

# Chapter 20

## Board of Health

**State law reference** - Town Boards of Health, G.L. c. 111, Sec. 26 et al.

**Cross reference** - Selectmen-Administrator Act, Sec. 14.

### ARTICLE I. IN GENERAL

#### Section

- 20-1. Authority of Board of Health.
- 20-2. Code of Massachusetts Regulations (Sanitary Code, etc.), Adopted.
- 20-3. Violation - Penalty.
- 20-4. Non-Criminal Disposition.
- 20-4.1 Non-Criminal Disposition Penalty for Violation of Sanitary Code.
- 20-5. Director of Public Health.
- 20-6. Review Fees For Outside Consultants.
- 20-7. Reserved.
- 20-8. Reserved.

### ARTICLE II. NUISANCES

- 20-9. Waste Water; Accumulations of Stagnant Water.
- 20-10. Depositing of Offensive Substances on Ground.
- 20-11. Establishment of Wells.
- 20-12. Transportation of Noxious Substances.

### ARTICLE III. ANIMALS AND FOWL

- 20-13. Purpose.
- 20-14. Definitions.
- 20-15. General Requirements.
- 20-16. Sanitary Requirements.
- 20-17. Keeping of Horses.
- 20-18. Keeping of Pigeons.
- 20-19. Vermin Control.
- 20-20. Applications, Permits Fees.
- 20-21. Variance.

- 20-22. Right of Entry.
- 20-23. Adoption and Effect.

**ARTICLE IV. DISEASES DANGEROUS TO PUBLIC HEALTH**

- 20-24. Reporting.
- 20-25. Definitions and Notes.
- 20-26. Isolation Regulations.

**Note: Article V. Massage Therapy; Body Works; Movement Education Deleted 1/2010, Now Regulated by the Commonwealth of Massachusetts**

**ARTICLE V. DUMPSTER REGULATIONS**

- 20-27. Definitions.
- 20-28. Location.
- 20-29. Enclosure.
- 20-30. Filling Time Limits.
- 20-31. Size.
- 20-32. Situation.
- 20-33. Maintenance.
- 20-34. Permit - Compliance.
- 20-35. Short-Term Permit Compliance.
- 20-36. Application.
- 20-37. Application Requirements.
- 20-38. Name Display.
- 20-39. Emptying Time Limit.
- 20-40. Fee.
- 20-41. Sanitation.
- 20-42. Spillage
- 20-43. Revocation-Removal.
- 20-44. Application of Regulations.
- 20-45. Variance Request.
- 20-46. Penalties.

**ARTICLE VI. SANDBLASTING**

- 20-47. Authority.
- 20-48. Permit Required.
- 20-49. Application Requirements.
- 20-50. Exterior Blasting.
- 20-51. Interior Blasting.

**ARTICLE VII. DNA ORDINANCE**

- 20-52. DNA Ordinance.

**ARTICLE VIII. LANDFILL REGULATIONS**

- 20-53. Disposal Site, etc.
- 20-54. Reserved.

**ARTICLE IX. TOBACCO CONTROL REGULATIONS**

- 20-55. Purpose and Authority.
- 20-56. Sale or Gift of Tobacco to Minors.
- 20-57. Restriction of Smoking in Food Service Establishments.
- 20-57.1 Deleted.
- 20-57.2 Deleted.
- 20-57.3 Severability.
- 20-58. Smoking in Municipal Buildings and Vehicles.
- 20-59. Tobacco Sales Permit/No Direct Access by Public/Other Restrictions Regarding Sale.
- 20-59.1 Tobacco Sales Permit.
- 20-59.2 Displays/Direct Retail Sales.
- 20-59.3 Age Requirement for Sale of Tobacco Products.
- 20-59.4 Individual or Loose Tobacco Products.
- 20-59.5 Free Distribution and Sampling Prohibited.
- 20-59.6 Non-Criminal Disposition.
- 20-59.7 Suspension/Revocation.

**ARTICLE X. SMOKE-FREE RESTAURANT REGULATION**

- 20-60. Statement of Purpose.
- 20-61. Authority.
- 20-62. Definitions.
- 20-63. Smoking Prohibited.
- 20-64. Posting Notice of Prohibition.
- 20-65. Smoking where Notice of Prohibition Posted.
- 20-66. Penalties.
- 20-67. Non-Criminal Disposition.
- 20-68. Conflict with other Laws or Regulations.
- 20-69. Severability.
- 20-70. Effective Date.
- 20-71. Hotel/Motel Regulations.

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**ARTICLE XI. RULES AND REGULATIONS FOR BODY ART ESTABLISHMENTS  
AND PRACTITIONERS**

- 20-72. Purpose.
- 20-73. Authority.
- 20-74. Definitions.
- 20-75. Exemptions.
- 20-76. Restrictions.
- 20-77. Operation of Body Art Establishments.
- 20-78. Standards of Practice.
- 20-79. Exposure Incident Report.
- 20-80. Injury Reports.
- 20-81. Complaints.
- 20-82. Application and Renewal for Body Art Establishment Permit.
- 20-83. Application and Renewal for Body Art Practitioner and Apprentice Permit.
- 20-84. Denial, Suspension, Revocation or Refusal to Renew Permit.
- 20-85. Suspension of Permit without a Hearing.
- 20-86. Procedure for Hearings.
- 20-87. Effective Date.

**ARTICLE XII. HOUSING FITNESS CERTIFICATE**

- 20-88 Housing Fitness Certificate
- 20-89 Violation(s) and Re-Inspection
- 20-90 Right to a Hearing.
- 20-91 Fee for Dwelling Unit Inspection Certificate
- 20-92 Exemptions

**State law references**—Public Health, generally, G.L. c. 111. State Sanitary Code: adoption, enforcement and jurisdiction, G.L. c 111, Sec. 127A; State Sanitary Code, 105 CMR 410, et seq. Crimes against public health, G.L. c. 270. Solid waste disposal, G.L. c. 16, Sec. 18.

**Cross references**—Health and Sanitation, Ch. 6. Duties of town clerk with respect to vital statistics reports, Sec. 2-54. Animals and Fowl, generally, Ch. 3. Non-criminal disposition, Sec. 1-4A.

**ARTICLE I. IN GENERAL****Sec. 20-1. Authority of Board of Health.**

The Board of Health acts under the authority of the following General Laws of the Commonwealth of Massachusetts:

- (a) Chapter 94, inspection and sale of food, drugs and various articles.
- (b) Chapter 111, general public health laws.

- (c) Chapter 114, burial and removal permits.
- (d) Chapter 129, livestock—appointment of animal inspector.
- (e) Chapter 140, licenses and miscellaneous provisions.
- (f) Chapter 143, inspection, regulation and licensing of buildings.
- (g) Chapter 145, tenement houses in town.
- (h) Chapter 252, improvement of low lands and swamps.
- (i) Chapter 270, crimes against public health.

**Sec. 20-2. Code of Massachusetts Regulations (Sanitary Code, etc.), Adopted.**

The Sanitary Code of the Commonwealth is hereby adopted in its entirety with additions as adopted by the Board of Health.

- (a) Sanitary Code: General Application and Administration.
  - 105 CMR 410 Minimum Standards of Fitness for Human Habitation.
  - 105 CMR 420 Housing and Sanitation Standards for Farm Labor Camps.
  - 105 CMR 430 Minimum Sanitation Standards for Recreational Camps for Children.
  - 105 CMR 435 Minimum Standards for Swimming Pools.
  - 105 CMR 440 Minimum Standards for Developed Family Type Camp Grounds.
  - 105 CMR 445 Minimum Standards for Bathing Beaches.
  - 105 CMR 450 Minimum Health and Sanitation Standards and Inspection Procedures for Detention Centers.
  - 105 CMR 460 Lead Poisoning Prevention and Control.
  - 105 CMR 470 Maintenance and Construction of Lockup Facilities.
  - 105 CMR 480 Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste State Sanitary Code Chapter III.
  - 105 CMR 520 Labeling.
  - 105 CMR 590 Minimum Sanitation Standards for Food Service Establishments.
- (b) 105 CMR 123 Tanning Facilities.

- (c) 310 CMR 15 Title 5 - Standard Requirements for Siting, Construction, Inspection, Upgrade, and Expansion of Sewage Treatment and Disposal Systems and for the Transportation and Disposal of Septage.

**Sec. 20-3. Violation - Penalty.**

Whoever himself or by his servant or agent, or as the servant or agent of any other person or any firm or any corporation violates any of the following Board of Health regulations shall be punished by a fine as follows:

First offense within a twelve month period	\$ 300
Second offense within a twelve month period	\$ 500
Third and subsequent offenses within a twelve month period	\$ 1,000

Each day any violation continues shall constitute a separate offense.

**State law reference**—G.L. c. 111, sec. 31.

**Sec. 20-4. Non-Criminal Disposition.**

Violation of any of the following regulations of the Board of Health may be enforced by non-criminal disposition in the manner provided by General Laws, Chapter 40, Section 21D and Section 1-4A ("Non-Criminal Disposition") of the Town of Stoneham Bylaws. The specific non-criminal disposition penalty which shall apply to a violation of these Board of Health regulations shall, unless specifically provided otherwise in these regulations, be as follows:

First offense within a twelve-month period	\$ 25.00
Second offense within a twelve-month period	\$ 50.00
Third and subsequent offenses within a twelve-month period	\$100.00

Each day any violation shall continue shall constitute a separate offense.

**State law reference** - G.L. c. 40, sec 21D.

**Cross reference** - 1-4A.

### Sec. 20-4.1 Non-Criminal Disposition Penalty for Violation of Sanitary Code.

The non-criminal disposition penalty which shall apply to a violation of these Board of Health regulations shall be twenty-five (\$25) dollars, except that any violation defined as a “critical violation” in Chapter 10 of the State Sanitary Code “Minimum Sanitation Standards for Food Establishments,” as adopted by Board of Health pursuant to this Section, shall be as follows:

First offense within a twelve month period	\$ 50
Second offense within a twelve month period	\$ 100
Third and subsequent offenses within a twelve month period	\$ 300

Each day any violation shall continue shall constitute a separate offense.

**State law reference** - G.L. c. 40, sec. 21D.

**Cross reference** - 1-4A.

### Sec. 20-5. Director of Public Health.

*Definition:* Coordinator of town public health programs, inspections, and other related activities as required. When necessary, he shall report to the Board for its findings.

*Independent action:* Works under the general direction of the Board of Health. Meets with the Board of Health members frequently, recommending policies and procedures and is responsible for implementing the decisions of the Board.

Performs varied and responsible duties requiring considerable judgment in applying state laws and local regulations to frequently changing conditions and problems. Researches and analyzes a broad spectrum of data necessary to protect health and well-being of the Town. He shall be qualified to evaluate conditions and problems and make changes whenever necessary and report such changes to the Board.

Makes frequent contacts with State and local health officials, trained medical personnel, operators and managers of various plants and establishments handling food products and the general public.

Is available to assist with problems that arise in the department.

Is familiar with the methods and procedures of budget preparation and carrying out the fiscal responsibilities of the department.

He has the ability to draft related health and sanitary regulations and the ability to foresee need for new regulations before the fact.

*Examples of work:* Administers and coordinates public health programs and services in accordance with established policies.

Enforces state health laws and rules and regulations of the local Board of Health. Inspects riding stables, stores, bakeries and restaurants. Processes applications, issues certain permits and licenses, handles complaints and investigates alleged nuisances. Inspects new sewage disposal systems and new homes before signing occupancy permits. Coordinates with other town building and safety inspectors and civil defense coordinator. Inspects nursing homes, recreation camps, food handling establishments, semi-public swimming pools, schools, hospitals, service station restrooms and condemns all buildings determined unfit for human habitation. Personally files complaints in District Court against violators.

*Desirable Qualifications:* High school graduation supplemented by formal training in public health administration; five years' experience in conducting inspections in the field of food service operations; qualifications as licensed Sanitarian or certified Health Officer or any equivalent combination of education and experience.

Thorough knowledge of the laws, rules and regulations pertaining to public health sanitation and of the approved methods and equipment used in handling food products. Ability to enforce and interpret regulations firmly, tactfully and impartially. Be qualified to evaluate soil and percolation tests in preparing a sanitary system, inspect all sewer connections, work with exterminators on mosquito and rodent control and shall be qualified to inspect for lead paint.

#### **Sec. 20-6. Review Fees For Outside Consultants**

- (a) When reviewing an application for an approval, license, permit or regarding an appeal, or any modification thereof (hereinafter also referred to as a "application"), the Board of Health may determine that the assistance of an outside consultant(s) is warranted due to the size, scale or complexity of the proposal or because of its potential impact on health or safety. The Board of Health may require that an applicant pay a review fee consisting of the reasonable costs incurred by the Board for the employment of outside consultants engaged by the Board of Health to assist in the review of an application.
- (b) In hiring outside consultants, the Board of Health may engage any qualified consultant(s) and/or professional(s), including legal counsel, who can assist the Board in: (i) analyzing and/or reviewing an application (including said application's compliance with applicable laws, bylaws and regulations, potential impact on public health and/or safety, and the need for, and specifics of, potential limitations, restrictions, safeguards, inspections, and/or monitoring in the event of an approval of the application; and/or (in the event of approval by the Board of Health); (ii) subsequent monitoring and/or inspecting a project or site for compliance with applicable law or regulations during construction impact on public



health or safety, and/or implementation of the subject matter of said application.

- (c) The minimum qualifications of an outside consultant(s) shall consist either of an educational degree in or related to the field at issue or three or more years of practice in the field at issue or a related field.
- (d) Any applicant may, within fourteen (14) days of the selection of a consultant(s) by the Board of Health, take an administrative appeal from the selection of the outside consultant(s) by filing a written letter of appeal to the Board of Selectmen. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum, required qualifications.
- (e) In the event that no decision is made by Board of Selectmen within one month following the filing of the appeal, the selection of the consultant(s) made by the Board of Health shall stand.
- (f) The required time limits for action upon an application by the Board of Health shall be extended by the duration of the administrative appeal.
- (g) The review fee shall be submitted by the applicant to the Board of Health within seven (7) days of the receipt of written notice from the Board of the estimated consultant cost as described above.
- (h) Funds received by the Board of Health pursuant to this section shall be deposited with the Town Treasurer who shall establish a special account for this purpose which shall be kept separate and apart from other monies. Expenditures from this special account may be made at the direction of the Board of Health without further appropriation. Expenditures from this special account shall be made only in connection with the review of a specific project or projects for which a review fee has been collected from the applicant.
- (i) Failure of an applicant to pay a review fee shall be grounds for denial of the site plan approval or modification.
- (j) The Board of Health may determine that an additional review fee(s) is required for the assistance of an outside consultant(s), including the completion of work by a current consultant(s) or as a result of needing an additional consultant(s). In such instance(s) the same provisions and requirements of paragraphs (a) through (i) above shall apply.

