, it is eligible. However, priority will be given to projects that are not primarily related to maintenance but which make a significant improvement or change in the building's appearance. For example, replacing windows or repairing rotted wood probably won't significantly improve the appearance of the building so you need to do more than that. If you haven't kept your building well maintained, you should be prepared to explain how you would do so in the future if you did get a grant.

I'd like to paint my whole building, not just what faces Cabot Street. Is that covered?

No. The program is designed to improve what people can see from the main street(s). If you choose to paint the whole building, the City will only reimburse you for the portion of the project visible from the main street(s).

What's my responsibility once the project is done?

The main thing you have to do is keep up the property once we have helped you improve it. When you accept your grant, you will sign an agreement that states that you will follow all city ordinances regarding signage and trash, that you will keep the sidewalks clear of litter and snow and that you'll maintain the outside of the building as it appears after completion.

What if I can't make one of the informational meetings?

The meetings are the best way to get all your questions answered so please try to attend one. If you can't, email [Gin Wallace](#) with questions.

11. Town of Brookline – Facade Loan Program (2014)

The Town of Brookline façade loan program was established to encourage business owners and property owners to undertake improvements to their commercial storefronts. This program is offered through the Planning and Community Development Department to support Brookline's commercial areas. The program's

objective is to create lasting community benefits that go beyond the individual storefronts that enhances the overall streetscape and strengthens the identity of our commercial areas. Eligible Improvements are limited to those that will be made to the exterior front or sides (facades) of buildings that impact the visual aesthetics of the property. Exterior painting, signage, awnings, lighting, windows/door replacement or modification, and building /storefront/façade restoration are eligible as well as minor landscaping.

çade Loan Program Guidelines:

Maximum Loan Amount: \$10,000 Interest Rate: 0%

Loan Term: Repayment is in 4 equal installments, paid annually commencing year following loan fund disbursement

Administration Fee: 1% of loan, payable when loan is approved

Design Fee Limitation: Eligible design fees may not exceed 10% of total project costs

Security: Personal guarantees

Department of Planning and

Community Development

Town Hall, 3rd Floor

333 Washington Street

Brookline, MA 02445-6899

(617) 730-2130 Fax (617) 730-2442

Alison Steinfeld

Director

Updated 4/28/14

Application Scoring: All applications are scored on a 1 – 4 weighted scale based on the entire scope of proposed

improvements in both of the following categories:

Streetscape Enhancement (40% of score)

Creating Positive Lasting Community Impacts (60% of score)

Applications that include energy efficient upgrades typically score higher than those that do not. An applicant's weighted score is used to determine how much funding they will receive.

For example: Applicant requests \$10,000, but their application only scores a 60% out of a possible 100%. The applicant would only be eligible to receive a maximum of \$6,000.

Application Scoring

4 Excellent. The scope of work goes above and beyond category requirements (i.e. multiple energy efficient upgrades and/or multiple façade improvements which substantially improve upon visual aesthetics, streetscape and commercial area identity including, new signs, awnings, building restoration, paint, lighting, window/door replacement or modification, minor landscaping)

3 Good. The scope of work includes multiple improvements, with some impacts on visual aesthetics, or street scape or commercial area identity including, new signs, awning repair/replacement, paint, lighting, minor landscaping)

2 Satisfactory. The scope of work only slightly improves upon existing façade with few if any impacts on visual aesthetics, or streetscape or commercial area identity. This may include a new storefront sign and some paint work)

1 Minimum. The scope of work qualifies for funds, but does not impact visual aesthetics, streetscape or commercial area identity) Work includes sign replacement with little to no other alterations/improvements made to the façade.

Updated 4/28/14

Fund Dispersal: Once improvements are complete, applicant submits proof of expenses, and a payment request to the Planning Department. Planning will then arrange a site inspection to view and approve the improvements. After the project is deemed complete with no outstanding punch list items, the will Town process a check within 4 weeks.

Priority: Grants will be made on a first-come, first-served basis until budgeted funds are committed. Starting in 2012, priority will be given to those applicants that are making energy-efficiency improvements (such as windows or sealing).

Application Timeframe: Complete Applications will be approved/disapproved within 30 days of receipt.

Project Completion: Improvements must be completed within six months of Town approval of the application, unless the Town grants a written extension.

Checklist for Eligibility to Façade Loan Program:

- Program applicants must either be property owners or commercial tenants
- If the applicant is a tenant, written permission from the property owner must be provided as indicated on the application

Checklist for Façade Loan Program Application:

- Completed Façade Improvement Application with Property Owner Approval (Business Owners Only) OR Completed Application with Title Report or Copy of Deed (Property Owners Only)
- Façade Improvement Plan including any documentation required by the Department of Planning and Community Development
- Cost Estimates from a minimum of two contractors when applicable
- Return the completed application and attachments to the Economic Development Division

Checklist for Town Façade Approval:

- Obtain Planning Board Approval by
 - a. submitting Façade Improvement Plan to the Planning Department Staff for pre-review
 - b. attend a Planning Board Sign and Façade Design meeting for review and approval
- Obtain a building permit from the Building Department, following Planning Board approval

Please contact Andy Martineau in the Economic Development Division with any questions about the Façade Loan Program. Phone: 617-730-2050 OR Email: amartineau@brooklinema.gov

Updated 4/28/14

MASSACHUSETTS

FARMERS' MARKET

DIRECTORY

Massachusetts Department of Agricultural Resources
251 Causeway Street, Suite 500, Boston, MA 02114 | www.mass.gov/agr
For more information, contact: David Webber, 617-626-1754, david.webber@state.ma.us

Barnstable County

Buzzards Bay

90 Main Street, Bourne, near the Gazebo, Friday, 10:00 am - 2:00 pm, July to October. Contact: Edward Silvia, edwardlsilvia@gmail.com, (508) 982-8612

Chatham

1652 Main Street, Local Color and Ocean State Job Lot Parking Lot, Tuesday, 3:00 pm - 6:30 pm, May 20 to October 21. Contact: Kathy Sanders, chathamfarmersmarket@hotmail.com, (508) 247-7268

Falmouth

Peg Noonan Park, Main Street, Thursday, 12:00 pm - 6:00 pm, May 22 to October 9 and November 25 and December 6. Contact: Kate Mahoney, falmouthfarmersmarket@gmail.com,

Falmouth/Green Harvest

Cape Cod Fairgrounds, 1220 Nathan Ellis Highway (Route 151), Main Entrance Parking Lot, Tuesday, 12:00 pm to 4:00 pm, June 4 to October. Contact: Stanton Terrell, greenharvest@comcast.net, (774) 392-0843

Falmouth/Green Harvest Winter

Cape Cod Fairgrounds, Adult Exhibit Building, 1220 Nathan Ellis Highway (Route 151), Sunday, 12:00 pm - 3:00 pm, October 20 to December 15. Contact: Stanton Terrell, greenharvest@comcast.net, (774) 392-0843

Falmouth/Mahoney's Winter

Mahoney's Garden Center, 958 East Falmouth Highway (RT 28), Saturday, 10:00 am - 3:00 pm, January 11 to March 15 and Thursday, November 21, 3:00pm - 8:00 pm. Contact: Pamela Vasques, pvasques@comcast.net, (781) 820-3917

Harwich

Harwich Historical Society, Route 39, Thursday, 3:00 pm - 6:00 pm, June 13 to October 10. Contact: Rebecca Gallerizzo, rgallerizzo@msn.com, (508) 760-4011

Hyannis/Mid Cape

486 Main Street, corner of High School Road, Wednesday, 2:00 pm - 6:00 pm, June 4 to October 22. Contact: Stephen Farrar, stephenfarrar@comcast.net,

Orleans

21 Old Colony Way, Saturday, 8:00 am - Noon and Wednesday, 3:00 pm - 6:00 pm in July and August, May 11 to November 22. Contact: Gretel Norgeot, gretel.norgeot@gmail.com, (508) 255-8374

Orleans Winter

Nauset Regional Middle School, 70 Route 28, First and Third Saturdays, 10:00 am to 12:00 pm, December 6 to April 18. Contact: Drake Coook, wintermarket@capecdp.org, (508) 240-7373, Ext. 22

Osterville

Osterville Historical Museum, 155 West Bay Road, Friday, 9:00 am - 1:00 pm, June 13 to September 19. Contact: Jennifer Morgan Williams, jwilliams@OstervilleMuseum.org, (508) 428-5861

Provincetown

Ryder Street, next to Town Hall, Saturday, 11:00 am - 4:00 pm, May 17 to November 22. Contact: Andy Pollock, farmsilverbrook@aol.com, (508) 264-9064

Sandwich

Village Green, Rt. 6A, across from the fish hatchery, Tuesday, 9:00 am - 1:00 pm, May to October. Contact: Lori Caron, loricar3@aol.com, (617) 347-5192

Sandwich Winter

Scenic Roots 349 Route 6A East Sandwich, Every other Sunday, 11:00 am - 2:00 pm, Every other Sunday, November 24 to March 23. Contact: Lori Caron, loricar3@aol.com, (617) 347-5192

South Yarmouth/Bass River

307 Old Main Street, Thursday and Saturday, 9:00 am - 1:30 pm, June 5 to October 11. Contact: Carlene Veara, carlene@bassriverfarmersmarket.org, (774) 277-1067

Truro Educational

Veteran's Field, off Truro Center Road, Monday, 8:00 am - Noon, June 16 to September 29. Contact: Ashley Look, ashley@sustainablecape.org, (440) 749-1147

Waqoit/Spring

Waqoit Congregational Church, Corner of Rt. 28 and Parsons Lane, Falmouth, Saturday, 10:00 am - 2:00 pm, March 22 to May 24. Contact: Nancy Richardson, ncarini1955@aol.com, (508) 274-6273

Wellfleet

Behind Preservation Hall, 335 Main Street, Wednesday, 8:00 am - 12:00 pm, May 14 to October 15. Contact: Elspeth Hay, elspeth.hay@gmail.com, (508) 349-6593

Berkshire County

Adams

Adams Visitor Center, 3 Hoosac Street, Sunday, 11:00 am - 2:00 pm, July 13 to September 14. Contact: Samantha Talora, stalora@town.adams.ma.us, (413) 743-8358

Berkshire Area/Lanesboro

Berkshire Mall Parking Lot by Sears; Route 8 at Connector Rd., Wednesday & Saturday, 8:00 am - 2:00 pm, April 26 to November 22. Contact: Kenneth J. Wirtes, 250bradley@gmail.com, (413) 499-1012

Great Barrington

Great Barrington Fairgrounds, 659 Main Street, Saturday, 9:00 am - 1:00 pm, May 10 to October 25. Contact: Howard Lefenfeld, howard.gbfarmersmarket@gmail.com , (413) 528-2662

Great Barrington/CHP

Community Health Programs, 442 Stockbridge Road, Thursday, 3:00 pm - 6:00 pm, June 5 to September 25. Contact: Mary Feuer, wic@chpberkshires.org , (413) 528-0457

