



Town of Stoneham, Massachusetts  
35 Central Street, Stoneham, MA 02180

## MEMORIAL DAY PARADE COMMITTEE

### MINUTES

March 18, 2015

**Attendees:** Maureen Buckley, Kevin Cantwell, Mike Doucette, Jay D. Humphreys and James Lamb

Motion by Jay Humphreys to open meeting. Seconded by James Lamb. Chairman Maureen Buckley calls the meeting to order 7:10PM

**Town Hall Ceremony:** Nomination of David Gardner for position Master of Ceremonies. Request submitted to Town for \$1,000 to assist coverage of overall parade costs including sound system and audio visual support at Town Hall and Lindenwood Cemetery ceremonies. .

**Replies:** Several bands and marching groups have responded positively to the Committee, confirming their participation in this year's parade. These include the Blue Knights, 4H Fife and Drum Band, The Holy Ghost Band, Natick Band and Stoneham High School Band.

**Publicity:** M. Buckley stated that ads will be placed in the Stoneham Newspaper and on Stoneham All Access TV to increase awareness and participation in this year's parade. Motion to place additional notices on Stoneham.org and Boston.com. Initiated by James Lamb and seconded by Mike Doucette. Motion carried.

**Special Recognitions:** 40th Anniversary of the Fall of Saigon, WMUR piece on Richard Fitzgimons (First Service Member killed in the Vietnam Conflict and former resident of Stoneham).

**Action Items:** Among other items, the sound system, publicity, increasing veteran participation and securing a religious person to participate in the Ceremony after the Parade, as well as dignitaries, singers and youth speakers. Maureen Buckley will follow up on these items. Need new wreath as one was taken last spring. Kevin will continue walking stick program and increase number to over 100 for this year. Maureen will post notice of it in the newspaper along with the parade meeting dates, grand marshal nominations and need for new members of the committee. April 1, 2015, April 15, 2015, May 6, 2015, May 20, 2015 and June 3, 2015. Motion made to accept these dates made by Mike Doucette. Seconded by Jim Lamb passed unanimously. Motion was made to order 1000 flags this year, by M Buckley.. Motion was seconded by Jim Lamb and passes unanimously.. Maureen will place the order. Order will be submitted for reimbursement for the flags from Veterans Services by Veterans Agent Jim Devlin.

**New Business:** Media person, and parade day volunteers still needed for line-up. Further discussion for putting a large reusable banner overhanging the square to announce the parade. Motion initiated by James Lamb, seconded by Mike Doucette. Motion carried unanimously. Will discuss funding at future meeting. Suggestion for a trolley or covered wagon to carry older Veterans while providing adequate shade and comfortable seating. In addition, requests will go out to several Antique car owners to drive additional Veterans and dignitaries. Nomination for Grand Marshall is pending. Nomination forms to be placed at several public places including the Senior Center and Town Hall. Lawn signs were suggested for publicity about the parade. Look into ordering plastic markers for all graves that are hard to find for flag placing. Would do fundraising or ask for donations to cover this cost. Nomination of Jay Humphreys for position of Secretary

**Adjourn:** Jim Lamb motions to adjourn. Kevin Cantwell seconds the motion. The motion passes unanimously. Chairman Buckley adjourns the meeting at 8:55 PM.

Respectfully submitted,

*Jay D. Humphreys, Secretary*