- (k) At the completion of the Board's review of a project, any excess amount in the account, including interest, attributable to a specific project, shall be repaid to the applicant or the applicant's successor in interest. A final report of said account shall be made available to the applicant or the applicant's successor in interest. For the purpose of this regulation, any person or entity claiming to be an applicant's successor in interest shall provide the Board with documentation establishing such succession in interest.
- (l) The Town Accountant shall submit annually a report of said special account to the Board of Selectmen and the Town Administrator for their review. Said report shall be published in the Town's annual report. The Town Accountant shall submit annually a copy of said report to the Director of the Bureau of Accounts of the Massachusetts Department of Revenue.

**Sec. 20-7. Reserved.**

**Sec. 20-8. Reserved.**

## ARTICLE II. NUISANCES

### **Sec. 20-9. Waste Water; Accumulations of Stagnant Water.**

No person shall allow any sink or waste water to be turned into or upon any street, lane, gutter or sidewalk of the town. Brooks, drains and sluice ways upon premises within certain defined limits of the town shall be kept free from such obstructions as permit the accumulation of stagnant water. No person shall suffer any waste or stagnant water which is likely to become a nuisance or offensive to remain in any cellar or on any lot of land owned by him.

### **Sec. 20-10. Depositing of Offensive Substances on Ground.**

No person shall deposit filth, flesh or fish, slops, offal or the contents of any cesspool or privy vault upon the surface of the ground unless the same is plowed under or otherwise covered within twenty-four hours.

### **Sec. 20-11. Establishment of Wells.**

No person shall establish a well for drinking or domestic purposes without the written consent of the Board of Health.

**Sec. 20-12. Transportation of Noxious Substances.**

No stable manure, swill or other noxious substances shall be transported through the streets of the town except in covered containers and in such manner as to prevent a nuisance.

**ARTICLE III. ANIMALS AND FOWL**

**STATUTORY AUTHORITY:** The Stoneham Board of Health, acting under the authority of Section 31 of Chapter 111 of the General Laws and amendments and additions thereto, and by any other power thereto enabling and acting thereunder and in accordance therewith, have in the interest of and for the preservation of public health duly made and adopted the following Rules and Regulations on this Twenty fifth (25) day of June, 2002.

**Sec. 20-13. Purpose.**

The Stoneham Board of Health or its authorized agent finds it necessary to license the keeping of certain animals, in order to protect and preserve the health and safety of the general public.

**Sec. 20-14. Definitions.**

*Abutter:* a) owners of the abutting land, b) land opposite any public or private street or way, and c) Abutters to Abutters within three hundred (300) feet of a property line of the applicant. Note: \*These Abutters must be the owners as they appear on the most recent tax lists (even if in another town). \*Applicants for permit must, at their own cost, obtain a list of Abutters, certified by the Town Assessor, and said list must be provided with the application to the Board of Health.

*Accessory Structure:* a structure subordinate to the principal building on the same lot and serving an animal related use customarily incidental to the use of the principal building.

*Animal:* all animals, including fowl, which are kept or harbored as domesticated animals or pot-bellied pigs used as family pets or for hobbies, and/or breeding except cats , dogs, or hamsters.

*Board of Health or Board:* the appropriate and legally designated health authority of the city, town, or other legally constituted governmental unit within The Commonwealth of Massachusetts having the usual powers and duties of the Board of Health of a city or town or its authorized agent or representative.

*Corral:* any pen, loft, or enclosure for confining animals.

*Dwelling:* any building, shelter or structure used or intended for human habitation.

*Facility:* the total accommodations to be used for the keeping and care of animals, including but not limited to stable, pen, loft, or corral

*Fowl:* any bird used for food, hunted as game or used for racing.

*Impervious Material:* soils having a percolation rate greater than twenty (20) minutes per inch drop.

*Loft:* a structure for the keeping or housing of pigeons or other types of fowl.

*Lot:* a parcel of land, which is or may be occupied by a building and accessory structure, including open spaces required under this Article. "Lot" includes the words "plot" or "parcel."

*Noise:* sound of sufficient intensity and/or duration as to cause a disturbance or nuisance or contribute to an unhealthy condition.

*Owner:* every person who alone or jointly with one or more other persons (a) has legal title to any building, structure, dwelling or dwelling unit, or (b) each person who has care, charge, or control of any building, structure dwelling unit or as agent, executor, executrix, administrator, administratrix, trustee, lessee or guardian of the estate of the holder of legal title. Each such person with such care or charge or control is bound to comply with the provisions of these regulations as if he/she is deemed to represent the holder of legal title.

*Pen:* a structure for the keeping of animals.

*Person:* every individual, partnership, corporation, firm, association, or any other group acting as a unit, as well as a natural person.

*Unsanitary Conditions:* the state of being of a facility which, in the judgment of the Board of Health, including but not limited to such conditions which are conducive to or results in, breeding of flies, creation of offensive odors, rodent infestation, liquid effluent, runoff, and/or noise, in such concentrations and of such duration as to (a) causes a nuisance (b) be injurious or, on the basis of current information, potentially injurious to human health, or (c) unreasonably interfere with the healthy and safe enjoyment of life and property.

*Runoff:* water from natural or unnatural sources that flows over the surface of the ground.

*Stable:* an accessory building or structure in which animals are sheltered and/or fed.

*Stable-Commercial:* a stable that is involved with financial transactions related to animal use, including but not limited to horse rentals and boarding of horses or other animals, for a fee.

*Stall:* a compartment in a stable used for the keeping of animal(s).

*Vermin:* any of various insects, bugs, rodents, or small animals regarded as objectionable because of their destructive or disease-carrying nature including, but not limited to, flies, mosquitoes, lice and rats.

*Watercourse:* any stream, drain, pond, lake, or other body of water drained by a strewn, dry ditch, or other depression that will permit drainage water to empty into any open waters of the Commonwealth.

*Wetlands:* land area or surface area so defined by Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40 and regulations promulgated pursuant thereto at 310 CMR 10.00 or pursuant to Section 404 of the Federal Water Pollution Control Act, 33 U.S.C.1341.

*Wild Animal:* any animal not normally found or kept as a domesticated animal, including but not limited to snakes, poisonous reptiles, lions and tigers.

### **Sec. 20-15. General Requirements.**

1. No person shall keep or allow to be kept within the limits of the town, on any lot any animals without a written permit from the Board of Health or its authorized agent, which shall be renewed annually.
2. The keeping of said animals shall meet all local zoning requirements.
3. The construction and location of the accessory structure used for keeping animals, shall meet all zoning requirements and building code requirements of the Commonwealth of Massachusetts.
4. The accessory structure for the keeping of said animals shall be located on a lot, at the following minimal distances;
  - (a) 50 feet from any abutting property line
  - (b) 100 feet from any wetlands or watercourse, unless otherwise authorized by the Conservation Committee, but in no event less than fifty (50) feet.
  - (c) 100 feet from any abutting dwelling
  - (d) 100 feet from any well used as a supply of drinking water
  - (e) 10 feet from any part of any individual sewage disposal area
  - (f) stable shall be 35 feet from any public way and the corral shall be 15 feet from any public way

The above minimum requirements may be enlarged or increased in any particular case at the discretion of the Board of Health or its authorized agent.

5. No person shall erect or use as a facility for animals requiring a permit of any structure in the Town of Stoneham unless such use is approved by the Board of Health or its authorized agent and meets all other applicable Federal, State, or Local Regulations.
6. The owner of the facility for the keeping of animal(s) shall keep said facility in a clean, sanitary, and attractive condition, free from decaying food, filth, feces, and stagnant water. The facility shall be periodically disinfected and shall be kept in such condition as may be ordered by the Board of Health or its authorized agent.
7. All facilities for the keeping of animal(s) shall be securely fenced to prevent the escape of animals therefrom. At no time will animals be allowed to roam unattended.
8. Property barriers such as fencing or other appropriate measures shall be taken, on areas of lots where it is necessary to discourage neighborhood children from wandering into the facility, or on areas of lots where the location of the facility will ordinarily interfere with the health and safe enjoyment of an abutter's property.
9. Each facility shall have a supply of potable water available at the structure for feeding and cleaning purposes.
10. Wild animals, but not limited to poisonous reptiles and snakes, lions and tigers shall not be kept within the town limits without expressed written approval of the Board of Health or its authorized agent.
11. Roosters shall be prohibited within Town limits.

**Sec. 20-16. Sanitary Requirements.**

1. No owner of a facility for the keeping of animal(s) shall cause, suffer, allow or permit:
  - (a) The floor and/or the ground of the facility for the keeping of animal(s) to be designed, constructed, and/or maintained so as to cause or contribute to unsanitary conditions at said facility
  - (b) Drainage or liquid effluent containing urine and/or fecal matter from any animal(s) kept at said facility to be discharged in runoff, or to flow over the surface of the ground onto a neighboring property, public way or watercourse.
2. Management and disposal of manure and soiled bedding shall be such as to minimize odors, breeding of flies, and the attraction of vermin. Manure shall be collected and kept in suitable pit or receptacle and at a distance of one hundred (100) feet from any dwelling. This location shall also be carefully chosen to maximize the distance from

abutting properties and watercourses and with due consideration of the prevailing winds.

3. The following requirements shall apply to the use, accumulation and/or disposal of manure.
  - (a) The accumulation, stock piling, and storage of manure outside of such pit or receptacle is prohibited.
  - (b) If manure is disposed of by burying, the manure pit shall be no less than:  
twenty-five (25) feet from any lot line;  
one-hundred (100) feet from any abutting dwelling; and  
one-hundred (100) feet from any surface or sub-surface watercourses, and in well-drained soil with the bottom of the pit at least three (3) feet above maximum ground water elevation.
  - (c) During warm weather, manure shall be treated with lime or superphosphate to minimize odors and treated with legally approved insecticides for fly control.
  - (d) The dimensions and/or drainage conditions of any particular lot may, in the opinion of the Board of Health or its authorized agent, require off-property disposal of manure. In such cases, the manure shall not be put out for general town trash collection. It shall be the responsibility of the owner to dispose of manure in a safe and sanitary manner.
  - (e) The Board of Health or its authorized agent will allow the composting of manure generated at permitted facilities here upon specific Board of Health approval.
4. Animal(s) shall be maintained in a clean and healthy condition.
5. Animal feed or other food when stored shall be in sealed, moisture-proof and vermin-proof containers. No animal feed or other food fed to animal(s) shall remain overnight, and outside of a structure, in an open feeding container.
6. No owner keeping an animal(s) shall cause, suffer, allow, or permit an infestation of vermin at said facility. The continuance of an infestation of vermin at or near the facility beyond a date specified by the Board of Health, when the owner of the facility has been ordered by an agent of the Board of Health to abate any such infestation in a safe and sanitary manner, shall be cause for revocation of permit and/or initiation of legal proceedings to eliminate said conditions.
7. Dead animals shall be disposed of or incinerated, at a State approved facility, in such a way as to prevent the attraction of flies and prevent odors, within a reasonable time but in no event no more than seventy-two (72) hours after death.

8. All fecal matter and manure shall be cleaned so as not to accumulate an amount that interferes with the comfort of neighborhood or create offensive odors or a public health nuisance.

**Sec. 20-17. Keeping of Horses.**

1. No person shall keep a horse on a lot of land containing less than one (1) acre. Additional and maximum of three (3) horses shall be permitted to be kept on a lot that contains an additional acre for each additional horse provided that such permit will not adversely affect the public health, safety, and welfare and is acceptable within the Town of Stoneham zoning requirements.
2. Facilities for the keeping of horses shall be located on well-drained land not susceptible to flooding. In no case shall a facility be located on impervious soil, or on ground on which stagnant water can collect. The Board of Health shall inspect locations requiring removal of impervious material after excavation and before filling. Fill shall be of porous material such as gravel, coarse sand, or crushed rock, to a depth of at least twelve (12) inches, extend at least five (5) feet beyond the boundaries of the facility and such that the finish grade within all parts of the facility are higher than the surrounding ground, and subject to Town of Stoneham zoning requirements.
3. The corral fencing shall be constructed of sturdy material, visible to the horses, of at least six (6) feet in height, so as to adequately contain the horses and protect persons and contiguous property. The corral area shall be a minimum of one thousand (1,000) square feet, including the stable site for the keeping of one horse. An additional corral area of three hundred (300) square feet for each additional horse shall be required.
4. Each stable shall comply with Town of Stoneham zoning by-laws, and State Building Codes 780 CMR , and provide an adequate, healthy and safe environment for horses. The stable shall contain a minimum of one hundred (100) square feet for the first horse and an additional sixty (60) square feet for each additional horse. Each stable shall provide food and equipment storage with potable water.
  - (a) Doors shall be of sufficient height and width to allow safe ingress and egress for horses. The ceiling and/or roof of the stable shall be of sufficient height to provide adequate ventilation.
  - (b) At least one window with screening shall be provided for ventilation and light with appropriate safeguards against drafts and the breaking of glass. Construction shall be such as to prevent the accumulation of moisture within the stable with louvers of sufficient size located at opposite sides of the stable.



- (c) The floor shall be constructed so as to provide adequate drainage in order to prevent urine from accumulating and to allow easy removal of manure and soiled bedding.
5. Under no circumstances shall a horse be allowed to roam free or to be left tethered and unattended.

**Sec. 20-18. Keeping of Pigeons.**

1. Lofts for the keeping of pigeons shall be of such sufficient size and design, and constructed of such material to accommodate the pigeons in a safe and health manner and be maintained in a clean and sanitary condition.
2. Lofts shall be cleaned of droppings no less than once a week between April 15 to October 15 of a given year and once every two (2) weeks during the remaining period. Every means should be taken to minimize the dust created from dried feces.
  - (a) Lofts shall be disinfected at least four times a year or as deemed necessary for clean and sanitary conditions by the Board of Health.
  - (b) There shall be at least one (1) square foot of floor space for each mature pigeon kept within.
  - (c) Every effort and precaution shall be taken to minimize flying or roosting on, above, or within abutting properties. It shall be adequate cause for refusing or revoking a permit for the keeping of pigeons if the flying of said pigeons unseasonably interferes with the health, and safety, or enjoyment of abutting properties.
  - (d) Training or exercising of the pigeons shall be not undertaken during the hours of 10:00 am. to 3:00 p.m. from June to September so as not to disturb yard use and enjoyment of abutting neighbors.
  - (e) Exercise shall be allowed only under the direct supervision of the owner or his designee. No one shall release pigeons to fly for exercise, training, or competition when said pigeons have been fed within the previous four (4) hours.

**Sec. 20-19. Vermin Control.**

The permit holder is responsible to implement a vermin control program for the facility. This plan requires approval by the Board of Health or its authorized agent and will be performed by a licensed pest control operator. Extermination shall be performed as deemed necessary by the Board of Health or its authorized agent.