Hancock

Appletree Hill Organic Farm, Farmstand Yard on Rt. 43, 3210 Hancock Rd., Saturday and Sunday, 10:30 am - 4:00 pm, June 1 to October 12. Contact: Roger Johnson, appletreehill@mindspring.com , (413) 458-3933

Lee

905 Pleasant Street, Friday, 3:00 pm - 7:00 pm, May 2 to October. Contact: Rowema Sullivan, midgesmarket@yahoo.com , (413) 394-4308

Lee

905 Pleasant Street, Friday, 3:00 pm - 7:00 pm, Year round. Contact: Rowema Sullivan, midgesmarket@yahoo.com , (413) 394-4308

Lenox

Shakespeare & Co. 70 Kemble Street, Friday, 1:00 pm - 5:00 pm, May to October. Contact: Rose Levine, rosemarylevine.farmersmarkets@gmail.com , (413) 528-8950

North Adams

St. Anthony Municipal Parking Lot; corner of Marshall and Center Streets, Saturday, 9:00 am - 1:00 pm, June 14 to October 25. Contact: Veronica Bosley, tourism@northadams-ma.gov , (413) 664-6180

Otis

L & M Auto, 2000 East Otis Rd., Route 23 East, Saturday, 9:00 am - 1:00 pm, May 10 to October 11. Contact: Jess Ripley, otisfm1@ymail.com , (413) 357-9919

Pittsfield

First Street Parking Lot, across from the Common, Saturday, 9:00 am - 1:00 pm, May 10 to October 25. Contact: Jessica Conzo, info@farmersmarketpittsfield.org , (508) 330-3954

Sheffield

Old Parish Church Parking Lot, Main Street, Friday, 3:00 pm - 6:00 pm, June 6 to October 10. Contact: Amelia Wolfe, sheffieldfarmersmarket@gmail.com , (413) 717-5722

West Stockbridge

Merritt Green on Harris Street in the center of the Village, Thursday, 3:00 pm - 7:00 pm, May 22 to October 9. Contact: Regina Dudney, wsfarmmarket@gmail.com , (917) 209-0926

Williamstown

Spring Street Parking lot, Saturday, 9:00 am - 1:00 pm, May 24 to October 11. Contact: Anne Hogeland, wtownmarket@gmail.com , (413) 441-4811

Bristol County

Acushnet

Stone Bridge Farm, 186 Leonard Street, Saturday, 9:00 am - 1:00 pm, June 7 to October. Contact: Joanne Harding, eventsonthefarm@gmail.com , (508) 951-1551

Attleboro

732 Park Street, Saturday, 9:00 am - 1:00 pm, June 14 to October 25. Contact: Heather Porreca, attleborofarmersmarket@gmail.com , (508)736-9061

Dartmouth

Rex Field adjacent to St. Peters Church; 351 Elm Street, Padanaram Village, Friday, 1:00 pm - 6:00 pm, June 6 to September 26. Contact: Tony Melli, oliodimelli@comcast.net , (508) 636-8047

Easton

591 Depot Street, Tuesday, 2:00 pm - 6:00 pm and Saturday, 10:00 am - 2:00 pm, May 17 to October 25. Contact: Stephanie Danielson, sdanielson@easton.ma.us , (508) 230-0641

Easton Winter

Oakes Ames Memorial Hall, 3 Barrows Street, Saturday, 10:00 am - 2:00 pm, November 2 to May 17. Contact: Stephanie Danielson, sdanielson@easton.ma.us , (508) 230-0641

Fairhaven

Fairhaven High School, Route 6 and Main Street, Sunday, 1:00 pm - 4:00 pm, June 15 to October 19. Contact: Ann Richard, ann.richard@gmail.com , (508) 991-8315

Fall River / Kennedy Park

Kennedy Park;, Saturday, 7:00 am - 1:00 pm, May 10 to November 29. Contact: Rachel Golsby, shelbyzoey@comcast.net , (774) 259-8043

Fall River / Ruggles Park

Ruggles Park;, Wednesday, 9:00 am to 3:00 pm, June 4 to November 26. Contact: Rachel Golsby, shelbyzoey@comcast.net , (774) 259-8043

Fall River/Downtown

Columbia and Canal Street, Tuesday, 3:30pm - 6:00 pm, July 1 to September 30. Contact: Annemarie Sharkey, annemarieshark@gmail.com , (508) 679-0922

Mansfield

80 North Main Street, next to Mansfield Bank, Thursday, 2:00 pm - 6:00 pm, July 17 to October 9. Contact: Nancy Graf, ngraf12@verizon.net , (508) 337-8571

New Bedford/Brooklawn Park

Brooklawn Park, Ashley Blvd. Entrance, Monday, 2:00pm - 6:00 pm, June 16 to October 27. Contact: Karl Glosl, Jr., karlglosl@verizon.net , (508) 995-5019

New Bedford/Clasky Common

Pleasant Street between Pearl and Pope Streets, Saturday, 9:00 am - 1:00 pm, July to October. Contact: Norma Alvarez, nalvarez@northstarlc.org ,

New Bedford/Downtown

In front of the New Bedford Public Library front steps, off Pleasant Street, Thursday, 2:00 pm - 6:00 pm, June 12 to October 30. Contact: Karl Glosl, Jr., karlglosl@verizon.net , (508) 995-5019

North Attleboro

Attleboro Farms, 491 Hickory Rd., Route 120, Sunday, Noon - 3:00 pm, Year Round. Contact: Julie Fitzgerald, attleborofarms@gmail.com , (914) 409-5505

North Attleboro

Attleboro Farms, 491 Hickory Rd., Route 120, Sunday, Noon - 3:00 pm, Year Round. Contact: Julie Fitzgerald, attleborofarms@gmail.com , (914) 409-5505

Rehoboth

Anawan School, 53 Bay State Rd., Sunday, 10:00 am - 2:00 pm, June 8 to October. Contact: Bob Peasley, , (508) 336-4779

South Easton Winter

Simpson Spring, 719 Washington St., Saturday, 10:00 am - 2:00 pm, November to May. Contact: Chris Bertarelli, bert10@verizon.net , (508) 238-4472

Taunton

First Parish Church, Corner of Routes 44 and 140, across from the police station, Sunday, 10:00 am - 1:00 pm, July 6 to October 26. Contact: Bob Peasley, manager@tauntonfarmersmarket.org , (508) 336-4779

Westport

Westport Town Farm, 830 Drift Road, Saturday, 8:30 am - 1:00 pm, June 14 to September 27. Contact: Steve Connors, sconors@ttor.org , (508) 636-4693, x110

Dukes County

Oak Bluffs

Washington Park, New York Ave. and East Chop Drive, Sunday, 10:00 am - 2:00 pm, (May, June, Sept. Oct.); 9:00 am - 1:00 pm (July and August), May to October. Contact: Kathleen Cowley, info@oakbluffsopenmarket.com , (508) 939-1076

West Tisbury

Grange Hall, State Road, Wednesday and Saturday, 9:00 am - Noon, Saturdays June 7 to October 11; Wednesdays June 18 to August 27. Contact: Rusty Gordon, linda@newlanesundries.com , (508) 693-9561

West Tisbury Winter

Inside at the Marthas Vineyard agricultural fairgrounds on Pan Handle Road, Saturday, 10:00 am - 1:00 pm, 10/12, 10/26, 11/2, 11/16, 11/23, 12/7, 12/21, 12/28. Contact: Linda Alley, linda@newlanesundries.com , (508) 693-9561

Essex County

Andover

97 Main Street, Andover Historical Society, Saturday, 10:00 am - 2:00 pm, June 21 to September 27 (no market July 5). Contact: Elaine Clements, eclements@andoverhistorical.org , (978) 475-2236

Beverly

Veteran's Park, Rantoul Street and Railroad Avenue, Monday, 3:00 pm - 7:00 pm, June 16 to October 6. Contact: Estelle Rand, estelle.masse@gmail.com , (978) 473-9891

Essex

Shepard Memorial Park, 24 Martin Street, Saturday, 9:00 am - 12:00 pm, June 21 to October 18. Contact: Allison Taylor, essexlovesfarmers@gmail.com , (978) 836-1129

Gloucester/Cape Ann

Stage Fort Park, Thursday, 3:00 pm - 6:30 pm, June 12 to October 9. Contact: Nicole Bogin, capeannfarmersmarket@gmail.com , (978) 290-2717

Gloucester/Cape Ann Winter

Unitarian Universalist Church, Saturday, 9:00 am - Noon, 11/23, 12/21, 3/15, 4/19, 5/17. Contact: Nicole Bogin, capeannfarmersmarket@gmail.com , (978) 290-2717

Haverhill

40 Bailey Blvd., next to police station, Saturday, 9:00 am - 1:00 pm, June 28 to October 25. Contact: Jeff Grassie, lamarzilli@yahoo.com or jeffgrassie@yahoo.com , (978) 374-5962

Haverhill Winter

Haverhill Universalist-Unitarian Church, 15 Kenoza Ave. Haverhill Universalist Unitarian Church, 15 Kenoza Ave. 15 Kenoza Ave., Saturday, 9:30 am - 12:30 pm, November 2 to December 21. Contact: Jeff Grassie, jeffgrassie@yahoo.com , (978) 374-5962

Ipswich

Ipswich Center Green/Hall Haskell House, Friday, 4:00 pm - 7:00 pm, June 20 to October 17. Contact: , ipswichfarmersmarket@gmail.com ,

Lawrence/Campagnone Common

Haverhill and Jackston Streets, Wednesday, 10:00 am - 5:30 pm, July 9 to October 29. Contact: Rosa Pina, rpina@groundworklawrence.org , (978) 974-0770

Lawrence/Saturday

216 Lawrence Street, Saturday, 9:00 am - 3:00 pm, July 11 to October 25. Contact: Rosa Pina, rpina@groundworklawrence.org , (978) 974-0770

Lynn

Union and Exchange Street, Thursday, 11:00 am - 3:00 pm, July 3 to October 30. Contact: Robyn Burns, rburns@thefoodproject.org , (781) 346-6726

Marblehead

Middle School on Vine Street, Saturday, 9:00 am - Noon, May 31 to November 22. Contact: Don Morgan, don.morgan@verizon.net , (781) 631-1243

Methuen

Holy Family Hospital, 70 East Street, Friday, 11:00 am - 5:00 pm, July 11 to October 24. Contact: Rosa Pina, rpina@groundworklawrence.org , (978) 974-0770 x 7001

Middleton

145 South Main Street, across from Richardson's Ice Cream, Wednesday, 2:30 pm - 6:30 pm, June 25 to October 15. Contact: Mike Cosco, middletonfm@gmail.com , (978) 762-3182

Newburyport

The Tannery Marketplace, 50 Water Street, Sunday, 9:00 am - 1:00 pm, January 5 to December 21. Contact: Shari Wilkinson, thenewburyportfarmersmarket@gmail.com , (978) 457-6644

Newburyport Winter

The Tannery Marketplace, 50 Water Street, Sunday, 9:00 am - 1:00 pm, January 5 to December 21. Contact: Shari Wilkinson, thenewburyportfarmersmarket@gmail.com , (978) 457-6644

