

**Board of Selectmen's Meeting  
Open Session Meeting Minutes  
35 Central Street – Town Hall  
Banquet Hall  
July 21, 2016**

**Members Present:** Chairwoman Ann Marie O'Neill, Vice Chairwoman Caroline Colarusso, Secretary Anthony Wilson, Selectman Thomas Boussy, Selectman George Seibold

**Also Present:** Attorney William Solomon

**Call to Order:** Chairwoman O'Neill called the meeting to order at 7:35 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at [www.stoneham-ma.gov](http://www.stoneham-ma.gov))

**Agenda Item 1: Pledge of Allegiance**

**Agenda Item 2: Interview Candidates for the Position of Town Administrator** The Board members interviewed Jeffery Towne, candidate for the position of Town Administrator.

**Agenda Item 3: Town Administrator Candidate Interviews – Discussion and Vote**

Selectman Boussy stated that he is prepared to vote and discussed the outstanding attributes of each candidate. Selectwoman Colarusso stated the Screening Committee and the Collins Center did an excellent job providing great candidates and stated that if the Board is ready to vote, then she would like to vote. Selectman Wilson requested clarification of the voting process. Selectman Boussy suggested that the Board narrow the candidates down to two. He stated that this is an important decision and if any of the members needed more time, it would be provided. Chairwoman O'Neill stated that if any Board member needed more time, the vote would be delayed, but she is ready to vote. Selectman Wilson stated that one on one time would be helpful, but that is a luxury that the Board does not have. He stated that watching the interviews again will not change much. Selectman Seibold stated that he had not been in favor of hiring a new Town Administrator from the beginning of the process, but is prepared to vote on the candidates that were interviewed. The Board unanimously voted Jeffery Towne and Thomas Younger as the final two candidates for the position.

The Board members discussed and debated each candidate. The Board took a roll call vote as to which candidate they would like to hire.

Voting in Favor of Jeffery Towne:

Chairwoman O'Neill  
Vice Chairwoman Colarusso  
Secretary Wilson  
Selectman Seibold  
Selectman Boussy

**Motion carries (5-0).**

Chairwoman O'Neill stated that she would contact Jeffery Towne to let him know about the Board's decision. Town Counsel Solomon stated that he would draft a contract and the matter could be discussed in executive session.

**Agenda Item 4: Block Party – 5 Oak Ridge Road** Selectman Seibold moved to approve the Block Party application of 5 Oak Ridge Road. Selectwoman Colarusso seconded the motion.

Voting in Favor:

Chairwoman O'Neill  
Vice Chairwoman Colarusso  
Secretary Wilson  
Selectman Seibold  
Selectman Boussy

**Motion carries (5-0).**

**Agenda Item 5: Communication Liaison Job Description** Selectman Boussy distributed a job description for Communications Liaison and requested that the Board members comment on the description through the Board's secretary by Tuesday, July 26, 2016.

Selectman Wilson moved to adjourn. The motion was seconded by Selectwoman Colarusso and **unanimously voted.**

**Meeting adjourned at p.m.**

Respectfully submitted,

Dava Feltch Kilbride  
Secretary to the Board of Selectmen