**Sec. 20-20. Applications, Permits, Fees.**

1. In order to protect the public health, all new applications for a permit to keep animals shall be submitted on a form supplied by the Board of Health. Such application shall be accompanied by a plan showing the property to be used, the names and addresses of all abutters, the proposed location of the accessory structure, principal structure, abutting structures and the location of any streams, drains, or known sources of water supply within one hundred (100) feet of the accessory structure. The application shall also be accompanied with a proposal or plan to indicate how the property shall be maintained so that it will be kept clean and free of filth and stagnant water, and the method to be used to control flies and vermin. Such plan shall show the construction details of the facility with necessary drainage details and shall also show compliance with all required set-back distances. The application plan shall also show the type, location and dimension of fencing.
2. Any person who proposes to remodel an existing accessory structure or a portion thereof, or to construct a new building which is to be used in whole or in part as a facility for the keeping of animals shall, prior to such construction or remodeling, submit plans to the Board of Health for approval as well as to the town building inspector if necessary.
  - (a) The permit to keep animals shall be issued after construction of the facility is completed and approved by the Board of Health and the building inspector.
  - (b) In cases where a building permit is required, preliminary Board of Health approval shall be forwarded by the Board of Health or its authorized agent, the Building Department or the signee.
3. All permits shall specify the exact number and type of animals or fowl to be kept within the property. No animals in excess of the specified number shall be kept therein without written permission from the Board of Health or its authorized agent.
4. The licensing fee shall be that specified by the existing schedule of fees at the time of application or renewal.
5. Permits shall expire on December 31 of each year, unless sooner revoked by the Board of Health upon violation of any of the provisions of these regulations.
6. The person(s) who have had a permit denied or revoked shall be ordered to remove all unlicensed animals from the property occupied by said animals.
7. Permit to keep animals on property within the Town of Stoneham is not transferable.

8. All permits issued for the keeping of animals prior to the adoption of these regulations shall be valid, and may be renewed subject to the regulations in effect prior to the adoption of these new regulations providing conditions and agreements contained in the original applications have not changed, and that no conditions exist that would be injurious to public health, or restrict the normal use and enjoyment of contiguous property. All renewal of permits subsequent to the adoption of these regulations shall be subject to the adopted schedule of fees.
9. All new applications for a permit to keep animals and all variance requests submitted will be considered by the Board of Health only after the Board conducts a public hearing. Notice of public hearing shall be provided, at the applicant's expense, by registered return receipt mail to all abutters (see definition of abutter) and by legal notice in a local newspaper of general circulation. Both methods of notice shall provide at least fourteen (14) days notice prior to the public hearing. The applicant shall submit a list of abutters, certified by the Town Assessor, with the application.

**Sec. 20-21. Variance.**

The Board of Health may vary the application of any provision of these regulations with respect to any particular case when, in its opinion, the enforcement thereof would do manifest injustice, provided, that the decision of the Board of Health shall not conflict with the spirit of these minimum standards. Any variance granted by the Board of Health shall be in writing. A copy of any variance shall, while it is in effect, be available to the public at all reasonable hours in the office of the Town Clerk or in the office of the Board of Health. The Board may impose such conditions, safeguards and limitations, both of time and of use, as it deems appropriate upon the grant of any variance.

**Sec. 20-22. Right of Entry.**

The Animal Inspector or Board of Health Agent may enter and inspect any property and accessory structure that houses animals at any reasonable time for the purpose of investigating either an actual or suspected violation or to ascertain compliance with these regulations.

**Sec. 20-23. Adoption and Effect.**

These rules and regulations were adopted by an unanimous vote of the Board of Health, Town of Stoneham, Stoneham, Massachusetts on June 25, 2002 and are to be in full force and effect on August 1, 2002. A summarized explanation of the regulations shall be published in a newspaper circulated in the Town of Stoneham and a copy thereof shall be deposited in the office of the Town Clerk.

Published summary on July 3, 2002

Effective on August 1, 2002

#### **ARTICLE IV. DISEASE DANGEROUS TO PUBLIC HEALTH**

##### **Sec. 20-24. Reporting.**

(a) Physicians shall report diseases which are deemed “dangerous to the public health.” The list of such reportable diseases shall be as defined by the Department of Public Health of the Commonwealth according to Chapter 111, Section 6, of the General Laws.

Physicians shall report such diseases to the Board of Health of the town where the patient is being attended by him. The Board of Health receiving such report shall send a copy to the Board of Health

1. Of the town where patient resides;
2. Of the town in which patient is known to have contracted the disease;
3. Of the town in which patient is known to have exposed any person to the disease.

(b) The Board of Health receiving notice of any case “dangerous to the public health” shall, within twenty-four hours, notify the Massachusetts Department of Public Health.

(c) Every Board of Health shall keep a record of all reports of diseases “dangerous to the public health,” including:

1. Name and location (of infected persons);
2. Disease;
3. Name of person reporting;
4. Date of report;
5. Other information required by the Massachusetts Department of Health.

Every Board of Health shall promptly give information to the School Committee regarding “diseases dangerous to the public health.”

Every Board of Health shall appoint some person who shall be responsible for sending notices to the Massachusetts Department of Health regarding diseases dangerous to the public health. To assure continuity of such reporting, an alternate person shall be appointed to make reports during disability or absence of primary appointee.

**Sec. 20-25. Definitions and Notes.**

*Adult.* Any person who has reached his eighteenth birthday.

*Carrier.* A carrier is an infected person who harbors a specific infectious agent in the absence of discernible clinical disease and serves as a potential source of infection for man. The carrier state may occur with infections inapparent throughout their course, commonly known as healthy carriers, and also as a feature of incubation period, convalescence and post-convalescence of a clinically recognizable disease, commonly known as incubatory and convalescent carriers. Under either circumstance the carrier state may be short or long, temporary or chronic carriers. The same applies to vertebrate animals.

*Cleaning.* The removal from surfaces, by scrubbing and washing, as with hot water, soap or suitable detergent, of infectious agents and of organic matter on which and in which infectious agents may find favorable conditions for prolonging life virulence.

*Communicable disease.* An illness due to a specific infectious agent or its toxic products, which arises through transmission of that agent or its products from a reservoir to a susceptible host, either directly as from an infected person or animal, or indirectly through the agency of an intermediate plant or animal host, a vector or the inanimate environment.

*Communicable period.* The time or times during which the infectious agent may be transferred directly or indirectly from an infected person to another person, from an infected animal to man or from an infected man to animal. In diseases such as diphtheria and scarlet fever, in which mucous membranes are involved from the first entry of the pathogen, the period of communicability is from the date of first exposure to a source of infection, until the infecting microorganism is no longer disseminated from the involved mucous membranes. In diseases such as tuberculosis, syphilis and gonorrhea, the communicable state may be at any time over a long and sometimes intermittent period when unhealed lesions of the disease permit the discharge of infectious agents from the surface of the skin or through any of the body orifices. In certain diseases, communicability does not occur during the early incubation period or after full recovery; e.g., measles and chicken pox. In diseases transmitted by arthropods, such as malaria and yellow fever, the periods of communicability are those during which the infectious agent occurs in the blood or other tissues of the infected person in infective form and in sufficient numbers for vector infection. A period of communicability is also to be distinguished for the arthropod vector, namely that time during which the agent is present in the tissues of the arthropod in such form as to be capable of transmitting infection.

*Contamination.* The presence of an infectious agent on a body surface, also on or in clothes, bedding, toys, surgical instruments or dressings or other inanimate articles or substances including water, milk, and food. Contamination is distinct from pollution which implies the presence of offensive but noninfectious matter in the environment.

*Contact.* A contact is a person or animal that has been in such association with an infected person or animal or with a contaminated environment as to have had opportunity to

acquire the infection. Exposure may be direct and involve physical touching as in kissing, shaking hands, or in sexual intercourse. Persons thus exposed are variously characterized as direct, immediate or intimate contacts. Exposure may be indirect, with no established physical touching, through living in the same household, being in the same room or through remote or close association at school, work, or play. Exposure may be long or short; single, continued or repetitive; and either casual or close. Such indirectly exposed persons are often denoted as either familial, school, or work contacts; or as close, casual or remote contacts, in expression of varying degrees of risk or a developing infection.

*Disinfection.* Killing of infectious agents outside the body by chemical or physical means directly applied. Concurrent disinfection is the application of a disinfectant as soon as possible after the discharge of infectious material from the body of an infected person, or after the soiling of articles with such infectious discharges, all personal contact with such discharges or articles being prevented prior to such disinfection.

*Disinfestation.* Any physical or chemical process serving to destroy undesired small animal forms, particularly arthropods or rodents, present upon the person, the clothing, or in the environment of an individual, or on domestic animals. This includes delousing as applied to infestation with *pediculus humanus*, the body louse.

*Food service establishment.*

(a) Food. All articles, whether simple, mixed or compound, used or intended to be used for food, drink, confectionery or condiment, by human beings.

(b) Food service establishment. Any fixed or mobile place, structure, or vehicle whether permanent, transient or temporary, including any restaurant, coffee shop, cafeteria, luncheonette, short-order café, grille, tearoom, sandwich shop, soda fountain, tavern, bar, cocktail lounge, night club, roadside stand, industrial feeding establishment, private, public or nonprofit organization or institution routinely serving the public, catering kitchen, commissary or any other similar eating and drinking establishment or place in which food or drink is prepared for sale or for service on the premises or elsewhere or where food is served or provided for the public with or without charge.

(c) Employee of food service establishment. Any person working in a food service establishment who transports food or food containers, who engages in food preparation or service or who comes in contact with any utensils or equipment used in the preparation, storage and serving of food.

*Fumigation.* Any process by which the killing of animal forms, especially arthropods and rodents, is accomplished by the employment of gaseous agents.

*Health education.* Health education is the process by which individuals and groups learn to promote, maintain or restore health. It aims at developing in them a sense of responsibility for health conditions as they affect them as individuals, and as members of families and communities. In communicable disease control, it commonly requires assessment of existing

habits, attitudes and knowledge of a disease in a population as they relate to spread and frequency of the disease, with implementation of specific means to remedy observed deficiencies.

*Infected person.* Infected persons include both individuals with manifest disease and those with inapparent infection.

*Infection.* The entry and development or multiplication of an infectious agent in the body of man or animal. Infection is not synonymous with infectious disease; the result may be inapparent. The presence of living infectious agents on exterior surfaces of the body or upon articles of apparel or soiled articles is not infection but contamination of such articles and surfaces. The term “infection” should not be used to describe conditions of inanimate matter such as soil, water, sewage, milk or food; the term “contamination” applies.

*Infectious agent.* An organism, mainly microorganisms (bacterium, protozoan, spirochete, fungus, virus, rickettsia, bedsonia or other) but including helminths, capable of producing infection and under favorable circumstances of host and environment having the capacity to produce infectious disease.

*Infectious disease.* A disease of man or animal resulting from an infection.

*Infestation.* By infestation of persons and animals is meant the lodgment, development and reproduction of arthropods on the surface of the body or in the clothing. Infested articles or premises are such as harbor or give shelter to animal forms, especially arthropods and rodents.

*Insecticide.* Any chemical substance used for the destruction of arthropods, whether applied as powder, liquid, atomized liquid, aerosol, or as a paint spray; residual action is usual. The term larvicide is generally used to designate insecticides applied specifically for destruction of immature stages of arthropods; imagocide and adulticide, to designate those applied to destroy mature and adult forms.

*Isolation.* The separation for the period of communicability of infected persons from other persons, in such places and under such conditions as will prevent the direct or indirect conveyance of the infectious agent from infected persons to persons who are susceptible or who may spread the agent to others. This applies also to animals.

*Patient or sick person.* A person who is ill; here limited to a person suffering from a recognizable attack of a communicable disease.

*Personal hygiene.* Those protective measures primarily within the responsibility of the individual, by which to promote health and to limit the spread of infections, mainly those transmitted by direct contact. They include (a) keeping the body clean by sufficiently frequent soap and water baths; (b) washing hands in soap and water immediately after voiding bowels or bladder and always before eating; (c) keeping hands and unclean articles, or articles that have been used for toilet purposes by others, away from the mouth, nose, eyes, ears, genitalia, and wounds; (d) avoiding the use of common or unclean eating, drinking, or toilet articles of any

kind, such as cutlery and crockery, drinking cups, towels, handkerchiefs, combs, hairbrushes, and pipes; (e) avoiding exposure of other persons to spray from the nose and mouth as in coughing, sneezing, laughing or talking; (f) washing hands thoroughly after handling the patient or his belongings and wearing a protective overall apron while in the sickroom.

*Quarantine.*

(a) Complete quarantine. The limitation of freedom of movement of such well persons or domestic animals as have been exposed to a communicable disease, for a period of time equal to the longest usual incubation period of the disease, in such manner as to prevent effective contact with those not so exposed.

(b) Modified quarantine. A selective, partial limitation of freedom of movement of persons or domestic animals, commonly on the basis of known or presumed differences in susceptibility, but sometimes because of danger of disease transmission. It may be designed to meet particular situations; examples are exclusion of children from school or exemption of immune persons from provisions required of susceptible persons, such as contacts acting as employees of food serving establishments, or restriction of military populations to the post or to quarters.

*Report of disease.* Official report is notification to appropriate authority of the occurrence of specified communicable or other disease in man or animals. Diseases in man, except sexually transmitted diseases, are reported to the local Health Department; those in animals to the Division of Livestock Disease Control of the Massachusetts Department of Agriculture. Some few diseases in animals, also transmittable to man, are reportable to both authorities. The sexually transmitted diseases, gonorrhea, syphilis, chancroid, pymphogranuloma venereum, AIDS and granuloma inguinale, should be reported directly to the Massachusetts Department of Public Health on special forms provided on request.

*Reservoir of infectious agents.* Reservoirs are man, animals, plants, soil or inanimate organic matter, in which an infectious agent lives and multiplies and depends primarily for survival, reproducing itself in such manner that it can be transmitted to a susceptible host. Man himself is the most frequent reservoir of infectious agents pathogenic for man.

*School.* The Board of Health or school physician may delegate to the school nurse, principal, and/or teacher the responsibility for readmission to school of a child who has been ill with a communicable disease after the designated period of isolation. (Based on Chapter 7, Section 55, of the General Laws of the Commonwealth of Massachusetts.)

*Source of infection.* The thing, person, object or substance from which an infectious agent passes immediately to a host. Transfer is often direct from reservoir to host in which case the reservoir is also the source of infection (measles). The source may be at any point in the chain of transmission as a vehicle, vector, intermediate animal host, or contaminated article; thus contaminated water (typhoid), an infective mosquito (yellow fever), beef (tapeworm infection) or a toy (diphtheria). In each instance cited, the reservoir is an infected person. Source of infection



should be clearly distinguished from source of contamination such as overflow of a septic tank contaminating a water supply or an infected cook contaminating a salad.