Newburyport/Federal Street

6 Federal Street, Sunday, 9:00 am - 1:00 pm, May 4 to November 30. Contact: Dick Chase, dickchase@arrowheadfamilyfarm.com , (978) 465-8109

Peabody

Peabody City Hall, 24 Lowell Street, Front of Building, Tuesday, 1:00 pm - 6:00 pm, Mid July to Late October. Contact: Lucia Delnegro, lucia.delnegro@peabody-ma.gov , (978) 538-5782

Rockport

Harvey Park, Broadway and Pleasant Street, Saturday, 9:00 am - 1:00 pm, June 21 to October 18. Contact: Sarah Kelly, rockportfestivals@gmail.com , (978) 546-2861

Rowley

Rowley Town Common, Route 1A, Sunday, 8:00 am - 1:00 pm, July to September. Contact: George Pacenka, pacenka@gmail.com , (978) 948-7918

Salem

Derby Square, in front of Old Town Hall, Thursday, 3:00 pm - 7:00 pm, June 12 to October 23. Contact: Gus Sousa, sfm@salemmainstreets.org , (978) 744-0004 x 15

Salem Winter

Inside Old Town Hall, Derby Square,
Thursday, 3:00 pm - 6:00 pm,
November 7 to December 19. Contact:
Gus Sousa, sfm@salemmainstreets.org ,
(978)744-0004 x15

Saugus/Cliftondale

Cliftondale Square exit off Route 1,
Cliftondale Square (Jackson Street),
Tuesday, 9:00 am - 2:00 pm, July 8 to
October. Contact: Peter Rossetti Jr.,
peterrossettijr@aol.com , (781) 233-
1855

Swampscott

Swampscott High School, front parking
lot, 200 Essex Street, Sunday, 10:00
am - 1:00 pm, June 8 to October 26.
Contact: Kimberley Fillenworth,
swampscottfm@fastmail.fm , (781) 775-
3502

Topsfield

Topsfield Fair Grounds, Route 1,
Saturday, 8:00 am - Noon, July to
September. Contact: Jane Cook , (978)
922-1648

West Newbury/Laurel Grange

Grange Hall; 21 Garden Street,
Saturday, 9:00 am - Noon, July to
November. Contact: Peter Carter Carter,
peterccarter@comcast.net , (978) 994-
5032

Franklin County

Ashfield

Ashfield Town Common, Saturday, 9:00
am - 1:00pm, May to October. Contact:
Angela Roell,
ashfieldfarmersmarket@gmail.com ,
(413) 588-6977

Bernardston

United Church of Bernardston, 58
Church Street, Saturday, 10:00 am -
1:00 pm, May 31 to October 4. Contact:
Gloria Meluleni, Meluleni@comcast.net ,
(413) 648-0056

Charlemont

Charlemont Federated Church, 175 Main
Street, Saturdays, 10:00 am - 2:00 pm,
June 7 to October 11. Contact: Jason
Velazquez, jason@penandplow.net ,
(413) 339-4368

Conway

Town Common, Main Street, in front of
Library, Wednesdays, 4:00 pm - 7:00
pm, June to October. Contact: Peter
Freisem, pfreisem@comcast.net , (413)
369-4651

Greenfield

Court Square, road next to Common &
Town Hall, Saturday, 8:00 am - 12:30
pm, April 26 to November 22. Contact:
Devon Whitney-Deal,
devonwd@gmail.com , (413) 625-9907

Greenfield Winter

Greenfield High School, 1Lenox Street,
Saturday, 10:00 am - 1:00 pm, 12/14,
1/4, 2/1, 3/1. Contact: Katia Williford,
katiawilliford@gmail.com , (413) 625-
9907

Northfield

105 Main Street, Thursday, 3:00 pm -
6:00 pm, May 29 to October 2. Contact:
Deb Mayberry,
thehighlands41@yahoo.com , (413) 498-
2424

Orange

Butterfield Park, East River Street,
Thursday, 3:00 pm - 6:00 pm, May 15
to October 23. Contact: Rachel
Gonzalez, frankyandrach@aol.com ,
(978) 544-6063

Shelburne Falls

Baptist Corner lot, 53 Main Street,
Friday, 2:00pm - 6:00 pm, May 2 to
October 31. Contact: Christine Dwight,
shelburnefallsmarket@gmail.com ,

Turners Falls

Next to Great Falls Discovery Center at
2nd Street and Ave. A, Turners Falls,
Wednesday, 2:00 pm - 6:00 pm, May 7
to October 29. Contact: Donna Francis,
greatfallsfarmersmarketturners@gmail.com
, (413) 687-1288

Hampden County

Brimfield/Hitchcock Academy

Hitchcock Free Academy Community
Center, 2 Brookfield Road, Saturday,
9:00 am - 2:00 pm, April 12 to
November 22. Contact: Linda Fuchs,
lmfuchsgreenhouse@charter.net , (413)
245-9764

Chicopee

Off Chicopee Street, under I-391
Overpass, Wednesday, 10:30 am - 2:30
pm, July 2 to September 3. Contact: Jim
Sroka, jsroka@valleyopp.com , (413)
552-1545, x311

Hampden

Hampden Nurseries, 16 Somers Road,
Saturday, 10:00 am - 2:00 pm, May 24
to October 18. Contact: Karen Hatch,
hfm@hampdenfarmersmarket.net ,
(413) 566-2987

Hampden Winter

In the Big Green House, 2 Somers Rd.,
Saturday, 10:00 am - 2:00 pm, 1st and
3rd Saturday of the month, November
to March. Contact: Karen Hatch,
hfm@hampdenfarmersmarket.net ,
(413) 657-1371

Holyoke

Veteran's Park, Chestnut Street,
Thursday, 11:00 am - 3:00 pm, May 8
to October. Contact: Anita Lockesmith,
anita.lockesmith@gmail.com , (413) 322-
5575

Holyoke/Nuestras Raices

Nuestras Raices, 24 Jones Ferry Road,
Saturday, 10:00 am - 3:00 pm, June 7
to October 18. Contact: Tomas
Trepanier, [ttrepanier@nuestras-
raices.org](mailto:ttrepanier@nuestras-raices.org) , (413) 531-2767

Holyoke/Peoples Bank

Peoples Bank, 330 Whitney Avenue,
Wednesday, 11:00 am - 2:00 pm, May
14 to September 14. Contact: Melissa
Richter, mrichter@bankatpeoples.com ,
(413) 733-6750

Longmeadow

Longmeadow Shops, 666 Bliss Road,
Thursday, 2:00 pm - 7:00 pm, June 12
to October 30. Contact: Lenita Bober,
lenitamarie@verizon.net , (413) 569-
3663

Monson

First Church of Monson Parking Lot, 5
High Street, Thursday, 3:00 pm - 6:30
pm, May 22 to October 9. Contact:
Linda Hatch, lhatch67@msn.com ,
(413) 267-4486

Palmer/Three Rivers

Hryniewicz Park, Springfield Street,
Monday, 2:00 pm - 6:00 pm, May 19 to
October 27. Contact: Glen Roy
Buchanan, gbuchanan00@gmail.com ,
(413) 586-6947

Palmer/Yellow House

1749 North Main Street, Saturday, 9:00
am - 2:00 pm, May 17 to October 11.
Contact: Lisa Remillard,
lisa@yellowhousecc.com , (413) 289-
6091

Springfield Cooperative

Avocado St., Saturday, 7:00 am - 11:00
am, May 3 to June 14. Contact: Al Fini,
finiplants@aol.com , (413) 786-1012

Springfield Mobile

, Wednesday, Multiple locations: 9:30 am - 11:00 pm, 1187 Parker St.; 11:00 am - 12:00 pm, 335 Berkshire Ave.; 12:30 pm - 1:30 pm, 25 Saab Court; 2:30 pm - 3:45 pm, 310 Stafford St.; 4:00 pm - 6:00 pm, 275 Chestnut St., June 1 to November 1. Contact: Cynthia Roberts, cynthia@enterprisefarmcsa.com , (413) 665-8608

Springfield Winter

Forest Park at the Old Monkey House, next to the Park Administration Building (Use Trafton Road gate. Free entry to the park for the market), Saturday, 10:00 am - 2:00 pm, 2nd and 4th Saturdays of the month, November to April. Contact: Belle Rita Novak, bellerita@comcast.net , (413) 737-1724

Springfield/Forest Park at the X

Forest Park Cyr Arena parking lot (Free entrance to the park for the market), Tuesday, 12:30 pm - 6:00 pm, May 6 to October 28. Contact: Belle Rita Novak, bellerita@comcast.net , (413) 737-1724

Springfield/Indian Orchard

Hampden Bank Parking Lot, 187 Main Street, Friday, 11:00 am - 3:00 pm, March 2 to October 31. Contact: Glen Roy Buchanan, gbuchanan00@gmail.com , (413) 586-6947

Springfield/Mason Square

Mason Sq. Health Center, 11 Wilbraham Rd., Saturday, 10:00 am - 2:00 pm, July 5 to October 25. Contact: Tasha Moultrie-Phillips, tmoultriephillips@mshtf.org , (413) 896-8366

West Springfield

220 Westfield Street, Tuesday, 11:00 am to 3:00 pm, May 6 to October 28. Contact: Glen Roy Buchanan, gbuchanan00@gmail.com , (413) 586-6947

Westfield

36 Court St., Thursdays, 1:30 pm - 5:30 pm, June 12 to September 25. Contact: Patti Conroy, patti@thedistrictwestfield.com , (413) 572-1260

Wilbraham Wednesday Market

Hampden Bank Parking Lot, Boston Road, Wednesday, 11:00 am - 3:00 pm, May 7 to October 29. Contact: Glen Roy Buchanan, gbuchanan00@gmail.com , (413) 586-6947

Wilbraham Winter

The Gardens of Wilbraham, 2301 Boston Road, 2nd and 4th Saturday (Nov. date, 10:00 am - 2:00 pm, November to April. Contact: Michelle Chisholm, mchisholm@thegardensofwilbraham.com , (413) 596-5322

Wilbraham/Gardens of Wilbraham

The Gardens of Wilbraham, 2301 Boston Road, 2nd and 4th Saturday of the month, 10:00 am - 2:00 pm, June 14 to October. Contact: Michelle Chisholm, mchisholm@thegardensofwilbraham.com , (413) 596-5322

Hampden County

Springfield/Tower Square

Center Court, Street Level, Tower Square, Thursday, 12:00 pm - 5:00 pm, June 5 to October. Contact: Alice English, greenhouse@enterprisefarmcsa.com ,

Hampshire County

Amherst

Spring Street Parking lot, Amherst Center, Saturday, 7:30 am - 1:30 pm, Mid April to Mid November. Contact: , amherstfarmmarket@gmail.com , (413) 786-2335

Amherst Winter

Amherst Regional High School, 170 Chestnut Street, Saturday, 10:00 am - 2:00 pm, December to March (no market 1/18). Contact: Tamsin Flanders, manager@amherstwintermarket.com , (413) 230-5920

