

**Town of Stoneham**  
**Request For Proposals Under A Full Lease Agreement**  
**To Provide Professional Management, Operations And Maintenance For The**  
**Stoneham Unicorn And Stoneham Oaks Municipal Golf Courses**  
**And Associated Facilities**  
**(Lease Period: January 2016 through December 2021**  
**with Two Town Options of Two Years Each To Renew)**

The Town of Stoneham ("Town") is soliciting Proposals from qualified bidders interested in performing the services to provide professional management, operations and maintenance for the Stoneham Unicorn ("Unicorn") and Stoneham Oaks ("Oaks") Municipal Golf Courses and to operate and manage pro shop(s), golf carts, snack bar and other concessions under a full lease agreement (contract) for five (5) years (January 2016 through December 2021) with two (2), two (2) year Town options to renew. The Town seeks one bidder to be the lessee and provide the services.

Proposal packages, including qualifications, specifications and requirements, are available at the Town Administrator's Office (2<sup>nd</sup> floor), Stoneham Town Hall, 35 Central Street, Stoneham, Massachusetts 02180 during regular Town Hall hours (Mon., Wed. and Thur. 8:00 a.m. to 4:00 p.m.; Tues. 8:00 a.m. to 7:00 p.m., and Fri. 8:00 a.m. to noon.)

All proposals are due by 12:00 P.M. (Noon) on Friday October 23, 2015 at the Town Administrator's Office (2<sup>nd</sup> floor), Stoneham Town Hall, 35 Central Street, Stoneham, Massachusetts 02180.

RFP Introduction Conference: September 17, 2015 at 9:00 a.m. at the Stoneham Town Hall, Banquet Hall (Basement), 35 Central Street, Stoneham, MA.

Pre-Proposal Conference: October 5, 2015 at 10:00 a.m. at the Unicorn Golf Course Clubhouse, 460 William St., Stoneham, MA.

The contact person for this Request For Proposal is David Ragucci, Town Administrator, Stoneham Town Hall, 35 Central Street, Stoneham, Massachusetts - (781) 279-2600 ([dragucci@stoneham-ma.gov](mailto:dragucci@stoneham-ma.gov))

The Town reserves the right to waive any informalities, to accept a proposal in whole or in part, and/or to reject any and all proposals, if deemed to be in the best interest of the Town, to the fullest extent allowed by law.

David Ragucci  
Town Administrator

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