*Transmission of infectious agents.* Modes of transmission of infection are the mechanisms by which an infectious agent is transported from reservoir to susceptible human host. They are:

- (a) *Contact:*
  - (1) Direct contact. Actual touching of the infected person or animal or other reservoir of infection.
  - (2) Indirect contact. Touching of contaminated objects such as toys, handkerchiefs, soiled clothing, bedding, etc.
  - (3) Droplet spread. The projection onto the eyes and the face or into the nose or mouth of the spray emanating from an infected person during sneezing, coughing, singing or talking. Such droplets usually travel no more than three feet from the source.
- (b) *Vehicle.* Water, food, milk or any substance serving as an intermediate means by which an infectious agent is transported from a reservoir and introduced into a susceptible host through ingestion, through inoculation or by deposit on skin or mucous membrane.
- (c) *Vector.* Arthropods or other invertebrates which transmit infection by inoculation into or through the skin or mucous membrane by biting, or by deposit of infective materials on the skin or on food or other objects.

**MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH  
LIST OF REPORTABLE DISEASES\*(105 CMR 300)**

**1994**

**I. DISEASES REPORTABLE TO  
LOCAL BOARDS OF  
HEALTH**

Amebiasis  
Anthrax  
Babesiosis  
Brucellosis  
Campylobacter Enteritis  
Chickenpox (varicella)  
Cholera  
Cryptosporidiosis  
Diphtheria  
E. Coli 0157:H7  
Encephalitis (specify type if known)  
Foodborne Poisonings  
(a) Botulism  
(b) Paralytic shellfish poisoning  
(c) Other foodborne poisonings as defined in 105.CMR 300.020  
Giardiasis  
Haemophilis influenzae systemic infection (without meningitis)  
Hansen=s disease  
Hemolytic Uremic Syndrome (HUS)  
Hepatitis, Viral  
(a) Type A  
(b) Type B (infection, acute disease or carriage)  
(c) Type C  
(d) Type D  
(e) Unspecified  
Kawasaki Disease  
Legionellosis  
Leptospirosis  
Listeriosis  
Lyme Disease  
Malaria  
Measles  
Meningitis:  
(a) bacterial  
(b) viral

(c) other  
.Meningococcal Infection (without meningitis)  
Mumps  
Pertussis (Whooping Cough)  
Poliomyelitis  
Psittacosis  
Rabies (Human or Animal)  
Reye Syndrome  
Rheumatic Fever  
Rocky Mountain Spotted Fever  
Rubella  
(a) Congenital  
(b) Non-congenital  
Salmonellosis (including Typhoid and Paratyphoid Fevers)  
Shigellosis  
Tetanus  
Toxic Shock Syndrome  
Toxoplasmosis  
Trichinosis  
Tuberculosis  
Tularemia  
Yersiniosis

**II. DISEASES REPORTABLE  
DIRECTLY TO THE  
DEPARTMENT  
ACQUIRED IMMUNE  
DEFICIENCY SYNDROME  
(AIDS)  
SEXUALLY TRANSMITTED  
DISEASES**  
Chancroid  
Chlamydial Infections (Genital)  
Genital Warts  
Gonorrhea  
Granuloma Inguinale  
Herpes, Neonatal (onset within 30 days after birth)  
Lymphogranuloma Venereum  
Ophthalmia Neonatorum

(a) Gonococcal  
(b) Other Agents  
Pelvic Inflammatory Disease  
(a) Gonococcal  
(b) Other agents  
Rabies postexposure prophylaxis  
Syphilis  
Tuberculosis

**III. WORK-RELATED  
DISEASES AND INJURIES  
REPORTABLE DIRECTLY  
TO THE DEPARTMENT**

Occupational Lung Disease  
(a) Asbestosis  
(b) Silicosis  
(c) Beryllium Disease  
(d) Chemical Pneumonitis  
(e) Asthma caused by or aggravated by workplace exposures  
Work-related Heavy Metal Absorption  
(a) Mercury (blood >15ug/1:urine>35 ug/grams creatinine)  
(b) cadmium (blood .5 ug/1:urine >5 ug/grams creatinine)  
(c) Other  
Work-related acute Chemical Poisoning  
(a) Carbon Monoxide Poisoning  
(b) Pesticide Poisoning  
(c) Other  
Work-related Carpal Tunnel Syndrome  
Work-related Traumatic Injury to a Person less than 18 years of Age

**Sec. 20-26. Isolation Regulations.**

The Department of Public Health of Massachusetts, acting under the authority of Section 6, Chapter 111 of the General Laws, prescribes and establishes isolation requirements of diseases declared to be dangerous to public health as set out in Appendix A at the end of these Board of Health Regulations.

Any Cases of Illness believed to be due to food consumption shall be immediately reported by telephone to the local Board of Health (105 CMR 300.120).

Any instance of a food handling facility employee who has contracted or become a carrier of a disease transmissible through food shall be immediately reported by telephone to the local Board of Health (105 CMR 300.121).

Any cluster or outbreak of illness shall be reported immediately by telephone to the local Board of Health (105 CMR 300.122). The local Board of Health shall report any cluster or outbreak of illness to the Massachusetts Department of Public Health (105 CMR 300.130).

Any Cluster of Work-related conditions, regardless of whether or not they are on the reportable list, shall be immediately reported by telephone or other electronic means to the MDPH, Occupational Health Surveillance Program (105 CMR 300.141).

\*Diseases declared by the Department of Public Health to be dangerous to the Public Health and reportable under authority of G.L. c. 111, sec. 6.

**Article V. Massage Therapy; Body Works; Movement Education Deleted January 10, 2010, Now Regulated by the Commonwealth of Massachusetts.**

**ARTICLE V. DUMPSTER REGULATIONS****Sec. 20-27. Definitions.**

*Board.* The Board of Health or its agent or designee

*Compactor.* Container used to create less volume than its original state of packaging. This container is also used for external storage and collection of solid waste, refuse, garbage, rubbish, offal or other offensive substance for municipal, residential, industrial or commercial.

*Container.* Will represent a compactor, dumpster, and grease dumpster for the purposes of this regulation.

*Dumpster.* Any rubbish container (other than a conventional trash can with tight lid) for the external storage and collection of solid waste, refuse, rubbish, offal, or other offensive substance for municipal, residential, industrial, or commercial refuse.

*Grease Dumpster.* Also know as “bulk grease tank” used for external storage and collection of liquid waste matter.

**Sec. 20-28. Location.**

Container’s location must be located at a distance from the lot line so as not to interfere with the safety, convenience, or health of the abutters or residents. This location must be approved by the Board, Fire, Building and Conservation Department.

- (a) A plan on 8 1/2 x 11 paper prepared by the applicant shall be submitted to keep on file with the Board showing approved location of the dumpster in relation to business serviced. This plan is to be drawn to scale.

**Sec. 20-29. Enclosure.**

All containers shall be enclosed on all four sides with a fence and a door for servicing the container. The enclosure shall be a minimum of six (6) feet in height.

- (a) This section does not apply to short-term permits in its duration.

**Sec. 20-30. Filling Time Limits.**

Containers and short term permits are not to be filled between the hours of ten (10) p.m. and seven (7) a.m. at which times the lids are to be closed and locked.

The lids must be closed when dumpster is not in use, during all times.

**Sec. 20-31. Size.**

Container and short term permits shall be serviced at intervals to eliminate overflowing and be sufficient size and capacity to fulfill the requirements of the business being serviced. The property owner or authorized agent for the premises utilizing service must immediately empty contents when full.

**Sec. 20-32. Situation.**

All containers and short term permits must be situated so as not to obstruct view or interfere with the flow of traffic.

**Sec. 20-33. Maintenance.**

It shall be the responsibility of the property owner or agent being serviced to maintain the container and short term permit area free of odors, rodents, flies, insects, scattered debris, overflowing, and all other nuisances.

**Sec. 20-34. Permit - Compliance.**

- (a) The property owner or authorized agent responsible for maintaining a dumpster service is required to have a permit from the Board by making application at the Board's office, on application supplied by the Board, and shall include the owner's name, address and telephone number.
- (b) Fee for permit, will be Thirty (\$30.00) dollars for the first container and Twenty (20.00) dollars for each additional container.
- (c) Permits shall not be transferable.
- (d) Municipal authorized agents must comply with regulation Sections 20-41 through 20-48. When application is submitted, a permit will be granted with no charge.

**Sec. 20-35. Short Term Permit - Compliance.**

- (a) Fee for short-term permits will be Fifteen (\$15.00) dollars and shall have duration from one (1) day up to ninety (90) days.
- (b) An extension of time can be requested in writing prior to the expiration date. An extension can be requested for up to Forty-five (45) days for an additional fee of Ten (\$10.00) dollars. A second extension may be requested for Forty five (45) days to a maximum of One hundred and eighty (180) days for an additional fee of Ten (\$10.00) dollars.
- (c) Permits shall not be transferable.

**Sec. 20-36. Application.**

The contractor, firm or person supplying the container in the Town of Stoneham for the service will make application for a permit to remove, transport, or dispose of solid waste, garbage, offal, rubbish or other offensive substances, as well as debris, and other materials including scrap.

- (a) Such permit shall expire at the end of the calendar year in which they are issued, renewable annually on application as herein provided.

**Sec. 20-37. Application Requirements.**

The contractor shall state on the application: home address, business address, the telephone number under which the business is operated, as well as the telephone number and name of owner/agent of property being serviced. He shall sign the application.

Contractor shall supply a list of customers' names and locations of containers.

**Sec. 20-38. Name Display.**

The contractor shall have the name and telephone number conspicuously displayed on the container.

**Sec. 20-39. Emptying Time Limit.**

The emptying of the container contents by the contractor shall not commence before 7 a.m. and shall cease by 8 p.m.

No pick-ups allowed on Sundays.

**Sec. 20-40. Fee.**

The fee for each permit for the contractor to transport for compensation shall be One hundred (\$100.00) dollars for the first (vehicle) permit, and Fifty (\$50.00) dollars for each additional vehicle.

The current vehicle registration number shall be affixed to said permit.

**Sec. 20-41. Sanitation.**

The contractor shall remove the contents so as not to cause spillage during removal and transportation.

**Sec. 20-42. Spillage.**

The contractor shall remove the contents so as not to cause spillage during removal and transportation.

**Sec. 20-43. Revocation-Removal.**

The Board may suspend or revoke a contractor or container permit for unsatisfactory service of a property at any time.

The Board may order the contractor in person, by telephone or letter to immediately remove the container and contents from the premises being serviced whenever a container remains overflowing or an overflowing condition is continuously being repeated.

The Board shall order a container removed from the Town of Stoneham if the property owner or authorized agent has been notified to secure a permit and has not done so.

All permits expire on December 31 in the year issued.

If a contractor and or container permit is not renewed within fifteen days of expiration (Saturdays, Sundays and Holidays included), there will be an additional charge of fifty (50%) percent of the original fee.

**Sec. 20-44. Application of Regulations.**

These regulations apply to all contractors; dumpsters, grease traps, compactors, and similar units within the Town of Stoneham, used for residential, commercial, industrial or municipal use.

**Sec. 20-45. Variance Request.**

The Board will, on an individual basis, determine extenuating circumstance. Any exceptions will be made in the best interest for the public health of the community. The business filing for an exemption must do so in writing, stating all hardships and reasons. The request letter must be received in the office of the Board prior to any permits being issued.

**Sec. 20-46. Penalties.**

Any person who violates the terms of these regulations shall be subject to a fine of \$25.00 for the first offense, \$50.00 for each subsequent offense under the non-criminal disposition.

**These regulations shall take effect on January 1, 1999.**

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**ARTICLE VI. SANDBLASTING****Sec. 20-47. Authority.**

By virtue of the authority granted to the Board of Health of the Town of Stoneham under the provisions of the General Laws, Chapter 111, Section 31C, the following regulations pertaining to the abrasive blasting of paint from any interior or exterior surfaces of any structures within the Town of Stoneham are hereby promulgated:

**Sec. 20-48. Permit Required.**

A permit is required for removal of paint by abrasive blasting from any interior or exterior surface of any structure within the Town of Stoneham. Such permits shall be granted in writing to the owner of the structure by the Board of Health only upon the following General Terms and Conditions, and subject to such other special terms and conditions as the Board of Health shall find necessary to protect the health and welfare.

**Sec. 20-49. Application Requirements.**

Application for permit shall be in writing, on a form provided or specified by the Board of Health. Such application shall indicate test results for lead content done by a laboratory approved by the Board of Health.

In no case will permits be issued for wet or dry abrasive blasting of the interior or exterior surfaces of structures if the test results for lead indicate the presence of lead based paint.

**Sec. 20-50. Exterior Blasting.**

Exterior blasting in the absence of lead paint is allowed only under the following conditions:

- (a) Such blasting operations shall be sufficiently shrouded and ground covered with tarpaulin to contain particulate matter from entering the ambient air space, to prevent visible emissions beyond the vertically extended property line, to prevent public exposure to particulate, and to prevent deposition of particulate matter upon public and other private property.
- (b) There shall be no abrasive blasting whatsoever if the wind velocity exceeds ten (10) miles per hour.
- (c) Enclosure(s) shall not be removed until all external surfaces, including the ground in the vicinity, are thoroughly cleaned by an industrial vacuum cleaner of all loose



material attributable to the abrasive blasting operation. Recycling of abrasive material is prohibited and disposal should be in accordance with 310 CMR 19.000.

### **Sec. 20-51. Interior Blasting.**

Interior blasting in the absence of lead paint is allowed only under the following conditions:

- (a) All doors, windows, or any openings to the ambient air space must be sealed and/or shrouded to prevent particulate from entering the ambient air space, to prevent visible emissions beyond the vertically extended property line, to prevent public exposure to particulate, and to prevent deposition of particulate matter upon public and other private property.
- (b) All doors, joints, cracks and other openings adjacent to occupied offices or apartments shall be caulked or otherwise sealed to prevent dust from entering said areas.
- (c) All openings to the ambient air space must remain sealed and/or shrouded during clean-up of abrasive and abraded materials and use of a covered chute with water spray must be used if said materials are deposited from the building to a receptacle below to prevent particulate from entering the ambient air space.
- (d) The permit shall be displayed in a conspicuous location during the abrasive blasting operation.
- (e) The permitted shall notify the Board of Health of the starting date of abrasive blasting operation and immediately notify the Board of Health in the event of a break in technique or site accident.
- (f) There shall be a complete clean up of all removed paint, dust particles and/or abrasive materials within two hours of operation shut down every day.
- (g) The Board of Health, upon its own initiative or upon application to it by any person, after due notice and public hearing, may vary any provision of these regulations as it may deem necessary with respect to any particular case when, in its opinion, the enforcement thereof would do manifest injustices or cause undue hardships, provided that the decision of the Board shall not conflict with the spirit of these regulations. The burden of proof of the manifest injustice or causes of hardship shall be the responsibility of the applicant.
- (h) The permitted is responsible for compliance with all conditions and terms stated herein. Whoever violates this regulation shall be punished, for the first offense, by a fine of not less than fifty dollars (\$50) nor more than one hundred dollars (\$100), and for a subsequent offense, by a fine of not less than two hundred dollars (\$200) nor more than five hundred dollars (\$500). For the purpose of this paragraph each

day or part thereof of violation of this regulation, whether such violation be continuous or intermittent, shall be construed as a separate and succeeding offense.