Amherst/Kendrick Park

Kendrick Park, North Pleasant Street, Wednesday, 2:00 pm - 6:00 pm, May 7 to October 15. Contact: Abby Getman, amherstwednesdaymarket@gmail.com , (413) 345-0848

Belchertown

Belchertown Common, Sunday, 11:00 am - 3:00 pm, June 29 to October 12 (no market 9/21). Contact: Ryan , belchertownfarmersmarket@gmail.com , (413) 335-6016

Easthampton

Municipal Building, 50 Payson Avenue, Friday, 2:00 pm - 6:00 pm, May 23 to October 24. Contact: Julia Coffey, easthamptonfarmersmarket@gmail.com , (413) 320-9789

Easthampton Winter

Eastworks Building, Outside of RMV, 116 Pleasant St., Friday, 2:00 pm - 6:00 pm, November 15 to March 21. Contact: Julia Coffey, easthamptonfarmersmarket@gmail.com , (413) 320-9789

Florence

Florence Civic Center, Wednesday, 2:00 pm - 6:00 pm, April 30 to October. Contact: Cynthia Tobin, , (413) 527-3603

Northampton Winter

Smith Vocational and Agricultural High School Cafeteria, Saturday, 9:00 am - 2:00 pm, November 16 to April 19. Contact: Andrew Lacasse, nohowintermarket@gmail.com , (860) 481-9807

Northampton/Gothic Street

Gothic St. Downtown, Saturday, 7:00 am - 1:00 pm, April 26 to November 8. Contact: Deb O'Leary, whfoleary@aol.com ,

Northampton/Tuesday

Behind Thornes Marketplace, off Old South Street, Tuesday, 1:30 pm - 6:30 pm, April 15 to November 11. Contact: Ben James, northamptontuesdaymarket@gmail.com , (413) 586-7586

South Hadley

Village Green, intersection of Rt 116 & Rt. 47, Thursday, 1:00 pm - 6:00 pm, June 5 to October 9. Contact: Nora Murphy, shfarmersmarket@gmail.com , (978) 844-2522

Ware

Next to CVS, 104 West Street, Saturday, 10:00 am - 1:00 pm, May 10 to October 25. Contact: Janice Dunham, , (413) 277-0076

Middlesex County

Acton

Pearl Street, West Acton Village, Sunday, 10:00 am - 1:00 pm, June 15 to October 26. Contact: Jennifer Taylor, coordinator@abfarmersmarket.org , (978) 877-1657

Arlington

Russell Common Parking Lot in Arlington Center, Wednesday, 2:00 pm - 6:30 pm, June 11 to October 29. Contact: Patsy Kraemer, patsy@patsykraemer.com , (781) 858-8629

Ashland

125 Front Street, across from the library, Saturday, 9:00 am - 1:00 pm, June 14 to October. Contact: Rob Moolenbeek, Moolenbeek@gmail.com , (508) 881-6345

Belmont

Belmont Center Municipal Parking Lot, Cross Street and Channing Rd., Thursday, 2:00 pm - 6:30 pm, August to October, closes at 6:00 pm, June 12 to October 30. Contact: Suzanne Johannet, belmontfarmersmarket@gmail.com , (617) 230-5990

Billerica

In Front of Council of Aging, 25 Concord Road, Monday, 3:00 pm - dusk, June 23 to October 6. Contact: Wayne Smith or Jerry Johnson, wayne_smith15@comcast.net , (978) 667-0615, Jerry Johnson, 781-999-2474

Cambridge Center Market

Cambridge Center Plaza, Main Street, Wednesday, 11:00 am - 6:00 pm, May 14 to October 29. Contact: David Gilson, gilsonherbs@aol.com , (978) 448-6499

Cambridge Winter

Cambridge Community Center, 5 Callender Street, Saturday, 10:00 am - 2:00 pm, January 4 to April 26. Contact: Kim Motylewski, kimmotyl@gmail.com , (617) 547-6811

Cambridge/Central Square

Parking lot # 5 at Bishop Allen Drive and Norfolk Streets, Monday, Noon - 6:00 pm (Closes at 5:00 pm after Nov. 3), May to November. Contact: Peter Ward, staff@massfarmersmarkets.org , (781) 893-8222

Cambridge/Charles Square

Charles Hotel Courtyard at Harvard Square, Friday, Noon to 6:00 pm and Sunday, 10:00 am - 3:00 pm, May 18 to November 23. Contact: Tim Garboski, afrmr@aol.com , (508) 446-5806

Cambridge/Harvard University

Science Center Plaza, Harvard University Campus, Tuesday, Noon - 6:00 pm, June 10 to October 28. Contact: Margiana Petersen-Rockney, crista_martin@harvard.edu , (617) 495-8052

Cambridge/Kendall Square

South Plaza next to Broad Canal, Thursday, 11:00 am - 2:00 pm, June to September. Contact: Rachel Gross, farmersmarket@kendallsquare.org , (617) 225-2440

Cambridgeport

Morse School Parking lot. Magazine Street and Memorial Drive, Saturday, 10:00 am - 2:00 pm, June 7 to October 25. Contact: Tim Garboski, afrmr@aol.com , (508) 446-5806

Carlisle

Kimballs Ice Cream Stand, Rt. 225, Saturday, 8:00 am - Noon, June 28 to October 25. Contact: Jessica Montague, montaguejch@gmail.com , (508) 397-8291

Chelmsford

Town Common, North Road, Intersection of Rt. 4 and Rt. 110, Thursday, 2:00 pm - 6:30 pm, June to October. Contact: Kathy O'Brien, chelmsfordfarmersmarket@gmail.com , (978) 256-3270

Chelmsford Agway Winter

Chelmsford Agway, 24 Maple Road, Saturday, 10:00 am - 2:00 pm, November 2 to February 22. Contact: Lisa Bougoulas, lisab@centralmassagway.com , (978) 460-0951

Everett

Old Everett High School, 538 Broadway, Wednesday, 2:00 pm - 6:00 pm, June 25 to October 15. Contact: Deandra Davis, deandra.davis@ci.everett.ma.us , (617) 394-2266

Framingham Winter

First Parish Church, 24 Vernon Street, Thursday, 12:00 pm - 5:30 pm, First and Third Thursday of the month, November to May. Contact: Jacqueline Meninno, farmers_market@verizon.net , (508) 934-6448

Framingham/Village Green

Village Green on Edgell Road at Framingham Center, Thursday, 12:00 pm - 5:30 pm, June 5 to October 30. Contact: Jacqueline Meninno, Framingham.farmers.market@gmail.com , (508) 934-6448

Groton

Williams Barn, 160 Chicopee Row, Friday, 3:00 pm - 7:00 pm, July 11 to October 10. Contact: Leo Wyatt, leowyatt@charter.net , (978) 371-2491

Hopkinton

Town Common, Main and Ash Street, Sunday, 1:00 pm - 5:00 pm, June 15 to October 19. Contact: Laura Davis, laura@longlifefarm.com , (508) 596-1651

Lexington

Lexington Center, Corner of Massachusetts Avenue and Fletcher Avenue, Tuesday, 2:00 pm - 6:30 pm, May 27 to October 28. Contact: Rosie Wall, rose@lexingtonfarmersmarket.org , (802) 498-8843

Lincoln

Lincoln Station, 145 Lincoln Road, Saturday, 9:30 am - 1:30 pm, June to September. Contact: Carol Kendrick, carol@wja.concord.com , (978) 369-7977

Lowell Mobile

Various days and locations, Various Days and locations, See website for details: www.millcitygrows.org. Contact: Lydia Sisson, Lydia@millcitygrows.org , (978) 726-5746

Lowell/Downtown

City Hall Plaza, Arcand Drive, Friday, 2:00 pm - 7:00 pm, July 11 to October 31. Contact: Rachel Chandler, marketmanager@comteam.org , (978) 654-5685

Maynard

Downtown Maynard, Clock Tower Place, Mill Pond Parking Lot, Saturday, 9:00 am - 1:00 pm, June 28 to October 4. Contact: Linda Nichols, Linda.nichols77@yahoo.com or maynardfarmersmarket@gmail.com , (617) 728-2425

Medford

One City Hall Mall, corner of Riverside Avenue and Clippership Drive, Medford Square, Thursday, 3:00 pm - 7:00 pm, June 5 to October 10. Contact: Michael Durante, medfordfarmersmarket@gmail.com , (781) 874-9049

Medford Winter

Hyatt Place Garage, 116 Riverside Avenue, Thursday, 3:00 pm - 7:00 pm, December 5 to March 6 (No market 12/26 & 1/2). Contact: Susan Fairchild, medfordfarmersmarket@gmail.com , (781) 874-9049

Melrose

Bowden Park at the junction of Cedar Park, West Emerson and Vinton Streets, Thursday, 1:00 pm - 7:00 pm, June 12 to October 30. Contact: Cindy Chabot, melrosefarmersmarket@gmail.com , (781) 258-9635

Natick

Natick Common, Downtown, Saturday, 9:00 am - 1:00 pm, May 10 to November 8. Contact: Debra Sayre, debra@sayre.com , (508) 259-9118

Natick Winter

Common Street Community Church, 13 Common St., Saturday, 9:00 am - 1:00 pm, November 23 to April 12. Contact: Debra Sayre, debra@sayre.com, (508) 259-9118

Newton

Cold Spring Park, 1200 Beacon St. Newton Highlands, Tuesday, 1:30 pm - 6:00 pm, July 1 to October 28. Contact: Judy Dore, jdore@newtonma.gov, (617) 796-1525

Newton Winter

Hyde Community Center, 90 Lincoln Street, Tuesday, 1:30 pm - 6:00 pm, November to June. Contact: Judy Dore, jdore@newtonma.gov, (617) 796-1500

Pepperell

Town Field/Community Center, Hollis Street, Near intersection of Route 111 and 113, Saturday, 9:00 am - 1:00 pm, June 14 to October 4. Contact: Sue Ventura, sue@dragonfly-farms.com, (978) 433-0927 (old manager's number)

Shirley Center

Historic Center Common, 3 Parker Road, Thursday, 4:00 pm - Dusk, July 10 to September 25. Contact: Jodie Rachman, grovehouse@comcast.net, (978) 425-2112

Somerville Mobile

Mystic Housing Development, 530 Mystic Ave., Clarendon Hill Housing, Council on Aging Activity Center, Saturday, 10:00 am - 1:00 pm (530 Mystic Ave) and 2:00 pm - 5:00 pm Clarendon Hill, Thursdays, 1:00 pm - 3:30 pm, Council on Aging, 167 Holland St., June to November. Contact: Kawsar Jahan, kawsar.kawsar.jahan@gmail.com, (617) 625-6600, x 4321

Somerville Mobile Winter

Mystic Housing Development Head Start Classroom, 35 C Memorial Road, Saturday, 1:00 pm - 4:00 pm, January 11 to March 1. Contact: Kawsar Jahan, kawsar.kawsar.jahan@gmail.com, (617) 625-6600, x 4321

Somerville Winter

Center for the Arts at the Armory, 191 Highland Ave., Saturday, 9:30 am - 2:00 pm, December 7 to March 29. Contact: Rachael Plitch, rplitch@somervillema.gov, (617) 625-6600 x 4312

Somerville/Davis Square

Davis Square, Day & Herbert Street Lot, Wednesday, Noon - 6:00 pm (Closes at 5:00 pm in November, May 21 to November 26. Contact: Peter Ward, staff@massfarmersmarkets.org, (781) 893-8222

Somerville/Union Square

Union Square on the plaza, Saturday, 9:00 am - 1:00 pm, May 17 to November 22. Contact: Mimi Graney, mimi@unionsquaremain.org; market@unionsquaremain.org, (617) 955-0080

Tewksbury

286 Livingston Street, in front of the playground, Saturday, 10:00 am - 1:00 pm, June to September 27. Contact: Jeanine Tamboli, jtamboli@tewksbury-ma.gov, (978) 640-4300

Tyngsboro

Littlefield Library, 252 Middlesex Road, Sunday, 9:30 am - 1:30 pm, June 22 to October 19. Contact: Brenda Babcock, babcocktribe@live.com, (978) 649-7170

Wakefield

468 North Avenue, Hall Park adjacent to the Veterans ballfield and parking lot, Saturday, 9:00 am - 1:00 pm, June 21 to October 18. Contact: Wendy Dennis, wakefieldfarmersmarket@gmail.com, (781) 246-9751

Waltham

Clark Government Center, 119 School Street at Lexington Street, Saturday, 9:30 am - 2:00 pm, June 14 to November 8. Contact: Leo Keightley, info@walthamfarmersmarket.org, (781) 899-0324

Watertown

Arsenal on the Charles, 311 Arsenal Street, under the smoke stack, Thursday, 3:00 pm - 7:00 pm, June 5 to October 30. Contact: Mimi Graney, info@watertownmarket.com, (617) 620-1497

Wayland

Russell's Garden Center, 397 Boston Post Rd, Rt. 20, Wednesday, Noon - 5:00 pm, June 25 to October 8. Contact: Peg Mallett, mallettpeg@gmail.com, (508) 358-2283, x 336

Wayland Winter

Russell's Garden Center, 397 Boston Post Road, Rt. 20, Saturday, 10:00 am - 2:00 pm, January 11 to March 15. Contact: Peg Mallett, mallettpeg@gmail.com, (508) 358-2283

West Newton

Elm Street, off Washington Street, Saturday, 10:00 am - 2:00 pm, July 5 to October 25. Contact: Judy Dore, jdore@newtonma.gov, (617) 796-1525

Westford

Town Common, Tuesday, 2:30 pm - 6:30 pm, September and October, 2:30 pm - Dusk, June 17 to October 27. Contact: Gloria Tu, gloria.gilbert6@verizon.net, (978) 392-1424

Wilmington

Across from the Town Common, 138 Middlesex Avenue, Sunday, 10:30 am - 1:30 pm, June 15 to October 12. Contact: Dana Burnham, manager@wilmingtonfarmersmarket.com, (978) 658-9391

Winchester

Town Common, Laraway Road, Saturday, 9:30 am - 1:30 pm, June 14 to October 25. Contact: Fred Yen, fredyen.55@gmail.com, (781) 856-0761

Winchester/Mahoney's Winter

Mahoney's Garden Center, 242 Cambridge Street, Saturday, 10:00 am - 3:00 pm, January 11 to March 15 and Wednesday, November 20, 2:00 pm - 9:00 pm. Contact: Pamela Vasques, pvasques@mahoneysgarden.com, (781) 820-3917

Woburn Winter

Spence Farm, 41 Wyman Street, Every other Sunday, 10:30 am - 1:30 pm, November 17 to May 18. Contact: Paul Medeiros, paulderman@verizon.net, (781) 938-0297

Nantucket County

Nantucket

Corner of Main and Federal Streets, Monday through Saturday, 9:00 am - 1:00 pm, June 13 to October 11. Contact: Cynthia Bartlett-Burns, cynthia@bartlettsfarm.com, (508) 228-9403

Sustainable Nantucket Farmers' and Artisans

North Union and Upper Cambridge Streets, Saturday, 9:00 am - 1:00 pm, June 7 to October 11. Contact: Peggy Turco, market@sustainablenantucket.org, (508) 228-3399

Sustainable Nantucket/Mid-Island Farmers' and Artisans

44 Surfside Road, The Muse parking Lot, Tuesday, 3:30 pm - 6:30 pm, July 8 to August 26. Contact: Peggy Turco, market@sustainablenantucket.org, (508) 228-3399

Norfolk County

Braintree

Town Hall Mall, 1 JFK Memorial Drive, Saturday, 9:00 am - 1:00 pm, June 14 to October 25. Contact: Donna Ingemanson, donna@sustainablebraintree.org , (781) 848-2012

Brookline

Coolidge Corner, Center Street West Parking Lot, off Beacon Street, Thursday, 1:30 pm - dusk, June 19 to October 30. Contact: Abe Faber, cfb@sprintmail.com , (617) 739-0600

Brookline Winter

Arcade Building, 318 Harvard Street, Sunday, Noon - 5:00 pm, November 3 to June 15. Contact: Linda Plazonja, linda.plazonja@tuttomorso.com , (617) 447-0173

Cohasset

Cohasset Common, Main Street, Thursday, 2:00 pm - 6:00 pm, June 19 to October 16. Contact: Michael Hubley, mdhubley@ex-sp.com , (781) 383-9539

Dedham

lawn outside of the First Church of Dedham, 670 High Street, Wednesday, Noon - 6:00 pm, June 18 to October 29. Contact: Amy Haelsen, dedhamfarmersmarket@gmail.com , (617) 968-3040

Franklin

Town Common, Friday, 12:00 pm - 6:00 pm, June 6 to October 31. Contact: Tim Garboski, afrmr@aol.com , (508) 446-5806

Holbrook

Union Street Lanes, 231 Union Street, Rt 139, Saturday, 9:00 am - 2:00 pm, May to October. Contact: Sue Wright, susan@holbrookfarmersmarket.com , (781) 767-1079

Medfield

First Parish Church, 26 North Street, Thursday, 2:00 pm 6:30 pm, June 5 to September 25. Contact: Eva Potts, evampotts@gmail.com , (508) 359-6581

Medway

VFW, 123 Holliston Street, Thursday, 4:00 pm - 7:00 pm, June 19 to October 9. Contact: Kristen Jensen, medwayfarmersmarket@gmail.com , (860) 803-9933

Milton

Town Park on Wharf Street in Milton Village, Thursday, 1:00 pm - 6:00 pm, June 19 to October 30. Contact: Maritta Cronin, jammcronin@aol.com , (617) 696-5252

Needham

Easton Square, 244 Garden Street Parking Lot, Sunday, 12:00 pm - 4:00 pm, May 25 to November 22. Contact: Tom Gehman , (781) 400-1036

Norwood

Town Common, Nahatan and Washington Streets, Tuesday, 12:00 pm - 5:30 pm, June 17 to October 7. Contact: Laurie Shea, laurieshea@live.com , (781) 762-9049

Plainville

Old Wood School, 200 South Street, Sunday, 10:00 am - 2:00 pm, May 25 to November 1. Contact: Karen Marshall, plainvillefarmersmarket@comcast.net , (774) 266-1976

Quincy

John Hancock Municipal Parking lot, Quincy Center, across from the Court House, Friday, 11:30 am - 5:30 pm, June 27 to November 21. Contact: Janet Little, janet.little@comcast.net , (617) 471-8624

Randolph

360 North Main Street, Saturday, 9:00 am - 1:00 pm, June to October. Contact: Michelle Tyler, mtyler@randolph-ma.gov , (781) 961-0936

Sharon/Crescent Ridge

Crescent Ridge Dairy, 355 Bay Road, Saturday, 10:00 am - 2:00 pm, June 14 to October 25. Contact: Erica Schiappa, farmersmarket@crescentridge.com , (781) 974-6177

Stoughton

790 Washington Street, Saturday, 10:00 am - 2:00 pm, June 14 to October 25. Contact: Teresa Taper, ttapper@stoughton-ma.gov , (617) 460-4708

Walpole

Town Common, Main Street, at the intersection of Main and Front Streets, Friday, 1:30 pm - 6:00 pm, June 13 to September 27. Contact: Stephanie Mercandetti, smercandetti@walpole-ma.gov , (508) 660-7352

Walpole Winter

VFW Hall, 108 Robbins Road, Sunday, 10:00 am - 2:00 pm, 11/24, 12/22, 1/12, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, 4/27. Contact: Stephanie Mercandetti, smercandetti@walpole-ma.gov , (508) 660-7352

Westwood

837 High Street, St Margaret Church Parking Lot, Tuesday, 1:00 pm - 6:00 pm, June 11 to October 29. Contact: Peter Hechenbleikner, phechenbleikner@townhall.westwood.ma.us , (781) 251 2595

Weymouth

Town Hall Parking Lot, 75 Middle Street, Saturday, 9:00 am to 1:00 pm, June 21 to October 4. Contact: Casey Maloney, cmaloney@weymouth.ma.us , (781) 340-5012

Plymouth County

Abington

Griffin Dairy, Rt 58, 362 Plymouth Street, Saturday, 9:00 am - Noon, July 12 to September 13. Contact: Lurane Ryerson, sunraylea@hotmail.com , (781) 857-2283

Brockton

Salisbury Brook Park, Corner of Montello Street and White Avenue, Wednesday 10:00 am - 2:00 pm, June 11 to October 22. Contact: Noubé Rateau, nrateau@cobma.us , (508) 580-7123

Brockton Fairgrounds

Brockton Fairgrounds, Saturday, 9:00 am - 12:00 pm, July 12 to October 25. Contact: David Rose , 508-642-3767

Carver

Shurtleff Park, across from Town Hall, Rt. 58, Sunday, Noon - 4:00 pm, June 8 to October 26. Contact: Mike Nash, ccmouse@thecia.net , (508) 866-2428

Hingham

Hingham Bathing Beach, Route 3A, 96 Otis Street, Saturday, 10:00 am - 2:00 pm, May 3 to November 22. Contact: William Marshall, info@hinghamfarmersmarket.org ,

Marshfield

Marshfield Fairgrounds, Friday, 2:00 pm - 6:00 pm, May 30 to October 10. Contact: Lorrie Dahlen, Farmersmarket@marshfieldfair.org , (781) 635-0889

Marshfield Winter

Marshfield Fairgrounds under the Grandstand, (enter from Route 3A), 3rd Saturday of each month, 10:00 am - 2:00 pm, November to May. Contact: Lorrie Dahlen, farmersmarket@marshfieldfair.org , (781) 635-0889

Middleboro

Oliver Mill Park, Nemasket Street and Route 44, across from KOA Campground, Saturday, 10:00 am - 3:00 pm, May 31 to October 11. Contact: Karen Blair, karen@middleboroughfarmersmarket.com, (508) 946-1090