Any of the following conditions shall be prima facie evidence of violation of this regulation:

- (a) Visible emission of particulate matter, beyond the vertically extended property line of the owner of the property on which abrasive blasting is permitted.
- (b) Deposition of visible amounts of particulate matter upon public or other private property.
- (c) Failure to obtain permit from the Board of Health to engage in an abrasive blasting operation.
- (d) The fee for each permit shall be fifty dollars (\$50). This ordinance is in effect as of June 10, 1985.

#### **ARTICLE VII. DNA ORDINANCE**

##### **Sec. 20-52. DNA Ordinance.**

Any individual, institution, corporation, partnership, trust, sole proprietorship, association, or any other entity, whether public or private, for profit or not for profit, shall not conduct recombinant DNA technology unless such person or the person operating the facility in which such technology is conducted, has obtained a permit from the Board of Health. This permit may contain such reasonable restrictions as the Board of Health deems necessary.

The fee for this permit is Twenty-five Dollars (\$25).

#### **ARTICLE VIII. LANDFILL REGULATIONS**

##### **Sec. 20-53. Disposal Site, etc.**

No place shall be established, maintained, or operated by any person (including a state agency or municipality) as a disposal site, landfill, dump, residual waste treatment plant, refuse transfer station, or recycling facility unless it has been assigned as such by the Board of Health, in accordance with Massachusetts General Laws Chapter 111, Section 150A.

**Sec. 20-54. Reserved.****ARTICLE IX. TOBACCO CONTROL REGULATIONS****Sec. 20-55. Purpose and Authority.**

Conclusive scientific evidence verifies that tobacco smoke causes cancer and wide ranging respiratory diseases, various cardiac diseases, negative birth outcomes, allergies, and irritations to the eyes, nose and throat to both the smoker and the non-smoker exposed to it.

The Surgeon General has concluded that nicotine is an addictive substance and that minors in particular are at risk from the addictive effect of nicotine. Massachusetts General Laws Chapter 270, Section 6 prohibits the sale of tobacco products to persons under eighteen (18) years of age, yet almost ninety percent (90%) of all smokers begin smoking before reaching that age. Additionally, local Board of Health regulations are necessary to prevent youth access.

Board of Health tobacco regulations are designed to protect and improve the health of all residents in Stoneham. Accordingly, the Board of Health finds and declares that the purposes of these regulations are to protect the public's health and welfare by prohibiting smoking in certain places, limiting involuntary exposure to tobacco smoke and limiting the sale and distribution of tobacco products to minors.

**Sec. 20-56. Sale or Gift of Tobacco to Minors.**

1. Sellers of tobacco, in order to prevent sales to persons under the age of 18, must examine a government-issued photo ID from anyone purchasing tobacco who appears to be under the age of 27.
2. Sellers of tobacco who violate these regulations will be penalized as follows:  
1<sup>st</sup> violation - \$100; 2<sup>nd</sup> violation - \$200, suspension of tobacco sales permit for up to 7 days, and mandatory retailer training; 3<sup>rd</sup> violation - \$300, suspension of tobacco sales permit for up to 30 days, and possible 6-month requirement that retailer ID all customers who purchase tobacco products; 4 or more violations - \$300, suspension of tobacco sales permit for up to 30 days, and/or revocation of said permit.
3. 2<sup>nd</sup>, 3<sup>rd</sup> or subsequent violations will be determined by looking back 24 months from the date of the 1<sup>st</sup> violation. A copy of these regulations is available at the Stoneham Health Department, City Hall, 35 Central Street, Stoneham, MA. May, 2008

**Sec. 20-57. Restriction of Smoking in Food Service Establishments.**

The Board of Health, Town of Stoneham, acting under authority of Section 31, Chapter 111 of the Massachusetts General Laws, hereby adopts the following rules and regulations in the interest of and for the preservation of public health.

**Sec. 20-57.1 Deleted (1-28-00).****Sec. 20-57.2 Deleted (1-28-00).****Sec. 20-57.3. Severability.**

If any Board of Health Regulations and/or provisions contained here within shall be declared invalid for any reason whatsoever, that decision shall not affect any other regulations or portion of the Regulations and provisions, which shall remain in full force and effect; and to this end so shall the provisions of these Rules and Regulations.

**Sec. 20-58. Smoking in Municipal Buildings and Vehicles.**

*Smoking Restrictions:* Smoking shall not be permitted in any part of any Town owned or leased building or vehicle. (7-1-95)

**Sec. 20-59. Tobacco Sales Permit/No Direct Access by Public/Other Restrictions Regarding Sale.****Sec. 20-59.1 Tobacco Sales Permit.**

- (a) No person (which, unless otherwise indicated, shall include, but not be limited to, a business, regardless of the form of business ownership, the manager or operator thereof, and the employee(s) selling or distributing the tobacco product) shall sell or otherwise distribute tobacco or tobacco products (hereinafter referred to as "tobacco products") within the Town without the owner of the business first obtaining a tobacco sales permit issued by the Board of Health. Each location where tobacco products are sold or distributed shall require a separate tobacco sales permit.

- (b) Any person who submits an application for a tobacco sales permit shall certify on the application that he has read these regulations and has informed each employee of the requirements of these regulations.
- (c) The fee for a tobacco sales permit shall be as follows:
  - (i) Initial permit - \$20.
  - (ii) Renewal permit - \$10.
- (d) An application for a tobacco sales permit shall be filed by existing tobacco product vendors within thirty (30) days following the effective date of these regulations. Any other person shall, prior to selling or distributing tobacco products, submit an application for such permit to the Board of Health and obtain such permit from the Board.
- (e) Permits shall run from July 1 to June 30. All applications for permit renewals shall be submitted to the Board of Health no later than June 1st. Late submissions of an application for renewal shall be required to pay a \$10 late fee.
- (f) Each tobacco sales permit shall be displayed on the premises in a conspicuous place. Each permit holder shall also conspicuously post a sign(s) visible from each counter from which tobacco products are sold or distributed that states "Sale or cigarettes or any tobacco product to persons under eighteen (18) years of age is illegal."
- (g) A tobacco sales permit is non-transferable.

#### **Sec. 20-59.2 Displays/Direct Retail Sales.**

- (a) Tobacco products shall not be offered for sale by means of a display directly accessible to the public. All sales must be made directly by store personnel.

#### **Sec. 20-59.3 Age Requirement for Sale of Tobacco Products.**

Any store personnel selling or distributing tobacco products must be at least sixteen (16) years of age.

#### **Sec. 20-59.4 Individual or Loose Tobacco Products.**

The sale or free distribution of individual or loose tobacco products is prohibited.

**Sec. 20-59.5 Free Distribution and Sampling Prohibited.**

The free distribution or sampling of tobacco products is prohibited.

**Sec. 20-59.6 Non-Criminal Disposition.**

Any person who violates a regulation contained herein shall be subject to a non-criminal disposition penalty as follows:

- (a) Violation by an owner or manager of the business:
- |  |       |
|--|-------|
| First offense within 12 month period                 | \$100 |
| Second offense within 12 month period                | \$200 |
| Third and subsequent offenses within 12 month period | \$300 |
- (b) Violation by a person other than the owner or manager of the business:
- |  |       |
|--|-------|
| First offense within 12 month period                         | \$25  |
| Second offense within 12 month period                        | \$50  |
| Third offense and subsequent offenses within 12 month period | \$100 |

Each day any violation continues shall constitute a separate offense.

- Sellers of tobacco, in order to prevent sales to persons under the age of 18, must examine a government-issued photo ID from anyone purchasing tobacco who appears to be under the age of 27.
- Sellers of tobacco who violate these regulations will be penalized as follows:  
1<sup>st</sup> violation - \$100; 2<sup>nd</sup> violation - \$200, suspension of tobacco sales permit for up to 7 days, and mandatory retailer training; 3<sup>rd</sup> violation - \$300, suspension of tobacco sales permit for up to 30 days, and possible 6-month requirement that retailer ID all customers who purchase tobacco products; 4 or more violations - \$300, suspension of tobacco sales permit for up to 30 days, and/or revocation of said permit.
- 2<sup>nd</sup>, 3<sup>rd</sup> or subsequent violations will be determined by looking back 24 months from the date of the 1<sup>st</sup> violation. A copy of these regulations is available at the Stoneham Health Department, City Hall, 35 Central Street, Stoneham, MA.

**Sec. 20-59.7 Suspension/Revocation.**

- (a) A tobacco sales permit may be suspended or revoked by the Board of Health for violation of these regulations. The Board shall provide notice to the permit holder of the intent to suspend or revoke the tobacco sales permit, which notice shall contain the reasons therefor and establish a date and time for a hearing, which dates

shall be no earlier than seven (7) days after the date of said notice. The permit holder shall have an opportunity to be heard at such hearing and shall be notified of the Board's decision, and the reasons therefor, in writing.

- (b) All tobacco products shall be removed from display upon suspension of the permit for a period of fourteen (14) days or less and shall be removed from the premise upon suspension of the permit for a period of greater than fourteen (14) days or upon revocation of the permit. Failure to remove as required herein shall be a separate violation.

Effective date: September 1, 1996.

## ARTICLE X. SMOKE-FREE RESTAURANT REGULATIONS

### Sec. 20-60. Statement of Purpose.

Whereas conclusive evidence exists that tobacco smoke causes cancer (U.S. Surgeon General, 1986), respiratory and cardiac diseases, negative birth outcomes, irritations to the eyes, nose and throat; and whereas the harmful effects of tobacco smoke are not confined to smokers but also cause severe discomfort and illness to nonsmokers; and whereas environmental tobacco smoke (ETS), which included both exhaled smoke and the side stream smoke from burning cigarettes, causes the death, by lung cancer alone, of 3,000 Americans each year (EPA, 1993); and whereas environmental tobacco smoke is a Class A carcinogen (U.S. EPA 1993) that is similar to radon and asbestos with no known safe levels of exposure; now, therefore the Town of Stoneham, recognizes the right of those who wish to breathe smoke-free air and recognizes that the need to breathe smoke-free air shall have priority over the desire to smoke and establishes this regulation to protect and improve the public health and welfare by prohibiting smoking in certain public places.

### Sec. 20-61. Authority.

This regulation is promulgated under the authority granted to the Stoneham Board of Health under Massachusetts General Laws Chapter 111, Section 31 that "Boards of Health may make reasonable health regulations."

### Sec. 20-62. Definitions.

For the purpose of this regulation, the following definitions shall apply:

*Restaurant.* Any eating establishment with one or more seats which gives or offers food for sale to the public, guest or employees, included but not limited to any coffee shop, cafeteria, sandwich stand, private and public school cafeteria but not including private clubs.

*Bar area of a restaurant.* An area of a restaurant that is devoted to the serving of alcoholic beverage for consumption by guests or restaurant patrons on the premises and in which the serving of food is only incidental to the consumption of such beverages.

*Bar.* A Counter at which food or especially alcoholic beverages are served.

*Seating capacity.* The capacity designated on the occupancy permit of a food service establishment.

*Smoking.* Inhaling, exhaling, burning or carrying any lighted tobacco product.

### **Sec. 20-63. Smoking Prohibited.**

No person shall smoke nor shall any person be permitted to smoke in any of the following places as defined herein: restaurants, bar area of a restaurant or bar.

### **Sec. 20-64. Posting Notice of Prohibition.**

Every person having control of premises upon which smoking is prohibited by and under the authority of this Section 5 of this regulation shall conspicuously display upon the premises “No Smoking” signs or the international “No Smoking” symbol (Consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it.)

### **Sec. 20-65. Smoking Where Notice of Prohibition Posted.**

No person shall smoke in any place in which a sign conforming to the requirements of Section 5 of this regulation is posted. No person shall remove a sign posted under the authority of section 5 of this regulation.

### **Sec. 20-66 Penalties.**

Any person who violates this regulation shall be subject to a fine as provided in Sec. 20-3 of these Board of Health regulations. It is the legal obligation of the owner/manager of a restaurant to not permit smoking in their establishment. Each day on which any violation exist shall be deemed to be a separate offense.

### **Sec. 20-67. Non-Criminal Disposition.**

Whoever violates any provision of these regulations contained herein shall be penalized by the non-criminal method of disposition as provided in General Laws, Chapter 40, section 21D



and Section 1-4A (non-criminal disposition) of the Town of Stoneham Bylaws or by filing a criminal complaint at the appropriate venue.

Each day on which any violation exists shall be deemed to be a separate offense.

Penalty:	For the first offense	\$ 50.00
	For second offense	\$100.00
	For third offense	\$200.00

Enforcing Persons: Board of Health and its designees.

### **Sec. 20-68. Conflict with Other Laws or Regulations.**

Notwithstanding the provisions of the foregoing, Sec. 20-77 of this regulation shall be deemed to neither amend nor repeal applicable fire, health or other regulations so as to permit smoking in areas where it is prohibited by such fire, health or other regulations.

### **Sec. 20-69. Severability.**

If any provision of these regulations is declared invalid or unenforceable. The other provisions shall not be affected thereby but shall continue in full force and effect.

### **Sec. 20-70. Effective Date.**

The regulations shall be incorporated into and shall amend existing tobacco regulations as applicable. These regulations shall be effective as of September 30, 1998.

### **Section 20-71. Hotel/Motel Regulations.**

All hotels and motels greater than 15 units, are required to have a minimum of 90 percent (90%) of their rooms/suites designated "No Smoking." Smoking rooms/suites shall not abut non-smoking rooms/suites on the same floor. All common areas are to be 100 percent smoke-free. Signs are to be clearly posted within the facility. Adopted July 18, 2000, Effective August 16, 2000.

## **ARTICLE XI. RULES AND REGULATIONS FOR BODY ART ESTABLISHMENTS AND PRACTITIONERS**

**Rationale:** The Stoneham Board of Health is promulgating rules and regulations, which provide minimum requirements to be met by any person performing body art upon any individual and for any establishment where body art is performed. These requirements shall include, but

not limited to general sanitation of premises wherein body art is to be performed and sterilization of instruments.

These rules and regulations are necessary to protect the public's health by preventing diseases, specifically including, but not limited to transmission of Hepatitis B, Hepatitis C and/or human immunodeficiency virus (aids).

In addition, these rules and regulations shall establish procedures for registration with the Stoneham Board of Health of all persons performing body art, for the requirement of minimal training standards for the prevention of diseases transmission and for the knowledge of anatomy and physiology, for regular inspection of premises wherein body art is performed, and for revocation of the registration of any person or establishment deemed in violation of the rules and regulations promulgated under this section. An annual, non-transferable registration fee set by the Town of Stoneham shall be paid by any person or establishment registered under this section.