Norwell

South Shore Natural Science Center, 48 Jacobs Lane, Friday, 2:00 pm - 6:30 pm, June 13 to October 10. Contact: Chris Jacobs, cjacobs@ssymca.org, (781) 659-2559, x203

Old Rochester/Mattapoisett

Old Rochester Junior High School, 135 Marion Road, Mattapoisett, Tuesday, 3:00 pm - 7:00 pm, June 3 to October 14. Contact: Jennifer Szabo, oldrochesterfarmersmarket@gmail.com, (508) 498-9900

Onset

Prospect Park, across from the town pier, Wednesday, 12:00 pm - 6:00 pm, June 4 to October. Contact: Kristen Coviello, coviellokristen65@gmail.com, (508) 322-8516

Plymouth Winter/Plimouth Plantation

Plimouth Plantation, 137 Warren Avenue, 2nd Thursday of the month, 2:30 pm - 6:30 pm, 11/14, 12/12, 1/8, 2/12, 3/12, 4/9, 5/14. Contact: Lieza Dagher, lieza@plymouthfarmersmarket.org, (508)-317-6650

Plymouth/Plimouth Plantation

Plimouth Plantation, adjacent to the River Street entrance, Thursday, 2:30 pm - 6:30 pm, June 5 to October 30. Contact: Lieza Dagher, lieza@plymouthfarmersmarket.org, (508)-317-6650

Scituate

St. Mary of the Nativity Church Parking Lot, Front Street and First Parish Road, Wednesday, 3:00 pm - 7:00 pm, June 25 to October. Contact: Jessica Lane, jessica.lane32@yahoo.com; angelletrafton@comcast.net, (781) 704-5015

Wareham/Makepeace

Rosebrook Place, 100 Rosebrook Way, Wednesday, 3:00 pm - 6:00 pm, June 25 to October 29. Contact: Karen Makepeace, kmakepeace@admakepeace.com, (508) 295-5437

Allston

Swissbakers, 168 Western Avenue, Friday, 3:00 pm - 6:30 pm, June 20 to October 24. Contact: Vinay Devadanam, vinay_devadanam@harvard.edu, (617) 599-6788

Allston Village

Jackson Mann Plaza, Cambridge Street, Saturday, 12:00 am - 4:00 pm, June to October. Contact: Emma Walters, Emma@allstonvillage.com, (207) 776-1295

Boston Medical Center

Shapiro Lobby, 840 Harrison Avenue, Friday, 11:00 am - 2:00 pm, June 13 to October 3. Contact: David Maffeo, david.maffeo@bmc.org, (617) 414-4539

Boston Public Market/Greenway

On the plaza at 136 Blackstone Street, Monday and Wednesday, 11:00 am - 6:00 pm, (11:00 am - 5:00 pm after Nov. 4) No market on Monday holidays), May 19 to November 26. Contact: Cailla Quinn, cquinn@bostonpublicmarket.org, (617) 997-8669

Boston/Boston University

775 Commonwealth Avenue, Thursday, 11:00 am - 3:00 pm, September 14 to October 30. Contact: Sabrina Pashtan, harpers@bu.edu, (617) 358-5551

Boston/Copley Square

Copley Square, along St. James Ave., Dartmouth and Boylston Streets, Tuesday and Friday, 11:00 am to 6:00 pm, May 13 to November 25. Contact: Peter Bowne, staff@massfarmersmarkets.org, (781) 893-8222

Boston/Northeastern University

Between Ryder and Shillman, Wednesday, 11:00 am - 6:00 pm, . Contact: Carolina Prieto, caro.neu@gmail.com, (617) 373-8265

Boston/South Station/Dewey Square

Dewey Square, across from South Station, Tuesday and Thursday, 11:30 am - 6:30 pm (11:30 am - 6:00 pm after November 4), May 20 to November 25. Contact: Cailla Quinn, cquinn@bostonpublicmarket.org, (617) 997-8669

Boston/SOWA

In conjunction with the South End Open market, at the end of Thayer Street, Sunday, 10:00 am - 4:00 pm, May 4 to October 26. Contact: Chris Masci, info@southendopenmarket.com, (800) 403-8305

Charlestown

Thompson Square at Main & Austin Street, Wednesday, 2:00 pm - 7:00 pm, July 9 to October 29. Contact: Barbara Weninger, tkennedy@kennedycenter.org, (617) 241-8866, x1312

Chelsea

Chelsea Square at Broadway and Park Street, Saturday, 9:00 am - 1:00 pm, July 26 to October 25. Contact: David Dumaresq, ddumaresq@hotmail.com,

Dorchester Winter

Codman Square Great Hall, 6 Norfolk St, Sunday, Noon - 4:00 pm, January 5 to March 13. Contact: Jenny Silverman, silverman.jen@gmail.com, (617) 272-5917

Dorchester/Ashmont Peabody Square

Ashmont Station Plaza, Across from 1911 Dorchester Ave., Friday, 3:00 pm - 7:00 pm, June 20 to October 17 (no market 7/4). Contact: Meaghan Overton, office@smams.org, (617) 825-3846

Dorchester/Bowdoin Geneva

Bowdoin Street Health Center, Bowdoin Street, Thursday, 2:30 pm - 6:30 pm, July 10 to end of October. Contact: Grantely Payne, gpayne@bidmc.harvard.edu, (617) 754-0026

Dorchester/Codman Square

Codman Square Park, Corner of Washington Street and Talbott Avenue, Saturday, 10:00 am - 3:00 pm, June 7 to October 25. Contact: Cynthia Loesch, cynthia.loesch@gmail.com, (781)-405-8648

Dorchester/Dorchester House

Dorchester House, 1353 Dorchester Ave., Tuesday, 11:30 am - 2:00 pm, July 1 to October 14. Contact: Mary Lynch, mary.lynch@dorchesterhouse.org, (617) 288-3230, X 2636

Dorchester/Fields Corner

Park Street, Shopping Center Parking Lot, Saturday, 9:00 am - Noon, Mid July to October. Contact: Joe Ureneck, jureneck@comcast.net, (857) 350-0575

East Boston

Lewis Mall across from Maverick MBTA Station, 209 Sumner Street, Thursday, 3:00 pm - 6:30 pm, July 10 to October 23. Contact: Katie Tong, tongk@ebnhc.org, (617) 568-4783

Suffolk County

Egleston

Our Lady of Lourdes Parish Hall, 45 Brookside Ave., Saturday, 10:00 am - 2:00 pm, June 7 to February 28. Contact: Kate Peppard, eglestonfarmersmarket@gmail.com , (617) 669-4891

Egleston Winter

45 Brookside Avenue, Saturday, 10:00 am - 2:00 pm, November 1 to February 28. Contact: Kate Peppard, eglestonfarmersmarket@gmail.com , (617) 669-4891

Hyde Park

Paulet Park, Cleary Square, Thursday, 3:00 pm - 7:00 pm, July 10 to October 30. Contact: Morgan Houk, emily@hydeparkmainstreets.com , (617) 361-6964

Jackson Square

225 Centre Street, Friday, 12:00 pm - 5:00 pm, July to October. Contact: Abram Spritzler, aspritzler@gmail.com , (617) 997-7381

Jamaica Plain

Bank of America Parking Lot, 677 Centre St., Tuesday, Noon - 3:00 pm, and Saturday, Noon - 5:00 pm, May 17 to November 1. Contact: Adam Spritzler, aspritzler@gmail.com , (617) 997-7381

Jamaica Plain/Loring-Greenough

Loring-Greenough House, 12 South Street, Thursday, 3:30 pm - Dusk, June 5 to October 30. Contact: Elissa May, elissakathrynmay@gmail.com ,

Mattapan

Church of the Holy Sprit Parking Lot, 525 River St., Saturday, 10:00 am - 2:00 pm, July to October. Contact: Vicki Siggers, vsiggers@comcast.net , (617) 980-0970

Mission Hill

Veterans Memorial Park, Intersection of Huntington Ave. and Franics Street, Thursday, 11:00 am - 6:00 pm, June 19 to November 20. Contact: Barry Twomey, maggiecohn@mhhm.org or twobarbos@yahoo.com , (617) 427-6919

Revere Beach

Revere Beach, across from the Revere Beach T Station, next to the bandstand, Tuesday, 12:00 pm - 6:00 pm, July 15 to October 7. Contact: Dimple Rana, drana@revere.org , (781) 286-8172

Roslindale

Upper MBTA Parking Lot, South Conway Street, Saturday, 9:00 am - 1:30 pm, June 7 to November 22. Contact: Ben Summer, RVMsfarmersmarket@gmail.com , (617) 327-4065

Roxbury/Dudley Town Common

Dudley Town Common, Dudley Street and Blue Hill Avenue, Thursday, 3:00 pm - 7:00 pm, June 19 to October 30. Contact: Danille Andrews, dandrews@thefoodproject.org , (617) 442-1322, x13

Roxbury/Roxbury Crossing

Roxbury Crossing MBTA Station at Tremont Street, Tuesday, 12:00 pm - 6:00 pm, June 17 to November 25. Contact: Barry Twomey, maggiecohn@mhhm.org or twobarbos@yahoo.com , (617) 427-6919

South Boston

West Broadway Municipal Front Parking Lot, Monday, 12:00 pm - 6:00 pm, June 9 to October 27 (closed on Monday holidays). Contact: Mary Lou Rosher, marosher@sbchc.org , (617) 464-5858

West Roxbury

Bank of America Parking Lot, 1847 Centre Street, Sundays, 11:00 am - 2:00 pm, June 22 to October 26. Contact: Leslie Belay, leslie.belay@verizon.net , (617) 460-5417

Winthrop

French Square, 9 Walden Street, Every other Sunday, 11:00 am - 3:00 pm, June 15 to September 21. Contact: Joseph Domelowicz Jr., jdomelowicz@town.winthrop.ma.us , (617) 846-1007

Worcester County

Ashburnham

Ashburnham Community Church, 84 Main Street, Monday, 4:00 pm - 6:30 pm, Mid June to Mid September. Contact: Patricia Stewart, pat@northcountysustain.org , (978) 827-1305

Athol

Athol Uptown Common, 1551 Main Street, Saturday, 9:00 am - Noon, June to October. Contact: Carol Fairbank, farmersmarket@townofathol.org , (978) 844-4612

Athol Winter

Athol Town Hall, 584 Main Street, First and Third Saturday of the month, 9:00 am - Noon, November to May. Contact: Carol Fairbank, farmersmarket@townofathol.org , (978) 844-4612

Barre

Barre Common, Saturday, 9:00 am - 12:30 pm, May to October. Contact: Mark Cooley, mark.cooley@verizon.net , (978) 355-2367

Blackstone

Daniels Farmstead, 286 Mendon Street, Sunday, 11:00 am - 3:00 pm, July 6 to October 5. Contact: Justine Brewer, danielsfarmstead@DanielsFarmstead.org , (508) 726-2042

Boylston/Hillside Farmers' Market

Town Common, Saturday, 10:00 am - 1:00 pm, July 12 to October 11. Contact: Janet Carpenter, Janet.e.carpenter@gmail.com , (508) 869-6539

Brookfield

55 South Maple Street, Friday, 4:00 pm - 6:00 pm, June 6 to September. Contact: Ronald Starcher, rstarcher@charter.net , (508) 499-6836

Douglas

E.N. Jenckes Store Museum, 283 Main Street, Saturday, 9:00 am - 12:00 pm, June 14 to October (no market 7/5). Contact: Ginger Petraglia, gingerdfm@gmail.com , (508) 476-2723

Dudley

119 West Main Street, Sunday, 9:00 am - Noon, June 8 to Mid-September. Contact: Paul Wieloch, vishawieloch@yahoo.com , (508) 949-0250

Fitchburg Winter

Fitchburg Art Museum, 25 Merriam Parkway, Thursday, 4:00pm - 7:00 pm, TBA. Contact: Vee Lashua, val33a@msn.com , (978) 855-1837

Fitchburg/Burbank Hospital

Health Alliance Hospital, Burbank Campus, 275 Nichols Road, Monday, 10:00 am - 1:00 pm, July 8 to October 31. Contact: Vee Lashua, val33a@msn.com , (978) 855-1837

Fitchburg/Riverfront Park

Riverfront Park, Boulder Drive, Thursday, 3:00 pm - 6:30 pm, July 10 to October 30. Contact: Vee Lashua, val33a@msn.com , (978) 855-1837

Fitchburg/Wallace Civic Center

Wallace Civic Center parking lot, John Fitch Highway, Friday, 8:45 am - Noon, July 11 to October 17. Contact: Clayton Ayotte, , (978) 597-6995

Gardner

Monument Park, along Park Street, across from the Gardner Lodge of Elks, Thursday, 8:30 am - Noon and Friday 3:00 pm - 6:00 pm, May 8 to October 30. Contact: Nadine Smith, , (978) 345-2661

Gardner/Heywood Hospital

242 Green Street, Wednesday, 11:30 am - 3:00 pm, July 9 to October 29. Contact: Vee Lashua, val33a@msn.com , (978) 855-1837

Grafton

Grafton Common, Thursday, 2:00pm - 6:30pm, June 26 to October. Contact: Jessica Curtis, info@graftonfarmersmarket.com , (508) 839-0714

Hardwick

Hardwick Common, Route 32A, Sunday, 11:00 am - 2:00 pm, June 7 to October 26. Contact: Genevieve Stillman, stillmans@aol.com ,

Harvard

Hildreth Elementary School, 27 Massachusetts Ave., Saturday, 9:00 am - Noon, August 16 to October 25. Contact: Jen Sundeen, jensundeen@charter.net , (978) 456-8646

Holden

Damon House Lot, Corner of Route 31 and 122A, Tuesday, 3:00 pm - 6:30 pm, May 6 to October 28. Contact: Leslie Kelly, , (508) 892-4308

Lancaster

Town Green, Thursday, 3:30 pm - 6:30 pm, June 20 to September 26 (no market 7/4). Contact: Steve Piazza, npiazza@lancaster.net , (978) 368-1280

Leicester

The Castle Restaurant Parking Lot, 1230 Main Street, Wednesday, 2:00 pm - 6:00 pm and Saturday, 9:00 am - 2:00 pm, June 21 to October 29. Contact: Dianna Provencher, littlebitfarm2004@charter.net , (508) 892-9883

Leominster/Health Alliance Hospital

60 Hospital Road, indoors by the gift shop, Tuesday, 10:00 am - 1:00 pm, July to October. Contact: Vee Lashua, val33a@msn.com , (978) 855-1837

Lunenburg

Ritter Building (Old Library), 960 Massachusetts Avenue, Sunday, 10:00 am to 1:00 pm, June 22 to October 12. Contact: Andrea Schnepf, asch3297@aol.com , (978) 582-4146 x430

Milford

66 Dilla Street, Saturday, 9:00 am - 1:00 pm, June 7 to October 4. Contact: Jennifer DeManche-Yohn, milfordmafarmersmarket@gmail.com , (508) 369-6430

New Braintree

B & B Farms, 1890 Barre Rd. (Rte. 67), Thursday, 3:00 pm - 6:00 pm, June 5 to July 31. Contact: Catherine Beyer, , (978)365-4027

Petersham

Town Common, Friday, 3:00 pm - 6:30 pm, June 13 to Mid October. Contact: Roy Nilson, roynilson@verizon.net , (978) 724-6662

Shrewsbury

Ski Ward, 1,000 Main Street, Wednesday, 3:00 pm - 6:30 pm, July 9 to October 15. Contact: Missy Hollenback, melisahollenback@hotmail.com , (508) 284-7314

Spencer/Klem's Farmers' Market

Klems, 117 West Main Street, Route 9, Saturday, 10:00 am - 2:00 pm, June 14 to October 25. Contact: John Bettencourt, johnb@klemsonline.com , (508) 450-6158

Sterling

In front of Butterick Municipal Building, Park Street, Route 12, Friday, 3:00 pm - 6:30 pm, May 16 to October 31. Contact: Dawn Hartnett, shamrockhivesfarm@hotmail.com , (508) 835-3334

Sterling Winter

Meadowbrook Orchards, 209 Chace Hill Road, Saturday, 2:00 pm - 5:00 pm, January to April. Contact: Dawn Hartnett, shamrockhivesfarm@hotmail.com , (508) 835-3334

Sturbridge/Old Sturbridge Village

Old Sturbridge Village, Outside the Oliver White Tavern, Sunday, Noon - 4:00 pm, May 25 to October 12. Contact: Rhys Simmons, rsimmons@osv.org , (508) 347-0313

West Brookfield

West Brookfield Town Common, at Route 67 & Route 9 Junction, Wednesday, 3:00 pm - 6:00 pm, June 4 to October 15. Contact: Amy Dugas, amydugas@charter.net , (508) 867-5428

Westborough

Congregational Church, 57 West Main Street, Thursday, 12:00 pm - 6:00 pm, June 12 to September 25. Contact: Dave McMahon, cmdismashouse@aol.com , (508) 799-9389

Westminster

Town Common, Friday, 3:00 pm - 6:30 pm, May 2 to October. Contact: Dean Johnson, eggmerchant@aol.com , (978) 790-3146

Winchendon

126 Central Street, Thursday, 4:00 pm - 7:00 pm and Saturday, 10:00 am - 1:00pm, May 8 to October. Contact: Audrey LaBrie, winchendon.agcom@gmail.com , (978) 297-0085

Worcester Art Museum

Trinity Lutheran Church, 73 Lancaster Street, Saturdays, 10:00 am - 2:00 pm, July 12 to September 20. Contact: Victoria Hall, victoriahall@worchesterart.org , (508) 793-4450

Worcester/Beaver Brook Park

Westside at 306 Chandler Street, Beaver Brook Park Parking Lot, Monday, 9:30 am - 2:00 pm, June 16 to October 31. Contact: Anthony Gardner, farmersmarket@recworchester.org , (508) 799-9139

Worcester/Canal District

Kelly Square, 138 Green Street, Thursday, 4:00 pm - 7:00 pm and Saturday, 9:00 am - 12:00 pm, Thursdays, July and August, Saturdays, year-round. Contact: Kate Kilgallon, canaldistrictfarmersmarket@gmail.com , (508) 753-7303

Worcester/Canal District Winter

Kelly Square, 138 Green Street, Saturday, 9:00 am - 12:00 pm, year-round. Contact: Kate Kilgallon, canaldistrictfarmersmarket@gmail.com , (508) 753-7303

Worcester/Hanover Insurance

440 Lincoln Street, Thursday, 4:00 pm - 6:00 pm, June 19 to October 30. Contact: Anthony Gardner, farmersmarket@recworchester.org , (508) 799-9139

Worcester/Main South

Fuller Family Park, 104 Murray Ave., Saturday, 10:00 am - 2:00 pm, June 14 to November 1. Contact: Anthony Gardner, farmersmarket@recworchester.org , (508) 799-9139

Worcester/Mobile

Various locations, go to www.recworchester.com for schedule, Tuesday, Wednesday and Thursday, June 17 to October 30. Contact: Anthony Gardner, farmersmarket@recworchester.org , (508) 799-9139

Worcester/Out to Lunch

Worcester Common, Behind City Hall, 455 Main Street, Thursday, 11:00 am - 2:00 pm, June 19 to August 21. Contact: Meagen Donoghue, DonoghueM@worchesterma.gov , (508) 799-1400 Ext. 244

Worcester/UMass Medical

UMass Medical Center, 55 Lake Ave
North (Garage Parking only), Tuesday,
12:00 pm - 5:00 pm, June 3 to October
28. Contact: Chanya Sae-eaw,
umassmedfarmersmarket@gmail.com ,
(774) 254-1871



TOWN OF
STONEHAM
MASSACHUSETTS
Town Council

To: Thomas Boussy, Chairman
Board of Appeals

From: William H. Solomon *William H. Solomon*
Town Counsel

Date: September 21, 2014

Subject: Farmers Market – Possible Warrant Article

As discussed, you have requested this office prepare for your submission to the Board of Selectmen for its consideration, a warrant article which provides for the establishment, commencement and operation of a farmers market to be operated by the Town or a designee of the Town of Stoneham and limited preliminary funding therefore.

The basic warrant article could provide as follows:

To see if the Town will appoint a committee to assist the Board of Selectmen and the Town Administrator to establish, commence and operate by and through the Town or an entity designated by the Board of Selectmen, a farmers market, and further vote to raise and appropriate from taxation or by transfer from available funds a sum not to exceed _____ Thousand Dollars for any or all of these purposes.

Or do anything in relation thereto.

As you have noted, previously a volunteer group did outstanding work in establishing and operating a farmers market on the Town Common on Tuesday afternoons/early evening from the late spring to late summer months. However, a number of obstacles caused that effort to end. You have suggested combining some in-place resources of Town government together with a continued volunteer effort (as represented by a group that has been working on re-establishing a farmers market) to move forward with a Town-operated farmer's market, to build on that earlier effort. One thought you have emphasized is to have the market on Thursday afternoon into the early evening, so that it could precede concerts on the common, if logistically workable. This would be similar to the experience in Ipswich, where an earlier privately operated farmers market was not successful, but the farmers market that was begun three (3) years ago is now operated by the Town, through the able work of the Town's Director of Recreation and Culture (described on the Town's Website as "Ipswich Recreation & Culture: the hub for community enrichment. Providing centralized coordination of recreational and cultural programming in celebration of Ipswich arts, open space, history and heritage for

residents and visitors alike.”) Ipswich has found that having music and other cultural activities during the farmers market has significantly increased attendance and sales. Other farmers markets have had success with food related activities, including dining out and visits by local restaurants.¹ I believe this approach might, going forward provide an approach that might allow Stoneham to put together a similar organizational structure through funding from a number of sources. While this approach and organization does not have to be by and through the Town, it certainly could be if adequate funding were compiled. And with sufficient responsibilities, an excellent argument can be made that a Town operation, with the inherent support structure can be more effective. One thought would be to see if the Town, the Stoneham Chamber of Commerce, Stoneham TV and possibly the Boys and Girls Club could discuss if together they could fund a position similar to that of the Ipswich position described above.