**Sec. 20-72. Purpose.**

Whereas body art is becoming prevalent and popular throughout the Commonwealth; and whereas knowledge and practice of universal precautions, sanitation, personal hygiene, sterilization and aftercare requirements on the part of the practitioner should be demonstrated to prevent the transmission of disease or injury to the client and/or practitioner; now, therefore the Board of Health of the Town of Stoneham passes these rules and regulations for the practice of body art in the Town of Stoneham as part of our mission to protect the health, safety and welfare of the public.

**Sec. 20-73. Authority.**

These regulations are promulgated under the authority granted to the Board of Health under Massachusetts General Law 111, section 31.

**Sec. 20-74. Definitions.**

*Aftercare* means written instructions given to the client, specific to the body art procedure(s) rendered, about caring for the body art and surrounding area, including information about when to seek medical treatment, if necessary.

*Antiseptic* means an agent that destroys disease-causing micro-organisms on human skin and mucosa.

*Applicant* means any person who applies to the Board of Health for either a body art establishment permit or practitioner permit.

*Apprentice* means one who is learning a form of body art by practical experience under a skilled practitioner.

*Autoclave* means an apparatus for sterilization utilizing steam pressure at a specific temperature over a period of time.

*Autoclaving* means a process which results in the destruction of all forms of microbial life, including highly resistant spores, by the use of an autoclave for a minimum of thirty minutes at 20 pounds of pressure (PSI) at a temperature of 270 degrees Fahrenheit.

*Bloodborne Pathogens Standard* means OSHA Guidelines contained in 29 CFR 1910.1030, entitled "Occupational Exposure to Bloodborne Pathogens."

*Board of Health or Board* means the Board of Health that has jurisdiction in the community in which a body art establishment is located including the Board or officer having like powers and duties in towns where there is no Board of Health.

*Body Art* means the practice of physical body adornment by permitted establishments, practitioners and apprentices using, but not limited to, the following techniques: body piercing, tattooing, cosmetic tattooing, branding, braiding, and scarification. This definition does not include practices that are considered medical procedures by the Board of Registration in Medicine, such as implants under the skin, (which procedures are prohibited).

*Body Art Establishment or Establishment* means a location, place, or business that has been granted a permit by the Board, whether public or private, where the practices of body art are performed, whether or not for profit.

*Body Art Practitioner or Practitioner* means a specifically identified individual who has been granted a permit by the Board to perform body art in an establishment that has been granted a permit by the Board.

*Body Piercing* means puncturing or penetrating the skin of a client with presterilized single-use needles and the insertion of presterilized jewelry or other adornment into the opening. This definition excludes piercing of the earlobe with a presterilized single-use stud-and-clasp system manufactured exclusively for ear-piercing.

*Braiding* means the cutting of strips of skin of a person, which strips are then to be intertwined with one another and placed onto such person so as to cause or allow the incised and interwoven strips of skin to heal in such intertwined condition.

*Branding* means inducing a pattern of scar tissue by use of a heated material (usually metal) to the skin, making a serious burn, which eventually becomes a scar.

*Cleaning area* means the area in a Body Art Establishment used in the sterilization, sanitation or other cleaning of instruments or other equipment used for the practice of body art.

*Client* means a member of the public who requests a body art procedure at a body art establishment.

*Contaminated Waste* means waste as defined in 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waste, State Sanitary Code, Chapter VIII and/or 29 Code of Federal Regulation part 1910.1030. This includes any liquid or semi-liquid blood or other potentially infectious material; contaminated items that would release blood or other potentially infectious material in a liquid or semi-liquid state if compressed; items on which there is dried blood or other potentially infectious material and which are capable of releasing these materials during handling; sharps and any wastes containing blood or other potentially infectious materials.

*Cosmetic Tattooing* also known as permanent cosmetics, micro pigment implantation or dermal pigmentation, means the implantation of permanent pigment around the eyes, lips and cheeks of the face and hair imitation.

*Disinfectant* means a product registered as a disinfectant by the U.S. Environmental Protection Agency (EPA).

*Disinfection* means the destruction of disease-causing micro organisms on inanimate objects or surfaces, thereby rendering these objects safe for use or handling.

*Ear piercing* means the puncturing of the lobe of the ear with a presterilized single-use stud-and-clasp ear-piercing system following the manufacturer's instructions.

*Equipment* means all machinery, including fixtures, containers, vessels, tools, devices, implements, furniture, display and storage areas, sinks, and all other apparatus and appurtenances used in connection with the operation of a body art establishment.

*Exposure* means an event whereby there is an eye, mouth or other mucous membrane, non-intact skin or parental contact with the blood or bodily fluids of another person or contact of an eye, mouth or other mucous membrane, non-intact skin or parenteral contact with other potentially infectious matter.

*Hand Sink* means a lavatory equipped with hot and cold running water under pressure, used solely for washing hands, arms, or other portions of the body.

*Hot water* means water that attains and maintains a temperature 110°-130°F.

*Instruments Used for Body Art* means hand pieces, needles, needle bars, and other instruments that may come in contact with a client's body or may be exposed to bodily fluids during any body art procedure.

*Invasive* means entry into the client's body either by incision or insertion of any instruments into or through the skin or mucosa, or by any other means intended to puncture, break, or otherwise compromise the skin or mucosa.

*Jewelry* means any ornament inserted into a newly pierced area, which must be made of surgical implant-grade stainless steel; solid 14k or 18k white or yellow gold, niobium, titanium, or platinum; or a dense, low-porosity plastic, which is free of nicks, scratches, or irregular surfaces and has been properly sterilized prior to use.

*Light colored* means a light reflectance value of 70 percent or greater.

*Liquid Chemical Germicide* means a disinfectant or sanitizer registered with the US. Environmental Protection Agency or an approximately 1:100 dilution of household chlorine bleach made fresh daily and dispensed from a spray bottle (500 PPM, ¼ cup per gallon or 2 tablespoons per quart).

*Minor* means any person under the age of eighteen (18) years.

*Mobile Body Art Establishment* means any trailer, truck, car, van, camper or other motorized or non-motorized vehicle, a shed, tent, movable structure, bar, home or other facility wherein, or concert, fair, party or other event whereat one desires to or actually does conduct body art procedures.

*Operator* means any person who individually, or jointly or severally with others, owns, or controls an establishment, but is not a body art practitioner.

*Permit* means approval in writing by Board either (1) to operate a body art establishment or (2) to operate as a body art practitioner within a body art establishment. Board approval shall be granted solely for the practice of body art pursuant to these regulations. Said permit is exclusive of the establishment's compliance with other licensing or permitting requirements that may exist within the Board's jurisdiction.

*Person* means an individual, any form of business or social organization or any other non-governmental legal entity, including but not limited to corporations, partnerships, limited-liability companies, associations, trusts or unincorporated organizations.

*Physician* means an individual licensed as a qualified physician by the Board of Registration in Medicine pursuant to M.G.L. c. 112 § 2.

*Procedure surface* means any surface of an inanimate object that contacts the client's unclothed body during a body art procedure, skin preparation of the area adjacent to and including the body art procedure, or any associated work area which may require sanitizing.

*Sanitary* means clean and free of agents of infection or disease.

*Sanitize* means the application of a U.S. EPA registered sanitizer on a cleaned surface in accordance with the label instructions.

*Scarification* means altering skin texture by cutting the skin and controlling the body's healing process in order to produce wounds, which result in permanently raised wheals or bumps known as keloids.

*Sharps* means any object, sterile or contaminated, that may intentionally or accidentally cut or penetrate the skin or mucosa, including, but not limited to, needle devices, lancets, scalpel blades, razor blades, and broken glass.

*Sharps Container* means a puncture-resistant, leak-proof container that can be closed for handling, storage, transportation, and disposal and that is labeled with the International Biohazard Symbol.

*Single Use Items* means products or items that are intended for one-time, one-person use and are disposed of after use on each client, including, but not limited to, cotton swabs or balls, tissues or paper products, paper or plastic cups, gauze and sanitary coverings, razors, piercing needles, scalpel blades, stencils, ink cups, and protective gloves.

*Sterilize* means the use of a physical or chemical procedure to destroy all microbial life including highly resistant bacterial endospores.

*Tattoo* means the indelible mark, figure or decorative design introduced by insertion of dyes or pigments into or under the subcutaneous portion of the skin.

*Tattooing* means any method of placing ink or other pigment into or under the skin or mucosa by the aid of needles or any other instrument used to puncture the skin, resulting in permanent coloration of the skin or mucosa. This term includes all forms of cosmetic tattooing.

*Temporary Body Art Establishment* means the same as Mobile Body Art Establishment.

*Three dimensional "3D" Body Art or Beading or Implantation* means the form of body art consisting of or requiring the placement, injection or insertion of an object, device or other thing made of matters such as steel, titanium, rubber, latex, plastic, glass or other inert materials, beneath the surface of the skin of a person. This term does not include Body Piercing.

*Ultrasonic Cleaning Unit* means a unit approved by the FDA and sold for cleaning purposes, physically large enough to fully submerge instruments in liquid, which removes all foreign matter from the instruments by means of high frequency oscillations transmitted through the contained liquid.

*Universal Precautions* means a set of guidelines and controls, published by the Centers for Disease Control and Prevention (CDC), as "Guidelines for Prevention of Transmission of Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV) to Health-Care and Public-Safety Workers" in Morbidity and Mortality Weekly Report (MMWR), June 23, 1989, Vol.38 No. S-6, and as "Recommendations for Preventing Transmission of Human Immunodeficiency Virus and Hepatitis B Virus to Patients During Exposure-Prone Invasive Procedures" in MMWR, July 12,1991, Vol.40, No. RR-8. This method of infection control requires the employer and the employee to assume that all human blood and specified human body fluids are infectious for HIV, HBV, and other blood pathogens. Precautions include hand washing; gloving; personal protective equipment; injury prevention; and proper handling and disposal of needles, other sharp instruments, and blood and body fluid-contaminated products.

**Sec. 20-75. Exemptions.**

- (a) Physicians licensed in accordance with M.G.L. c. 112 § 2 who perform body art procedures as part of patient treatment are exempt from these regulations.
- (b) Individuals who pierce only the lobe of the ear with a pre-sterilized single-use stud-and-clasp ear-piercing system are exempt from these regulations.

**Sec. 20-76. Restrictions.**

- (a) The following body piercings are hereby prohibited: piercing of the uvula; piercing of the tracheal area; piercing of the neck; piercing of the ankle; piercing between the ribs or vertebrae; piercing of the web area of the hand or foot; piercing of the lingual frenulum (tongue web); piercing of the clitoris; any form of chest or deep muscle piercing, excluding the nipple; piercing of the anus; piercing of an eyelid, whether top or bottom; piercing of the gums; piercing or skewering of a testicle; so called deep piercing of the penis meaning piercing through the shaft of the penis, or transpenis piercing in any area from the corona glandis to the pubic bone; so called deep piercing of the scrotum meaning piercing through the scrotum, or transcrotal piercing; so called deep piercing of the vagina.
- (b) The following practices hereby prohibited unless performed by a medical doctor licensed by the Commonwealth of Massachusetts: tongue splitting; braiding; branding, scarifications, threedimensional/beading/implementation; toothfiling/ fracturing /removal/ tattooing cartilage modification; amputation; genital modification; introduction of saline or other liquids.
- (c) No body art shall be performed on a person under the age of 18, except as follows:
  - 1. Body Piercing, except as prohibited in Section 104(A) and piercing of the genitalia, may be performed on a minor between the ages of 16 and 18 provide that:
    - (a) said minor is accompanied by a properly identified legal custodial parent or legal guardian who signs, at the establishment, a consent form for the specific body piercing procedure. Proper identification of the parent or guardian shall mean a valid photo identification of the adult;
    - (b) The minor signs a consent form as required by Section 106(D)(2);
    - (c) a valid birth certificate is provided by or for the minor proving that they are over the age of 16; and
    - (d) the legal custodial parent must be present throughout the entire procedure.

- (d) No body art shall be performed upon an animal.

**Sec. 20-77. Operation of Body Art Establishments:**

Unless otherwise ordered or approved by the Board, each body art establishment shall be constructed, operated and maintained to meet the following minimum requirements:

- (a) Physical Plant:
1. Walls, floors, ceilings, and procedure surfaces shall be smooth, durable, free of open holes or cracks, light-colored, washable, and in good repair. Walls, floors, and ceilings shall be maintained in a clean condition. All procedure surfaces, including client chairs/benches, shall be of such construction as to be easily cleaned and sanitized after each client.
  2. Solid partitions or walls extending from floor to ceiling shall separate the establishment's space from any other room used for human habitation, any food establishment or room where food is prepared, any hair salon, any retail sales, or any other such activity that may cause potential contamination of work surfaces.
  3. The establishment shall take all measures necessary to ensure against the presence or breeding of insects, vermin, and rodents within the establishment.
  4. Each practitioner's area shall be a minimum of 45 square feet of floor space. Each establishment shall have an area that may be screened from public view for clients requesting privacy. Multiple body art stations shall be separated by a dividers or partition at a minimum.
  5. The establishment shall be well ventilated and provided with an artificial light source equivalent to at least 20 foot candles 3 feet off the floor, except that at least 100 foot candles shall be provided at the level where the body art procedure is being performed, where instruments and sharps are assembled and all cleaning areas.
  6. All electrical outlets in operator areas and cleaning areas shall be equipped with approved ground fault (GFCI) protected receptacles.
  7. A separate, readily accessible hand sink with hot and cold running water under pressure, preferably equipped with wrist- or foot-operated controls and supplied with liquid soap, and disposable paper towels stored in fixed dispensers shall be readily accessible within the establishment. Each operator area shall have a hand sink.
  8. There shall be a sharps container in each practitioner's area and each cleaning area.



9. There shall be a minimum of one toilet room containing a toilet and sink. The toilet room shall be provided with toilet paper, liquid hand soap and paper towels stored in a fixed dispenser. A body art establishment permanently located within a retail shopping center, or similar setting housing multiple operations within one enclosed structure having shared entrance and exit points, shall not be required to provide a separate toilet room within such body art establishment if Board-approved toilet facilities are located in the retail shopping center within 300 feet of the body art establishment so as to be readily accessible to any client or practitioner.
10. The public water supply entering a body art establishment shall be protected by a testable, reduced pressure back flow preventor installed in accordance with 142 Code of Massachusetts Regulation 248, Board of State Examiners of Plumbers and Gas Fitters as amended from time to time.
11. At least one covered, foot operated waste receptacle shall be provided in each operator area and each toilet room. Receptacles in the operator area shall be emptied daily. Solid waste shall be stored in covered, leak proof, rodent-resistant containers and shall be removed from the premises at least weekly.
12. At least one janitorial sink shall be provided in each body art establishment for use in cleaning the establishment and proper disposal of non-contaminated liquid wastes in accordance with all applicable Federal, State and Local laws. Said sink shall be of adequate size equipped with hot and cold running water under pressure and permit the cleaning of the establishment and any equipment used for cleaning.
13. All instruments and supplies shall be stored in clean, dry, and covered containers. Containers shall be kept in a secure area specifically dedicated to the storage of all instruments and supplies.
14. The establishment shall have a cleaning area. Every cleaning area shall have an area for the placement of an autoclave or other sterilization unit located or positioned a minimum of 36 inches from the required ultrasonic cleaning unit.
15. The establishment shall have a customer waiting area, exclusive and separate from any workstation, instrument storage area, cleaning area or any other area in the body art establishment used for body art activity.
16. No animals of any kind shall be allowed in a body art establishment except service animals used by persons with disabilities (e.g., Seeing Eye dogs). Fish aquariums shall be allowed in waiting rooms and nonprocedural areas.