Additionally, expanded outreach to a range of vendors could be initiated. I believe experiences illustrate that price competition is not the primary factor in a successful farmers market, but rather quality, uniqueness and authenticity are more fundamental and important.

As discussed, while most farmers markets are not municipally operated, there are a number of very successful municipally operated farmers markets, many of which, as referenced above initially had privately/non-profit operated farmers markets:

- Town of Ipswich
- City of Newton;
- City of North Adams;
- City of Brockton;
- Town of Adams;
- Town of Westwood;
- Town of Weymouth; and
- Town of Winthrop.

Finally I have attached to the forwarding e-mail for this memorandum and/or have pasted below the “url” for the following materials regarding farmers markets:

- “Massachusetts Farmers Market Directory” from the Massachusetts Department of Agricultural Resources - includes the city/town; date(s) and time(s); and contact person and information. (See attached PDF file.)
- Farmers’ Market Resources for Market Managers (Massachusetts Department of Agricultural Resources) - <http://www.mass.gov/eea/agencies/agr/markets/farmers-markets/farmers-market-resources-mkt-mgrs-generic.html>
- Mass Farmer Markets (non-profit) <http://www.massfarmersmarkets.org/>

Mass Farmers Markets (MFM) was founded in 1978 with a partnership between the Massachusetts Department of Agricultural Resources, the University of Massachusetts Extension Service, and farmers from across the state. At that time founding members saw a renaissance of consumer, farmer, and community interest in farmers markets, but predicted correctly that municipal, state, and federal support and funding for these ventures would not sustain the movement. Today we remain the only organization

¹ This is consistent with the “Taste of Stoneham” recommendation that a number of members of the Board, including Selectmen Sweeney and yourself, have suggested.

working state-wide on behalf of farmers markets, the communities in which they are located, and the farmers who rely on them as a crucial source of income.

Empirical evidence proves that, at a minimum, for every dollar spent at a farmers market another dollar is spent at the businesses adjacent to the market. More often than not a market's economic multiplier is closer to \$3 for every dollar spent at market. A valuable tool to gauge the economic multiplier for the market in your community can be found at the Market Umbrella website: [Market Umbrella](#) is a non-profit farmers market organization based in New Orleans.

In addition to the "economic stimulus package" that farmers markets provide, markets also stimulate community building. People of diverse backgrounds, cultures, experiences, and economic profiles gather around a common theme and in so doing develop a shared perspective that benefits us all. Through this sharing we build simple sustainable activities that greatly enhance our health, our local environment, our local support networks, and even our local politics. Like families, communities who "eat" together thrive together.

And the "icing on the cake" is that the community doesn't bear the principal financial burden for this work -- vendors in the market do. However, every market that has community support at multiple levels grows faster, becomes more vibrant, and achieves their goals far more effectively than those that do not. A great deal of information about all aspects of farmers markets can be found in an organized fashion in the Resource Library section of the Farmers Market Coalition website: [The Farmers Market Coalition](#) is a 501©(3) nonprofit dedicated to strengthening farmers markets across the United States.

Looking to start a market in your community? You are not alone; there are 351 cities and towns, and there are over 250 summer farmers markets in Massachusetts!

In order to start a successful market in your community, **your biggest challenge will be to create new farmers market shoppers.** Overall, the number of shoppers is not increasing as quickly as the number of farmers markets; if there are not enough shoppers to support the farmers and vendors at each market, the vendors lose income and gain expenses at the same time. As the vendors decide not to return to the market because their sales are too low, then the few shoppers who do go to the market are less interested in the market because as the number of vendors shrinks, so does the enticement to make the extra stop to shop at the market. On top of that, there are so many other markets that there is probably another one not too far away.



TOWN OF
STONEHAM
MASSACHUSETTS
Town Council

To: Thomas Boussy, Chairman
Board of Appeals

From: William H. Solomon *William H. Solomon*
Town Counsel

Date: September 22, 2014

Subject: Possible Warrant Article(s) Regarding Additional Alcoholic Beverage Licenses.

As you are aware, at the last meeting of the Board of Selectmen and since that time, we have discussed whether to recommend bringing forward for the October Town Meeting one or two warrant articles petitioning the Legislature for a Special Act increasing the number of licenses for all alcoholic beverages to be drunk on the premises. Consideration was being given to bringing forth such articles because passage of the Stoneham petition currently before the Legislature was being delay for reasons of no significance to the Town, but simply because of a disagreement between the House and Senate.¹ (The preferred result would be for the House to pass (by unanimous consent since it is not in formal session) the version bill passed by the Senate.

The most recent update from Senator Lewis and his Chief of Staff, Laura Richter, is that the Senator who has been working tirelessly in both branches on this matter, was able to speak to Representative Speliotis, the Chair of the Committee on Bills in the Third Reading. Based on that discussion, Senator Lewis's office feels confident that the Senate bill will be adopted by the House before the end of the session. In order to provide further impetus toward the passage of the bill this session, Senator Lewis recommends that the Board send a letter to the Speaker of the House and Representative Speliotis "indicating how vital the bill and the liquor licenses are vital to the Town and its economic development.

¹ The differences in the bills passed by the respective Legislative chambers are as follows: (1) the Senate version deletes the sentence in the House bill that provides that a transfer in contravention of the limitation on transfers within 3 years of original issuance to another party or location (which restriction is contained in both bills as passed by the respective bodies) "shall render the license null and void"; and quite surprisingly the other difference between the bills is about the appropriate name for the "division" or "department of unemployment assistance (which Senator Lewis' office now indicates is a "department".

Despite the confidence that Senator Lewis's office now has as to the likelihood of passage of the Senate bill at this time, Senator Lewis also understands that the Town may want to approve an additional petition to the Legislature at the upcoming October Town Meeting for submission to the Legislature, if needed. Senator Lewis confirms that such Town Meeting vote could be used to file proposed legislation at the beginning of the next two (2) year in January 2015. Accordingly, it would seem prudent to consider submission of two articles (which could be combined as one if both approaches are decided upon going forward) for the October town meeting. One article would petition for up to eight (8) additional license, and if Senator Lewis thought it advisable for purposes of passage, the petition could list generalized locations in Town, such as: (i) Stoneham Square from Marble Street to William Street and Franklin Street to both sides of Pine Street – 2 licenses; (ii) Main Street from William Street to North Street (both sides of North Street) – 2 licenses; (iii) on or off of Montvale Avenue – 2 licenses; and (iv) on and off of Fallon Road – 2 licenses. Any such article can be more generalized in its wording, and thereafter still contain more specifics in the motion or alternatively, the Board should feel free to change the locations for potential licenses and the relative license numbers.

The second warrant article would ask that Chapter 167 of the Acts of 2001 (a copy of which is also forwarded herewith) which in its practical effect authorized the grant of an all alcoholic license to/for the Stoneham Theater, be amended so as to specify that the Stoneham Theater license does not count toward the Town's quota pursuant to Section 17 of Chapter 138. As such, this would free up one (1) all alcoholic license for on-premises drinking.

The exemption of more specialized alcoholic licenses from a Chapter 138 quota is not uncommon, particularly in special acts is not uncommon (although at times the exemption is required since the city or town is already at its license limit). For instance, this year the Legislature passed a special act which authorized the Town of Lincoln Board of Selectmen to issue a wine and malt license to the "deCordova and Dana Museum and Park". (See Chapter 5 of the Acts of 2014, a copy of which is forwarded herewith.) The Town of Lincoln was, I am quite confident, not at its quota for wine and malt licenses, but the Special Act nonetheless provided that "[t]he license shall be subject to all of said chapter 138 except said section 17." Accordingly, a warrant article for a Stoneham petition to the Legislature regarding the Stoneham Theater alcoholic beverage license issued pursuant to Chapter 167 of the Acts of 2001, could provide as follows:

To see if the Town will vote to petition the General Court (State Legislature) for a special act amending Chapter 167 of the Acts of 2001 by adding the following phrase at the end of Section 1 "except said Section 17", so that said final sentence reads as follows: "The license shall be subject to all of said chapter 138 except said section 17." The purpose of this warrant article and the subject petition is to remove the license granted the Stoneham Theater from counting toward the Section 17 limitation on

the number of all alcoholic licenses for sale on the premises.²

Either in the article and/or motion for one or both of the proposed petitions, or as otherwise may be set out in the description of the article(s) and/or motion(s), the authority of the Board of Selectmen to submit or withhold the submission of such petition(s) to the Legislature, depending on the status and/or result of the current bill caught between the legislative branches.

Please feel free to contact me if there are any questions or if I may be of assistance before, after or at Tuesday evening's Board meeting. As you are aware, Senator Lewis will be at the Board's meeting this Tuesday, and thus will be able to provide further information and guidance on this matter.

Thank you.

² By the terms of Chapter 167 of the Acts of 2001, a theater license could be issued for any theater with a seating capacity of 300 or more. Please also note, that there is no request or intent that a further ballot vote be required, nor should there be any such requirement.

•	Acts
•	
•	2014
•	
•	Chapter 5 AN ACT AUTHORIZING THE TOWN OF LINCOLN TO GRANT A LICENSE FOR THE SALE OF WINES AND MALT BEVERAGES TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding [sections 11](#) and [17 of chapter 138 of the General Laws](#) or any other general or special law to the contrary, the board of selectmen of the town of Lincoln may grant to deCordova and Dana Museum and Park, located at 51 Sandy Pond road, a license for the sale of wines and malt beverages to be drunk on the premises pursuant to [section 12 of said chapter 138](#). The license shall be subject to all of said [chapter 138](#) except said [section 17](#).

The board of selectmen of the town of Lincoln shall not approve the transfer of the license to any other location, but the license may be granted by the board of selectmen to a new applicant at the same location if the applicant for the license files with the board a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

If the license granted pursuant to this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the board of selectmen and the board may then grant the license to a new applicant at the same location and under the same conditions as specified in this section.

SECTION 2. Notwithstanding [sections 11](#) and [11A of chapter 138 of the General Laws](#) as to the time and manner of voting on the question of issuing the license authorized in section 1, this act shall be submitted for its acceptance to the qualified voters of the town of Lincoln following the effective date of this act at an annual or special town election in the form of the following question:

“Shall an act passed by the General Court in the year 2014, entitled ‘An act authorizing the town of Lincoln to grant a license for the sale of wines and malt beverages to be drunk on the premises’, be accepted?”.

Below the ballot question shall appear a fair and concise summary of the ballot question which shall be prepared by town counsel and approved by the board of selectmen of the town of Lincoln. If a majority of the votes cast in answer to the question is in the affirmative, the town shall be taken to have authorized the issuance to the deCordova and Dana Museum and Park of a license to sell wines and malt beverages to be drunk on the premises, but not otherwise.

SECTION 3. This act shall take effect upon its passage.