17. Smoking, eating, or drinking is prohibited in the area where body art is performed, with the exception of non-alcoholic fluids being offered to a client during or after a body art procedure.
- (b) Requirements for Single Use Items Including Inks, Dyes and Pigments:
1. Single-use items shall not be used on more than one client for any reason. After use, all single-use sharps shall be immediately disposed of in approved sharps containers pursuant to 105 CMR 480.000.
  2. All products applied to the skin, such as but not limited to body art stencils, applicators, gauze and razors, shall be single use and disposable.
  3. Hollow bore needles or needles with cannula shall not be reused.
  4. All inks, dyes, pigments, solid core needles, and equipment shall be specifically manufactured for performing body art procedures and shall be used according to manufacturer's instructions.
  5. Inks, dyes or pigments may be mixed and may only be diluted with water from an approved potable source. Immediately before a tattoo is applied, the quantity of the dye to be used shall be transferred from the dye bottle and placed into single-use paper cups or plastic cups. Upon completion of the tattoo, these single-use cups or caps and their contents shall be discarded.
- (c) Sanitation and Sterilization Measures and Procedures:
1. All non-disposable instruments used for body art, including all reusable solid core needles, pins and stylets, shall be cleaned thoroughly after each use by scrubbing with an appropriate soap or disinfectant solution and hot water, (to remove blood and tissue residue), and shall be placed in an ultrasonic unit sold for cleaning purposes under approval of the U.S. Food and Drug Administration and operated in accordance with manufacturer's instructions.
  2. After being cleaned, all non-disposable instruments used for body art shall be packed individually in sterilizer packs and subsequently sterilized in a steam autoclave sold for medical sterilization purposes under approval of the U.S. Food and Drug Administration. All sterilizer packs shall contain either a sterilizer indicator or internal temperature indicator. Sterilizer packs must be dated with an expiration date not to exceed six (6) months.
  3. The autoclave shall be used, cleaned, and maintained according to manufacturer's instruction. A copy of the manufacturer's recommended procedures for the operation of the autoclave must be available for inspection by the Board. Autoclaves shall be located away from workstations or areas frequented by the public.

4. Each holder of a permit to operate a body art establishment shall demonstrate that the autoclave used is capable of attaining sterilization by monthly spore destruction tests. These tests shall be verified through an independent laboratory. The permit shall not be issued or renewed until documentation of the autoclave's ability to destroy spores is received by the Board. These test records shall be retained by the operator for a period of three (3) years and made available to the Board upon request.
  5. All instruments used for body art procedures shall remain stored in sterile packages until just prior to the performance of a body art procedure. After sterilization, the instruments used in body art procedures shall be stored in a dry, clean cabinet or other tightly covered container reserved for the storage of such instruments.
  6. Sterile instruments may not be used if the package has been breached or after the expiration date without first repackaging and re-sterilizing.
  7. If the body art establishment uses only single-use, disposable instruments and products, and uses sterile supplies, an autoclave shall not be required.
  8. When assembling instruments used for body art procedures, the operator shall wear disposable medical gloves and use medically recognized aseptic techniques to ensure that the instruments and gloves are not contaminated.
  9. Reusable cloth items shall be mechanically washed with detergent and mechanically dried after each use. The cloth items shall be stored in a dry, clean environment until used. Should such items become contaminated directly or indirectly with bodily fluids, the items shall be washed in accordance with standards applicable to hospitals and medical care facilities, at a temperature of 160°F or a temperature of 120°F with the use of chlorine disinfectant.
- (d) Posting Requirements:
- The following shall be prominently displayed:
1. A Disclosure Statement, a model of which shall be available from the Board. A Disclosure Statement shall also be given to each client, advising him/her of the risks and possible consequences of body art procedures.
  2. The name, address and phone number of the Stoneham Board of Health.
  3. An Emergency Plan, including:
    - (a) a plan for the purpose of contacting police, fire or emergency medical services in the event of an emergency;

- (b) a telephone in good working order shall be easily available and accessible to all employees and clients during all hours of operation; and
  - (c) a sign at or adjacent to the telephone indicating the correct emergency telephone numbers.
4. An occupancy and use permit as issued by the local building official.
  5. A current establishment permit.
  6. Each practitioner's permit.
- (e) Establishment Record Keeping:

The establishment shall maintain the following records in a secure place for a minimum of three (3) years, and such records shall be made available to the Board upon request:

(1) Establishment information, which shall include:

- (a) establishment name;
- (b) hours of operation;
- (c) owner's name and address;
- (d) a complete description of all body art procedures performed;
- (e) an inventory of all instruments and body jewelry, all sharps, and all inks used for any and all body art procedures, including names of manufacturers and serial or lot numbers, if applicable. Invoices or packing slips shall satisfy this requirement;
- (f) Material Safety Data Sheet, when available, for each ink and dye used by the establishment;
- (g) copies of waste hauler manifests
- (h) copies of commercial biological monitoring tests
- (i) Exposure Incident Report (kept permanently) and
- (j) a copy of these regulations.

(2) Employee information, which shall include:

- (a) full legal names and exact duties;
- (b) date of birth;
- (c) home address;
- (d) home /work phone numbers;

- (e) identification photograph;
  - (f) dates of employment;
  - (g) Hepatitis B vaccination status or declination notification; and
  - (h) training records
- (3) Client Information, which shall include:
- (a) name;
  - (b) age and valid photo identification
  - (c) address of the client;
  - (d) date of the procedure;
  - (e) name of the practitioner who performed the procedure(s);
  - (f) description of procedure(s) performed and the location on the body;
  - (g) a signed consent form as specified by 106(D)(2); and,
  - (h) with respect to body piercing of minors between the ages of 16 and 18, as provided in Section 104(5)(C): proper identification of the legal custodial parent or legal guardian (proper identification of the parent or guardian shall mean a valid photo identification of the adult); a consent form for the specific body piercing procedure; and a valid birth certificate of the minor.
  - (i) client information shall be kept confidential at all times.
- (4) Exposure Control Plan
- (a) Each establishment shall create, update, and comply with an Exposure Control Plan. The Plan shall be submitted to the Board for review so as to meet all of the requirements of OSHA regulations, to include, but not limited to, 29 Code of Federal Regulation 1910.1030 OSHA Bloodborne Pathogens Standards et seq, as amended from time to time. A copy of the Plan shall be maintained at the Body Art Establishment at all times and shall be made available to the Board upon request.
  - (f) No person shall establish or operate a Mobile or Temporary Body Art Establishment.
  - (g) The establishment shall require all body art practitioners have either completed, or were offered and declined, in writing, the hepatitis B vaccination series. Records documenting compliance with this requirement shall be provided to the Board upon request.

**Sec. 20-78. Standards of Practice.**

Practitioners are required to comply with the following minimum health standards:

- (a) A practitioner shall perform all body art procedures in accordance with Universal Precautions set forth by the U.S Centers for Disease Control and Prevention.
- (b) A practitioner shall refuse service to any person who may be under the influence of alcohol or drugs.
- (c) Practitioners who use ear-piercing systems must conform to the manufacturers directions for use, and to applicable U.S. Food and Drug Administration requirements. No practitioner shall use an ear piercing system on any part of the client's body other than the lobe of the ear.
- (d) Health History and Client Informed Consent. Prior to performing a body art procedure on a client, the practitioner shall:
  - (1) Inform the client, verbally and in writing that the following health conditions may increase health risks associated with receiving a body art procedure:
    - (a) history of diabetes;
    - (b) history of hemophilia (bleeding);
    - (c) history of skin diseases, skin lesions, or skin sensitivities to soaps, disinfectants etc.;
    - (d) history of allergies or adverse reactions to pigments, dyes, or other sensitivities;
    - (e) history of epilepsy, seizures, fainting, or narcolepsy;
    - (f) use of medications such as anticoagulants, which thin the blood and/or interfere with blood clotting; and
    - (g) any other conditions such as hepatitis or HIV.
  - (2) Require that the client sign a form confirming that:
    - (a) the information specified in paragraph D(1) was provided by the practitioner;
    - (b) that a client does not, to the best of their knowledge, have a condition that prevents them from receiving body art;
    - (c) that the client consents to the performance of body art procedure; and
    - (d) that the client has been given the aftercare instructions as required by section 106(K).

Nothing in this section 106.D.2, shall diminish the responsibility of the Practitioner pursuant to these regulations or applicable law.

- (e) A practitioner shall maintain a high degree of personal cleanliness, conform to best standard hygienic practices, and wear clean clothes when performing body art procedures. Before performing body art procedures, the practitioner must thoroughly wash their hands in hot running water with liquid soap, then rinse hands and dry with disposable paper towels. This shall be done as often as necessary to remove contaminants.
- (f) In performing body art procedures, a practitioner shall wear disposable single-use gloves. Gloves shall be changed if they become pierced, torn, or otherwise contaminated by contact with any unclean surfaces or objects or by contact with a third person. The gloves shall be discarded, at a minimum, after the completion of each procedure on an individual client, and hands shall be washed in accordance with section (E) before the next set of gloves is put on. Under no circumstances shall a single pair of gloves be used on more than one person. The use of disposable single-use gloves does not preclude or substitute for handwashing procedures as part of a good personal hygiene program.
- (g) The skin of the practitioner shall be free of rash or infection. No practitioner affected with boils, infected wounds, open sores, abrasions, weeping dermatological lesions or acute respiratory infection shall work in any area of a body art establishment in any capacity in which there is a likelihood that person could contaminate body art equipment, supplies, or working surfaces with body substances or pathogenic organisms.
- (h) Any item or instrument used for body art that is contaminated during the procedure shall be discarded and replaced immediately with a new disposable item or a new sterilized instrument or item before the procedure resumes.
- (i) Preparation and care of a client's skin area must comply with the following:
  - (1) Any skin or mucosa surface to receive a body art procedure shall be free of rash or any visible infection.
  - (2) Before a body art procedure is performed, the immediate skin area and the areas of skin surrounding where body art procedure is to be placed shall be washed with soap and water or an approved surgical skin preparation. If shaving is necessary, single-use disposable razors or safety razors with single-service blades shall be used. Blades shall be discarded after each use, and reusable holders shall be cleaned and autoclaved after use. Following shaving, the skin and surrounding area shall be washed with soap and water. The washing pad shall be discarded after a single use.

- (3) In the event of bleeding, all products used to stop the bleeding or to absorb blood shall be single use, and discarded immediately after use in appropriate covered containers, and disposed of in accordance with 105 CMR 480.000.
- (j) Petroleum jellies, soaps, and other products used in the application of stencils shall be dispensed and applied on the area to receive a body art procedure with sterile gauze or other sterile applicator to prevent contamination of the original container and its contents. The applicator or gauze shall be used once and then discarded.
- (k) The practitioner shall provide each client with verbal and written instructions on the aftercare of the body art site. The written instructions shall advise the client:
  - (1) on the proper cleansing of the area which received the body art;
  - (2) to consult a health care provider for:
    - (a) unexpected redness, tenderness or swelling at the site of the body art procedure;
    - (b) any rash;
    - (c) unexpected drainage at or from the site of the body art procedure; or
    - (d) a fever within 24 hours of the body art procedure; and
  - (3) of the address, and phone number of the establishment.

A copy shall be provided to the client at time of body art procedure. A model set of aftercare instructions shall be made available by the Board.

- (l) Contaminated waste shall be stored, treated and disposed in accordance with 105 CMR 480.000: Storage and Disposal of Infectious or Physically Dangerous Medical or Biological Waster, State Sanitary Code, Chapter VIII.
- (m) Nothing in this section shall be construed to require the practitioner to perform a body art procedure upon a client.

### **Sec. 20-79. Exposure Incident Report.**

An Exposure Incident Report shall be completed by the close of the business day during which an exposure has or might have taken place by the involved or knowledgeable body art practitioner for every exposure incident occurring in the conduct of any body art activity.

Each Exposure Incident Report shall contain:

1. A copy of the application and consent form for body art activity completed by any client or minor client involved in the exposure incident;
2. A full description of the exposure incident, including the portion of the body involved therein;



3. Instrument(s) or other equipment implicated;
4. A copy of body art practitioner license of the involved body art practitioner;
5. Date and time of exposure;
6. A copy of any medical history released to the body art establishment or body art practitioner; and
7. Information regarding any recommendation to refer to a physician or waiver to consult a physician by persons involved.

**Sec. 20-80. Injury Reports.**

A written report of any injury, infection complication or disease as a result of a body art procedure, or complaint of injury, infection complication or disease, shall be forwarded by the operator to the Board, with a copy to the injured client within five working days of its occurrence or knowledge thereof. The report shall include:

- (a) the name of the affected client;
- (b) the name and location of the body art establishment involved;
- (c) the nature of the injury, infection complication or disease;
- (d) the name and address of the affected client's health care provider, if any; and
- (e) any other information considered relevant to the situation.

**Sec. 20-81. Complaints**

- (a) The Board shall investigate complaints received about an establishment or practitioner's practices or acts, which may violate any provision of the Board's regulations.
- (b) If the Board finds that an investigation is not required because the alleged act or practice is not in violation of the Board's regulations, then the Board shall notify the complainant of this finding and the reasons on which it is based.
- (c) If the Board finds that an investigation is required, because the alleged act or practice may be in violation of the Board's regulations, the Board shall investigate and if a finding is made that the act or practice is in violation of the Board's regulations, then the Board shall apply whatever enforcement action is appropriate to remedy the situation and shall notify the complainant of its action in this manner.

**Sec. 20-82. Application and Renewal for Body Art Establishment Permit.**

- (a) No person may operate a body art establishment except with a valid permit from the Board.
- (b) Applications for a permit shall be made on forms prescribed by and available from the Board. An applicant shall submit all information required by the form and accompanying instructions. The term “application” as used herein shall include the original and renewal applications.
- (c) An establishment permit shall be valid from the date of issuance and for no longer than one year unless revoked sooner by the Board.
- (d) The Board shall require that the applicant provide, at a minimum, the following information in order to be issued an establishment permit:
  - 1. Name, address, and telephone number of:
    - (a) the body art establishment;
    - (b) the operator of the establishment; and
    - (c) the body art practitioner(s) working at the establishment;
  - 2. The manufacturer, model number, model year, and serial number, where applicable, of the autoclave used in the establishment;
  - 3. A signed and dated acknowledgement that the applicant has received read and understood the requirements of the Board’s body art regulations;
  - 4. A drawing of the floor plan of the proposed establishment to scale for a plan review by the Board, as part of the permit application process; and
  - 5. Exposure Incident Report Plan
  - 6. Such additional information as the Board may reasonably require.
- (e) The annual fee for the Body Art Establishment Permit shall be \$250.00.
- (f) A permit for a body art establishment shall not be transferable from one place or person to another.

**Sec. 20-83. Application and Renewal for Body Art Practitioner and Apprentice Permit.**

- (a) No person shall practice body art or perform any body art procedure without first obtaining a practitioner permit from the Board. The Board shall set a reasonable fee for such permits.
- (b) A practitioner and apprentice shall be a minimum of 18 years of age.

- (c) A practitioner permit shall be valid from the date of issuance and shall expire no later than one year from the date of issuance unless revoked sooner by the Board.
- (d) Submit proof of a skin test for tuberculosis at time of application and upon renewal. A new skin test for tuberculosis shall be required every year thereafter.
- (e) The annual fee for Practitioner Permit shall be \$100.00.
- (f) The fee for Apprentice Permit is as follows:
  - 1. first six (6) months shall be \$25.00;
  - 2. second six months shall be \$25.00; and
  - 3. second and final term under apprentice shall be \$50.00 for one year.
- (g) Application for a practitioner permit shall include:
  - 1. name;
  - 2. date of birth;
  - 3. residence address;
  - 4. mailing address;
  - 5. phone number;
  - 6. place(s) of employment as a practitioner; and
  - 7. training and/or experience as set out in section 111.F.
- (h) Practitioner Training and Experience.
  - 1. In reviewing an application for a practitioner permit, the Board may consider experience, training and/or certification acquired in other states that regulate body art.
  - 2. Training for all practitioners shall be approved by the Board and, at a minimum, shall include the following:
    - (a) bloodborne pathogen training program (or equivalent) which includes infectious disease control; waste disposal; hand washing techniques; sterilization equipment operation and methods; and sanitation, disinfection and sterilization methods and techniques; and
    - (b) Current certification in First Aid and cardiopulmonary resuscitation (CPR).

Examples of courses approved by the Board include "Preventing Disease Transmission" (American Red Cross) and "Bloodborne Pathogen Training" (U.S. OSHA). Training/courses provided by

professional body art organizations or associations or by equipment manufacturers may also be submitted to the Board for approval.

3. The applicant for a body piercing practitioner permit shall provide documentation, acceptable to the Board, that he or she has completed a course on anatomy and physiology with a grade of C or better at a college accredited by the New England Association of Schools and Colleges, or comparable accrediting entity. This course must include instruction on the system of the integumentary system (skin).
  4. The applicant for a tattoo, branding or scarification practitioner permit shall provide documentation, acceptable to the Board, that s/he completed a course on anatomy and physiology with a grade of C or better at a college accredited by the New England Association of Schools and Colleges, or comparable accrediting entity. This course must include instruction on the system of the integumentary system (skin). Such other course or program as the Board shall deem appropriate and acceptable may be substituted for the anatomy course.
  5. The applicant for all practitioners shall submit evidence satisfactory to the Board of at least two years actual experience in the practice of performing body art activities of the kind for which the applicant seeks a body art practitioner permit to perform, whether such experience was obtained within or outside of the Commonwealth.
- (i) A practitioner's permit shall be conditioned upon continued compliance with all applicable provisions of these rules and regulations.
  - (j) Tattoo Apprentice Training
    1. The prospective apprentice will complete his/her formal education (A&P, First Aid, CPR, Blood borne pathogens & OSHA ) within the first six-months of their training. During this initial six-month period, the apprentice shall OBSERVE tattooing procedures ONLY. (Number of hours, number of each tattooing procedure observed).
    2. After he/she has successfully completed the courses and the 6-month time period has lapsed, the apprentice will be allowed to tattoo under the strict supervision of a licensed Tattoo artist.
    3. Training will begin with simple tattoos on legs, arms and upper backs. The area to be tattooed will be determined by the licensed tattoo artist in attendance at that time. The licensed tattoo artist will grade each tattoo procedure. The artist will grade the apprentice on their outlying and shading ability, client preparation, workstation set-up, cleanup and sterile techniques. The findings will be kept in the apprentice's file for evaluation by the Board of Health at a later date.

4. Once the ability to perform simple tattoos is established to the satisfaction of the instructor, the apprentice may proceed on to more complex tattoos.
  5. The instructor will monitor all apprentices tattooing for the first six months of the apprenticeship.
  6. The apprentice MUST be allowed to learn EVERY aspect of the tattooing procedure including but not limited to sterile techniques, implement cleaning, autoclave & ultrasonic use. Proper techniques to bag and handle implements, identification procedures, cleaning and sterilization of the procedure room, workstation and general cleaning of the establishment, and also learning proper skin preparation techniques and the set up for specific tattoos.
  7. Following the satisfactory completion of a six-month supervised apprenticeship, the apprentice will be issued an apprenticeship license that is only good for ONE year from its date of issue.
  8. If the apprentice does not complete the program to the satisfaction of the licensed professional tattooing instructor, the apprenticeship license will not be issued.
  9. A special consent form shall be used and must be signed by the person being tattooed stating that they are allowing the apprentice to pierce them.
  10. The licensed tattoo instructor must submit a quarterly progress report to the Board of Health pertaining to the progress of the apprentice in question.
  11. These reports should be kept in the apprentice's records and once the program is completed, these can be used as a tool to decide if the apprentice is to be granted a license.
  12. After the apprentice has successfully completed the courses and the 6-month time period has elapsed, the apprentice should be allowed to tattoo under the strict supervision of a licensed tattoo artist.
- (k) Apprentice Body Piercing Training
1. The prospective apprentice will complete his/her formal education (A & P, First Aid, CPR, Blood borne pathogens and OSHA standards) within the first 6 months of their training. During this initial six-month period, the apprentice shall OBSERVE body-piercing procedures ONLY. (number of hours, number of each piercing techniques)
  2. After they have successfully completed the courses and the 6-month time period has lapsed, the apprentice will be allowed to pierce under the strict supervision of a licensed Body Piercer.

3. Training will begin with simple piercings such as navels, cartilage and nipples. Training on these areas will be not less than 1 month.
4. Once the ability to perform simple piercings is established to the satisfaction of the instructor, the apprentice may proceed on to the tongue, nose, septum, lip and eyebrow piercing.
5. The instructor will monitor all apprentice piercings for the first six months of the apprenticeship.
6. The apprentice **MUST** be allowed to learn **EVERY** aspect of the piercing procedures including but not limited to sterile technique, implement cleaning, autoclave and ultrasonic use. Proper techniques to bag and handle implements, identification procedures, cleaning and sterilization of the procedure room, workstation, and general cleaning of the establishment, learning skin preparation techniques, and the set up.
7. Following the satisfactory completion of six months supervised apprenticeship; the apprentice will be issued an apprenticeship license that is only good for **ONE** year from its date of issue.
8. If the apprentice does not complete the program to the satisfaction of the licensed professional piercing instructor, the apprenticeship license will not be issued.
9. A special consent form shall be used must be signed by the person being pierced stating that they are allowing the apprentice to pierce them.
10. The licensed piercer must submit a quarterly progress report to the Board of Health pertaining to the progress of the apprentice in question.
11. These reports should be kept in the apprentice's records and once the program is completed used as a tool to decide if the apprentice is to be granted a license.

**Sec. 20-84. Denial, Suspension, Revocation, or Refusal to Renew Permit.**

The Board may, subject to the procedures outlined in Section 114, deny a permit, suspend a permit, revoke a permit or refuse to renew a permit on the following grounds, each of which, in and of itself, shall constitute full and adequate grounds for suspension, denial, revocation or refusal to renew:

- (a) any action(s) which would indicate that the health or safety of the public would be at risk;
- (b) fraud, deceit or misrepresentation in obtaining a permit, or its renewal;

- (c) criminal conduct which the Board determines to be of such a nature as to render the establishment, practitioner or applicant unfit to practice body art as evidenced by criminal proceedings resulting in a conviction, guilty plea, or plea of nolo contendere or an admission of sufficient facts;
- (d) any present or past violation of the Board's regulations governing the practice of body art;
- (e) practicing body art while the ability to practice is impaired by alcohol, drugs, physical disability or mental instability;
- (f) being habitually drunk or being dependent on, or a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects;
- (g) knowingly permitting, aiding or abetting an unauthorized person to perform activities requiring a permit;
- (h) continuing to practice while his/her permit is lapsed, suspended, or revoked;
- (i) having been disciplined in another jurisdiction in any way by the proper permitting authority for reasons substantially the same as those set forth in the Board's regulations;
- (j) violation of the Board's Regulations as provided in Section 112 (B) below; and
- (k) other just and sufficient cause, which the Board may determine, would render the establishment, practitioner or applicant unfit to practice body art.

The Board shall notify an applicant, establishment or practitioner in writing of any violation of the Board's regulations. The applicant, establishment and/or practitioner shall have seven (7) days after receipt of such written notice in which to comply with the Board's Regulations, unless the Board provides for further time in its written notice or in subsequent written notice or communication. The Board may deny, revoke, suspend, or refuse to renew a permit, if the applicant, establishment or practitioner fails to comply after the required time to comply with regulations(s), subject to the procedures outlined in Section 114 below.

An Applicant denied a permit may reapply at any time after denial. If upon reapplication within one year of the denial, the reapplication is denied, the applicant may not further reapply within said one (1) year period from the initial application without the written permission of the Board.

#### **Sec. 20-85. Suspension of Permit without a Hearing.**

The Board may summarily suspend a permit without a hearing, pending a hearing on the merits on the question of a suspension or revocation of the permit if, based on the evidence before it, the Board determines that an establishment and/or a practitioner is an immediate and serious threat to the public health, safety or welfare. The suspension of a permit shall take effect

immediately upon written notice of such suspension by the Board. A hearing on the merits of a suspension or revocation of the permit shall be scheduled no later than 14 days from the date of the suspension.

- (a) Suspension order shall be posted at a public entrance to the Body Art Establishment and a copy provided to permit holder. The order summarily suspending the permit or specific operation of permit holder shall be immediately effective upon posting of order at the Body Art Establishment by an authorized agent of Board of Health.
- (b) The closure shall remain in effect and posting shall not be removed until conditions cited in the order of closure are corrected and the corrections confirmed by than authorized agent of the Board of Health.

#### **Sec. 20-86. Procedure for Hearings.**

The applicant, owner of the establishment or practitioner shall be given written notice of the Board's intent to hold a hearing for the purpose of suspension, (other than as provided in Section 113 above), revocation, denial or refusal to renew a permit. This written notice shall be served through a certified letter sent return receipt requested, overnight express mail delivery, or by constable. The notice shall include the date, time and place of the hearing and the applicant's, owner of the establishment or practitioner's right to be heard. The Board shall hold the hearing no earlier than 7 days, nor later than 21 days from the date of the written notice, unless otherwise agreed to in writing by the parties. If the permit holder is under suspension pursuant to Section 113 above, the hearing may not be held later than 14 days from the date of suspension.

#### **Sec. 20-87. Effective Date.**

These rules and regulations shall be effective as of May 28, 2001. These regulations adopted on March 27, 2001.

### **ARTICLE XII. HOUSING FITNESS CERTIFICATE**

#### **Section 20-88. Housing Fitness Certificate.**

Whenever a dwelling unit is to be rented, regardless of whether or not it was vacated by a previous tenant(s) or was previously occupied, a Housing Fitness Certificate evidencing compliance with the standards set forth in the State Sanitary Code, Article II, Minimum Standards of Fitness for Human Habitation (105 CMR 410.000 et. seq., as amended, adopted by the Massachusetts Department of Public Health), shall be obtained by the owner of the dwelling unit (or the owner's authorized agent) from the Board of Health and or its Agent, prior to occupancy by the new tenant(s).



**Section 20-89. Violation(s) and Re-Inspection.**

- a. If upon an inspection pursuant to Section 20-130, above, a violation(s) of the State Sanitary Code, Article II, Minimum Standards of Fitness for Human Habitation (105 CMR 410.000 et. seq.) is found to exist by the Board of Health or its Agent, each violation shall be corrected by the owner of the respective dwelling unit (or by the owner's authorized agent) and re-inspected prior to the issuance of the Housing Fitness Certificate. All corrections of violations shall be completed within fourteen (14) days or such other time period as deemed reasonable under the circumstances by the Board of Health or its Agent. All corrective work shall be in accordance with applicable federal, state and town laws and regulations, including any permit and/or license requirements.
- b. If after the first re-inspection of the dwelling unit, a violation of the State Sanitary Code, Article II, Minimum Standards of Fitness for Human Habitation (105 CMR 410.000 et. seq.) still exists, the owner of the dwelling unit shall be subject to a penalty pursuant to Section 20-3 of these Board of Health Regulations and/or a non-criminal disposition penalty pursuant to Section 20-4.1 of these Board of Health Regulations.
- c. Any owner and/or the owner's authorized agent for management of the subject dwelling unit, who allows any person or persons to live, occupy, or inhabit a dwelling unit subject to this Regulation without having received a certificate of fitness for human habitation from the Board of Health or its Agent, shall be subject to a penalty pursuant to Section 20.3 of these Board of Health Regulations and/or a non-criminal disposition penalty, pursuant to Section 20-4.

**Section 20-90. Right to a Hearing.**

The following persons may request a hearing before the Board of Health by filing a written petition to the Board:

- i. Any person who receives notice or an order from the Board of Health or its Agent, stating that a Housing Fitness Certificate is required, provided a written appeal is filed with the Board of Health within five (5) business days of receipt of said notice or order.
- ii. Any person aggrieved by the failure of the Board of Health or its Agent to provide a notice or order to an owner of a dwelling unit that a Housing Fitness Certificate is required, provided a written appeal is filed with the Board of Health within thirty (30) days of the early of the following: (a) a written refusal of the Board of Health or its Agent to send as such notice or order to the owner of said dwelling unit, or (b) thirty (30) days after receipt by

the Director of Public Health of a written request to provide a notice or order to the owner of said dwelling unit.

**Section 20-91. Fee For Dwelling Unit Inspection Certificate.**

The fee for the Dwelling Unit Inspection Certificate, including one re-inspection, shall be Fifty Dollars (\$50) per unit. Any re-inspection after the first re-inspection, necessary to inspect whether a violation has been corrected, shall be Twenty-Five Dollars (\$25) per re-inspection.

**Section 20-92. Exemptions.**

The following dwelling units shall be exempt from these Regulations:

- a. Dwelling units owned or managed by the Stoneham Housing Authority.
- b. Any dwelling unit in a two or three family dwelling where the specific dwelling unit is occupied by the owner of the property or an immediate family member of the owner of the property. An “immediate family member” shall be limited to the spouse of the owner or the parents, children, brothers or sisters of the owner or the owner’s spouse.

Effective July, 2005.